

**SHIRLEY/PAPANUI COMMUNITY BOARD
AGENDA**

WEDNESDAY 1 SEPTEMBER 2010

AT 4PM

**IN THE BOARDROOM
PAPANUI SERVICE CENTRE
CORNER LANGDONS ROAD AND RESTELL STREET**

Community Board: Yvonne Palmer (Chairperson), Ngaire Button, Kathy Condon, Pauline Cotter, Aaron Keown, Matt Morris, and Norm Withers

Community Board Adviser

Peter Croucher

Phone 941 5414 DDI

Email: peter.croucher@ccc.govt.nz

PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

PART C - DELEGATED DECISIONS

INDEX

- PART C 1. APOLOGIES**
- PART C 2. CONFIRMATION OF MINUTES – 10 AND 18 AUGUST 2010**
- PART B 3. DEPUTATIONS BY APPOINTMENT**
3.1 Rhys Lasorsa – Youth Development Report Back
3.2 Jemma Grenfell – Youth Development Report Back
- PART B 4. PRESENTATION OF PETITIONS**
- PART B 5. NOTICES OF MOTION**
- PART B 6. BRIEFINGS**
6.1 Kay Holder – Spencer Beach Holiday Park
- PART C 7. ROTO KOHATU RESERVE – CANTERBURY JET SPORTS CLUB'S CHANGE TO BUILDING LOCATION**
- PART C 8. SHELDON PARK OUTDOOR GYM EQUIPMENT - CONFIRMATION OF COMMUNITY BOARD FUNDING**
- PART C 9. APOLLO PLACE – P120 PARKING RESTRICTION**
- PART C 10. ST ALBANS STREET AT SPRINGFIELD ROAD – PROPOSED NO STOPPING RESTRICTION**
- PART C 11. APPLICATION TO BOARD'S 2010/11 DISCRETIONARY RESPONSE FUND – NORTHWOOD RESIDENTS INC**
- PART B 12. CORRESPONDENCE**

INDEX

- PART B 13. COMMUNITY BOARD ADVISER'S UPDATE**
12.1 Current Issues
- PART B 14. ELECTED MEMBERS INFORMATION EXCHANGE**
- PART B 15. QUESTIONS UNDER STANDING ORDERS**
- PART C 16. RESOLUTION TO EXCLUDE THE PUBLIC**

1. APOLOGIES

2. CONFIRMATION OF MINUTES– 10 AND 18 AUGUST 2010

The minutes of the Shirley/Papanui Small Grants Funding Assessment Committee of Tuesday 10 August 2010 (**attachment 1**) and the Board's ordinary meeting of Wednesday 18 August 2010 (**attachment 2**) are **attached**.

CHAIRPERSON'S OR STAFF RECOMMENDATION

That the minutes of the Shirley/Papanui Small Grants Funding Assessment Committee of 10 August 2010 and the Board's ordinary meeting of 18 August 2010 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 RHYS LASORSA – YOUTH DEVELOPMENT REPORT BACK

Rhys Lasorsa will provide information on his experience attending the 13th Grade Nomads Football team Gold Coast skill development tour in Queensland, Australia, 4-14 July 2010.

3.2 JEMMA GRENFELL – YOUTH DEVELOPMENT REPORT BACK

Jemma Grenfell will provide information on her experience attending the New Zealand School of Dance Winter School in Wellington, in July 2010.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

Nil.

6. BRIEFINGS

6.1 KAY HOLDER SPENCER BEACH HOLIDAY PARK

Kay Holder (Team Leader Regional Parks) will brief the Board on the proposal by the current Lessees of Spencer Beach Holiday Park and the lease in general.

7. ROTO KOHATU RESERVE – CANTERBURY JET SPORTS CLUB'S CHANGE TO BUILDING LOCATION

General Manager responsible:	General Manager, City Environment, DD1 941-8608
Officer responsible:	Unit Manager Transport & Greenspace
Author:	Lorraine Correia, Consultation Leader Greenspace

PURPOSE OF REPORT

1. The purpose of this report is to seek approval of the Board to a proposal from the Canterbury Jet Sports Club (CJSC) who are proposing a new location to erect their storage facility and club rooms to service the club's requirements at Roto Kohatu Reserve near Lake One, as shown in **Attachment 1**, reference WD-01 dated 3 June 2010.

