

FENDALTON/WAIMAIRI COMMUNITY BOARD AGENDA

TUESDAY 30 NOVEMBER 2010

AT 4PM

IN THE BOARDROOM FENDALTON SERVICE CENTRE CORNER JEFFREYS AND CLYDE ROADS

Community Board: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimeh Burke, David Cartwright, Jamie Gough and David Halstead.

Community Board Adviser Edwina Cordwell Phone 941 6728 DDI Email: <u>edwina.cordwell@ccc.govt.nz</u>

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1. APOLOGIES

Jamie Gough.

2. CONFIRMATION OF MEETING MINUTES – 2 NOVEMBER 2010

The minutes of the Board's ordinary meeting of Tuesday 2 November 2010 is attached.

CHAIRPERSON'S OR STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

3. DEPUTATIONS BY APPOINTMENT

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

6.1 A RADOVONICH – THANK YOU

Attached is a Thank You letter from a recipient of funding from the Board's 2010/11 Youth Development Scheme.

6.2 CANTERBURY NEIGHBOURHOOD SUPPORT

Correspondence regarding the selection of a Board representative to Canterbury Neighbourhood Support is **attached**. This matter will be addressed in clause 14 of this agenda.

7. BRIEFINGS

7.1 MARYANNE LOMAX – BEST PRACTICE AWARDS

Maryanne Lomax, Community Development Adviser will be in attendance to update the Board on progress and to receive feedback from members on potential submission to the Best Practice Awards.

7.2 LORRAINE CORRERIA – CONSULTATION PRESENTATION

Lorraine Correria, Consultation Leader - Greenspace will be in attendance to update the members on her role and responsibilities within the local team as well as the organisation as a whole.

7.3 LIZZIE MEATES – LIBRARY PRESENTATION

Lizzie Meates, Community Librarian will be in attendance to update the members on library services within the ward and the role of the library in the community.

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8. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – CHRISTOPHER GEORGE

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Community Support
Author:	Maryanne Lomax, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Board's 2010/11 Youth Development Scheme. There is currently \$4,000 remaining in this fund.

EXECUTIVE SUMMARY

- 2. The applicant is Christopher George, a 17 year old Middleton Grange student living in Bryndwr.
- 3. Christopher is requesting funds to participate in a student exchange programme with the EF Foundation from December 2010 to February 2011.
- 4. The EF Foundation has been working with students worldwide for over 40 years, and has had a presence in New Zealand since 1988. The Foundation connects talented, enthusiastic high school students from New Zealand with caring families throughout the world.
- 5. Christopher has been selected to participate in an exchange to France where he will live with a host family, attend the local school fulltime, and participate in local cultural and community activities.
- 6. The student exchange programme has a number of benefits for participants including:
 - Finding out something new about your own culture and point of view by seeing it from a fresh perspective.
 - Gaining a real understanding of another country and its culture and society.
 - Learning a new language.
 - Building lasting friendships with people from other cultures.
 - Feeling more confident and comfortable with people from other cultures.
- 7. Christopher has been undertaking various fundraising activities including gardening, catering, and stock-taking. He has also applied for a scholarship from the EF Foundation but is yet to hear the outcome. If successful, this scholarship will provide up to \$500 towards his costs.
- 8. This application fits with the Board's Youth Development Criteria of 'Personal Development and Growth'.

FINANCIAL IMPLICATIONS

9. The following table provides a breakdown of the costs per person for this trip.

EXPENSES	Cost (\$)
EF Exchange Programme Cost (includes travel, host fees, school fees, etc)	6,450
Travel Insurance	500
Living allowance (for additional activities with host family)	1,200
Total Cost	\$8,150

- 10. This is the first time the applicant has applied to the Board for financial support.
- 11. There is currently \$4,000 remaining in this fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

 This application is seeking funding from the Community Board's 2010/11 Youth Development Scheme which was established as part of the Board's 2010/11 Board Discretionary Response Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

13. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Yes. See LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

15. Application aligns with the Council's Youth Strategy and local Community Board objectives.

CONSULTATION FULFILMENT

16. Not required.

STAFF RECOMMENDATION

It is recommended that the Fendalton/Waimairi Community Board make a grant of \$300 to Christopher George towards the costs involved in participating in the EF Foundation student exchange programme to France.

