

2. 8. 2011



# LYTTELTON/MT HERBERT COMMUNITY BOARD AGENDA

**TUESDAY 2 AUGUST 2011**

**AT 1.30PM**

**IN THE MEETING ROOM  
LYTTELTON RECREATION CENTRE,  
25 WINCHESTER STREET, LYTTELTON**

**Community Board:** Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Ann Jolliffe, Claudia Reid, Adrian Te Patu and Andrew Turner.

**Community Board Adviser**  
Liz Carter  
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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

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**2. 8. 2011**

**1. APOLOGIES**

**2. CONFIRMATION OF MEETING MINUTES – 19 JULY 2011**

The minutes of the Board's meeting of 19 July 2011 are **attached**. The Public Excluded section has been separately circulated to Board members.

**STAFF RECOMMENDATION**

That the minutes of the Board's meeting (both open and public excluded sections) held on 19 July 2011 be confirmed.

**2. 8. 2011**

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 LONDON STREET BUSINESS REPRESENTATIVES**

Representatives from some of the London Street businesses wish to address the Board regarding the escalating vandalism that is occurring in the area.

**4. CORRESPONDENCE**

Nil.

**5. PRESENTATION OF PETITIONS**

Nil.

**6. NOTICES OF MOTION**

Pursuant to Standing Order 3.10.1 the following Notice of Motion, moved by Paula Smith has been received:

MOVED that the Lyttelton/Mt Herbert Community Board send copies of the Lyttelton Community Recovery Plan to the Board of Directors of the Lyttelton Port Company with a covering letter seeking a meeting to discuss the port related aspects of the recommendations.

**7. LYTTTELTON/MT HERBERT COMMUNITY BOARD STRENGTHENING COMMUNITIES FUNDING 2011/12 ALLOCATIONS**

<b>General Manager responsible:</b>	General Manager Community Services, Ph 941-8607
<b>Officer responsible:</b>	Unit Manager Community Support
<b>Author:</b>	Duncan Innes Community Grants Funding Team Leader

**PURPOSE OF REPORT**

1. The purpose of this report is for the Lyttelton/Mt Herbert Community Board to allocate the Lyttelton/Mt Herbert Strengthening Communities Fund for 2011/12.

**EXECUTIVE SUMMARY**

2. This report provides information to Community Board Members on the applications received for the Strengthening Communities Fund.
3. The total pool available for allocation in 2011/12 as outlined in the LTCCP is \$38,398. There are no pre-existing commitments. Applications totalling \$81,601 were received. Current staff recommendations total \$38,398.
4. Attached (as **Attachment 1**) is a decision matrix, which outlines the projects that funding is being sought for. Following staff collaboration meetings, staff have ranked all projects as either Priority 1, 2, 3 or 4 and have made recommendations as to funding.
5. Due to the compressed timetable this year, following the February earthquake, there has been no funding workshop to go through the applications received in order to clarify any issues or questions about applications. However, additional time has been allowed for Members to receive the matrix and ask staff any questions about the applications.
6. The Lyttelton/Mt Herbert Community Board has put forward no projects as Key Local Projects in 2011/12.

**FINANCIAL IMPLICATIONS**

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

7. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

8. Yes. Community Board funding decisions are made under delegated authority from the Council.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

9. Yes Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

10. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.

**CONSULTATION FULFILMENT**

11. Not applicable.

**STAFF RECOMMENDATION**

12. It is recommended that the Board give consideration to the projects detailed in the **attached** decision matrix and approve allocations from the Lyttelton/Mt Herbert Community Board Strengthening Communities Funding for 2011/12.

**BACKGROUND**

**Strengthening Communities Strategy**

13. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
- (a) Strengthening Communities Fund
  - (b) Small Grants Fund
  - (c) Discretionary Response Fund
  - (d) Community Organisations Loan Scheme
14. For detailed information on the Strengthening Communities Strategy's Outcomes and Priorities, please see **Attachment 2**. The specific criteria for the Strengthening Communities Fund are also attached, as **Attachment 3**.

**The Decision Matrix**

15. Information on the projects is presented in a Decision Matrix, attached as **Attachment 1**. To ensure consistency, the same Decision Matrix format and presentation has been provided to the Metropolitan Funding Committee and all Community Boards.
16. Applications are project-based; information is provided that relates specifically to the project for which funding is being sought, not the wider organisation.
17. All applications appearing on the Decision Matrix have been assigned a Priority Rating. The Priority Ratings are:
- Priority 1** Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
  - Priority 2** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
  - Priority 3** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
  - Priority 4** Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities; or Insufficient information provided by applicant (in application and after request from Advisor); or Other funding sources more appropriate. Not recommended for funding.
18. Staff have used the following criteria to determine whether an application is a Priority One:
- Impact the project has on the city
  - Reach of the project
  - Depth of the project
  - Value for Money
  - Best Practice
  - Innovation
  - Strong alignment to Council Outcomes and Priorities
  - Noteworthy leverage or partnership/match funding from other organisations or government departments.

**Key Local Projects**

19. Each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
20. The Lyttelton/Mt Herbert Community Board has put forward no projects as Key Local Projects in 2011/12.

**Timeline and Process**

21. Community Boards have delegated authority from the Council to make final decisions on the Strengthening Communities Funding for their respective wards. The Board's decisions will be actioned immediately following the decision meeting. All groups will then be informed of the decisions and funding agreements will be negotiated where relevant. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2011.

**8. BRIEFINGS**

Nil.

**9. COMMUNITY BOARD ADVISER'S UPDATE**

**9.1 EARTHQUAKE RELIEF DONATIONS**

The Board has now received two donations for rebuilding projects associated with earthquake recovery.

- (a) **Attached** is a letter to Pahiatua On Track (Community Committee) thanking them for their donation of \$500.
- (b) **Attached** is a letter from the Dunedin City Council, on behalf of the Otago Peninsula Community Board, and enclosing a donation of \$4,000.

**9.2 LYTTELTON PORT COMPANY RESOURCE CONSENT DECISION**

**Attached** is a letter from the Environmental Policy & Approvals Unit of the Christchurch City Council, advising of the decision on the application by the Lyttelton Port Company to undertake reclamation works. A full copy of the decision is available to Board members on request.

**10. BOARD MEMBERS' INFORMATION EXCHANGE**