

**SHIRLEY/PAPANUI COMMUNITY BOARD  
AGENDA**

**WEDNESDAY 5 MAY 2010**

**AT 4PM**

**IN THE BOARDROOM  
PAPANUI SERVICE CENTRE  
CORNER LANGDONS ROAD AND RESTELL STREET**

**Community Board:** Yvonne Palmer (Chairperson), Ngaire Button, Kathy Condon, Pauline Cotter, Aaron Keown, Matt Morris, and Norm Withers

**Community Board Adviser:**

Peter Croucher

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**1. APOLOGIES**

**2. CONFIRMATION OF MINUTES– 14 APRIL 2010**

The minutes of the Board's ordinary meeting of Wednesday 14 April 2010 are **attached**. The public excluded minutes of the meeting have been separately circulated to members.

**CHAIRPERSON'S OR STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meeting of 14 April 2010, *both open and public excluded*, be confirmed.

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 KARLENE ROGERS – EAST ELLINGTON RESIDENTS' ASSOCIATION**

Karlene Rogers will discuss issues that the newly formed east Ellington Residents' Association are dealing with.

**3.2 ELIZA GEELAN – ENVIRONMENT CANTERBURY – KAINGA BUS ROUTE**

Eliza Geelan will provide an update on the Kainga Bus Service Review.

**3.3 HEATHER ALDERTON – ST ALBANS EDU-CARE CENTRE INC.**

Heather Alderton will speak to the report on Childcare Centre Leases at clause 7.

**4. PRESENTATION OF PETITIONS**

**5. NOTICES OF MOTION**

The following notices of motion have been submitted by Aaron Keown pursuant to Standing Order 3.10.1:

5.1 That the Shirley/Papanui Community Board asks the Council to urgently consider introducing a significant instant fine for anybody caught tagging or performing graffiti art on any property private or public. That the Council consider an instant fine of no less than \$1,000 as a tool to be issued by Council staff or Police.

5.2 That the Shirley/Papanui Community Board petition to the Council that all council rubbish and recycle bins become delegated authority and no longer operational.

**6. BRIEFINGS**

## 7. CHILDCARE CENTRE LEASES

<b>General Manager responsible:</b>	General Manager Community Services DDI 941 8607
<b>Officer responsible:</b>	Unit Manager, Community Support Unit
<b>Author:</b>	Kathy Jarden, Leasing Consultant

### PURPOSE OF REPORT

The purpose of this report is to provide information on the lease renewal process for 11 Council owned independently operated childcare facilities and seek recommendations from the relevant Community Boards to the Council for a resolution providing a delegation to staff to conclude new leases for each of them.

### EXECUTIVE SUMMARY

1. The Council currently owns 11 childcare facilities independently operated under leases as detailed in the attached schedule. Two of the 11 centres are on land designated as reserve with the balance on fee simple land.
2. The properties are spread across six wards within the city. Therefore, to ensure consistent decision making and processes by Council, this matter is being reported in this one generic report submitted to the relevant Boards for their recommendations to the Council for a single consideration and decision.
3. The leases for the 11 properties all expire on 30 June 2010. Negotiations have commenced with the existing individual lessees for a new lease. The rationale for dealing unilaterally with the existing lessees on expiry is set out in this report.
4. The proposed lease term is six years with one right of renewal for a further six years in the form of the Council's generic lease. This would result in a final expiry date of 30 June 2022 if the right of renewal is exercised.
5. The proposed rents are based on independent current market valuations. The decision to use market based rent was established by the Council in 2002 in response to a report on the setting of rents for childcare facilities.
6. This report recommends proceeding with the grant of new leases to the existing operators on the terms and conditions set out in the report and seeks a delegation to staff to finalise those leases.

