

AKAROA/WAIREWA COMMUNITY BOARD

Meeting Cancelled

AGENDA

WEDNESDAY 17 AUGUST 2011

AT 9:30 AM

IN THE AKAROA SPORTS COMPLEX,
28 RUE JOLIE, AKAROA

Community Board: Pam Richardson (Chairman), Bryan Morgan (Deputy Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Claudia Reid

Community Board Adviser
Liz Carter
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PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 20 JULY 2011**

The minutes of the Board's ordinary meeting of Wednesday 20 July 2011 are **attached**. (The public excluded section has been **separately circulated** to Board members).

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting (both open and public excluded sections) held on Wednesday 20 July 2011 be confirmed.

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ATTACHMENT TO CLAUSE 2

AKAROA/WAIREWA COMMUNITY BOARD
20 JULY 2011

Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 20 July 2011 at 9.30am in the Little River Service Centre,
4238 Christchurch-Akaroa Road, Little River

- PRESENT:** Pam Richardson (Chairman), Lyndon Graham, Leigh Hickey and Stewart Miller and Claudia Reid.
- APOLOGIES:** An apology for absence was received and accepted from Bryan Morgan and from Claudia Reid who left the meeting at 10.45am and was not present for Clauses 8, 9, 10, 12 and 13.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. AKAROA WHARF – ROGER BEATTIE – APPROVAL TO ENTER INTO SUB-LICENCE

PURPOSE OF REPORT

The Board considered a report seeking its support in obtaining the Council's approval to provide delegated authority to staff to grant landlord's consent for the approval of a sub-licence under the current head licence between the Council and Roger Douglas Beattie which permits the occupation and use of part of the Akaroa wharf as shown in the plan (attached to the agenda).

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board recommend to Council that delegated authority be granted to the Corporate Support Unit Manager to grant head licensor's consent to the sub-licence agreement between Roger Douglas Beattie and Jacek and Ilona Powlowski - NZ Blue Pearls or any other suitable individual or company put forward by the head licensee in accordance with the terms and conditions of the existing head licence between the Christchurch City Council and Roger Douglas Beattie for a term not to exceed 29 June 2016.

BOARD CONSIDERATION

The Board signalled that it would not like to see staff arrange leases for the Akaroa Wharf that were within delegated authority, without consulting the Community Board, because of the significance of the facility to the Akaroa community,

BOARD RECOMMENDATION

The Board **decided** to adopt the staff recommendation.

The recommendation from the Board will be presented to the Council at its 8 September meeting.

PART B – REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 ZANE CAMERON, LIAM ELLIOT and FINN CAMERON

Zane Cameron addressed the Board with a request for a skateboard park to be developed in the Little River area. The Board was informed that the nearest skateboard park was 30 minutes away in Akaroa, and due to the number of people in the appropriate age range, it was felt a skateboard park would be well utilised in Little River. The boys also informed members that the school principal was in favour of a skateboard park and that a petition was being organised to gain community support.

2 Cont'd

The Board complimented the boys on this initiative and agreed that a skateboard park would be an asset to the Little River community. The Board asked Zane and the others to produce a sketch of what they would consider a suitable style.

Staff present at the meeting agreed to visit proposed sites for the skateboard park with the deputees.

(Refer Clause 5.1 – Correspondence)

2.2 DEAN and CLARE WHITE

Mr White addressed the Board regarding planting on the boundary of his property and the Little River Cemetery. He said at the present time there was only a simple wire and batten fence and he wished to enhance the boundary by planting a low native shelter.

Mr and Mrs White believed the proposal would enhance the visual aspect of the cemetery and would give privacy to both properties.

The Board **decided** to ask staff to comment on this proposal. The Board also noted that the adjacent property owner (Little River Anglican Church) should be consulted regarding the proposal.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

5.1 ZANE CAMERON

Zane Cameron had written to the Board in support of his deputation to this meeting.

The Board **received** the correspondence and supported in principle the formation of a skateboard park in Little River, and asked that staff investigate the potential opportunities and sites for this proposal.

The Board **decided** that a letter be written to Zane Cameron thanking him for attending the meeting and speaking to his proposal, which was very much appreciated by the Board.

5.2 AKAROA PLAYCENTRE

The President of the Akaroa Playcentre had written to the Board regarding the lack of suitable heating in the Akaroa Sports Complex building.

It was pointed out that the facility was not being used to its full potential as it was too cold and regular users had now found alternative premises to hire, resulting in lost income for the Council.

The Board was informed that the Canterbury Playcentre Association may contribute towards an improved heating system for the Akaroa Sports Complex, as it was used by the Akaroa Playcentre and was therefore required to meet the heating standards for Playcentres.

The Board **received** the correspondence and asked that it be forwarded to staff for urgent investigation and comment back to the Board on the heating and insulation for the building.

6. RESERVE MANAGEMENT COMMITTEES

The Board **received** the minutes of the following Reserve Management Committees:

- Okains Bay Reserve Management Committee – 14 June 2011.
- Duvauchelle Reserve Management Committee – 13 June 2011.
- Robinsons Bay Reserve Management Committee – 19 May 2011.

7. BRIEFINGS

7.1 KATHY JARDEN – LEASING CONSULTANT

Staff briefed the Board on the process for the re-leasing of the Little River Railway Station.

The Board was also informed that groups interested in utilising the old recycling shed in Little River would need to put a formal proposal to the Council for its use.

8. COMMUNITY BOARD ADVISERS UPDATE

The Board **received** information from the Community Board Adviser on various matters.

- Youth Development Fund

The Board requested that staff report on the criteria for the Youth Development Fund, for the Board to consider in relation to this financial year.

9. ELECTED MEMBERS INFORMATION EXCHANGE

Specific mention was made of the following matters:

- Tree Policy and Vegetation

The Board was informed that the Tree Policy would be forwarded to the Council for consideration in the near future. It was noted that the Tree Policy did not cover “vegetation”, and Board members asked that staff clarify what, if any, policies (including Banks Peninsula District Council policies) the Council had in relation to vegetation. The Board was particularly concerned about roadside vegetation.

10. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

11. CONFIRMATION OF MINUTES

Ordinary Meeting – 27 June 2011

That Board **resolved** that the minutes of the Board’s meeting held on Monday 27 June 2011 be confirmed.

12. APPLICATION TO THE AKAROA/WAIREWA COMMUNITY BOARD 2011/12 DISCRETIONARY RESPONSE FUND

The Board considered a report for funding from the Little River Wairewa Charitable Trust of \$2,652 and the Akaroa Civic Trust of \$1,469 to the Akaroa/Wairewa Community Board 2011/12 Discretionary Response Fund.

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12 Cont'd

The Board **resolved** to approve the following grants from its 2011/12 Discretionary Response Fund:

		Amount
1.	Little River/Wairewa Community Trust for the Little River winter badminton project, subject to: (i) Confirmation that the Winding Up clause of their Constitution allows for any equipment to remain in community ownership. (ii) That the purchase of the equipment is the priority for this funding.	\$2,000
2.	Akaroa Civic Trust for replacement of the Welcome to Akaroa sign, subject to the design plan for the new sign being approved by the Community Board.	\$1,469

13. RESOLUTION TO EXCLUDE THE PUBLIC

The Board **resolved** that the resolution to exclude the public, as set out in the agenda, be adopted.

The meeting concluded at 12.10pm.

CONFIRMED THIS 17TH DAY OF AUGUST 2011.

**PAM RICHARDSON
CHAIRMAN**

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3. DEPUTATIONS BY APPOINTMENT

3.1 DALE THOMAS – FRIENDS OF THE GAIETY

Dale Thomas will update the Board on the activities of the Friends of the Gaiety.

3.2 ROGER WOODS – FLETCHER EQR

Roger Woods, the Banks Peninsula Hub Manager for Fletcher EQR (Earthquake Recovery) will update the Board on local issues.

4. PRESENTATION OF PETITIONS

Nil.

5. NOTICES OF MOTION

Nil.

6. CORRESPONDENCE

6.1 TREVOR BEDFORD

Correspondence is **attached** from Trevor Bedford regarding the condition of State Highway 75 from Barrys Bay to Little River, during the recent snow.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence.

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ATTACHMENT TO CLAUSE 6.1

28 Quail Cres,
Takamatua,
RD 1 Akaroa 7581
27/07/2011.



Akaroa Community Board.
Att: L Graham.

Dear Sir,

I wish to advise the Community Board of the state of the Main Highway between Barrys Bay and Little River on Monday the 25th of July. This was our first major snow this year.

I had to travel on this road quite a few times during the day to sort power problems.

At 0900 hrs, one snow plough truck without chains was trying to keep the road clear of snow. He was fighting a losing battle and eventually ended up stuck in the water table on the side of the road. The road was very slippery and dangerous.

There was a grader parked up at the Hilltop and I saw that finally in operation at 1120hrs.

It seemed to leave compacted ice and as very little grit was used it made conditions treacherous.

For a Main Highway I consider this situation unacceptable.

Yours faithfully,

Trev Bedford.

A handwritten signature in black ink that reads "J. Bedford". The signature is written in a cursive style with a long, sweeping underline.

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7. RESERVE MANAGEMENT COMMITTEES

The minutes of the following Reserve Management Committee meetings are attached.

7.1 Duvauchelle Reserve Management Committee – 11 July 2011 (**attached**).

STAFF RECOMMENDATION

That the Board receive the minutes of the Duvauchelle Reserve Management Committee meeting held on 11 July 2011, and note the resignation of Jean Turner from the Committee.

**Minutes of the Meeting of the Duvauchelle Reserves Management Committee
Held in the Duvauchelle Community Hall on Monday 11th July, 2011, at 7.30 p.m.**

Welcome: Acting Chairman, Chris Muirhead welcomed those present and introduced Warren Wisneski, our new CCC liaison officer.

Present: Jacque McAndrew, Geoff Carter, Chris Muirhead, Dawn Turner, Kaye & Ken Bramley

Apology: Derek Moir

Motion: That the apology be accepted.

Geoff/Jacque

Carried

Minutes:

Motion: That the Minutes having been circulated, be taken as read, and be accepted as a true and correct record.

Chris/Dawn

Carried

Matters arising:

Easter Campers Meeting Suggestions: A Newsletter is to be sent to campers informing them of progress to date and future plans

Financial Report for June and expenses to date for July:

Motion: That the financial statements as presented and expenditure approved.

Dawn/Chris

Carried

Discussion: Dominic Amos to be contacted re GST return. Considerable expenditure involved.

Correspondence

Inward

Jean Turner	resignation from DRMC
Proclean Reward	re our account details
Community Board	Agenda mtg Monday 27 June
Community Board	Newsletter
Telecom	re mobile becoming obsolete
Anne Columbus CCC	re Rugby World Cup
Health Licensing Team CCC	Newsletter
Jason's Travel Media	Contract Schedule
John Williamson	response to our letter re site 63
Dean Bunn	not relinquishing site

Outward:

Dwight Aitken	acknowledgement
Martin Macale	consent to erect canvas awning
John Williamson	re work to be done on Site 63
Bruce Thomson	our grateful thanks for his service to us
Beattie Air Conditioning	accepting quote for heat pump
Dave Barkle	quote for heat pump not accepted
Graham Fleck	quote for heat pump not accepted

Discussion:

1. Jean's resignation for health and earthquake reasons was accepted with sincere regret.
A letter and appropriate gift to be sent. Geoff is to check on requirements for replacing committee members.
2. Proclean's letter is a scam.
3. Ken is to contact Beattie Air Conditioning re heat pump installation.
4. Committee to inspect Williamson's site.
5. Bruce Thompson is to be sent an accommodation voucher for the Tourist Flat.

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Caretaker's Report:

- 1 Back flow unit at dump station is possibly being affected by roots of silver birch tree.
- 2 Mike Rooney wants paving stones from caravan to road.
- 3 Water detection: There has been some attention to this but the source has still not been determined
Warren will follow up
- 4 Heater switch in hall has been repaired.
- 5 Paint required for kitchen.

Health & Safety Report

Netting has been fitted on ramp to front entry of Hall.

General Business

- 1 Geoff reported that the **Gym** now has over 30 members. An "Open Day" will be held on 21st July. A treadmill needs to be sourced.
- 2 **Casual Staff.** Applicants, one couple and a man, were interviewed for the position of relief staff. Warren will attend to the checks required by CCC.
- 3 **Drainage** of the hollow on the roadside by the new front fence was again discussed. Warren will check on the requirements.
- 4 **Boundary fences/** Jacque is to get quotes for a front fence from the exit gate to Pipers Stream/ A paling fence along the boundary with the yellow house was also discussed as a future project.
- 5 **Lower Ablution Block** The temperature of the water in the showers continues to fluctuate. Gas will keep water available at the required temperature better than electricity. Nick and the gas specialist be asked to price setting up gas water heating.
- 6 **Camp Inspection** to be arranged to view John Williamson's site (site 63), where Mike Rooney wants pavers, the dump station, the front fence and the boundary with the yellow house.

The meeting closed at 8.45 p.m.

THE NEXT MEETING WILL BE IN THE DUVAUCHELLE HALL, MONDAY 8TH AUGUST, 2011, AT 7.30 P.M..