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9. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – EZRA CHRISTENSEN

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Community Support
Author:	Maryanne Lomax, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Board's 2010/11 Youth Development Scheme. There is currently \$4,000 remaining in this fund.

EXECUTIVE SUMMARY

- 2. The applicant is Ezra Christensen, a 16 year old Burnside High School student living in Burnside.
- 3. Ezra is seeking funding to attend the Children's International Summer Village (CISV) Camp, in Guatemala from 27 December 2010 23 January 2011. Ezra has been selected to attend the camp as a Junior Councillor.
- 4. CISV is a charitable, independent, non-political, volunteer organisation promoting peace education and cross-cultural friendship. CISV provides a range of unique, educational group activities, which develop cross-cultural understanding in children, youth and adults from around the world. By encouraging respect for cultural differences and the development of self-awareness, CISV empowers each participant to incorporate these values into their lives.
- 5. Ezra will be providing leadership in this programme where 40 children aged 11 years old from 10 different countries around the world come together for a month to participate in activities that encourage teamwork, leadership, and personal growth.
- 6. Ezra has been committed to CISV and its values for the past three years. He is part of the leadership team of the local Junior Branch and recently represented that chapter in the Australian/New Zealand Junior Branch workshop to learn more about how to make their Junior Branch more active.
- 7. Ezra has been saving money from his part-time job and has also been undertaking various fundraising activities including raffles, quiz night, and a newspaper round.
- 8. This application fits with the Board's Youth Development Criteria of 'Personal Development and Growth'.

FINANCIAL IMPLICATIONS

9. The following table provides a breakdown of the costs for this trip.

EXPENSES	Cost (\$)
Flights and Insurance	3,704
Camp Fee	590
Total Cost	\$4,294

- 10. This is the second time the applicant has applied to the Board for financial support. Ezra was granted \$450 by the Board in November 2008 to participate in a summer camp in Guatemala.
- 11. There is currently \$4,000 remaining in this fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

12. This application is seeking funding from the Community Board's 2010/11 Youth Development Scheme which was established as part of the Board's 2010/11 Board Discretionary Response Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

13. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Yes. See LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

15. Application aligns with the Council's Youth Strategy and local Community Board objectives.

CONSULTATION FULFILMENT

16. Not required.

STAFF RECOMMENDATION

It is recommended that the Fendalton/Waimairi Community Board make a grant of \$300 to Ezra Christensen towards the costs involved in attending the Children's International Summer Village Camp in Guatemala as a Junior Councillor.

30. 11. 2010

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10. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – SAMANTHA AND ALEXANDRA CORDING

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Ken Howat, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for two applications for funding from the Board's 2010/11 Youth Development Scheme. There is currently \$4,000 remaining in this fund.

EXECUTIVE SUMMARY

- 2. The applicants are Samantha and Alexandra Cording, both 17 year old Riccarton High School students living in Avonhead.
- 3. Twin sisters, Samantha and Alexandra are members of the Riccarton High School Senior A girls volleyball team and are seeking funding assistance towards the cost of travelling to Melbourne to compete in the Australian Secondary Schools Volleyball Cup in December this year.
- 4. Both girls are very talented volleyballers having made the school Senior A team in Year 9. They have represented Canterbury at age group level and were also selected for the South Island Secondary Schools team.
- 5. In addition to excelling in volleyball the girls have also represented Canterbury in netball and Alexandra has represented Canterbury in athletics.

FINANCIAL IMPLICATIONS

6. The following table gives a break down of costs per applicant.

Expense	Amount (\$)
Airfares	599
Transport	100
Accommodation	465
Tournament Entry Fee	100
Gifts	30
TOTAL	\$1,294

7. This is the first time the applicants have applied to the Board for financial support. Applicants are fundraising selling raffles, running a movie night, a ten pin bowling evening and both have part time jobs and will be contributing to the cost.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. This application is seeking funding from the Board's 2010/11 Youth Development Scheme which was established as part of the Board's 2010/11 Discretionary Response Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

9. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Aligns with page 170 LTCCP, regarding Community Board Project funding.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

11. As above.

ALIGNMENT WITH STRATEGIES

12. Application aligns with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

13. As above.

CONSULTATION FULFILMENT

14. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Fendalton/Waimairi Community Board make a grant of \$250 each to Samantha and Alexandra Cording to compete in the Australian Secondary Schools Volleyball tournament.