EXECUTIVE SUMMARY

2. On 1 September 2004 the Shirley/Papanui Community Board approved an application from the Canterbury Jet Sports Club to lease approximately 99 square metres of the Roto Kohatu Reserve adjacent to Lake One to enable them build a storage facility and club rooms. This request was approved by both Council and the Minister of Conservation.
3. The Club has now decided to construct the building in a new location which will provide the Club with a better view over the lake from a safety perspective and will also be closer to the launching area, refer to **Attachment 1 and 2** for approximate location of the club rooms. The initial site for the building was further west from the proposed new location.
4. The lease area is not being increased as part of this request. All that is occurring is that their building will be constructed in a new location and consequently the location of the leased area will be moved.
5. It will be the responsibility of CJSC to obtain building and resource consents for this project. A Council Planner has advised that there are no legal objections to the proposed new location of the building being approximately 13 metres from the lake's foreshore. Other legal requirements will be considered as part of the building and resource consents.
6. Floor plans of the building are included in **Attachment 3**. The Club will provide disability access to the first floor of the building and are also looking at providing a toilet facility within the building.
7. The Club presently has a membership of approximately 100 families who have a key to the gate to enter the reserve and lake area to enable them to participate in their sport. The Club will be hosting the National Jet Ski Event in March 2011 and this will be held at Lake One on Roto Kohatu Reserve. Subject to Board approval and various consent requirements, the Club are hoping to construct this building in January 2011 in time for the national event.
8. The Club currently provides a portable toilet facility for its members. Council is proposing to build a toilet block that will be attached to the club rooms however, this is subject to funding availability. A funding request will be put through in the next LTCCP funding round.
9. Costs associated with the installation of the power, water and sewer connection from Sawyers Arms Road to the proposed building location will be shared equally between the Council and CJSC.

FINANCIAL IMPLICATIONS

10. Funding for the cost share associated with the installation of the power, water and sewer connection from Sawyers Arms Road to the proposed building location is available from the 2009-19 LTCCP, Greenspace Capital Programme for Sports Parks.
11. The costs for staff time spent preparing this report to gain Council approval are allowed for within existing staff budgets.

7. Cont'd

12. Costs associated with obtaining resource and building consents will be borne by the Canterbury Jet Sports Club.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

13. Yes as detailed above in number 10.

LEGAL CONSIDERATIONS

14. The Community Board has delegated authority from Council, (April 2008), to consider this application and to decide whether or not to grant it. The Board are therefore acting as the Council.
15. Lake Roto Kohatu Reserve is made up of a number of sections of land. The site on which the pavilion/storage building will be built is on Section 1-3 Survey Office Plan 19671 of approximately 24.6560 hectares in area contained in Certificate of Title CB44B/620 being vested in the Christchurch City Council as a recreation reserve under the Reserves Act 1977.

Have you considered the legal implications of the issue under consideration?

16. Yes – see above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

17. LTCCP 2009-19.

Parks, Opens Spaces and Waterways

- (a) Community – By providing spaces for communities to gather and interact.
- (b) Recreation – By offering a range of recreational opportunities in parks, open spaces and waterways

18. Parks and Open Spaces Activity Management Plan.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

19. Yes – see above.

ALIGNMENT WITH STRATEGIES

20. The approval of this application is in alignment with the Council's Youth Policy. To reflect responsiveness to local needs, to provide advocacy for the total community and an expression of local identity and to enhance the local environment.
21. The approval of this application is in alignment with the Council's Recreation and Sport Policy. To make a significant contribution to the health, wellbeing and quality of life of the people of Christchurch.
22. The approval of this application is in alignment with the Council's Physical Recreation and Sport Strategy. To help those organisations involved in physical recreation and sport to move in a common direction.
23. The approval of this application is in alignment with the Council's Strategic Direction to support Strong Communities. It encourages residents to enjoy living in the city and to have fun, thereby supporting Christchurch as being a good place to live.