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8. AKAROA HARBOUR ISSUES WORKING PARTY MINUTES – 23 JUNE 2011

The minutes of the Akaroa Harbour Issues Working Party meeting held on Thursday 23 June 2011 are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Harbour Issues Working Party meeting held on Thursday 23 June 2011.

DRAFT – To be confirmed at next meeting



Akaroa Harbour Issues Working Party

Minutes of meeting held at the Duvauchelle Hall
23rd June 2011 at 6.30pm

Present: Pam Richardson, Lesley Bolton-Ritchie (Environment Canterbury), Leila Chrystall (Environment Canterbury), Derek Cox (DoC), Brian Reid, Ted Robinson, John Roe, Ian Telfer, Keith Vogan, Julie Wagner, Sylvia McAslan, and Mike Bourke (CCC) who arrived at 7.50pm.

Chair: Pam Richardson

The meeting started at 6:45 pm.

1. **Welcome:** Pam welcomed everyone, and introductions were made.
2. **Apologies:** Bruce Clement, Tim Ayers, Bob Ayrey, Jan Cook, Bob Meikle, Jim Ritchie, John McIlroy, Alizon Paterson (CPH), Graeme Smith, and Bill Woods.
3. **Minutes from last meeting (November)**

Approved after a correction to –

General Business: Taiapure

- The Minister of Conservation has been informed of the application for a judicial review of her decision to decline the application for the Akaroa Marine Reserve, (also known as the 'Dan Rogers' Marine Reserve); it is considered there are grounds for review in the High Court.

Replacing:

Taiapure

- *The Minister has been notified of the judicial review of the proposed marine reserve decision. There is a possibility that it will be included in the Taiapure.*

Approved as a true and accurate replication of the meeting, with correction to 'General Business, Taiapure' item. (P.Richardson/D.Cox)

4. **Business/Tasks arising from last meeting (November)**
 - The \$1472 cost of resource consent for an outdoor fire in a residential area was queried. **Action:** Leila to request justification from Environment Canterbury for this high charge for a small fire in a small community.
 - John McIlroy yet to write to George Tikao regarding cockle limits.
 - Pam wrote to Donald Couch as the 'local' Environment Canterbury Commissioner affirming our appreciation of the good working relationship with Environment Canterbury.
 - Seaweek event was cancelled due to the February 22 earthquake.
- (a) **SWIMA results and review - Lesley Bolton-Ritchie**

Recreational water quality for summer 2010/2011: 17 resamples due to concentrations of enterococci higher than 140/100ml. On 4 occasions the resample was higher than the

DRAFT – To be confirmed at next meeting

original sample which is very unusual and has not occurred in the previous 7 years sampling that Lesley has been involved with.

- Glen Bay – grade remained good – issue of higher resample possibly due to cruise ship departure disturbing the sediment, or discharge.
- Akaroa Main Beach – fell from good to fair – possibly also affected by cruise ship.
- Takamatua – remained good
- Duvauchelle – remained good
- French Farm – remained good, no resampling required
- Tikao Bay – remained fair, possibly affected by sheep accessing the stream
- Wainui - remained good, no resampling required
- Okains Bay Estuary – fell from good to fair, affected by combination of low tide and rainfall

Shellfish Water Quality - Wainui: For the shellfish to be safe for eating the median faecal coliform concentration should not exceed 14/100mL (the samples at Wainui complied with this criteria with a median of 6/100mL) **AND** the single sample concentration of >43/100mL should not be exceeded in more than 10% of the samples (MfE, 2003) (the samples at Wainui complied with this criteria - 0% of samples exceeded).

SWIMA review: Leila explained that with Environment Canterbury restructuring there is less time available to coordinate the water sampling teams, plus the Lyttelton and Estuary sampling teams are not as cohesive as the Akaroa team. So a student will be employed to take the samples in all three areas from this summer, Leila expressed appreciation for the 11 years service that the volunteers have given, and hoped that they will liaise with the student regarding local sampling site issues, rainfall, birds, etc.

: Lesley also indicated there is a need to evaluate sampling sites, possibly head counts to indicate usage. As the meeting noted Barrys Bay has a boat ramp and is not sampled, similarly Robinsons Bay has a ski lane and is not currently sampled.

Pam thanked Lesley for her presentation, and expressed concern that the community involvement with science be maintained.

(b) CCC update, Tim Ayers – by email

- Akaroa Harbour drainage systems relatively unharmed from latest aftershocks.
- Winter maintenance underway, any problems or issues please let them know, they rely on local information for planning purposes even if it's not urgent.
- Congratulations to all involved with the Pawsons Stream planting.
- *Note CCC Service Line is 0800 800 169 if you want to request a service.*

(c) DoC update – Derek Cox

- Seal survey – carried out over Christmas/New Year from Long Lookout Point round to the Southern Bays. 3 systems used, counting visually from the boat, landed ashore mark and recapture to count more accurately, and thirdly DNA sampling. Southern Bays last count was 2500, this count 3900.
- Marine mammal research – squid makes up the main diet of seals, plus some lantern fish. Similarly Hector's dolphins mostly squid with some red cod.
- Marine mammal permits – permitted operators getting upset with non permitted operators, may require a rule change.
- Southern Right whales are back, 8 Humpback whales seen over last 2 weeks going up the coast.
- Hawkes Bay – upgrading of whitebait fisheries in association with the whitebaiters.
- Hector's dolphins numbers increased about 5% since sanctuary, with base populations around Southern Bays, Akaroa (about 44), and Pigeon Bay. They have about a 50km home range.

DRAFT – To be confirmed at next meeting

- Pohatu buoys – discovered the buoys were not strong enough and collapsed. The naval dive team will locate the mooring and replace rope with chain and attach more sturdy buoys.
- DOC boat is due for replacement or upgrade.

(d) CCC Update - Mike Bourke

- No major water issues over here. Currently the Akaroa wastewater capital programme is unchanged; although it may be modified in time due to earthquake caused reprioritising. Banks Peninsula wastewater plants fared well with only disturbance due to power cut.
- Prior to June 13 earthquake the expectation was that sewage overflow to Christchurch's rivers and estuary would stop by end of July, now maybe a month later. Effects on Avon and Heathcote Rivers of overflows and silt, fish issues in upper reaches not a problem, but the silt in lower reaches is an issue for invertebrates, may need to dredge or widen channels.
- Bromley wastewater treatment plant normally deals with 2 tonnes/day of silt, but with the earthquakes that has been as high as 20 tonnes/12hours and is the main issue leading to breakages and stresses further along the system. There has also been damage to banks of the ponds due to liquefaction and bank slump.
- The overflows are: Fitzgerald Ave bridge → Avon, near Tunnel Rd → Heathcote, and McCormacks Bay → Estuary.
- Wainui wastewater system – was delayed but is now on track again. Discussions to be held with Environment Canterbury over conditions prior to returning to the Environment Court. Stage 1 involves the harbour discharge being redirected to a 4ha forestry block.
- Duvauchelle wastewater – Environment Canterbury granted consent to continue to discharge to harbour for 12 years. The Duvauchelle Wastewater Working Party is meeting on 30 July, and Pam urged those participating to be prepared with patience and persistence for a long haul. Mike indicated the Akaroa working party had difficulty with continuity of membership.

Pam thanked Mike for his report and attending the meeting despite his heavy workload.

(e) Environment Canterbury Update – Leila Chrystall

- Due to the restructuring within Environment Canterbury, Sylvia McAslan will now be sending out the agenda and minutes. **Action: Sylvia** to collect email, mailing addresses and contact details of relevant/interested persons.
- New CEO is Bill Bayfield, arriving from Bay of Plenty Regional Council.
- CWMS – Banks Peninsula candidates have been shortlisted.
- Environment Canterbury now has a team of biodiversity officers, who will deal with all things biodiversity including funding incentives. The officer for Banks Peninsula is Robyn Newham and Leila will bring her along to the next meeting.
- The Natural Resources Regional Plan became operative on 11 June. Fact sheets on the rules for the public are in the pipeline. These will be around rural activity rules (e.g. effluent) and rules relating to works in beds of lakes and rivers.
- John McIlroy gave Leila a photo clearly showing that the Akaroa boat wash still needs a sign stating NO DUMPING WASTE. In the past John has seen people cleaning out their campervan toilet waste into this sump, which drains into the harbour.
- Pawsons Stream – restoration project. Leila gave a powerpoint presentation of the May 29 planting day; it was a very well attended sunny day, with the work and effort evident from the impressive before and after planting shots. The instream health will continue to be monitored.

The meeting gave a vote of thanks and a round of applause for the great job done by Leila in coordinating this project.

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5. General Business

Brough's Bay – some people made submissions to Environment Canterbury regarding ski lanes in Brough's Bay (Le Petit Carenage), the application was declined.

Canada Geese

Very successful programme over Christmas saw 440 geese removed with the cooperation of DOC, landowners, and Fish and Game.

Akaroa slipway

Boatees would like the slipway upgraded, possibly some dredging required. The cruising club along with Bob Kirk and others are beginning the process of assessment.

Taiapure

The hearing in the High Court to review the Minister of Conservation's decision to decline the application for the Akaroa Marine Reserve is expected before the end of the year. The Ministry of Fisheries has accepted the Maori Land Court decision that while the issue of the Akaroa Marine Reserve is undecided, that area is not part of the Taiapure. However if the Akaroa Marine Reserve (Dan Rogers Reserve) is finally declined, that area becomes included in the Taiapure.

Brian Read considers the High Court decision will be significant for future marine reserves in New Zealand.

Next Meeting date: The next meeting dates are tentatively set for Thursday 22 September and Thursday 24 November.

Possible guest speakers to the next meetings include:

Robyn Newham –Environment Canterbury Biodiversity Officer

Dr Alistair Humphrey – Canterbury Medical Officer of Health

David Gregory – Environment Canterbury Coastal Planner

The meeting finished at approximately 9.15pm.

ENDS

9. AKAROA MUSEUM ADVISORY COMMITTEE – 27 JUNE 2011

General Manager responsible:	General Manager, Community Services DDI 941-8607
Officer responsible:	Akaroa Museum Director
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Monday 27 June 2011.

The meeting was attended by Committee members, Pam Richardson (Chairman), Lyndon Graham, Elizabeth Haylock, Leigh Hickey, Meri Robinson and Jim Sunckell.

Also in attendance was Lynda Wallace (Museum Director).

1. APOLOGIES

An apology for lateness was accepted from Leigh Hickey.

2. APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

The Community Board Adviser called for nominations for Chairperson.

The Committee **resolved** that it be recommended to the Akaroa/Wairewa Community Board that Pam Richardson be appointed as Chairperson of the Committee.

Committee member Pam Richardson then took the Chair.

No nomination was called for a Deputy Chairperson at this time.

3. TERMS OF REFERENCE

The Committee **decided** that the current Terms of Reference should be reviewed.

Members suggested that the review should include a delegation under Clause 4 – Composition, for the Committee to appoint its Chairperson and Deputy Chairperson.

3. MINUTES OF PREVIOUS MEETING

The committee **received** the minutes of the Akaroa Museum Advisory Committee meeting held on 27 September 2010.

4. PRESENTATION – LYNDA WALLACE, MUSEUM DIRECTOR

The Museum Director gave a power point presentation to the Committee on the activities of the Museum and elaborated on the following for members' information:

- Ownership of heritage buildings under the Museum
- Statistics on the running of the Museum
- Ownership and expansion of the Museum over the years
- Collections and staff reporting lines
- Role of the Advisory Committee.

Members congratulated the Museum Director on an interesting presentation and asked that it also be presented to the August meeting of the Akaroa/Wairewa Community Board for members information.

5. MUSEUM DIRECTOR'S UPDATE

The Committee received information from the Museum Director on Museum related activities and projects which were outlined in her update circulated with the agenda. Topics covered included:

- Visitor numbers
- Exhibitions
- Collections
- Projects

- Earthquake Damage

The Museum Director informed members that there was very little damage to the Museum buildings or collection items, however the chimney on Langlois-Eteveneaux House requires repairs. Minor repairs are also required to the interior of the Custom House and Court House.

The Committee expressed its concern that the repair, or making safe of the chimney on Langlois-Eteveneaux House had not been actioned quickly and asked that its concerns be passed to the appropriate staff.

- Acknowledgement

Past members, Jane Chetwynd and Victoria Andrews, were acknowledged for their input and interest as members of the Akaroa Museum Advisory Committee during the previous term.

The Committee **received** the report of the Museum Director.

6. FRIENDS OF AKAROA MUSEUM (FOAM) - PRESIDENT'S UPDATE

The Committee received information on the following matters as outlined in the President's update, circulated with the agenda.

- AGM held on 1 October 2010.
- Garden of Tane - Management Plan still to be finalised.
- Frank Worsley Bust – now in ownership of Christchurch City Council
- "Inside Out Garden Tour" – very successful fund raiser.
- Financial Update
- Antiques Fair – raised \$2,580.

- Jessie Mould – the recent death of the Friends' Patron, Miss Jessie Mould was acknowledged.

- Oral History Project

The Committee **decided** to request that a presentation on the Oral History Project be given at the September meeting of the Committee for the benefit of the new members.