### FINANCIAL IMPLICATIONS

7. Independent valuation advice has been sought and the valuation for each childcare facility has taken a commercial view of the rental. Simes Ltd. has assessed each of the centres acknowledging the improvements the centre has funded.
8. Each childcare centre currently receives an operating grant from the Council to cover the annual rent charged under the lease. For the period from 1 July 2010 the centres can apply for funding assistance using the Council's Strengthening Communities Grants process.
9. There have been substantial increases in funding from central government over recent years which has changed the financial circumstances of each centre and may mean they do not have the same reliance on Council support. The Ministry of Education has advised the Council in its submission to the Council's LTCCP process in 2009 that most preschools now operate with a healthy surplus. This will now more appropriately be taken into account as part of the Council's grant process, rather than being a factor in settling rent.
10. The proposed rents will ensure that Council properly manages its assets.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

11. Yes

7 Cont'd

**LEGAL CONSIDERATIONS**

12. The Community Boards do not have the delegated authority to authorise the granting of the proposed leases on fee simple land; that decision needs to be made by the full Council. The Community Board does have powers to make recommendations to the Council.
13. The Shirley/Papanui Community Board has delegated authority to enter into leases for the Redwood Early Childhood Centre Incorporated at 339 Main North Road as this is on reserve land. However for the purposes of consistent decision making and process, staff are recommending that the Board attend to the lease in a similar manner as the other nine leases on fee simple land and do not exercise its delegation; thus leaving all 11 lease renewals for a single decision by the Council.
14. On 13 May 2002 a report to the Strategy and Finance Committee was tabled that recommended *“that the Council confirm its requirement that a system of grants and leases as outlined in the report be put in place.”* That report stipulated that the rent for *“each building is assessed at a market rental level in accordance with current Council policy”*. The recommendation was adopted by Council on 23 May 2002. The method of rent subsidy for the childcare centres in Council-owned buildings was by an internal transfer of funds. This method has subsequently been made more transparent with the childcare centres making application for funding through the Strengthening Communities fund.

**Have you considered the legal implications of the issue under consideration?**

15. The Council's Legal Services Unit have advised on all aspects of the leases and associated issues.
16. The Council's generic lease for early education childcare facilities will form the lease document.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

17. Yes

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

18. Yes

**ALIGNMENT WITH STRATEGIES**

19. The Council's support for the provision of childcare centres is highlighted in the Early Childhood Education Strategy (2001). The Council provides support to early childhood education through a variety of means. In these instances assistance is provided through the provision of a Council-owned building and a council funded operating grant. As part of the Council's approved process for entering into formal lease arrangements with early childhood education providers the rent for the Council-owned building is assessed at a market rental. As part of a separate process, early childhood education providers are entitled to apply for financial assistance. Funding requests are assessed against a range of criteria including the location's socio-economic status and whether or not the provider may be able to pay rent. Funding requests are made through the Council's Strengthening Communities fund.

**Do the recommendations align with the Council's strategies?**

20. Yes

**CONSULTATION FULFILMENT**

21. Not Applicable.

**7 Cont'd**

**STAFF RECOMMENDATION**

That the Shirley/Papanui Community Board recommend to the Council the following resolutions in this form:

- (a) That the existing lessees for the childcare centres as listed in the **attached** schedule be offered a new lease upon expiry of their existing lease terms on 30 June 2010.
- (b) That the new leases be generally on the Council's generic lease terms and conditions.
- (c) That the initial term of the leases be six years with one right of renewal for a further six years, which provides for a final expiry date of 30 June 2022 if the right of renewal is exercised.
- (d) That the market rentals as set out in the attached schedule be adopted from lease commencement, with market related rent reviews at three yearly intervals.
- (e) That the Corporate Support Unit Manager be granted delegated authority to conclude and administer the leases, as generally set out in the above resolutions.

