

**SHIRLEY/PAPANUI COMMUNITY BOARD  
AGENDA**

**WEDNESDAY 17 NOVEMBER 2010**

**AT 4PM**

**IN THE BOARDROOM  
PAPANUI SERVICE CENTRE  
CORNER LANGDONS ROAD AND RESTELL STREET**

**Community Board:** Chris Mene (Chairperson), Anna Button, Ngaire Button, Kathy Condon, Pauline Cotter, Chris English and Aaron Keown.

**Community Board Adviser:**  
Peter Croucher  
Phone 941 5414 DDI  
Email: [peter.croucher@ccc.govt.nz](mailto:peter.croucher@ccc.govt.nz)

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**1. APOLOGIES**

**2. CONFIRMATION OF MINUTES– 29 OCTOBER 2010**

The minutes of the Board's ordinary meeting of Friday 29 October 2010 are **attached**.

**CHAIRPERSON'S OR STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meeting of 29 October 2010 be confirmed.

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 ROBIN FRISBY – ABBERLEY PARK TREES**

Robin Frisby wishes to alert the Board to issues of shading from Abberley Park trees and the effect on his property.

**4. PRESENTATION OF PETITIONS**

**5. NOTICES OF MOTION**

5.1 The following notice of motion has been submitted by Aaron Keown pursuant to Standing Order 3.10.1:

*“That staff be requested to consider that the Groynes Dog Park be renamed the Yvonne Palmer Dog Park and signage be installed to show that.”*

**6. BRIEFINGS**

**7. JOHNS ROAD – PROPOSED P120 PARKING RESTRICTION**

<b>General Manager responsible:</b>	General Manager, City Environment, DDI 941-8608
<b>Officer responsible:</b>	Acting Transport and Greenspace Manager
<b>Author:</b>	Penny Gray, Traffic Engineer – Transport

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the recommendation of the Shirley/Papanui Community Board to the Council to approve that a P120 Parking Restriction be installed on the south side of Johns Road for a distance of 30 metres, just east of the intersection with Swift Street.

**EXECUTIVE SUMMARY**

2. Staff are initiating a request from two residents in Johns Road. There are a couple of locally based businesses who's customers are finding it difficult to find parking in the area and local residents are also experiencing this difficulty. After a meeting with residents P120 parking restrictions were proposed to alleviate these issues, as shown on the **attached** plan.
3. Johns Road is a State Highway and as such is under the authority of New Zealand Transport Agency (NZTA). They have delegated authority to the Council in matters relating to parking along these roads. In January 2009 NZTA undertook an intersection improvement at Johns Road and Main North Road. As a consequence of this improvement approximately 200 metres of 'no stopping' lines were installed along Johns Road. This increased the existing 70 metres of 'no stopping' by 130 metres. This has significantly decreased the available parking for residents and visitors alike along Johns Road. P120 parking restrictions will stop all day parkers from local businesses utilising this parking space and free up the parking space for visitors.
4. Consultation letters were sent to households around the proposed P120 parking restriction. Of the seven responses received, six were in favour and one disagreed.

**FINANCIAL IMPLICATIONS**

5. The estimated cost of this proposal is approximately \$400.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

**LEGAL CONSIDERATIONS**

7. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
8. The Council has delegated authority from the New Zealand Transport Agency to exercise the delegations as set out in 10 October 2009 in a letter to the General Manager of the City Environment Group Christchurch City Council.
9. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

10. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

7 Cont'd

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. As above.

**ALIGNMENT WITH STRATEGIES**

13. The recommendations align with the Council Community Outcomes – Safety and Community.

**Do the recommendations align with the Council's Strategies?**

14. As above.

**CONSULTATION FULFILMENT**

15. The **attached** plan and a covering letter was sent to all the residential properties adjacent to Johns Road east of Swift Street seeking a response. There were seven replies received; six in favour and one against.
16. The officer in Charge - Parking Enforcement agrees with this recommendation.
17. NZTA as the road controlling authority have been consulted and agree with this recommendation

**STAFF RECOMMENDATION**

That the Shirley/Papanui Community Board recommend to the Council that it approve that the parking of vehicles be restricted to a maximum period of 120 minutes on the south side of Johns Road commencing at a point 58 metres from the eastern kerbline of Swift Road intersection and extending in an easterly direction for a distance of 30 metres.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**8. GOODALL PLACE – PROPOSED NO STOPPING RESTRICTION**

<b>General Manager responsible:</b>	General Manager, City Environment, DDI 941-8608
<b>Officer responsible:</b>	Acting Transport and Greenspace Manager
<b>Author:</b>	Penny Gray, Traffic Engineer - Transport

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Board's approval that the stopping of vehicles be prohibited at any time on the north and south side of Goodall Place and on the western side of Lowry Avenue at its intersection with Goodall Place.