The Committee **received** the report from the President of the Friends of Akaroa Museum.

7. COMMUNITY BOARD ADVISER'S UPDATE

7.1 Meeting Schedule 2011

The Committee **resolved** to adopt the following schedule for its meetings in 2011/12:

Monday 26 September 2011 -	2.30pm	Akaroa Service Centre
Monday 28 November 2011 -	2.30pm	Akaroa Service Centre
Monday 26 March 2012 -	2.30pm	Akaroa Service Centre

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7.2 Terms of Reference

Members were advised that the Terms of Reference needed to be reviewed and updated however staff felt it was worth deferring this until the New Zealand Museum Standards Scheme project, which will result in the development of new policies and procedures, had been completed, as this may be helpful when carrying out the review.

8. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION

Specific mention was made of the following matters:

- Pelton Wheel from Fire Bell Tower – now at Museum in safe keeping.
- Arts Acquisition Committee – This committee is operating and acquisitions will be funded by the Friends.

The Committee **decided** to request that a presentation be given to the next Committee meeting on how this will operate.

THE MEETING CLOSED AT 4PM.

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 27 June 2011.

10. AKAROA/WAIREWA STRENGTHENING COMMUNITIES FUNDING 2011/12 ALLOCATIONS

General Manager responsible:	General Manager Community Services, Ph 941-8607
Officer responsible:	Unit Manager Community Support
Author:	Penelope Goldstone, Funding Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Akaroa/Wairewa Community Board to allocate the Akaroa/Wairewa Strengthening Communities Fund for 2011/12.

EXECUTIVE SUMMARY

2. This report provides information to Community Board members on the applications received for the Strengthening Communities Fund.
3. The total pool available for allocation in 2011/12, as outlined in the LTCCP, is \$29,865. There are no pre-existing commitments. Applications totalling \$69,669 were received. Current staff recommendations total \$29,865.
4. Attached (**attachment 1**) is a decision matrix, which outlines the projects that funding is being sought for. Following staff collaboration meetings, staff have ranked all projects as either Priority 1, 2, 3 or 4 and have made recommendations as to funding.
5. The Akaroa Wairewa Community Board has put forward one project as a Key Local Project in 2011/12. KLP's are funded from the Metropolitan funding pool.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. Yes. Community Board funding decisions are made under delegated authority from the Council.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Yes Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

11. It is recommended that the Board give consideration to the projects detailed in the attached decision matrix and approve allocations from the Akaroa/Wairewa Community Board Strengthening Communities Funding for 2011/12.

BACKGROUND

Strengthening Communities Strategy

12. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
 - (a) Strengthening Communities Fund
 - (b) Small Grants Fund
 - (c) Discretionary Response Fund
 - (d) Community Organisations Loan Scheme
13. For detailed information on the Strengthening Communities Strategy's Outcomes and Priorities, please see **attachment 2**. The specific criteria for the Strengthening Communities Fund is also attached, as **attachment 3**.

The Decision Matrix

14. Information on the projects is presented in the Decision Matrix attached (Attachment 1). To ensure consistency, the same Decision Matrix format and presentation has been provided to the Metropolitan Funding Committee and all Community Boards.
15. Applications are project-based; information is provided that relates specifically to the project for which funding is being sought, not the wider organisation.
16. All applications appearing on the Decision Matrix have been assigned a Priority Rating. The Priority Ratings are:
 - Priority 1** Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
 - Priority 2** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
 - Priority 3** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority two applications. Not recommended for funding.
 - Priority 4** Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities; or insufficient information provided by applicant (in application and after request from Advisor); or other funding sources more appropriate. Not recommended for funding.
17. Staff have used the following criteria to determine whether an application is a Priority One:
 - Impact the project has on the city
 - Reach of the project
 - Depth of the project
 - Value for Money
 - Best Practice
 - Innovation
 - Strong alignment to Council Outcomes and Priorities
 - Noteworthy leverage or partnership/match funding from other organisations or government departments.

Key Local Projects

18. Each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
19. The Akaroa/Wairewa Community Board has put forward one project as a Key Local Project in 2011/12. Council makes KLP decisions on Friday 29 July 2011.

17. 8. 2011

20. This is:

Name of Group	Name of Project	Amount Funded
Akaroa Resource Collective Trust	Akaroa Community Building Resilience Project	\$30,800

Timeline and Process

21. Community Boards have delegated authority from the Council to make final decisions on the Strengthening Communities Funding for their respective wards. The Board's decisions will be actioned immediately following the decision meeting. All groups will then be informed of the decisions and funding agreements will be negotiated where relevant. All funding approved is for the period of September to August each year, therefore grants will be paid out in early September 2011.

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00033474	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Akaroa Resource Collective Trust	Youth Development Project This project is to provide a supportive and confidential counselling service, mentoring support and educational workshops for young people and their families.	Staff: 6 Volunteers: 25 Number of participants: 100 User fees: Nil Volunteer hours: 125	CCC funding history (this project only) 2010/11 - \$8,000 SCF 2009/10 - \$8,855 SCF Other sources of funding (this project only) Funds on hand	\$21,050	\$10,800 51% requested Contribution sought towards: Wages - \$7,500 Overheads - \$3,300	\$4,000 That the Akaroa/Wairewa Community Board makes a grant of \$4,000 to the Akaroa Resource Collective Trust towards the costs of the Youth Development Project.	1

Organisation Details	Alignment with Council Strategies	Staff Assessment
<p>Service Base: 39 Rue Lavaud, Akaroa</p> <p>Council facility: No</p> <p>Legal Status: Charitable Trust</p> <p>Established: 1990</p> <p>Staff – paid: 1</p> <p>Staff – unpaid: 35</p> <p>Target groups: Youth</p> <p>Networks: Works closely with Work and Income, Akaroa Heartlands, and the Police.</p> <p>Audited accounts: 30/04/2010</p> <p><u>Organisation description / objectives:</u> To provide, promote and support charitable services that are beneficial to the Community within Akaroa and surrounding areas.</p> <p>To proactively identify community needs, potential partnerships and opportunities, which not only strengthen but also benefit the cohesiveness of the wider community and local residents.</p> <p>To facilitate outreach offices on a regular and as needs basis, and provide an information/referral/liaison service to meet the Trust's constitution.</p> <p>CCC Funding History 2010/11 - \$30,800 (Youth Development and Community Activities) KLP 2010/11 - \$8,000 (Youth Mentoring) SCF 2009/10 - \$30,800 (Youth Development and Community Activities) KLP 2009/10 - \$8,855 (Youth Mentoring) SCF 2008/09 - \$20,000 (Coordinators Salary) SCF</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Community Strategy Youth Strategy <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Promoting the participation of Akaroa/Wairewa residents in recreation and cultural events/programmes. Recognising the need to retain and enhance core community services to Akaroa/Wairewa communities. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Foster collaborative responses Reduce or overcome barriers Provide community based programmes Enhance community & neighbourhood safety Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (measures)</p> <p>Weekly youth programme with youth coordinators</p> <p>2x Youth Workshops</p> <p>4x Youth Initiated Events</p> <p>How will participants be better off? Participants will establish strong relations with members of the wider community.</p> <p>Build self esteem, participate in healthy activities in which the wider family can be involved in.</p> <p>Feel supported and involved in a rural community.</p>	<p>Staff Assessment</p> <p>This project is recommended as a Priority 1 due to its strong commitment to community development practices, depth, reach, and proven track record of providing community services to the Akaroa area.</p> <p>ARCT provides, promotes and supports charitable services that are beneficial to the community within Akaroa and surrounding areas. Their key target areas include:</p> <ul style="list-style-type: none"> the welfare of older adults youth activities and initiatives with emphasis on needs of youth at risk artists and cultural education socially disadvantaged <p>ARCT works closely with other local providers, meeting the needs of the community as they arise. They provide a local community centre with an open door policy to the wider community.</p> <p>The Youth Development project aims to:</p> <ul style="list-style-type: none"> Provide a confidential counselling service available to young people and the community Youth Fitness programme Music Hui with local musicians and teachers Kid Power Programme Provision of youth coordinators and mentors to support workshops i.e. Mechanics Workshop Carving Workshop Art Workshop (all tutored by local community) Facilitation of weekly youth programme which currently involves whanau and wider community Facilitating educational workshops

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00033658	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Akaroa/Wairewa Community Board	Community Service Awards 2012 Community Service Awards are awarded triennially to individuals and/or groups in recognition of significant voluntary service in the Akaroa/Wairewa ward.	Staff: N/a Volunteers: N/a Number of participants: Will vary User fees: Nil Volunteer hours: N/a	CCC funding history (this project only) 2008/09 - \$1,000 SCF Other sources of funding (this project only) None for this project	\$1,500	\$1,500 100% requested Contribution sought towards: Advertising, certificates and framing, catering, venue hire, photography and postage - \$1,500	\$1,500 That the Akaroa/Wairewa Community Board makes a grant of \$1,500 towards hosting the Board's Community Service Awards.	1

Organisation Details	Alignment with Council Strategies	Staff Assessment
<p>Service Base: Akaroa/Wairewa Ward</p> <p>Council facility: N/a</p> <p>Legal Status: N/a</p> <p>Established: N/a</p> <p>Staff – paid: N/a</p> <p>Staff – unpaid: N/a</p> <p>Target groups: The wider Akaroa and Wairewa community members.</p> <p>Networks: N/a</p> <p>Audited accounts: N/a</p> <p>Organisation description / objectives: N/a</p> <p>CCC Funding History</p> <p>2008/09 - \$1,000 (Community Services Awards) SCF</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. Recognising the need to retain and enhance core community services to Akaroa-Wairewa communities. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Community participation and awareness <p>How much will the project do? (measures)</p> <p>#The number of nominations for awards will be measured.</p> <p>This provides an indication of promotion and appeal of the scheme.</p> <p>#Attendance at the event will be measured.</p> <p>How will participants be better off?</p> <p>Volunteers are essential to a community or city social, cultural and economic framework.</p> <p>Publicly recognising the efforts of volunteers fosters in recipients and attendees a sense of pride, encouragement and a connection to their community and sense of purpose.</p> <p>The networking that takes place at the supper part of the ceremony also allows positive relationship building.</p>	<p>Staff Assessment</p> <p>This project is recommended as a Priority 1 due to its reach and the meeting of community and Council outcomes.</p> <p>Civic Awards recognise community efforts, foster community involvement, and supports an enhanced sense of community.</p> <p>Advertising for Community Service Award nominations takes place in February.</p> <p>The Awards are advertised city wide and the Board receives all complying nominations and makes decisions on who should be invited to receive an award.</p> <p>Certificates of recognition are presented by Community Board members at a presentation event.</p> <p>Decisions are made by the Board in April/May with events taking place in May/June. Staff have the capacity to deliver this project to the current level on behalf of the Board.</p>

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00033648	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Akaroa/Wairewa Community Board	'All Aboard' Community Board Newsletter A regular broadsheet containing a summary of Board activities, news of the Council, projects happening in the Board's area and information on upcoming consultations will be produced and circulated to residents via display in public places, email and listing on the Council website.	Staff: N/a Volunteers: N/a Number of participants: 3,000 User fees: Nil Volunteer hours: N/a	CCC funding history (this project only) 2010/11 - \$2,000 SCF 2009/10 - \$550 SCF Other sources of funding (this project only) None for this project.	\$1,500	\$1,500 100% requested Contribution sought towards: Publishing regular broadsheets 'On Board' - \$750	\$1,500 That the Akaroa/Wairewa Community Board makes a grant of \$1,500 towards the 'All Aboard' broadsheets.	1

Organisation Details	Alignment with Council Strategies	Staff Assessment
Service Base: Akaroa/Wairewa Ward Council facility: N/a Legal Status: N/a Established: N/a Staff – paid: N/a Staff – unpaid: N/a Target groups: Akaroa and Wairewa Communities Networks: The Council Audited accounts: <u>Organisation description / objectives:</u> N/a CCC Funding History 2010/11 - \$2,000 (Community newsletters) SCF 2009/10 - \$550 (Community newsletters) SCF	Alignment with Council Strategies <u>Council Strategies</u> <ul style="list-style-type: none"> Strengthening Communities Strategy <u>Board Objectives</u> <ul style="list-style-type: none"> Raising awareness of the availability and range of the Council services Increasing community awareness of the Board's role, responsibilities and activities Alignment with Council Funding Outcomes <ul style="list-style-type: none"> Foster collaborative responses Reduce or overcome barriers Provide community based programmes Enhance community & neighbourhood safety Increase community engagement Community participation and awareness How much will the project do? (measures) # of newsletters produced within timeframes. How will participants be better off? % of positive feedback from the community and Board members.	Staff Assessment This project is considered to be a priority one due the reach and benefits for the Akaroa/Wairewa Communities. The project will be delivered over the 12 months <input type="checkbox"/> September 2011 to August 2012. A broadsheet newsletter, produced to disseminate information, is an effective and cost efficient means of regularly updating residents on both the Board and the Council's activities particularly those projects with relevance to the wider Akaroa and Wairewa communities. The Akaroa Mail is also an effective medium for reaching residents throughout the wider community. The Board may decide to use an advertorial in the Akaroa Mail in place of a Broadsheet. The Akaroa Mail is a free local newspaper widely distributed to residents' mail boxes and also available at a variety of outlets in the district. The newsletter provides another means of keeping residents up to date and as it is locally targeted is more widely read than general Council/Community Board news releases, articles, advertisements.