**CHAIRPERSON'S RECOMMENDATION**

For discussion

7 Cont'd

**BACKGROUND**

**Burwood Pegasus**

22. The Canterbury Westland Free Kindergarten Association Inc is a not-for-profit society operating the Kidsfirst Early Learning Centre at 284 Breezes Road, Aranui. The land is described in Certificate of Title 11K/595 as being Lot 1 DP 27621 and was vested in the Christchurch City Council for the purpose of a crèche. The property is a 1940's bungalow that was converted by the Council. The childcare facility is currently licensed for 33 children.
23. The New Brighton Community Preschool & Nursery Incorporated is a not-for-profit society operating the New Brighton Community Preschool at 109 Beresford Street, New Brighton. The land is described in Certificate of Title CB26B/643 as Lot 25 DP 100 and held as fee simple for crèche purposes. The property is a traditional pre-war bungalow that has been extensively extended and converted by the tenant. The childcare facility is currently licensed for 39 children.
24. North Beach Community Childcare Centre Incorporated is a not-for-profit society operating the North Beach Community Childcare Centre at 102 Marriotts Road, North Beach. The land is described in Certificate of Title CB375/138 as Lot 3 DP 6151 and held as fee simple for crèche purposes. The building is a former church hall which has been converted to a childcare centre by the Council. The tenant has been responsible for the establishment of the outdoor play area. The childcare facility is currently licensed for 34 children.

**Fendalton Waimairi**

25. Bishopdale Community Preschool Association Incorporated is a not-for-profit society operating the Bishopdale Community Crèche at 129 Farrington Avenue (13 Bishopdale Courts), Bishopdale. The land is described in Certificate of Title CB20F/1396 as Lot 10 DP 42896 and held as local purpose (community centre) reserve. The building is a 1970's concrete block building originally used as library storage. The tenant converted the building into a pre-school and it is licensed for 50 children.

**Hagley Ferrymead**

26. New Beginnings Preschool Incorporated is a not-for-profit society operating the New Beginnings Preschool at 136 Aldwins Road, Linwood. The land is described in Certificate of Title CB245/193 as being Part Rural Section 347. The building is a modern, purpose-built pre-school constructed by the Council. The centre is currently licensed for 36 children.
27. Woolston Preschool Incorporated is a not-for-profit society operating the Woolston Community Child Care Centre at 52 Glenroy Street, Woolston. The land is described in Certificate of Title CB37B/959 as being Lot 1 DP 63343. The building is a purpose built preschool constructed by the Council. The centre is currently licensed for 39 children.

**Riccarton Wigram**

28. Springs Community Early Learning Centre Incorporated (SCELC) became registered as a not-for-profit society in November 2009.
29. The land is described in Certificate of Title 18A/1036 as being Lot 1 DP 25336 and Part Lot 1 DP 23275 and is the site of a childcare centre and social housing complex.
30. The current lease is with Affinity Child and Family Services who operate the Springs Community Preschool at 10 Weaver Place, Sockburn through Springs Community Preschool. The preschool operations were handed over to SCELC as a "going concern" in December 2009.
31. Springs Community Pre-School has operated for 21 years under the management of voluntary trusts and committees and church groups. The centre is currently licensed for 35 children.

7 Cont'd

32. SCELC has not been able to provide financial information for the previous three years as that was filed by Affinity Child and Family Services. They have however provided a five-year cash flow projection and projected registrations. As this group, in various forms, has operated the childcare centre, it is believed they have the practical experience to carry forward but it would be recommended that their financial position and business plan are reviewed on a regular basis to ensure they can continue to operate.

**Shirley Papanui**

33. Redwood Early Childhood Centre Incorporated is a not-for-profit society operating the childcare centre at 339 Main North Road, Redwood. The land is described in Certificate of Title CB244/204 as Rural Section 41271, Rural Section 41272 and Rural Section 42037 and held as recreation reserve. Rural Section 41271 is classified by way of Gazette Notice as a local purpose (community centre) reserve. The property is a 1970's building originally constructed as a hall and converted by the Council into a childcare centre. The centre is currently licensed for 40 children.
34. St. Albans Edu-Care Centre Incorporated is a not-for-profit society operating the childcare centre at 3 Thames Place, St Albans. The land is described in Certificate of Title CB293/37 as Part Lot 63-64 DP 3115 and held for crèche purposes. The property is a 1940's bungalow that was converted and extended by the Council in 1985. The childcare centre is currently licensed for 35 children.