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11. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – WHARENUI WATER POLO CLUB

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Ken Howat, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Board's 2010/11 Youth Development Scheme. There is currently \$4,000 in the Board's Youth Development Fund.

EXECUTIVE SUMMARY

- 2. The Wharenui Waterpolo Club is requesting funding to send two Under 14 boys teams and one Under 14 girls team to the New Zealand Under 14 Water Polo Nationals being held in Tauranga in December 2010. Of the 22 team members competing at the Nationals, 14 reside in the Fendalton/Waimairi Ward.
- 3. The Wharenui Waterpolo Club is based at the Wharenui Sports Centre and was re-established in January this year after closing down in 1985. Since that time QE11 was the only water polo club in Christchurch. Club membership has steadily increased over the year to 150 members ranging from Under 10 to Under 18 age groups.
- 4. New Zealand Water Polo do not have formal qualifying criteria for teams to enter the Nationals, however there is the expectation that teams have actively competed in local and regional tournaments. The Wharenui Club teams have competed in the Wellington and Dunedin regional tournaments this year achieving respectable results considering that they are all first year players.

FINANCIAL IMPLICATIONS

- 5. The total cost per person to compete at the Nationals is \$612 which includes air travel, accommodation, food and local transfers. Team members have been actively fundraising selling cook books and running raffles.
- 6. This is the first time the applicant has applied to the Board for financial support.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. This application is seeking funding from the Board's 2010/11 Youth Development Scheme subject to the establishment of this scheme as part of the Board's 20010/11 Board Discretionary Response Fund.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

8. There are no legal implications in regards to this application.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. Aligns with page 170 LTCCP, regarding Community Board Project funding.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

10. As above.

ALIGNMENT WITH STRATEGIES

11. Application aligns with the Council's Youth Strategy and local Community Board objectives.

Do the recommendations align with the Council's strategies?

12. As above.

CONSULTATION FULFILMENT

13. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Fendalton/Waimairi Community Board make a grant of \$100 to each of the 14 Fendalton/Waimairi residents competing in the Water Polo Nationals.

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12. APPLICATION TO THE BOARD'S DISCRETIONARY RESPONSE FUND – BURNSIDE FOOTBALL CLUB

General Manager responsible:	General Manager, Community Services, DDI 941-8986
Officer responsible:	Unit Manager, Recreation and Sports
Author:	Ken Howat, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to submit a request for funding from the Burnside Football Club to the Board's 2010/11 Discretionary Response Fund.

EXECUTIVE SUMMARY

- 2. In 2010/11, the total pool available for allocation for the Fendalton/Waimairi Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
- 3. The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
- 4. At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
- 5. The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
 - (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.
- 6. Council also made a note that: "Community Boards can recommend to the Council for consideration grants under (b) and (c)."
- 7. Detailed information on the application and staff comments are included in the **attached** Decision Matrix. (**Attachment 1**)

FINANCIAL IMPLICATIONS

8. There is currently \$39,696 remaining in the Board's 2010/11 Discretionary Response Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

9. Yes, see page 184 of the LTCCP regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

10. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

11. Yes, see LTCCP pages 176 and 177 regarding community grants schemes, including Board funding.

ALIGNMENT WITH STRATEGIES

12. Refer to the attached Decision Matrix.

CONSULTATION FULFILMENT

13. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Fendalton/Waimairi Community Board approve a grant of \$1,000 from its 2010/11 Discretionary Response Fund to the Burnside Football Club towards the coaching costs of the premier team.

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13. GOVERNANCE ARRANGEMENTS FOR NEW TERM

General Manager responsible:	General Manager, Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek consideration and adoption of a revised governance structure for the Fendalton/Waimairi Community Board based on discussions with the Board Chairperson and Deputy Chairperson.

EXECUTIVE SUMMARY

- 2. The Fendalton/Waimairi Community Board has previously operated with two Standing Committees: the Works, Traffic and Environment Committee and the Community Services Committee. Additionally the Board has maintained two Board meetings per month, one for main items of business and to receive the recommendations of the two Committees and the other to act as a minute confirmation meeting as well as enabling Part A items or other urgent business to be considered and progressed quickly. Following discussion with the Chair and Deputy Chair of the Board and mindful of the proposed governance structure for the new Council, it is proposed to replace the Community Services Committee with a Community Finance and Planning Committee.
- 3. The terms of reference for each of these Committees would be as follows:

Community Finance and Planning Committee

- The consideration of community development and social issues to inform Community Board funding and decision making.
- The focus for supporting local community organisations to deliver their services for the overall betterment of the community.
- The consideration of matters relevant to the Council's annual/long term planning process, including the preparation of submissions to the Council.
- Overall planning for consultation with key stakeholders in the community.
- Ongoing recommendations to the Board for the allocation of the Discretionary Grants Funding and Strengthening Communities grants.