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00033646	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Akaroa/Wairewa Community Board	ANZAC Day Services For the Community Board to host ANZAC Day 'citizens' ceremonies in Akaroa and Little River.	Staff: N/a Volunteers: N/a Number of participants: 700 User fees: Nil Volunteer hours: N/a	CCC funding history (this project only) CCC funding history (this project only) 2010/11 - \$3,600 SCF 2009/10 - \$3,210 SCF 2008/09 - \$2,685 SCF Other sources of funding (this project only) None for this project.	\$3,960	\$3,960 100% requested Contribution sought towards: Wreaths - \$200 Community Functions - \$1,050 Traffic Management - \$2,710	\$3,960 That the Akaroa/Wairewa Community Board makes a grant of \$3,960 towards hosting the ANZAC Day Services.	1

Organisation Details	Alignment with Council Strategies	Staff Assessment
<p>Service Base: Akaroa/Wairewa Ward</p> <p>Council facility: N/a</p> <p>Legal Status: N/a</p> <p>Established: N/a</p> <p>Staff – paid: N/a</p> <p>Staff – unpaid: N/a</p> <p>Target groups: Akaroa and Wairewa Communities</p> <p>Networks: The Council</p> <p>Audited accounts:</p> <p><u>Organisation description / objectives:</u> N/a</p> <p>CCC Funding History</p> <p>2010/11 - \$3,600 (ANZAC Day Services) SCF 2009/10 - \$3,210 (ANZAC Day Services) SCF 2008/09 - \$2,685 (ANZAC Day services) SCF</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. Recognising the need to retain and enhance core community services to Akaroa-Wairewa communities. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Foster collaborative responses Reduce or overcome barriers Provide community based programmes Enhance community & neighbourhood safety Increase community engagement Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (measures)</p> <p># of attendees at both ceremonies</p> <p># of participants involved in the services and parades</p> <p>How will participants be better off?</p> <p>% positive feedback from community and Board members</p> <p>Participants recognise local residents for whom ANZAC Day is of particular importance</p> <p>Participants will be involved in a community function, meeting together with a common focus.</p> <p>Community members will interact with each other across the age spectrum and also have an opportunity to meet informally with their elected representatives.</p>	<p>Staff Assessment</p> <p>The project is recommended as a Priority 1 due to the community benefits and strong alignment with Council and Board Objectives.</p> <p>The project acknowledges and recognises the returned service personnel within the Akaroa and Wairewa communities and enables wider community involvement and remembrance of those whose lives have been lost whilst serving their country.</p> <p>The project will be delivered on ANZAC Day 2012 at both the Little River Memorial Gates and the Akaroa Memorial Grounds.</p> <p>War Memorial Organisations and Elected Members deliver the project for the communities.</p> <p>The project brings together different sectors across the age spectrum who interact in a non-divisive setting building capacity, understanding and cohesiveness within both communities. The traditional road marches to the ceremony now includes not only war veterans but also scouts, guides, brownies, emergency cadets, local volunteer firemen, local police and general community representatives including elected representatives.</p> <p>Traffic management is a costly component of the funding request but is required to allow marchers to traverse public roads.</p>

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00033480	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Akaroa District Promotions Incorporated	Administration and Service Provision The CCC grant for wages and administration costs would help with the ongoing service provision and day to day running costs for the organisation. The executive officer works three days a week on a range of tourism/community projects; the marketing and promotion of Akaroa and the Bays area.	Staff: 3 Volunteers: 12 Number of participants: 5,000 User fees: Nil Volunteer hours: 500	CCC funding history (this project only) None Other sources of funding (this project only) Christchurch and Canterbury Tourism - \$15,000 COGS - \$5,000 The Canterbury Community Trust - \$10,000	\$64,900	\$10,000 15% requested Contribution sought towards: Wages - \$5,000 Administration - \$5,000	\$2,250 That the Akaroa/Wairewa Community Board makes a grant of \$2,250 to the Akaroa District Promotions towards their ongoing administration and service provision project.	2

Organisation Details	Alignment with Council Strategies	Staff Assessment
<p>Service Base: Akaroa Service Centre (upstairs)</p> <p>Council facility: Yes. The group does not pay rent and power for the room.</p> <p>Legal Status: Incorporated Society</p> <p>Established: 14/07/1992</p> <p>Staff – paid: 3</p> <p>Staff – unpaid: 10</p> <p>Target groups: Wider Community and visitors to Akaroa</p> <p>Networks:</p> <p>Audited accounts: 30/06/2010</p> <p><u>Organisation description / objectives:</u> To support any project for the advancement of Akaroa; encourage visits by tourists and others; to arrange, encourage and promote programmes, activities and facilities for tourists and other visitors to Akaroa.</p> <p>CCC Funding History</p> <p>2010/11 - \$1,900 (Campervan brochure) SGF 2010/11 - \$1,000 (Ellerslie Project) DRF 2009/10 - \$2,000 (Ellerslie Project) DRF 2008/09 - \$2,000 (Town Criers wages) Mayors Fund</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Ensuring visitor and event growth is managed in an environmentally sustainable way, without unduly compromising residents amenity values. Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Provide community based programmes Enhance community & neighbourhood safety Increase community engagement Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (measures)</p> <ul style="list-style-type: none"> 'JobSpot' initiative Monthly events calendars, regular communication emails Two large events <p>How will participants be better off?</p> <p>The community benefits from the on going service that the organisation provides, The marketing and promotion of Akaroa and the surrounding area. Visitors to the area contributing to the local economy, Tourism investment providing opportunities for businesses, Tourism enhancing the number and range of facilities and services for residents.</p>	<p>Staff Assessment</p> <p>The Akaroa District Promotions was established in 1982 originally to represent the business community of Akaroa. The organisation evolved and in 1992 expanded its focus to include not only business interests but those of the wider community with the understanding that tourism plays an integral part in the economic sustainability of Akaroa.</p> <p>The Akaroa and surrounding communities benefit from the marketing and promotion of Akaroa as a visitor destination. Visitors and tourism contribute to the local economy, provide investment opportunity for business, and has enhanced the number of services and recreational activities available to residents.</p> <p>Over the last three years the executive officer has played a major role in bringing the business and general community sector together.</p> <p>Organisation and/or facilitation of events such as Avant French Fest, Feast of Akaroa and Garden Tours along with employment services through 'Job Spot', newsletters to both businesses and community, and the development of the Akaroa.com website have all contributed to the efforts, by the Akaroa District Promotions, to become an inclusive organisation.</p>

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00033588	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Akaroa/Wairewa Community Board	Neighbourhood Week To celebrate Neighbourhood week where a variety of small neighbourhood events within areas or streets are celebrated by informal/individuals and formal community groups hold events.	Staff: N/a Volunteers: N/a Number of participants: 500 User fees: Nil Volunteer hours: N/a	CCC funding history (this project only) 2010/11 - \$2,000 SCF 2009/10 - \$2,000 SCF 2008/09 - \$2,000 SCF Other sources of funding (this project only) None for this project.	\$2,000	\$2,000 100% requested Contribution sought towards: Small Neighbourhood Events for Neighbourhood Week 2011 - \$2,000	\$2,000 That the Akaroa/Wairewa Community Board makes a grant of \$2,000 towards Neighbourhood Week	2

Organisation Details	Alignment with Council Strategies	Staff Assessment
Service Base: Akaroa/Wairewa Ward Council facility: N/a Legal Status: N/a Established: N/a Staff – paid: N/a Staff – unpaid: N/a Target groups: Akaroa and Wairewa Communities Networks: The Council Audited accounts: Organisation description / objectives: N/a CCC Funding History 2010/11 - \$2,000 (Neighbourhood Week) SCF 2009/10 - \$2,000 (Neighbourhood Week) SCF 2008/09 - \$2,000 (Neighbourhood Week) SCF	Alignment with Council Strategies <u>Council Strategies</u> <ul style="list-style-type: none"> Strengthening Communities Strategy. Safer Christchurch Strategy <u>Board Objectives</u> <ul style="list-style-type: none"> Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. Alignment with Council Funding Outcomes <ul style="list-style-type: none"> Reduce or overcome barriers Enhance community & neighbourhood safety Community participation and awareness How much will the project do? (measures) # events funded compared to the # applications received to hold events. The number of events held in the ward compared to the number of events funded will be measured. This will provide information on the number of successful applicants who proceed with their event. How will participants be better off? % attending Neighbourhood Week get-togethers % neighbours and communities getting to know each other % community and neighbourhoods feeling safer as a result of events % new community links forged/ developed	Staff Assessment Applications are sought in July/August, with decisions being made by the Board in September/ October for events to be held during Neighbourhood Week first week in November. All events are encouraged to take place during Neighbourhood Week but some flexibility is provided with allowances made for bad weather etc. Staff have the capacity to deliver this project on behalf of the Board. The target group is the general community. Neighbourhood Week contributes to a safer and friendlier community. It supports the process of individuals and households connecting with others in the neighbourhood so that they feel they are a part of something that is familiar and a source of assistance in time of need. The event itself also provides fun and enjoyment, an important part of a healthy lifestyle. Board Objectives - Promoting the participation of Banks Peninsula residents in recreation, sporting and cultural events/programmes

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00033412	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Banks Peninsula Agriculture & Pastoral Assoc.	<p>Commemorative Volunteers Dinner</p> <p>To hold a commemorative dinner to thank the current and past volunteers who have helped contribute to the Association's 102 year history.</p> <p>This will involve current committee members, some of whom have been involved for over 40 years, plus current members and other persons who have been involved and contributed to the long success of the association.</p>	<p>Staff: 1</p> <p>Volunteers: 20</p> <p>Number of participants: 200</p> <p>User fees: Nil</p> <p>Volunteer hours: 150</p>	<p>CCC funding history (this project only)</p> <p>None - this is a new project.</p> <p>Other sources of funding (this project only)</p> <p>\$500 - Funds on hand</p>	\$3,900	<p>\$2,000</p> <p>51% requested</p> <p>Contribution sought towards:</p> <p>Equipment/materials - \$1,000 Venue hire - \$1,000</p>	<p>\$1,500</p> <p>That the Akaroa/Wairewa Community Board makes a grant of \$1,500 to the Banks Peninsula Agricultural and Pastoral Association towards the commemorative volunteers dinner project.</p>	2

Organisation Details	Alignment with Council Strategies	Staff Assessment
<p>Service Base: Little River</p> <p>Council facility: Awa-Iti Domain, Little River</p> <p>Legal Status: Other</p> <p>Established: 1909</p> <p>Staff – paid: 1</p> <p>Staff – unpaid: 30</p> <p>Target groups: Residents and members, both past and present, who have had involvement with the Organisation.</p> <p>Networks: Royal Agricultural Society of New Zealand</p> <p>Audited accounts: 1/07/2010</p> <p><u>Organisation description / objectives:</u> To host an Annual Agricultural and Pastoral Show for the benefit of the community at large and to continue a 100 year tradition.</p> <p>To provide a link and experience between urban and rural communities and to educate all attendee's in regard to livestock and the care of animals and provide a place for high level competition for breeders and persons interested in common and unusual livestock breeds.</p> <p>To assist in the maintenance and upkeep of the Awa-Iti domain used by most members of the Little River community including the local School, Playcentre, Rugby club, Volunteer Fire Brigade, historical societies.</p> <p>CCC Funding History</p> <p>None</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Improving the range and quality of recreational experiences in the Akaroa-Wairewa area. Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Increase community engagement Support, develop and promote capacity <p>How much will the project do? (measures)</p> <p>Hold a commemorative dinner for 200 volunteers celebrating 102 years of facilitating A & P shows in Little River.</p> <p>How will participants be better off?</p> <p>% people who attend the dinner.</p>	<p>Staff Assessment</p> <p>The Banks Peninsula Agricultural and Pastoral Association has a long history of involvement with bridging the gap between rural and urban sectors of the community by facilitating an annual agricultural and pastoral show.</p> <p>One hundred and two years is a significant achievement for any event. Contributions made by all the volunteers to the ongoing success of the event and their contribution to the history of this part of Banks Peninsula, are worthy of commemoration.</p> <p>The committee are planning to hold a commemorative dinner for up to 200 past and present volunteers who have all invested considerable time and effort contributing to the success of the events over the years.</p>

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00033411	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Banks Peninsula Agriculture & Pastoral Assoc.	Centennial year book project To prepare a book commemorating the last 102 years since the Banks Peninsula A&P association began.	Staff: 1 Volunteers: 15 Number of participants: 500 User fees: \$N/A Volunteer hours: 200	CCC funding history (this project only) None - this is a new project Other sources of funding (this project only) \$1,500 -other grants (not specified) \$500 - not specified	\$7,500	\$2,000 27% requested Contribution sought towards: Equipment and materials \$2,000	\$1,200 That the Akaroa/Wairewa Community Board makes a grant of \$1,200 to the Banks Peninsula Agricultural and Pastoral Association towards the Centennial year book project.	2