**EXECUTIVE SUMMARY**

2. Staff have received a request from the residents of Goodall Place that a 'no stopping' restriction be installed at the intersection with Lowry Avenue and on the northern side of Goodall Place. The 'no stopping' restriction will alleviate parking problems along Goodall Place. Please refer to the **attached** plan.
3. Goodall Place is a small cul-de-sac off Lowry Avenue which is approximately 55 metres long and gives access to 10 properties. At the intersection with Lowry Place, Goodall Place is six metres wide, therefore a marginal one lane if parking is present on both sides.
4. Murchison Park is opposite Goodall Place and when activities are held at the park there is a parking demand on the surrounding streets. Residents have reported people parking on both sides of Goodall Place which is of particular concern should emergency access be required.
5. The proposed plan was developed during an on site meeting on Thursday 20 May 2010 with the residents.

**FINANCIAL IMPLICATIONS**

6. The estimated cost of this proposal is approximately \$200.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

7. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

**LEGAL CONSIDERATIONS**

8. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
9. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control Devices
10. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

11. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

12. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

8 Cont'd

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

13. As above.

**ALIGNMENT WITH STRATEGIES**

14. The recommendations align with the Council Strategies including the Parking Strategy 2003, Pedestrian Strategy 2001, Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

**Do the recommendations align with the Council's Strategies?**

15. As above.

**CONSULTATION FULFILMENT**

16. A meeting was held with the residents of Goodall Place and the **attached** plan was discussed. This plan was subsequently posted to all residents in Goodall Place to confirm their support of the proposal. All are still in full agreement.
17. The officer in Charge- Parking Enforcement agrees with this recommendation.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Board:

Approve the following on Goodall Place:

- (a) That the stopping of vehicles be prohibited at any time on the north side of Goodall Place commencing at its intersection with Lowry Avenue and extending in a westerly direction for a distance of 38 metres.
- (b) That the stopping of vehicles be prohibited at any time on the south side of Goodall Place commencing at its intersection with Lowry Avenue and extending in a westerly direction for a distance of 10 metres.

Approve the following on Lowry Avenue:

- (c) That the stopping of vehicles be prohibited at any time on the west side of Lowry Avenue commencing at its intersection with Goodall Place and extending in a northerly direction for a distance of 11 metres.
- (d) That the stopping of vehicles be prohibited at any time on the west side of Lowry Avenue commencing at its intersection with Goodall Place and extending in a southerly direction for a distance of 12 metres.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**9. MASSEY CRESCENT AT TRAFALGAR STREET – PROPOSED NO STOPPING RESTRICTION**

<b>General Manager responsible:</b>	General Manager, City Environment, DDI 941-8608
<b>Officer responsible:</b>	Acting Transport and Greenspace Manager
<b>Author:</b>	Penny Gray, Traffic Engineer - Transport

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Board's approval to extend the existing 'no stopping' restriction in a south-west direction on both sides of Massey Crescent at Trafalgar Street intersection.

**EXECUTIVE SUMMARY**

2. Staff have received a request from a resident in Massey Crescent to extend the 'no stopping' restriction as the road narrows just before the intersection with Trafalgar Street. Residents near this intersection have restricted sight lines and manoeuvring space when exiting their properties, due to vehicles parked near the intersection and the narrow width of the road. There is also further pressure put on this section of road due to the congestion caused by the nearby St Albans School and English Park, as discussed in paragraph 4. An extension to the existing 'no stopping' restriction will resolve these issues and is shown on the **attached**.
3. Massey Crescent is a local road which is 319 metres in length and runs between Trafalgar Street and St Albans Street. There is a 90 degree bend in the road approximately halfway along and narrowing at both the St Albans Street intersection and the Trafalgar Street intersection. At the Trafalgar intersection Massey Crescent is seven metres wide, therefore a very tight one lane if parking is present on both sides.
4. English Park and St Albans School are nearby and it has been observed by staff that many care givers park on Massey Crescent to pick their children up. Cars parked on both sides of Massey Crescent along the narrowing will leave approximately a 3.5 metre running lane for cars entering and exiting this Crescent.
5. The proposal has been discussed with the adjacent two property owners and both are in support of the extension. Consultation has been confined to these two owners.