Do the recommendations align with the Council's strategies?

24. Yes – see above.

7. Cont'd

CONSULTATION FULFILMENT

25. Public consultation is not required.
26. Limited consultation has been undertaken within various Council Departments who have no objection to CJSC's request to construct their building in the new location.

STAFF RECOMMENDATION

That the Shirley/Papanui Community Board approve the request from the Canterbury Jet Sports Club to move the position of the lease area approved by the Board at the meeting held on 1 September 2004 on which to erect a storage facility and club rooms in Roto Kohatu Reserve near Lake One, as shown in **Attachment 1**, reference WD-01 dated 3 June 2010.

CHAIRPERSON'S RECOMMENDATION

For discussion.

8. SHELDON PARK OUTDOOR GYM EQUIPMENT - CONFIRMATION OF COMMUNITY BOARD FUNDING

General Manager responsible:	General Manager, City Environment Group DDI 941-8608
Officer responsible:	Transport and Greenspace Manager DDI 941- 8096
Author:	Mary Hay, Consultation Leader

PURPOSE OF REPORT

1. The purpose of this report is to confirm a Board funding allocation of up to \$5,000, as per the Board resolution of 28 July 2010, for the provision of outdoor gym equipment in Sheldon Park.

EXECUTIVE SUMMARY

2. At its meeting of 28 July 2010 the Shirley/Papanui Community Board resolved the following:

“To allocate up to \$5,000 from the Shirley/Papanui Community Board 2010/11 Discretionary Response Fund for the provision of a piece of outdoor gym equipment near the new Sheldon Park playground subject to staff working with Belfast Rotary and achieving sufficient funds for the balance of the cost.”

3. Council staff has worked with the Belfast Rotary Club to secure a contribution of \$2,000 to the project. The club's donation will be recognised on site as part of the onsite signage.

FINANCIAL IMPLICATIONS

4. The estimated cost of the out door gym equipment is \$8,000.
5. Belfast Rotary Club has confirmed that they will allocate \$2,000 for the provision of outdoor gym equipment in Sheldon Park.
6. A contribution of \$5,000 is sought from the Board's 2010/11 Discretionary Response Fund for the provision of outdoor gym equipment in Sheldon Park.
7. Any shortfall in funds will be meet from the project funds from the Sheldon Playground renewal programme.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Yes. There is sufficient funding within the 2009-19 LTCCP, (Sheldon Park Playground Project) to provide a contribution towards the additional equipment, but not the whole amount. The additional contributions from the Shirley/Papanui Community Board and the Belfast Rotary Club will enable the proposal to proceed.

LEGAL CONSIDERATIONS

9. This work will be implemented as part of the approved playground renewal in Sheldon Park, which will comply will any relevant legal requirements.

Have you considered the legal implications of the issue under consideration?

10. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. There is insufficient funding to complete the proposal in the current 2009-19 LTCCP without the financial contributions identified above. This type of equipment has been installed in some other parks around the city and is consistent with activity management plans for these areas.

8. Cont'd

ALIGNMENT WITH STRATEGIES

12. This proposal aligns with the Physical Recreation and Sport Strategy and the following Shirley/Papanui Community Board Objectives
- (a) The Shirley/Papanui Community Board will show strong proactive leadership working with our partners in reducing crime, road crashes, family violence and alcohol abuse/misuse towards safe and strong neighbourhoods.
 - (b) The Shirley/Papanui Community Board embraces diversity and strives to facilitate and advocate for a vibrant and engaged community without barriers to inclusion. The Board will actively engage with local Treaty Partners.
 - (c) The Shirley/Papanui Community Board will provide leadership in advocating for initiatives for all members of our community to: be healthy; have clean water, green spaces, healthy living and work spaces, sustainable environment and strong connected neighbourhoods.
 - (d) The Shirley/Papanui Community Board will support and encourage sporting, recreational and cultural activities for a strong, happy community in which all residents in the ward have the opportunity to participate.
 - (e) The Shirley/Papanui Community Board supports local lifelong learning opportunities in all forms and advocates for resources to empower all residents to up skill and grow.
 - (f) The Shirley/Papanui Community Board will provide leadership and information about accessible and well designed neighbourhoods (using CPTED principles); building and promoting good relationships with developers, planners, TLAs and stakeholders. The Board will advocate for design features that enhance the attractiveness and sense of local communities, heritage, identity and character.