Organisation Details	Alignment with Council Strategies	Staff Assessment
<p>Service Base: Little River</p> <p>Council facility: Awa-Iti Domain, Little River</p> <p>Legal Status: Other</p> <p>Established: 1/01/1909</p> <p>Staff – paid: 1</p> <p>Staff – unpaid: 30</p> <p>Target groups: All residents and members (past and present) who have an interest in Banks Peninsula A & P show history.</p> <p>Networks: Royal Agricultural Society of New Zealand</p> <p>Audited accounts: 1/07/2010</p> <p><u>Organisation description / objectives:</u> To host an Annual Agricultural and Pastoral Show for the benefit of the community at large and to continue a 100 year tradition.</p> <p>To provide a link and experience between urban and rural communities and to educate all attendee's in regard to livestock and the care of animals and provide a place for high level competition for breeders and persons interested in common and unusual livestock breeds.</p> <p>To assist in the maintenance and upkeep of the Awa-Iti domain used by most members of the Little River community including the local School, Playcentre, Rugby club, Volunteer Fire Brigade, historical societies.</p> <p>CCC Funding History</p> <p>None</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy Board Objectives: 6 and 7 <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Improving the range and quality of recreational experiences in the Akaroa-Wairewa area. Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (measures)</p> <p>Produce a booklet commemorating over a century of A & P shows in Banks Peninsula.</p> <p>How will participants be better off?</p> <p>Past, present and future members of the Association along with participants and the wider community.</p>	<p>Staff Assessment</p> <p>The Banks Peninsula A & P Association has a long history of involvement with bridging the gap between rural and urban sectors of the community by facilitating an annual agricultural and pastoral show.</p> <p>One hundred and two years is a significant achievement for any event. Contributions made to the history of this part of Banks Peninsula, are worthy of commemoration.</p> <p>In rural communities A & P events are hugely competitive amongst local farmers, livestock breeders and other participants.</p> <p>Historical information can provide an humanistic insight into the functioning of those communities over the years. Booklets recording the events can become not only documents of interest but a reference point showcasing both families' and personalities' contribution to the evolution of those rural communities over generations.</p> <p>The book will incorporate the knowledge and expertise of people across all areas of the community including those who have moved away but have knowledge, documents and photographs that celebrate the past, current and future of the association and its links with town and country communities throughout the years.</p>

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00033428	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Little River Craft Station Incorporated	<p>A Drivers Guide to Akaroa and Back</p> <p>A Driver's Guide to Banks Peninsula using Christchurch as a gateway and focusing on the historical, cultural and natural features of the area. It will include points of interest dating from pre - European occupation until the present day.</p> <p>The format will be full colour photographs, maps and substantial descriptive text and presented in an A5 size, spiral bound book with approximately 100 pages.</p>	<p>Staff: 0</p> <p>Volunteers: 2</p> <p>Number of participants: 5,000</p> <p>User fees: Nil</p> <p>Volunteer hours: 780</p>	<p>CCC funding history (this project only)</p> <p>None, this is a new project</p> <p>Other sources of funding (this project only)</p> <p>Nil</p>	\$9,989	<p>\$9,989</p> <p>100% requested</p> <p>Contribution sought towards:</p> <p>Volunteer expenses - \$200 Meetings - \$500 Telephone/Internet - \$200 Travel - \$504 Design and Printing - \$8,535</p>	<p>\$2,000</p> <p>That the Akaroa/Wairewa Community Board makes a grant of \$2,000 to the Little River Craft Station towards the Drivers Guide project for the gathering of information, photographs, meetings and draft design.</p>	2

<p>Organisation Details</p> <p>Service Base: Historic Little River Railway Station</p> <p>Council facility: The Craft Station leases part of the Historic Railway Station building from the Little River Railway Trust which in turn leases the building and environs from the Christchurch City Council.</p> <p>The Craft Station receives no lease subsidy for this use.</p> <p>Legal Status: Incorporated Society</p> <p>Established: 1989</p> <p>Staff – paid: 0</p> <p>Staff – unpaid: 26</p> <p>Target groups: Visitors travelling from Christchurch to Little River</p> <p>Networks:</p> <p>Audited accounts: 31/03/2009</p> <p><u>Organisation description / objectives:</u> To operate a retail outlet for the sale of craft work and local produce produced by members of the Co-operative and others.</p> <p>To produce and encourage arts and crafts and all forms of handwork in the Little River District and the wider community and to share talents and experience amongst members and the community.</p> <p>To undertake exhibitions, school activities, fairs, raffles, workshops, discussions on handcrafts for the benefit of members and the community.</p> <p>Be a source of information for local and travelling public.</p> <p>CCC Funding History None</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy Board Objectives: 3, 5, 6 and 7 <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Enhancing the culture, heritage and identity of Akaroa-Wairewa communities through the built, natural and working environments. Ensuring visitor and event growth is managed in an environmentally sustainable way, without unduly compromising residents amenity values. Improving the range and quality of recreational experiences in the Akaroa-Wairewa area. Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Reduce or overcome barriers Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (measures)</p> <p>A finished publication that can be distributed via Information Centres and tourism entry points to increase visitor numbers to the area by the number of books bought by the visitors.</p> <p>How will participants be better off?</p> <p>The project will directly benefit the community at large in that it will provide an entertaining and informational introduction to the peninsula and its facilities.</p>	<p>Staff Assessment</p> <p>The Little River Craft Station was Incorporated in 2009 but has been operating as an informal organisation for a number of years. The original intention was to represent local arts and craft artisans and to provide a co-operative to manage a retail outlet from the historic Little River Railway Station.</p> <p>In the last two years the Craft Station has taken over the role of providing visitor information following closure of the information centre. This was seen as a complimentary activity to their retail outlet with many visitors already requesting information about local history and activities as well as information about Akaroa and its surrounding areas - reinforcing the view that Little River is 'the gateway to the peninsula'.</p> <p>Many organised tours, car clubs and interest groups along with self-drive 'tourists' visit Little River annually.</p> <p>A booklet focusing on historical, cultural and natural features of interest along the drive from Christchurch to Little River will provide a valuable insight into the history of the area. Longer term, there may be potential opportunities created for economic development and improved viability and vitality of rural communities.</p> <p>Tourism and visitor numbers to both Christchurch and Banks Peninsula has suffered following the earthquakes in September and February. The time is now right to address a gap in current visitor information which will be relevant to both national and international visitors.</p> <p>The group has requested funding for the complete project from the gathering of information and photographs, meeting with affected groups/collaboration, design, and printing of a 100 page spiral bound booklet.</p>
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2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00032999	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Little River Craft Station Incorporated	Little River Heritage Walk The group would like to establish a Heritage walk around Little River which would include designing a pamphlet outlining the walk, gathering information about the local history and installing signs on the track with the historic facts.	Staff: 1 Volunteers: 2 Number of participants: 900 User fees: Nil Volunteer hours: 20	CCC funding history (this project only) None - this is a new project. Other sources of funding (this project only) None yet, possibly local fundraisers organised through the Craft Station.	\$4,920	\$4,920 100% requested Contribution sought towards: Wages - \$2,500 Power - \$100 Telephone/internet - \$120 Travel - \$200 Equipment/materials - \$2,000	\$2,000 That the Akaroa/Wairewa Community Board makes a grant of \$2,000 to the Little River Craft Station towards the cost of gathering and collating information and initial design concept for the Heritage Walk project.	2

Organisation Details	Alignment with Council Strategies	Staff Assessment
<p>Service Base: Historic Railway Station Building</p> <p>Council facility: The Craft Station leases part of the Historic Railway Station building in River from the Little River Railway Trust which in turn leases the building and environs from the Christchurch City Council.</p> <p>The Craft Station receives no lease subsidy for this.</p> <p>Legal Status: Incorporated Society</p> <p>Established: 1/01/1989</p> <p>Staff – paid: 0</p> <p>Staff – unpaid: 26</p> <p>Target groups: Wider Community</p> <p>Networks:</p> <p>Audited accounts: 31/03/2009</p> <p><u>Organisation description / objectives:</u> To operate a retail outlet for the sale of craft work and local produce produced by members of the Co-operative and others.</p> <p>To produce and encourage arts and crafts and all forms of handwork in the Little River District and the wider community and to share talents and experience amongst members and the community.</p> <p>To undertake exhibitions, school activities, fairs, raffles, workshops, discussions on handcrafts for the benefit of members and the community.</p> <p>Be a source of information for local and travelling public.</p> <p>CCC Funding History None</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Enhancing the culture, heritage and identity of Akaroa-Wairewa communities through the built, natural and working environments. Ensuring visitor and event growth is managed in an environmentally sustainable way, without unduly compromising residents amenity values. Improving the range and quality of recreational experiences in the Akaroa-Wairewa area. Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Reduce or overcome barriers Provide community based programmes Increase community engagement Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (measures)</p> <p>Gather information, design the pamphlet, take photos and organize the signs.</p> <p>How will participants be better off?</p> <p>The Little River community and visitors will have an additional recreational activity and pertinent historical information available.</p>	<p>Staff Assessment</p> <p>The Little River Craft Station was Incorporated in 2009 but has been operating as an informal organisation for a number of years. The original intention was to represent local arts and craft artisans and to provide a co-operative to manage a retail outlet from the historic Little River Railway Station.</p> <p>In the last two years the Craft Station has taken over the role of providing visitor information following closure of the information centre. This was seen as a complimentary activity to their retail outlet with many visitors already requesting information about local history and activities as well as information about Akaroa and its surrounding areas - reinforcing the view that Little River is 'the gateway to the peninsula'.</p> <p>Many organised tours, car clubs and interest groups along with self-drive 'tourists' visit Little River annually.</p> <p>Developing a heritage walk and associated pamphlet would enhance the visitor experience to Little River and fit with the town's original economic viability concept of encouraging visitors to "linger longer". Extending a visitor's stay in the area, whether coming by road or via the Rail Trail, will provide opportunities for local business development and potential entrepreneurial activities.</p> <p>Funding has been requested for the total project from gathering of information to production of a pamphlet.</p>

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00032864	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Little River Support Group	<p>Community/School Pool Operating Costs</p> <p>The community of Little River feel it is necessary to keep the community/school pool open after school hours and during the school holidays for community access.</p> <p>Most people in the community do not have easy access to bodies of water to ensure children remain confident and safe in the water.</p> <p>The pool is used by the wider community, teens, families and the elderly. The school has indicated that they no longer have the funds to ensure the opening of the pool outside the minimum time allowed by the MOE.</p>	<p>Staff: 1</p> <p>Volunteers: 1</p> <p>Number of participants: 200</p> <p>User fees: \$\$1,265</p> <p>Volunteer hours: 15</p>	<p>CCC funding history (this project only)</p> <p>2010/11 - \$2,420 DRF 2009/10 - \$2,300 SGF 2008/09 - \$2,300 SGF</p> <p>Other sources of funding (this project only)</p> <p>User fees - \$1,265</p>	\$4,950	<p>\$3,000</p> <p>61% requested</p> <p>Contribution sought towards:</p> <p>Pool attendant and treatment chemical costs.</p>	\$2,500	2