**FINANCIAL IMPLICATIONS**

6. The estimated cost of this proposal is approximately \$200.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

7. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

**LEGAL CONSIDERATIONS**

8. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
9. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control Devices.
10. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

11. As above.



**9 Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

12. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

13. As above.

**ALIGNMENT WITH STRATEGIES**

14. The recommendations align with the Council Strategies including the Parking Strategy 2003, Pedestrian Strategy 2001, Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

**Do the recommendations align with the Council's Strategies?**

15. As above.

**CONSULTATION FULFILMENT**

16. The two affected adjacent property owners have been consulted and the extension marked on the kerbs to show them the extents. They are in full support of the proposal.
17. The officer in Charge- Parking Enforcement agrees with this recommendation.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board:

Revoke the following parking restrictions:

- (a) That any existing parking restrictions at any time on the west side of Massey Crescent commencing at its intersection with Trafalgar Street and extending in a south-west direction for a distance of 10 metres, be revoked.
- (b) That any existing parking restrictions at any time on the east side of Massey Crescent commencing at its intersection with Trafalgar Street and extending in a south-west direction for a distance of six metres, be revoked.

Approve the following:

- (c) That the stopping of vehicles be prohibited at any time on the west side of Massey Crescent commencing at its intersection with Trafalgar Street and extending in a south-west direction for a distance of 30 metres.
- (d) That the stopping of vehicles be prohibited at any time on the east side of Massey Crescent commencing at its intersection with Trafalgar Street and extending in a south-west direction for a distance of 13 metres.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

## 10. APPLICATIONS TO SHIRLEY/PAPANUI COMMUNITY BOARD 2010/11 DISCRETIONARY RESPONSE FUND – NORTHGATE COMMUNITY TRUST

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Bruce Meder, Community Development Adviser

### PURPOSE OF REPORT

1. The purpose of this report is for the Shirley/Papanui Community Board to consider an application for funding from it's 2010/11 Discretionary Response Fund from the Northgate Community Trust to assist with the costs of community education classes.

### EXECUTIVE SUMMARY

2. In 2010/11 the total pool available for allocation from the Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and
  - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*
6. Based on these criteria, the application from Northgate Community Trust for costs associated with community education classes is eligible for funding.
7. Detailed information on the applications and staff comments are included in the **attached** Decision Matrix.

### FINANCIAL IMPLICATIONS

8. There is currently \$5,956 remaining in the Board's 2010/11 Discretionary Response Fund.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

### LEGAL CONSIDERATIONS

10. There are no legal considerations.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Aligns with LTCCP and Activity Management Plans, pages 172 and 176.

**10 Cont'd**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the **attached** Decision Matrix and Shirley/Papanui Board Objectives.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board approve a grant of \$4,000 from its 2010/11 Discretionary Response Fund to Northgate Community Trust to assist with the costs of community education classes.

**CHAIRPERSON'S RECOMMENDATION**

For discussion.

## 11. APPLICATIONS TO SHIRLEY/PAPANUI COMMUNITY BOARD 2010/11 DISCRETIONARY RESPONSE FUND – PAPANUI HIGH SCHOOL

<b>General Manager responsible:</b>	General Manager, Community Services Group, DDI 941-8607
<b>Officer responsible:</b>	Unit Manager, Recreation and Sports
<b>Author:</b>	Helen Miles, Community Recreation Adviser

### PURPOSE OF REPORT

1. The purpose of this report is for the Shirley/Papanui Community Board to consider an application for funding from it's 2010/11 Discretionary Response Fund from Papanui High School to assist with the cost of resurfacing two netball courts.

### EXECUTIVE SUMMARY

2. In 2010/11, the total pool available for allocation from the Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
  - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
  - (b) Projects or initiatives that change the scope of a Council project; and
  - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*
6. Based on these criteria, the application from Papanui High School for resurfacing of the netball courts is eligible for funding.
7. Detailed information on the applications and staff comments are included in the **attached** Decision Matrix.

### FINANCIAL IMPLICATIONS

8. There is currently \$5,956 remaining in the Board's 2010/11 Discretionary Response Fund.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

### LEGAL CONSIDERATIONS

10. There are no legal considerations.

**11 Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with LTCCP and Activity Management Plans, pages 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

**ALIGNMENT WITH STRATEGIES**

13. Refer to the **attached** Decision Matrix and Shirley/Papanui Board Objectives.

**CONSULTATION FULFILMENT**

14. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board approve a grant of \$5,000 from its 2010/11 Discretionary Response Fund to Papanui High School to assist with the costs of the resurfacing of two netball courts subject to the following conditions:

- (a) Plans for the resurfacing of the two netball courts at Papanui High School to be approved by Canterbury Hockey to ensure the design would meet their Junior Hockey requirements.
- (b) Assurance from Papanui High School that the two netball courts will be available for public use free of charge out of school hours.