**Spreydon Heathcote**

35. Hoon Hay Community Crèche Incorporated Society is a not-for-profit society operating the Hoon Hay Community Preschool at 113 Mathers Road, Hoon Hay. The land is described in Certificate of Title CB17K/1312 as being Lot 2 DP 20805. The property is a 1970's community hall that was converted by the current tenant into a childcare centre. The centre is licensed for 36 children.
36. The Sydenham Community Pre-school Incorporated is a not-for-profit society operating the Sydenham Community Preschool at 113 Huxley Street, Sydenham. The land is described in Certificate of Title CB42A/668 as being Lot 1 DP 72739 for the purpose of a crèche. The property is a 1960's house that was converted into a childcare centre by the Council. The centre is licensed for 30 children.

**THE OPTIONS**

37. To enter into a new lease with the existing tenants as detailed in Schedule A (**attached**).
38. Not enter into a new lease with the existing tenants and call for expressions of interest for the future use of these facilities.

**THE PREFERRED OPTION**

39. To enter into a new lease with each of the existing tenants who have maintained the building and land and are fulfilling an important community service.

The Council's normal practice is to deal in an open and transparent public manner, with the opportunity to lease the property made available to the general market through tender on expiry of any lease. The Council made a commitment in the Long Term Council Community Plan (LTCCP) to continue the provision of the early childhood facilities. To achieve this, the preferred option, for the reasons set out below, is to deal unilaterally with the childcare centres to negotiate a new lease and set a fair market rental for the property.

The Council has purpose-built some of the facilities and contributed to the upgrade of other facilities in conjunction with significant financial contributions made by the incumbent tenant and the Ministry of Education.



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**7 Cont'd**

The current tenants are meeting the requirements of the Ministry of Education to maintain their childcare licence. The childcare centres own the business as the licences are specific to those organisations.

The Council is satisfied with the current operators and recent experience has shown that there is a limited market available if the Council were to seek expressions of interest for the 11 facilities.

**8. PRESTONS ROAD – PROPOSED NO STOPPING RESTRICTION**

<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Transport and Greenspace Manager
<b>Author:</b>	Mike Thomson, Senior Traffic Engineer – Community

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Shirley/Papanui Community Board's approval that the stopping of vehicles be prohibited at any time on the north side of Prestons Road, immediately west of the Marshland School boundary on Prestons Road.

**EXECUTIVE SUMMARY**

2. The Police Education Officer assigned to Marshland school has raised concern about the approach visibility for school patrollers when selecting a safe gap between vehicles approaching from the west, when operating the swing out school patrol signs.
3. When inspecting the site with the Police officer, the parking of two vehicles on a grassed area between a school and nearby residential entrance to the west of the patrol, reduces visibility for the children. The resident and the school have been contacted about this and agree with the proposal to remove parking from this position. (Please refer to the **attached** plan).

**FINANCIAL IMPLICATIONS**

4. The estimated cost of this proposal is approximately \$300. Note: due to the rural environment (no formed kerb and channel with a wider grass verge), no parking signs on posts will be required in addition to any broken yellow lines.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

5. The installation of road markings is within the LTCCP Streets and Transport Operational Budgets.

**LEGAL CONSIDERATIONS**

6. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
7. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control Devices.
8. The installation of any parking restriction signs and/ or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

9. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

10. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

11. As above.

**8 Cont'd**

**ALIGNMENT WITH STRATEGIES**

12. The recommendations align with the Council Strategies including the Road Safety Strategy 2004, and the Pedestrian Strategy 2001.