<p>Organisation Details</p> <p>Service Base: Little River Primary School</p> <p>Council facility: The Little River Group uses the Little River Domain to hold the annual Little River Country Bumpkin Pumpkin Festival.</p> <p>Legal Status: Incorporated Society</p> <p>Established: 3/06/2009</p> <p>Staff – paid: 1</p> <p>Staff – unpaid: 1</p> <p>Target groups: All of community</p> <p>Networks:</p> <p>Audited accounts:</p> <p><u>Organisation description / objectives:</u> The Little River Support Group raises funds to ensure the Little River Community, especially its children and youth are provided with the resources and support to continue to develop their talent, self esteem, social skills and physical ability, to enable and encourage them to lead a full and productive life.</p> <p>The group raises funds via traditional methods like sausage sizzles, sales of fundraising items, and through the annual Pumpkin Festival; and applying for grants.</p> <p>CCC Funding History</p> <p>2010/11 - \$2,620 (School/community Pool Funding) DRF 2009/10 - \$2,300 (School/community Pool Funding) SGF 2008/09 - \$2,300 (School/community Pool Funding) SGF 2008/09 - \$1,500 (Pumpkin festival) Events</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy Physical Recreation and Sport Strategy <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Improving the range and quality of recreational experiences in the Akaroa-Wairewa area. Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Foster collaborative responses Reduce or overcome barriers Provide community based programmes Enhance community & neighbourhood safety Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (measures)</p> <p># of young people accessing programmes</p> <p># of families using pool over summer</p> <p># of activities involving community</p> <p># volunteers</p> <p>How will participants be better off?</p> <p>% of young people gaining confidence in water/swimming</p> <p>% of people from community using pool</p> <p>% of activities encouraging community cohesiveness, developing new friendships</p> <p>% volunteers satisfied with their roles</p>	<p>Staff Assessment</p> <p>The Little River Support Group raises funds to ensure the Little River Community, especially its children and youth, are provided with the resources and support to lead full and productive lives.</p> <p>Each year the group organises The Country Bumpkin Pumpkin Festival; participates in the Off The Rails Fair; raises funds via sausage sizzles and sales of fundraising items; and facilitates the opening of the School swimming pool over the summer months.</p> <p>One main objective for the organisation is to ensure the swimming pool is available to the community for use after school hours, in the weekends and during the summer holidays. Financially the committee needs to secure adequate funding for a pool attendant and the additional chemical costs.</p> <p>The organisation contributes significant volunteer hours towards meeting their objectives for the community. To keep the pool open members provide 11 hours/week during the season, 198 hours annually, providing back-up for the pool attendant. .</p> <p>Little River, including Birdlings Flat, has an increasing population with a number of family groups having moved into the community. The school swimming pool is the only facility of its kind available for community use with the Halswell pool being the nearest alternative. As there is no public transport available the local pool provides a summer focal point for the community providing, particularly for children, swimming lessons, swimming skills and water safety. The pool is a 'hub' for the community over the summer period and encourages family participation and social cohesiveness within the community. It also provides a recreational facility at minimal cost to a community that has few local facilities. Cost of travelling to Christchurch for recreation is prohibitive for many families.</p> <p>Without this access the community is being denied use of a swimming facility, traditionally available for residents throughout Christchurch. Wairewa does not have easy access to the sea or a safe swimming beach in close proximity.</p> <p>Council can not fund the chemicals required for the pool as these are the responsibility of School/Ministry of Education.</p>
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2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00032952	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	The Little River Wairewa Community Trust	Community Radio Station To re-establish a radio station to communicate civil defence messages in an emergency; and provide a vehicle for community notices including those from the local school. Because of the earthquake a need has been expressed by the community for re-establishment of a local radio station.	Staff: 0 Volunteers: 1 Number of participants: 1,000 User fees: Nil Volunteer hours: 80	CCC funding history (this project only) None - this is a new project. Other sources of funding (this project only) None for this project.	\$4,000	\$4,000 100% requested Contribution sought towards: Salaries/wages - \$1,000 Equipment - \$3,000	\$3,500 That the Akaroa/Wairewa Community Board makes a grant of \$3,500 to The Little River Wairewa Community Trust towards the Community Radio Station project.	2

Organisation Details	Alignment with Council Strategies	Staff Assessment
<p>Service Base: Wider Little River/Wairewa area</p> <p>Council facility: Holds meetings at Little River Service Centre</p> <p>Legal Status: Charitable Trust</p> <p>Established: 3/12/2007</p> <p>Staff – paid: 0</p> <p>Staff – unpaid: 0</p> <p>Target groups: Wider Little River and Birdlings Flat Residents</p> <p>Networks:</p> <p>Audited accounts:</p> <p><u>Organisation description / objectives:</u> To promote the sustainable development of the Lake Wairewa and Southern Bays of Banks Peninsula catchments, plan, fund, develop and establish (and while it remains the responsibility of the Trust, to maintain) facilities which will contribute to the social, cultural, environmental or economic wellbeing of residents or visitors to the area.</p> <p>CCC Funding History</p> <p>2010/11 - \$2,176 (Predator traps, tree planting, community breakfast) SGF 2009/10 - \$400 (Community breakfast) Neighbourhood Week 2008/09 - \$200 (Community breakfast) Neighbourhood Week</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. Increasing community awareness of civil defence emergency management issues. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Foster collaborative responses Enhance community & neighbourhood safety Increase community engagement Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (measures)</p> <p># Hours operating</p> <p># Response of the community to the facility</p> <p># How often it is used by the community to advertise local events.</p> <p>How will participants be better off?</p> <p>% finding the radio a very useful tool when there is an emergency.</p> <p>% people better advised of events, emergencies,</p> <p>%people enlisted to help in an emergency to deal with an issue.</p> <p>% people noting a fostering and strengthening of the community and its ability to respond to events/needs etc.</p>	<p>Staff Assessment</p> <p>The Little River Wairewa Community Trust, previously the Little River Promotions Group, has become an active well-structured organisation representative of the wider Wairewa community.</p> <p>The group facilitates and undertakes activities to improve the visible and physical environment for the benefit of the residents and visitors and holds at least monthly community meetings with guest speakers not only for interest/entertainment but in response to community need such as post- earthquake discussions and support.</p> <p>An identified issue from one such meeting was the difficulty in being able to access timely and relevant local information in an immediate emergency situation.</p> <p>Currently cell phone coverage is patchy and commercial radio reception is limited in some areas.</p> <p>There was unanimous support from Trust Board members and considerable verbal support from a cross-section of the community's residents for re-establishment of a local radio station which could provide not only emergency messages and information but also have the additional benefit of informing the community about local issues, meetings, and events.</p> <p>Establishment of a local, community owned and operated radio station which could run automatically with computer generated music and community messages but be activated to manually provide emergency/ disaster information may also have the added advantage of uniting the community and a strengthening of the community's ability to respond to urgent needs.</p> <p>Other small community radio stations have proved to be successful in keeping their own communities informed.</p>

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00033313	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Akaroa Community Arts Council	Art Council Event support The group would like funding for ongoing service provision and for events, e.g. workshops and art classes that they would like to host. An Akaroa Autumn Art School is a 'dream' for the future.	Staff: 0 Volunteers: 8 Number of participants: 2,000 User fees: Not provided Volunteer hours: 1,000	CCC funding history (this project only) New project Other sources of funding (this project only) None for this project.	\$6,770	\$5,000 74% requested Contribution sought towards: Salary/Wages - \$1,500 Administration - \$900 Equipment - \$600 Other (unspecified) - \$2,000	\$955 That the Akaroa/Wairewa Community Board makes a grant of \$955 to Akaroa Community Arts Council towards administrative and equipment costs.	3

<p>Organisation Details</p> <p>Service Base: No specific base.</p> <p>Council facility: The Akaroa Toy Library has CCC premises (BP Meats site house) and has given us the use of the laundry. We also sub lease one of the bedrooms from them for \$20 a month.</p> <p>Legal Status: Charitable Trust</p> <p>Established: 21/04/2008</p> <p>Staff – paid: 0</p> <p>Staff – unpaid: 8</p> <p>Target groups: Wider Akaroa Community</p> <p>Networks: The group communicate with the Christchurch Community Arts Council and the Lyttelton Community Arts Council.</p> <p>Audited accounts: 1/03/2010</p> <p><u>Organisation description / objectives:</u> A dynamic group of volunteers who encourage and promote creativity in the Akaroa and the Bays community through local art exhibitions, performance, workshops and creative events. ACAC is a Charitable Trust and is registered with the Charities Commission and relies on fundraising to accomplish its' objectives.</p> <p>CCC Funding History</p> <p>2008/09 - \$6,345 (Materials, events and tutor fees) SCF</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy Events Strategy Arts Strategy <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Foster collaborative responses Reduce or overcome barriers Provide community based programmes Increase community engagement Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (measures)</p> <ul style="list-style-type: none"> - 2 workshops - Akaroa Autumn Art Classes if funded for this - Interest to visitors - 1 music event <p>How will participants be better off?</p> <p>Inspired, encouraged, come away with skills, be involved.</p> <p>The whole community benefits.</p>	<p>Staff Assessment</p> <p>The Akaroa Community Arts Council would like to provide events - an Akaroa Autumn Art School, two workshops, and art classes for residents.</p> <p>The participant number of 2000 may be overly optimistic.</p> <p>In the application the group has indicated that it has not received funding from the Christchurch City Council since 2008/2009 and would like to continue a strong and positive relationship with the Council, suggesting financial help would allow them to develop community arts projects and events which encourage local participation and creativity.</p> <p>The application for the Akaroa Community Arts Council's projects has a more appropriate alignment with Creative Communities funding for the specific events and workshops.</p> <p>Administrative and equipment/ material costs meet the Strengthening Communities Funding criteria and Community Grants Funding capacity building outcomes and priorities.</p> <p>As the format/type of workshops is not specified there is a risk that they may replicate art activities offered via the School Adult Education programme.</p>
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2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00032941	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	The Akaroa Golf Club Inc	Green Keeper's Assistant's Wage Fund To continue to employ an assistant greens keeper at the Akaroa Golf Club.	Staff: 2 Volunteers: Number of participants: 1 User fees: \$N/A Volunteer hours: 70	CCC funding history (this project only) 2009/10 \$2,000 DRF AW Other sources of funding (this project only) Nil	\$11,232	\$5,000 45% requested Contribution sought towards: Salary/Wages \$5,000	\$1,000 That the Akaroa/Wairewa Community Board makes a grant of \$1,000 to the Akaroa Golf Club towards Assistant greenkeeper wages.	3

Organisation Details	Alignment with Council Strategies	Staff Assessment
<p>Service Base: Akaroa Golf Club, Pawsons Valley Road Duvauchelle</p> <p>Council facility: Yes. Gross Rent payable 6 mthly \$982.10 GST incl. Have received rates rebate 2010.</p> <p>Legal Status: Incorporated Society</p> <p>Established: 5/06/1934</p> <p>Staff – paid: 3</p> <p>Staff – unpaid: 4</p> <p>Target groups:</p> <p>Networks: Canterbury Golf Inc; NZ Golf Inc; SCANZ</p> <p>Audited accounts: 1/08/2010</p> <p><u>Organisation description / objectives:</u> The objective of the Akaroa Golf Club is to run a financially sustainable non-profit club for membership by community based citizens to play golf on a well-maintained, safe and park-like golf course.</p> <p>To promote the game of golf in an environment of camaraderie, friendship, honesty and good sportsmanship.</p> <p>To encourage tourism to the area by providing a recreational activity.</p> <p>CCC Funding History</p> <p>2009/10 - \$2,000 (Wages for Assistant Greenkeeper) DRF 2009/10 - \$428 (set-up of Web-site) SCF</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Improving the range and quality of recreational experiences in the Akaroa-Wairewa area. Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Reduce or overcome barriers Provide community based programmes Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (measures)</p> <p>Ensuring that the Golf Course is open and available for local community, NZ and Overseas Visitors 7 days/week all year round, weather permitting.</p> <p>How will participants be better off?</p> <p>Person will be in gainful employment encompassing a variety of work within the job.</p>	<p>Staff Assessment</p> <p>The Akaroa Golf course is on Reserve land, owned by the Christchurch City Council, maintained by the Golf Club's paid staff with voluntary contribution from members.</p> <p>The course has a beautiful park-like appearance with green open spaces amongst native bush, shelter and specimen trees, intertwined by a clean running stream with borders of colourful shrub gardens.</p> <p>The assistant greenkeeper has been employed by the golf club for eight years and has proven to be able to undertake basic labouring tasks but still requires supervision and some guidance from the greenkeeper. Work includes tractor mowing of fairways; maintenance work - tree and shrub trimming, and weed control.</p> <p>The funds applied for are to ensure the club can continue to meet the costs of paying a basic wage, with some additional hours of employment over the summer months.</p> <p>The greens and club facility received minimal damage following both the September and February earthquakes. However, as with many local businesses, there has been a marked downturn in their revenue stream and number of users of the course following these events.</p> <p>Funding has been requested for the period 01 July 2011 to March 2012, 36 weeks. The funding period for Strengthening Communities commences 01 September - 28 weeks for the specified period.</p>

2011-12 SCF AKAROA/WAIREWA DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00032875	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Akaroa Croquet Club	<p>Project Mower</p> <p>This project is to help with maintenance of greens at the Akaroa Croquet Club.</p> <p>Replacement of current mower is imperative to provide playable greens.</p> <p>Interclub competitions means greens require mowing three times per week.</p>	<p>Staff: 0</p> <p>Volunteers: 12</p> <p>Number of participants: 75</p> <p>User fees: Not specified</p> <p>Volunteer hours: 20</p>	<p>CCC funding history (this project only)</p> <p>None this is a new project</p> <p>Other sources of funding (this project only)</p> <p>Not at this time except club mower fund currently standing at \$2,300.</p>	\$11,157	<p>\$4,000</p> <p>36% requested</p> <p>Contribution sought towards:</p> <p>A new mower for the Akaroa Croquet greens.</p>	<p>\$ 0</p> <p>That the Akaroa/Wairewa Community Board declines the application from the Akaroa Croquet Club for a new mower.</p>	4