**CHAIRPERSON'S RECOMMENDATION**

For discussion.

**12. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Croucher, Community Board Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to invite the Board to give consideration to the appointment of Board representatives on local outside organisations and committees.

**EXECUTIVE SUMMARY**

2. For the 2010/13 term, and in accordance with the practices before then, the Board is invited to consider making appointments to the following local community organisations and committees:
  - Belfast Community Network - *All Members*
  - Papanui Network - *All Members*
  - St Albans Network – *All Members*
  - Shirley Network - *All Members*
  - Community Funding - *All Members*
  - Liquor Licensing - *All Members*
  - Social Housing - *All Members*
  - Styx River Groups – *All Members*
  - Avebury House – One Member
  - Belfast Community Pool – One Member
  - Christchurch Streets and Garden Awards Committee (partnership between Christchurch City Council and Christchurch Beautifying Association) – One Member
  - Courtenay Street Residents – One Member
  - Delta Trust – One Member
  - Garden Pride Awards – One Member
  - Graham Condon Leisure Centre – One Member
  - Junior Neighbourhood Support – One Member
  - Kapuatohe Historic (Belfast District Museum Trust) – One Member
  - Keep Christchurch Beautiful Committee – One Member
  - Neighbourhood Support Canterbury – One Member and one community member
  - Neighbourhood Trust – One Member
  - Packe Street Park – One Member
  - Papanui Heritage – One Member
  - Police Liaison – One Member
  - Rehua Marae – One Member
  - St Albans Edu-Care – One Member
  - Shirley Community Centre – One Member
  - Shirley Community Trust – One Member
  - Te Papanui Trust – One Member
  - Waimakariki Eyre – One Member
  - Windermere – One Member
  - Residents' Associations – One Member to each (in a liaison role only)
    - Belfast Area Residents' Association
    - Brooklands Community Centre Committee
    - Ellington Residents' Association
    - Kainga Residents' Association
    - Northwood Residents' Association
    - Ouruhia Residents' Association Inc
    - Redwood Residents' Association
    - St Albans Residents' Association

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- St James Avenue Residents' Association
- Shirley Residents' Group
- Spencerville Residents' Association
- Stewarts Gully Residents' Association
- Styx Residents Group

**FINANCIAL IMPLICATIONS**

3. Where Board members are appointed to external organisations, their attendances at meetings will be covered by their elected member's salary. Thus, there are no financial implications apart from mileage allowances for attending such meetings.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

4. Not applicable.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

5. There are no direct legal issues involved.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

6. Not applicable.

**ALIGNMENT WITH STRATEGIES/POLICIES/BOARD OBJECTIVES**

7. Strengthening Communities Strategy 2007 – yes, alignment with the engagement components of this strategy.

Board's Objectives 2010 – yes, appointments made contribute to meeting objectives for the period.

**Do the recommendations align with the Council's strategies/policies?**

8. Yes, as per paragraph 7 above.

**CONSULTATION FULFILMENT**

9. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board consider appointing representatives to outside organisations and committees listed in paragraph 2 above.

**CHAIRPERSON'S RECOMMENDATION**

For discussion.

**17. 11. 2010**

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**13. SECOND ORDINARY MEETING OF THE BOARD**

It is proposed that the Board next meet on Thursday 2 December 2010 at 4pm.

**STAFF RECOMMENDATION**

That the first ordinary meeting of the Shirley/Papanui Community Board be held on Thursday 2 December 2010 at 4pm in the Boardroom Papanui Service Centre, Corner Langdons Road and Restell Street.

**CHAIRPERSON'S RECOMMENDATION**

For discussion.



**14. CORRESPONDENCE**

Any items of correspondence that have been received will be separately circulated to members.

**15. COMMUNITY BOARD ADVISER'S UPDATE**

**15.1 CURRENT ISSUES**

**15.2 UPDATE ON LOCAL CAPITAL PROJECTS**

That the Board receives the October Local Capital Project Update for information (**attached**).

**15.3 BOARD FUNDING UPDATE 2010/11 (attached)**

**15.4 CSR REPORT FOR OCTOBER 2010 (attached).**

**16. ELECTED MEMBERS' INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short brief to other members on activities that have been attended or to provide information in general that is beneficial to all members.

**17. QUESTIONS UNDER STANDING ORDERS**