

**AKAROA/WAIREWA COMMUNITY BOARD
EXTRAORDINARY MEETING
AGENDA**

WEDNESDAY 6 APRIL 2011

AT 9:30 AM

**IN THE BOARD ROOM, AKAROA SERVICE CENTRE
78 RUE LAVAUD, AKAROA**

Community Board: Pam Richardson (Chairman), Bryan Morgan (Deputy Chairman), Lyndon Graham, Leigh Hickey, Stewart Miller and Claudia Reid

Community Board Adviser

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1. **APOLOGIES**
2. **ORAL DECLARATION BY MEMBER ATTESTED IN THE PRESENCE OF THE COMMUNITY BOARD ADVISER REPRESENTING THE CHIEF EXECUTIVE**

Sample **attached**.

3. **BOARD APPOINTMENTS TO COMMITTEES AND REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES**

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Board to have the opportunity to review the decisions it made in December 2010 in regard to:
 - (a) the appointment of members to the three Community Board Committees,
 - (b) the appointment of members as Community Board representatives on local outside organisations and committees,

in light of the vacancy on the Board being filled by Lyndon Graham.

EXECUTIVE SUMMARY

2. At its meeting on 8 December 2010 the Board resolved to appoint the following as committees of the Community Board, and appointed the named members to those committees, *“subject to those appointments being reviewed when the extraordinary vacancy on the Board is filled”*:
 - Akaroa Design & Appearance Advisory Committee- Stewart Miller (alternate Bryan Morgan)
 - Akaroa Museum Advisory Committee - Leigh Hickey
 - Akaroa/Wairewa Sale of Liquor Committee - Bryan Morgan and Leigh Hickey

(Note: The Board Chairman is an ex-officio member of all three committees)
3. At its 8 December 2010 meeting the Board also resolved to make the following appointments of representatives and liaison persons to outside organisations and committees, *“subject to those appointments being reviewed when the extraordinary vacancy on the Board is filled”*:

Appointments made under delegated authority from the Council:

- Akaroa Library Committee Incorporated - Leigh Hickey
 - Halswell River District Rating Committee - Stewart Miller
 - Okains Bay Maori and Colonial Museum - Pam Richardson
 - Pohatu Marine Reserve Advisory Committee - Pam Richardson
 - Orton-Bradley Park Board - unfilled
- (The Board decided to liaise with the Orton-Bradley Park Board to ask for its recommendation on a representative.)

Appointments made jointly with Lyttelton/Mt. Herbert Community Board under delegated Authority from the Council:

- Rural Canterbury Primary Health Organisation - Pam Richardson
(Subject to approval by the Lyttelton/Mt. Herbert Community Board.)
- Banks Peninsula Pest Liaison Committee - Bryan Morgan
(Subject to approval by the Lyttelton/Mt. Herbert Community Board if no Board member from that Board is interested.)

Board appointments:

- Akaroa District Promotions - Leigh Hickey (liaison position)
- Akaroa Harbour Issues Working Party - Pam Richardson
- Akaroa Resource Collective Trust - Leigh Hickey (liaison position)
- Banks Peninsula Conservation Trust - Leigh Hickey (liaison position)
- Banks Peninsula War Memorial Society - Pam Richardson and Claudia Reid
- Little River Community Centre Committee - Bryan Morgan (liaison position)
- Little River Rail Trail Trust - Bryan Morgan (liaison position)
- Little River-Wairewa Promotions Group - Bryan Morgan (liaison position)
- Takamatua Residents Association - Pam Richardson (liaison position)

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- Wainui Residents Association - Pam Richardson (liaison position)
- Lake Forsyth Memorandum of Understanding - Bryan Morgan (Review Committee)

4. The extraordinary vacancy on the Akaroa/Wairewa Community Board has now been filled by Lyndon Graham, with public notification of his election being advertised on 19 February 2011.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

5. Provision is made in the 2009–19 LTCCP on page 156 for the elected member representation and governance support.
6. Where Board members are appointed to external organisations, their attendances at meetings will be covered by their elected member's salary. Thus, there are no financial implications apart from mileage allowances for attending such meetings.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. Clause 30 of Schedule 7 of the Local Government Act 2002 provides that community boards may appoint committees that it considers appropriate and clause 32 (3) of the same schedule provides for community boards to delegate powers to a committee.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Page 156 of the LTCCP level of service under democracy and governance.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Strengthening Communities Strategy 2007 – yes, alignment with the engagement components of this strategy.

Board's Objectives 2010 – yes, appointments made contribute to meeting relevant objectives for the period.

Do the recommendations align with the Council's strategies/policies?

10. Yes, as above.

CONSULTATION FULFILMENT

11. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board consider reviewing the decisions it made in December 2010 in regard to:

- (a) the appointment of members to the three Community Board Committees as listed in Paragraph 2 above
- (b) the appointment of members as Community Board representatives on local outside organisations and committees as listed in Paragraph 3 above.

4. NEW ZEALAND LOCAL BOARDS AND COMMUNITY BOARDS CONFERENCE 2011 – BOARD MEMBERS ATTENDANCE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941- 8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for the newly elected member of the Akaroa/Wairewa Community Board to attend the 2011 New Zealand Local Boards and Community Boards Conference in Rotorua on 5 to 7 May 2011.

EXECUTIVE SUMMARY

2. The conference is being held in Rotorua from Thursday 5 to Saturday 7 May 2011. The theme for the conference is 'Communities on Board – The Changing Face of Community Governance' and will reflect on Boards' relationships, communications and advocacy with their communities, as well as considering the implications of the establishment of Auckland's 'super city' on communities throughout New Zealand Boards.
3. The programme includes key-note speakers and inter-active workshops hosted by experts, and the presentation of the Best Practice Awards in recognition of community board projects and initiatives which have made a difference.
4. At its 8 December 2010 meeting the Akaroa/Wairewa Community Board resolved "*...to approve up to four Board members to attend the 2011 New Zealand Local Boards and Community Boards Conference in Rotorua from 5 to 7 May 2011*". Since that time the four elected members of the Community Board have registered to attend the conference.
5. On 19 February 2011 the extraordinary vacancy on the Akaroa/Wairewa Community Board was filled through the election of Lyndon Graham. He has also expressed an interest in attending the conference.

FINANCIAL IMPLICATIONS

6. The conference registration cost for each appointed delegate is \$591 exclusive of GST, noting this is the earlybird rate which is still available should this attendance be approved. In addition, accommodation and airfare costs will be in the order of approximately \$350 and \$300 respectively, per person.
7. The Board's 2010/11 remaining operational budget has the necessary funding available to fund the five Board members wanting to attend.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Yes.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. There are no direct legal implications involved. A Community Board resolution is required for expenditure for attendance of Board members at conferences.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

10. Not applicable.

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ALIGNMENT WITH STRATEGIES

11. Not applicable.

Do the recommendations align with the Council's strategies?

12. Not applicable.

CONSULTATION FULFILMENT

13. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board give consideration to approving the attendance of Lyndon Graham at the 2011 New Zealand Local Boards and Community Boards Conference in Rotorua from 5 to 7 May 2011.