Organisation Details	Alignment with Council Strategies	Staff Assessment
<p>Service Base: Akaroa Croquet Club, Akaroa</p> <p>Council facility: Club rooms/Pavilion is Council property. (not in Facilities portfolio as is on a Recreation Reserve)</p> <p>Legal Status: Other</p> <p>Established: 6/12/1909</p> <p>Staff – paid: 0</p> <p>Staff – unpaid: 12</p> <p>Target groups: Croquet players and potential players.</p> <p>Networks: Canterbury NZ Croquet Association Inc.</p> <p>Audited accounts: 27/05/2010</p> <p><u>Organisation description / objectives:</u> Promoting the game of croquet.</p> <p>CCC Funding History</p> <p>2009/10 - \$1,558 (Towards costs of Centennial celebrations) SGF 2008/09 - \$960 (To purchase two sets of croquet balls) SGF</p>	<p>Alignment with Council Strategies</p> <p><u>Council Strategies</u></p> <ul style="list-style-type: none"> Strengthening Communities Strategy Physical Recreation and Sport Strategy Board Objectives: 6 and 7 <p><u>Board Objectives</u></p> <ul style="list-style-type: none"> Improving the range and quality of recreational experiences in the Akaroa-Wairewa area. Promoting the participation of Akaroa-Wairewa residents in recreation and cultural events/programmes. <p>Alignment with Council Funding Outcomes</p> <ul style="list-style-type: none"> Reduce or overcome barriers Provide community based programmes Community participation and awareness Support, develop and promote capacity <p>How much will the project do? (measures)</p> <ol style="list-style-type: none"> Club will be open Saturdays, Tuesdays and Thursdays with Interclub competitions on Tuesdays for 7 weeks (until December) Raise awareness within the community of croquet as an enjoyable recreational activity Approach Christchurch clubs whose greens are damaged or unusable following February earthquake offering use of Akaroa facilities for club games, practice, and enjoyment. <p>How will participants be better off?</p> <p>The Akaroa croquet club members and visiting teams will have competition standard greens to play on.</p>	<p>Staff Assessment</p> <p>This project is recommended as a Priority 4 because community outcomes and benefits are limited to a very small, albeit worthy, group of people and there are other funding opportunities available to the club. Staff will assist the group to obtain alternative funding for the project.</p> <p>The Croquet Club is a small club with a current membership of 10, providing an alternative opportunity for physical and recreational activity. The club would like to be able to upgrade the playing facilities, to encourage the community to join the club for recreational activities and for exercise and good fellowship. The club struggles to raise the funds within its own membership to keep the greens at an international level which is necessary for inter-club tournaments to be held locally.</p> <p>The club needs to replace their current mower which constantly requires costly maintenance and is well past 'its use by date', difficult and dangerous for members to use. Interclub competitions means the greens require mowing three times a week.</p> <p>The club's greens were undamaged following the recent earthquakes however a number of Christchurch clubs suffered significant damage to their greens. The Akaroa Club has offered use of the Akaroa facilities for club games, practice and enjoyment.</p>

Guide to Christchurch City Council's Community Funding Schemes

Funding Outcomes and Priorities

Community Grants Funding Outcomes

Council does not have the necessary resources to meet the needs and expectations of all not-for-profit and voluntary groups. Therefore, it focuses assistance toward those key activities and initiatives that contribute to and align with the community outcomes in the Long Term Council and Community Plan (LTCCP) and with other Council strategies.

The following funding outcomes will be used to evaluate and assess applications:

- » Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- » Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- » Increase community engagement in local decision making
- » Enhance community and neighbourhood safety
- » Provide community based programmes which enhance basic life skills
- » Reduce or overcome barriers to participation
- » Foster collaborative responses to areas of identified need

Community Grants Funding Priorities

The following priorities will be used to assist with the allocation of funding:

- » Older adults
- » Children and youth
- » People with disabilities
- » Ethnic and culturally diverse groups
- » Disadvantage and/or social exclusion
- » The capacity of community organisations
- » Civic engagement

These priorities have been developed from the key challenges to building strong communities identified in the 2009–19 LTCCP, and will be reviewed in line with the LTCCP.

In addition, Community Boards have their own objectives that will be used to assist in the prioritisation of local projects.

Eligibility

Applications are invited from eligible not-for-profit groups whose activities provide opportunities in the areas of community, social, recreation, sports, arts, environment or heritage to the wider community or to specifically defined communities of interest.

The following criteria must be met by all applicants:

- » A community based not-for-profit community, recreation, sporting, arts, social service, environment or heritage organisation.
- » All groups applying for more than \$2,000 must be incorporated under the Incorporated Societies Act 1908 or the Charitable Trusts Act 1957 or be a legal entity that is registered for charitable purposes.
- » Be based in the Christchurch City Council area with funded programmes or services being provided primarily for Christchurch City Council residents.

Guide to Christchurch City Council's Community Funding Schemes

- » Must have provided accountability reports for all previous Council funding and have no unresolved or outstanding accountability issues including outstanding debt to Council.
- » Must have had the funding application approved at a properly convened committee meeting and in writing.
- » Must provide evidence of the need for the project.
- » Have appropriate financial management, accounting, monitoring and reporting practices.
- » Have sound governance and appropriate operational capability and capacity to deliver to the level as agreed.
- » Be able to commit to collaboration and partnering, where appropriate.
- » Groups receiving Council funding at a metropolitan level may only apply for local funding if the project is specifically local and no portion of it has been funded at the metropolitan level.

Note: Recreation and Sporting clubs/organisations do not have to be affiliated to a national sporting organisation to be eligible to apply however in alignment with the Physical Recreation and Sport Strategy we would encourage you to affiliate.

How to apply

The preferred method of applying for funding is online via the Council's website www.ccc.govt.nz. If you do not wish to apply online, applications must be made on the Christchurch City Council's Community Grants Funding application form. Forms are available from all Service Centres, the Civic Office and Council Libraries. You can also download an application form from the Council's website above.

See information sheets for the closing dates for applications to each fund.

Further Assistance

Further assistance is available from Community Grants Administrator (03) 941 8282 or from local advisers listed below.

Lyttelton/Mt Herbert

Community Development Adviser 03 941 5657

Akaroa/Wairewa

Community Development Adviser 03 304 8659

Burwood/Pegasus

Community Development Adviser 03 941 5326

Community Recreation Adviser 03 941 5333

Fendalton/Waimairi

Community Development Adviser 03 941 6730

Community Recreation Adviser 03 941 6729

Hagley/Ferrymead

Community Development Adviser 03 941 6605

Community Recreation Adviser 03 941 6628

Riccarton/Wigram

Community Development Adviser 03 941 6536

Community Recreation Adviser 03 941 6537

Shirley/Papanui

Community Development Adviser 03 941 5408

Community Recreation Adviser 03 941 5409

Spreydon/Heathcote

Community Development Adviser 03 941 5102

Community Recreation Adviser 03 941 5107

*Maps of the Council ward areas are available on the Council's website.

Christchurch City Council - Guide to Community Funding

Strengthening Communities Fund

Purpose

The purpose of this fund is to support community focused organisations whose projects contribute to the strengthening of community wellbeing in the Christchurch City area.

Successful organisations will be those who can demonstrate that they are sustainable, strategic, community focused groups who have a significant presence within their community of benefit. Successful projects will also clearly demonstrate their contribution to the Council funding outcomes and priorities. Organisations must be able to demonstrate their ability to contribute towards their project(s) and not rely on Council funding as their sole source of funding.

This fund is available at both metropolitan and local levels.

Community Boards may access this fund to deliver activities and events to their local communities. This may include the establishment of a Youth Development Fund.

This fund covers:

- » Operational or project costs, incurred in the provision and delivery of the agreed initiative – for the twelve month period starting 1st September and ending 31st August
- » Small equipment purchases up to \$1,000 per item that will enable your organisation to take advantage of efficiency gains – with an overall maximum total expenditure of \$4,000 per annum for small equipment. (NB: All equipment or capital purchases must be noted in a schedule of equipment / capital purchases for accountability purposes)
- » Costs that support the recognition, contribution and retention of volunteers
- » Capital costs towards public artworks, up to a maximum of \$25,000

This fund will not cover:

- » Retrospective costs or project or purchase costs incurred or settled before the agreed commencement date of the funding agreement
- » Debt servicing or re-financing costs
- » Stock or capital market investment
- » Gambling or prize money
- » Entertainment costs (except for costs directly linked to volunteer recognition)
- » Funding of individuals (only non-profit organisations)
- » Payment of any legal expenditure, including costs or expenditures related to mediation disputes or ACC, Employment Tribunal, Small Claims Tribunal, Professional or Disciplinary Body hearings
- » Purchase of land and buildings
- » Building maintenance or facility design, development and renovation costs
- » Activities or initiatives where the primary purpose is to promote religious ministry, political objectives, commercial or profit-oriented interests
- » Fundraising or general income-growth purposes
- » Medical or healthcare costs – including treatment and insurance fees
- » Money which will be re-distributed as grant funding, sponsorship, donations, bequests, aid funding or aid to other recipients
- » Payment of fines, court costs, mediation costs, IRD penalties or retrospective tax payments

Christchurch City Council - Guide to Community Funding

- » Costs to remedy, rectify, upgrade, retrofit or replace equipment, vehicles or premises as a result of action by central or local government departments or other agencies who hold regulatory or enforcement powers
- » Purchase of vehicles and any related ongoing maintenance, repair, overhead costs or road user charges
- » Social functions
- » Air travel, accommodation, hotel / motel expenses
- » Conference fees and costs
- » Projects which have received other Council funding in the same financial year
- » Projects that are considered to be the primary responsibility of:
 - » Central government
 - » Some other funding body
 - » A Council Unit (where funding should come from an internal budget)

Process

The closing date for applications is 31st March each year.

The preferred method of applying for funding is online via the Council's website www.ccc.govt.nz. If you do not wish to apply online, applications must be made on the Christchurch City Council's Community Grants Funding application form. Forms are available from all Service Centres, the Civic Office and Council Libraries. You can also download an application form from the Council's website above.

Applications will be categorised as either metropolitan (city-wide) or local projects. Metropolitan applications will be assessed by staff and referred to the Metropolitan Funding Committee for a decision.

Local applications will be assessed by staff and presented to the relevant Community Board for a decision.

You will be notified of the Council's/Community Board's decision in August.

Funding Period

Funding is for the period 1st September in the current year to 31st August the following year.

Accountability and Compliance

- » Funding received is to be spent by 31st August (the following year).
- » Any alterations to the use of the funding must be discussed with Council staff and agreed to or funding may be required to be returned.
- » An accountability form must be completed:
 - » six month progress report – Due 31st March
 - » end of project report – Due 30th September
 - » when funding is spent
 - » or when another funding application is lodged and there are still outstanding funds from previous funding.

Future funding can be withheld if accountability requirements are not met.

11. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOPS – MEDIA, DECISION MAKING AND PUBLIC CONSULTATION

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Akaroa/Wairewa Community Board’s approval for interested members to attend Local Government New Zealand “Know How” Training Workshops – How to Present the Right Image to the Media, Decision Making and a Practical Guide to Public Consultation, to be held at the Selwyn District Council on Tuesday 30 August, Tuesday 20 September and Tuesday 18 October 2011 respectively.

EXECUTIVE SUMMARY

2. These workshops are all one day events. The How to Present the Right Image to the Media course is designed for elected members to develop a strong relationship with the media. The Decision Making – How it Really Works course provides an interactive workshop which references the Local Government Act, the Council's Long Term Plan and other relevant legislation to give a complete framework for decision making. The Practical Guide to Public Consultation workshop focuses on how consultation works in the local government context.

Further information on each workshop is **attached**.

FINANCIAL IMPLICATIONS

3. The cost of these Local Government workshops are:

How to Present the Right Image to the Media	\$795 per person plus GST
Decision Making – How it Really Works	\$495 per person plus GST
Practical Guide to Public Consultation	\$795 per person plus GST

The Board’s 2011/12 training and travel budgets currently have an unallocated budget of \$4,550.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

4. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

5. Yes, there are no legal implications.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

6. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council’s strategies?

7. Not applicable.

17. 8. 2011

CONSULTATION FULFILMENT

8. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand “Know How” Training Workshops – How to Present the Right Image to the Media, Decision Making and a Practical Guide to Public Consultation, to be held at the Selwyn District Council on Tuesday 30 August, Tuesday 20 September and Tuesday 18 October 2011 respectively.

How to Present the Right Image to the Media

Hands-on Experience. Solid Preparation.

It's important for elected members to develop a strong relationship with the media, it can help you communicate the right messages to your community and keep people informed about key projects. In this highly interactive workshop we focus on developing tools to deal with the media in a proactive (not reactive) way.

The Plus Factor:

As a post-training follow-up, we'll email your video and audio clip so you can assess your techniques. You'll also receive a review of the session and individual feedback on your performances.

Key Learnings

We all know the best way to learn is through practice. So in this workshop you'll take your turn in the spotlight - in front of the camera and microphone - applying different interview techniques. We look into social media and go onto Facebook to find out how to create a professional page. With our help you'll also write a press release that will get you noticed for the right reasons.

Topics include:

- How to use the media
- Building a social media presence
- Interview techniques
- Legal and ethical considerations
- Writing a successful press release

For more information download the [Workshop Agenda](#)

Workshop Feedback

"I found this workshop really helpful...it gave me a chance to do practical exercises, which allowed me to assess my current ability in interviews with the media."