CONSULTATION FULFILMENT

13. Council staff has worked with the Belfast Rotary Club to secure a contribution for the project.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board allocate \$5,000 from its 2010/11 Discretionary Response Fund for the provision of a piece of outdoor gym equipment near the new Sheldon Park playground.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

9. APOLLO PLACE – P120 PARKING RESTRICTION

General Manager responsible:	General Manager, City Environment, DDI 941-8608
Officer responsible:	Transport and Greenspace Manager
Author:	Mark Millar, Senior Traffic Engineer, Transport and Greenspace Unit

PURPOSE OF REPORT

1. The purpose of this report is to request the Board to approve 120 minute Parking Restrictions in Apollo Place.

EXECUTIVE SUMMARY

2. During the Shirley/Papanui Community Board meeting on 18 February 2009 a petition, with 37 signatures, was presented by Felicia Hass who represented the residents of Apollo Place ("Apollo Place petition for two hour restricted parking both sides of street from Monday to Saturday").
3. The Board received the petition and decided:
"that staff be requested to investigate the residents' proposal and recommend an action to the Board. Further, that on receipt of the recommendation from staff, the Board will consult with the residents of Apollo Place if appropriate".
4. Parking surveys were carried out in this street on 2, 3 and 4 February 2010. It is noted that there were up to 14 vehicles (presumed to be mainly commuter) parking in Apollo Place, extending as far as property No.7, or 75 metres from the Main North Road. The balance of the street, or 130 metres, was randomly parked by up to seven vehicles. This means that approximately two thirds of Apollo Place is still available for parking on either a short or long term basis.
5. Surveys of adjacent streets were carried out during the same time. It was observed that where there was a P120 restriction in place there were few, if any, vehicles parked.
6. Shearer Avenue, the next street south of Apollo Place, has P120 restrictions on both sides of the road. The maximum number of parked vehicles was three.
7. The installation of P120 restrictions on both sides at Apollo Place will remove the all day parking. However, it does not solve the issue, as the problem only migrates to the next available street.
8. It is therefore recommended that sections at Apollo Place are restricted to P120 to minimise the migration and at the same time provide adequate parking for residents, their guests and trades persons.
9. The request was for P120 restrictions from Monday to Saturday. A standard P120 sign operates from 8am to 6pm Monday to Sunday. All the parking restrictions in the area are standard P120.
10. To be consistent with other roads in the area and to make it less confusing for motorists it is recommended that signs are standard P120s.
11. P120 parking in Apollo Place on both sides of the road for the full length is not justified as it was observed during the parking surveys that only the first third of the road was fully parked.

FINANCIAL IMPLICATIONS

12. The estimated cost of this proposal is approximately \$1200.

9. Cont'd

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

13. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

LEGAL CONSIDERATIONS

14. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
15. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control Devices.
16. The installation of any parking restriction signs and/ or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

17. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

18. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

19. As above.

ALIGNMENT WITH STRATEGIES

20. The recommendations align with the Council's Parking Strategy 2003.

Do the recommendations align with the Council's Strategies?

21. As above.

CONSULTATION FULFILMENT

22. Because the deputation to the Board represented the residents (contained 37 signatures) there has been no further consultation with residents.
23. The officer in Charge - Parking Enforcement agrees with this recommendation.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board approve the following on Apollo Place:

- (i) That the parking of vehicles be restricted to a maximum period of 120 minutes on the north side of Apollo Place commencing at 20 metres south east of the intersection of Main North Road and extending in an easterly direction for a distance of 83 metres.
- (ii) That the parking of vehicles be restricted to a maximum period of 120 minutes on the south side of Apollo Place commencing at a point 101 metres from its intersection at Main North Road and extending in an easterly direction for a distance of 96 metres.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

10. ST ALBANS STREET AT SPRINGFIELD ROAD – PROPOSED NO STOPPING RESTRICTION

General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Transport and Greenspace Manager
Author:	Penny Gray, Traffic Engineer

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval to extend the existing no stopping restriction on the south side of St Albans Street west of Springfield Road.