Works Traffic and Environment Committee

- The consideration of traffic-related safety issues referred by the Board and/or the recommendation of solutions to the Board.
- The consideration of roading and streetscape designs associated with roading projects and improvements.
- The consideration of parks, waterways and environmental-related matters.
- 4. The Council has yet to determine its meeting schedule for 2011. However it is expected that this will take place at its meeting on 7 December 2010. An appropriate schedule for this Board's meeting dates for 2011 will be submitted to the final Board meeting of the year.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

5. Provision is made in the 2009 – 19 LTCCP on page 156 for the elected member representation and governance support.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

6. Clause 30 of Schedule 7 of the Local Government Act 2002 provides that community boards may appoint committees that it considers appropriate and clause 32 (3) of the same schedule provides for community boards to delegate powers to a committee.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

7. Page 156 of the LTCCP level of service under democracy and governance.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

8. Not applicable.

CONSULTATION FULFILMENT

9. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board:

- (a) Consider altering its governance structure to include two standing committees: Community Finance and Planning and Works, Traffic and Environment comprising all Board members, and
- (b) Confirm the chairperson and deputy chairperson of these committees.

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14. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS AND COMMITTEES

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to invite the Board to give consideration to the appointment of Board representatives on local outside organisations and committees.

EXECUTIVE SUMMARY

- 2. For the 2010/13 term, and in accordance with the practices before then, the Board is invited to consider making appointments to the following local community organisations and committees:
 - Neighbourhood Support Canterbury one member
 - Christchurch Streets and Gardens Awards Committee (partnership between Christchurch City Council and Christchurch Beautifying Association) one member
 - Keep Christchurch Beautiful Committee one member
 - Waimakariri/Eyre/Cust Rating District Liaison Committee (Environment Canterbury) one member

FINANCIAL IMPLICATIONS

3. Where Board members are appointed to external organisations, their attendances at meetings will be covered by their elected member's salary. Thus, there are no financial implications apart from mileage allowances for attending such meetings.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

4. Not applicable.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

5. There are no direct legal issues involved.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

6. Not applicable.

ALIGNMENT WITH STRATEGIES/POLICIES/BOARD OBJECTIVES

7. Strengthening Communities Strategy 2007 – yes, alignment with the engagement components of this strategy.

Board's Objectives 2010 – yes, appointments made contribute to meeting relevant objectives for the period.

Do the recommendations align with the Council's strategies/policies?

8. Yes, as per paragraph 7 above.

CONSULTATION FULFILMENT

9. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board consider appointing representatives to outside organisations and committees listed in paragraph 2 above.

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15. SECOND ORDINARY MEETING OF THE BOARD

Clause 21, Schedule 7 of the Local Government Act 2002 requires that the Board at its first meeting, fix the date and time of the second ordinary meeting of the Board.

It is proposed that the Board next meet on Tuesday 14 December 2010 at 4pm.

STAFF RECOMMENDATION

That the second ordinary meeting of the Fendalton/Waimairi Community Board be held on Tuesday 14 December 2010 at 4pm in the Boardroom, corner Jeffreys and Clyde Roads, Fendalton.

16. COMMUNITY BOARD ADVISER'S UPDATE

- 16.1 CURRENT ISSUES
- 16.2 UPDATE ON LOCAL CAPITAL PROJECTS

Attached

16.3 2010/11 BOARD FUNDING UPDATE

Attached

16.4 CUSTOMER SERVICE REQUEST REPORT FOR OCTOBER 2010

Attached

17. ELECTED MEMBERS' INFORMATION EXCHANGE

18. QUESTIONS UNDER STANDING ORDERS

19. PRESENTATION TO OUTGOING BOARD MEMBERS

Mr Mike Wall and Mr Andrew Yoon will be presented with certificates acknowledging their work within the community during their time as members of the Fendalton/Waimairi Community Board.