Workshop Fees - \$795 per person, per day

Workshop Agenda

Timetable/
Agenda

How to
Present the
Right Image
to the Media

Time	Duration	Topic
9:30 - 10:00	30 min	Welcome, Introductions and Workshop Overview
10:00 – 11.00	60 min	Session One: Radio Interview Practical individual recording and review, tips, do's and don'ts, ethics
11.00 – 11.15	15 min	Morning Tea
11.15 – 11.45	30 min	Session Two: Print Interview Practical interviews on a press release (half participants).
11.45 – 12.00	15.00 min	PAUL covers council input/ options.
12.00 – 1.00	60 min	Session Three: Television I/V Practical TV interview for all.
1.00 – 1.30	30 min	Lunch
1:30 – 2.00	30 min	Session Three continued: TV reviews, tips ethics etc.
2.00 – 2.30	30 min	Session Four: Social Media Posting on FB live onto the web (balance of participants). Tips, techniques, ethics.
2.30 – 2.50	20 min	Session Five: PAUL covers Ethnic media
2.50 – 3.20	30 min	Session Six: Ethical issues
3.20 – 3.35	15 min	Afternoon tea.
3.35 – 4.30	55 min	Session Seven: Play it again, everyone has a chance to try again, on any platform, with group comments.
4.30 – 5.00	30 min	Session Eight: Summary, Evaluation, and wrap up.

Decision Making - How it really works

Clearer Understanding. Stronger Leadership.

As an elected member, you are judged on the quality of the decisions you make. Armed with an understanding of the decision making process, you can deliver strong leadership for your region.

This interactive workshop references the Local Government Act, your council's LTP and other relevant legislation to give a complete framework for decision making. We also provide opportunities to practically apply key decision making principles and procedures.

Key Learnings

Covering the theory and practical application of decision making, we translate the jargon and define your role as elected member. We help you learn how to balance political and technical aspects, and weigh up short and long-term objectives.

Topics includes:

- Purpose and principles of the Local Government Act (LGA)
- Differentiating between decision making and policy
- Key council procedures for decision making
- Conflicts of interest
- Principles of consultation

For more information download the [Workshop Agenda](#)

Workshop Agenda

Timetable/
Agenda

Decision
Making

Time	Duration	Topic
9:30 - 10:00	30 min	Introductions and Housekeeping
10:00 - 11:00	60 min	Session One: Decision Making – The Foundations
11:00 - 11:15	15 min	<i>Morning tea</i>
11:15 - 11:45	30 min	Session One: Decision Making – The Foundations, continued
11:45 - 1:00	75 min	Session Two: Decision making – The Detail
1:00 - 1:45	45 min	<i>Lunch</i>
1:45 - 2:00	15 min	Session Two: Decision making – The Detail, continued
2:00 - 3:15	75 min	Session Three: Decision making – Putting it into Practice
3:15 - 3:30	15 min	<i>Afternoon tea</i>
3:30 - 4:45	75 min	Session Three: Decision making – Putting it into Practice, continued
4:45 - 5:00	15 min	Session Four: Summary, Evaluation and Wrap-up

A Practical Guide to Public Consultation

Open Dialogue. Focused Results.

Good consultation provides the foundation for good decisions. It is a legal requirement in many cases and ensures your project is supported and needed by your local community.

Our focus here is on how consultation works in the local government context. Through the day you have the opportunity to work on a range of exercises and case studies to sharpen your skills.

The Plus Factor:

You will take away a consultation toolkit, which takes you through the different consultation techniques, discussing how they work and when they are appropriate. With this reference tool at hand, you'll be able to work out which techniques to use on your next project.

Key Learnings

We start by looking at the legal and democratic implications of consultation. We then spend time discussing stakeholders - who they are and the best tools and techniques to communicate with them. With an emphasis on practical learning, we examine different case studies to see which approaches work and which don't.

Topics include:

- How to identify stakeholders
- Timelines and budgets
- Best practice processes
- Legal requirements
- Dealing with the media

For more information download the [Workshop Agenda](#)

Workshop Agenda

Timetable/ Agenda

A Practical Guide to Public Consultation

Time	Duration	Topic
9:30 - 9:45	15 mins	Welcome, Introductions and Overview
9:45 - 10:00	15 mins	Roleplaying Session: Introduction to Consultation and Discussion
10:00 - 10:35	35 mins	Session One: The Principles of consultation, and the Legal Requirements
10:35 - 10:50	15 mins	<i>Morning tea</i>
10:50 - 11:20	30 mins	Session Two: Identifying Stakeholders
11:20 - 12:25	65 mins	Session Three: The Levels of Consultation
12:25 - 12:45	20 mins	Session Four: Best Practice Process
12:45 - 1:30	45 mins	<i>Lunch</i>
1:30 - 2:00	30 mins	Session Five: Elected Representatives and the Media
2:00 - 3:00	60 mins	Session Six: Tools and Techniques
3:00 - 3:15	15 mins	<i>Afternoon tea</i>
3:15 - 4:30	45 mins	Session Seven: Case Studies
4:30 - 5:00	30 mins	Session Eight: Re-cap, Learning's and Open Discussion

12. BRIEFINGS

12.1 LYNDA WALLACE – MUSEUM DIRECTOR

The Museum Director will give a short presentation to the Committee on the activities of the Museum, for members' information.

13. COMMUNITY BOARD ADVISERS UPDATE

13.1 BOARD FUNDING BALANCES – 2011/12

A copy of the Board's funding balances for the 2011/12 financial year is **attached** for members' information.

13.2 AKAROA AND BAYS LIONS CLUB

Eric Ryder, Immediate Past president of the Akaroa and Bays Lions Club has verbally advised that the Club wishes to fund some developments around Akaroa. He has asked if the Community Board can communicate this offer to Council and staff, with a request for assistance concerning specifications, pricing, permissions etc.

The developments the Club wishes to advance are:

- (a) Installation of a shower at the Akaroa main beach.
- (b) Illumination of the Akaroa Lighthouse (uplighting).
- (c) Installation of an electric barbeque at the Akaroa Recreation Ground.

The Club has also offered to tidy up, and make safe, the Akaroa Anglican Cemetery following the damage caused by the earthquakes. Again, they seek advice on how this project could be advanced, and whether there are any special issues that need to be taken into consideration.

The Club has been invited to send a deputation to the meeting to discuss the proposals.

13.3 LAKE ELLESMERE – TE WAIHORA

A memorandum regarding Lake Ellesmere-Te Waihora from Dr. Tim Davie (Manager Surface Water Resources and Ecosystems for Environment Canterbury) is **attached** for members' information and consideration.

Akaroa/Wairewa Community Board Board Funding Balances	Allocation 2011/2012
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Akaroa-Wairewa Discretionary Response Fund		Board Approval
Discretionary Response Fund - Total Allocation	12,799	
<i>Allocations made</i>		
Little River Wairewa Charitable Trust – Winter Badminton Project	2,652	20/7/2011
Akaroa Civic Trust – Replacement of “Welcome to Akaroa” signage	1,469	20/7/2011
Discretionary Response Fund Balance	8,678	

TOTAL: Akaroa/Wairewa Discretionary Response Fund Unallocated	8,678
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Youth Development Fund Scheme	0	
<i>Allocations made</i>		
Youth Development Scheme Balance - Available for allocation	0	

TOTAL: Akaroa/Wairewa Youth Development Scheme Unallocated	0
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Lake Ellesmere (Te Waihora) Management

Up until 2011 Environment Canterbury has managed the opening of Lake Ellesmere (Te Waihora) on the basis of two criteria:

- The values set out in the Lake Ellesmere Water Conservation order which are primarily for “wildlife”. This is fundamentally for birdlife and recreational shooting.
- Flooding of farmland immediately adjacent to the lake and water tables near to the lake.

The funding for opening has come from general rates (30%) and a targeted rate to landowners near to the lake (70%).

The opening regime for Lake Ellesmere (Te Waihora) is based around:

- A summer opening level of 1.05 m asl;
- A winter opening level of 1.13 m asl.

When the level reaches these trigger levels then an opening protocol is set in place where affected parties are consulted to decide whether the opening takes place. N.B. it is important to realise that the trigger level sets in place a protocol meeting but does not guarantee an opening.

There are two water level recorders on Lake Ellesmere (Te Waihora): one at the Taumutu end (Fishermans Point) and the other at the Kaituna end (visible from SH75 at the northern side of Kaituna Valley). Both recorders are operated by Environment Canterbury. The lake is a very large shallow water body that is greatly affected by the wind; it is not unusual to have a difference of up to 0.6 m (60 cm) between the recorders as the wind pushes the water towards one end. The level used for opening is an average between the two over several days.

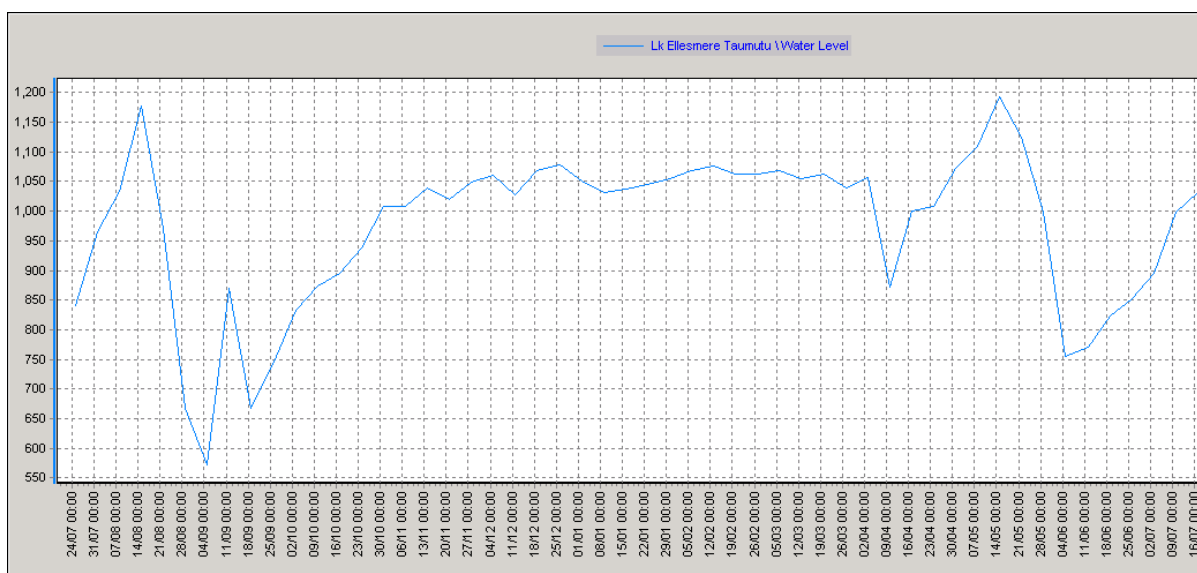
In 2011 a change to the Lake Ellesmere Water Conservation Order was applied for by Ngāi Tahu and the Department of Conservation which fundamentally sought to add wetland vegetation and native fisheries to the list of values to be managed for. The independent hearing commissioners accepted this; the Environment Canterbury Commissioners have agreed (required under the 2010 ECan act) and it now sits with the Minister for the Environment for consideration. The main difference this will make in terms of management regime is that the timing of when the different levels come into place – primarily to allow a longer period for openings in the spring when young tuna (eels); inanga (whitebait) and patiki (flounder) come into the lake and the autumn when older eels leave. If the new conservation order is ratified this will then set the conditions for a new opening consent which will be jointly applied for by Environment Canterbury and Ngāi Tahu.

The summer of 2010-11

The summer of 2010-11 was unusual in that the lakes stayed at a high level for a sustained period of time (most of the summer). This shown by the long flat period in the plot below when the lake was at or about 1.03 to 1.05 m asl.

Normally during the summer months evaporation in the lake is higher than the inflows and lake level drops over the summer. The observations that there was more water than usual around the Kaituna lagoon during the summer matches the high levels measured.

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There are three hypotheses as to why this may have happened:

1. That land around the lake had sunk (particularly at the Kaituna end) and therefore maintaining a level at the Taumutu end would inundate more land at the Kaituna end. Recent surveys (June 2011) of land surrounding the lake do not support this hypothesis; if anything the Taumutu end has sunk slightly (approximately 25 mm) and the Kaituna end has risen but only by a few millimetres. It has taken a long time to do this surveying as it relies on LINZ re-establishing benchmark levels. This had been planned for March 2011 but was delayed by the February earthquake.
2. That the rivers, streams and drains feeding into the lake maintained high flows throughout the summer as a result of the September and February earthquakes raising water tables in the district. The flow data for inflows into the lake did stay higher than usual over the summer and water tables were raised, particularly by the September earthquake. However water tables by and large had stabilised back to pre-earthquake levels after a 4-6 weeks period. New springs were observed to stay flowing over the summer so it is reasonable to assume that these contributed to the lake staying high. This is consistent behaviour following a large earthquake as observed in many places around the world. We would expect it to have settled back to "normal" by next summer.
3. That liquefaction under the bed of the lake may have raised levels within the lake. We have no evidence either for or against this idea and it would take a very large (and expensive) effort to establish the truth of it. It is likely that there has been localised silt onto the lake bottom but this is unlikely to have caused any widespread effect on water levels overall.

Drains around the lake

Environment Canterbury maintains the drainage system into the Halswell River and some drains around the Prices Valley area. These are done through targeted rates to adjacent landowners. Other drains are maintained either by the territorial authority (SDC or CCC) or by land owners. The drains in Kaituna valley are maintained by land owners.

Tim Davie, Manager Surface Water Resources & Ecosystems

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14. ELECTED MEMBERS INFORMATION EXCHANGE

15. QUESTIONS UNDER STANDING ORDERS