EXECUTIVE SUMMARY

2. Staff have received a request from Red Bus Limited, to extend the 'no stopping' restriction as mentioned above. Currently bus drivers, stopped at the intersection of Springfield Road and St Albans Street, have a restricted line of sight looking west along St Albans Street. This is due to vehicles parked in close proximity to this intersection. A short length of additional 'no stopping' restriction has been suggested to Council staff to resolve this issue, as shown on **Attachment 1**.
3. Both St Albans Street and Springfield Road are Collector Roads carrying around 7,000-10,000 vehicles per day. The intersection forms a section of the bus route for The Metro Star (every 10 minutes) and the St Albans Huntsbury Service. There is a medical centre, dairy and pharmacy in the area which adds to parking congestion.
4. The proposal has been discussed on site with the property owner at 231 Springfield Road and they are happy for the extension to the 'no stopping' restriction. They also advised that they have trouble with commuter vehicles parking in front of their wheelie bins. The extension to the 'no stopping' restriction will resolve this issue and there will still be enough kerb space for two vehicles to park between the next driveway and the proposed 'no stopping' lines.
5. Consultation has been confined to the directly affected property owner, Red Bus Limited and Council Refuse collection contractor.

FINANCIAL IMPLICATIONS

6. The estimated cost of this proposal is approximately \$100.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

LEGAL CONSIDERATIONS

8. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
9. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control Devices.
10. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

Have you considered the legal implications of the issue under consideration?

11. As above.

10. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

13. As above.

ALIGNMENT WITH STRATEGIES

14. The recommendations align with the Council Strategies including the Parking Strategy 2003, Pedestrian Strategy 2001, Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

Do the recommendations align with the Council's Strategies?

15. As above.

CONSULTATION FULFILMENT

16. The adjacent property owner, at 231 Springfield Road, has been consulted and is in full agreement with the proposal.
17. The officer in Charge- Parking Enforcement agrees with this recommendation.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board:

Revoke the following parking restrictions:

- (a) That any existing parking restrictions on the south side of St Albans Street between the intersection with Springfield Road and a point nine meters west of the intersection be revoked.

Approve the following on St Albans Street:

- (b) That the stopping of vehicles be prohibited at any time on the south side of St Albans Street commencing at the intersection with Springfield Road and extending in a westerly direction for a distance of 18 metres.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

11. APPLICATION TO BOARD'S 2010/11 DISCRETIONARY RESPONSE FUND – NORTHWOOD RESIDENTS INC

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Helen Miles, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Board to consider an application for funding from it's 2010/11 Discretionary Response Fund from Northwood Residents Incorporated to assist with the costs associated with hiring Port-a- loos for the Northwood Village Fair.

EXECUTIVE SUMMARY

2. In 2010/11, the total pool available for allocation for the Shirley/Papanui Discretionary Response Fund was \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.
6. Council also made a note that: "Community Boards can recommend to the Council for consideration grants under (b) and (c)."
7. Based on this criteria, the application from Northwood Residents Incorporation is eligible for funding.
8. Detailed information on the application including staff comments is attached in the decision matrix (**Attachment 1**).

FINANCIAL IMPLICATIONS

9. There is currently \$18,801 remaining in the Board's 2010/11 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

11. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

11. Cont'd

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

13. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

14. Refer to the attached matrix.

CONSULTATION FULFILMENT

15. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Shirley Papanui Community Board declines the application from Northwood Residents Association for \$280 to assist with the costs associated with hiring Port-a- loos for the Northwood Village Fair.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

12. CORRESPONDENCE

Items of correspondence have been received and separately circulated to members.

13. COMMUNITY BOARD ADVISER'S UPDATE

13.1 CURRENT ISSUES

14. ELECTED MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short brief to other members on activities that have been attended or to provide information in general that is beneficial to all members.

15. MEMBERS QUESTION

16. RESOLUTION TO EXCLUDE THE PUBLIC

Attached.