**Do the recommendations align with the Council's Strategies?**

13. As above.

**CONSULTATION FULFILMENT**

14. One resident is directly affected by this proposal. The resident has been contacted and agrees to the proposed change. The school Board of Trustees agree with this proposal.
15. The officer in Charge of Parking Enforcement agrees with this recommendation.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board approve that the stopping of vehicles be prohibited at any time on the north side of Prestons Road commencing at a point 182 metres west of the Marshland Road intersection and extending in a westerly direction for a distance of 12 metres.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**9. EDGEWARE ROAD– PROPOSED P10 PARKING RESTRICTION**

<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Transport and Greenspace Manager
<b>Author:</b>	Basil Pettigrew, Traffic Engineer – Community

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Board's approval that a P10 (At Any Time) Parking Restriction be installed on the south side of Edgeware Road just west of Barbadoes Street.

**EXECUTIVE SUMMARY**

2. Staff have received a request from the Dairy Owner on the south-west corner of the Barbadoes Street/Edgeware Road intersection, that a P10 parking restriction be installed on Edgeware Road adjacent to his shop. This will provide parking for two vehicles. (Please refer to the **attached** plan.)
3. There is a P60 Parking restriction on Barbadoes Street and discussion with the adjacent businesses established that this works well for them and they are happy with the status quo. There is currently no time restricted parking on Edgeware Road.
4. The Dairy owner has advised that some drivers are parking longer term along Edgeware Road outside his shop and this is an inconvenience for potential customers. Staff have established that there is not a high demand in this area for longer term parking and there are plenty of alternative spaces available in close proximity. As the Dairy operates extended hours, it is suggested that the proposed P10 restriction apply at any time. The P10 area will also fulfil a need if the P60 area is fully utilised.

**FINANCIAL IMPLICATIONS**

5. The estimated cost of this proposal is approximately \$400.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

**LEGAL CONSIDERATIONS**

7. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
8. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control Devices.
9. The installation of any parking restriction signs and/ or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

- 10 As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

- 11 Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

9 Cont'd

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

12 As above.

**ALIGNMENT WITH STRATEGIES**

13 The recommendations align with the Council Strategies including the Parking Strategy 2003 and the Road Safety Strategy 2004.

**Do the recommendations align with the Council's Strategies?**

14 As above.

**CONSULTATION FULFILMENT**

15. The Proposal is at the request of the Dairy owner and is directly outside his shop at 571 Barbadoes Street. The other businesses have been contacted and they are happy with the existing P60 parking restriction outside their premises and have no recommendation for any change to this. The installation of the proposed P10 restriction is seen as being a positive change for all parties.

16 The officer in Charge – Parking Enforcement agrees with this recommendation.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board approve the restriction of parking of vehicles on Edgware Road to a maximum period of 10 minutes at any time on the south side of Edgware Road commencing at a point 6 metres west of its intersection with Barbadoes Street and extending in a westerly direction for a distance of 14 metres.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

**10. PAPANUI ROAD – PROPOSED P15 PARKING RESTRICTION**

<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Transport and Greenspace Manager
<b>Author:</b>	Basil Pettigrew, Traffic Engineer – Community

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Shirley/Papanui Board's approval that a P15 at any time Parking Restriction be installed on the East side of Papanui Road adjacent to the Elms Hotel car park.

**EXECUTIVE SUMMARY**

2. During October 2009 the Bus Priority scheme for Papanui Road was implemented. The draft scheme covering the provision of some kerb side parking, cycle lanes, and bus lanes was presented to the local business community from October to December 2007.
3. The restricted width of Papanui Road resulted in a rationalisation of parking and the removal of a section of flush median adjacent to Blair Avenue. A rationalisation of the Bus Stops between Main North Road and Blighs Road resulted in the stop just south of the Elms Hotel becoming redundant (yet to be removed). However limited unrestricted parking was still available outside the Elms Hotel.
4. Council staff received a request from the Elms Hotel during December 2009 for a P15 Parking restriction to be installed in the unrestricted parking area adjacent to the hotel, as this space was invariably taken up with long-term parking. A preliminary plan was prepared, however this highlighted the lack of a turning facility for vehicles entering Blair Avenue. Queued vehicles waiting to turn block the through traffic lane thus creating a safety issue.
5. A new scheme plan was subsequently prepared. This:
  - (a) Reintroduces a short length of flush median to provide a refuge for vehicles turning right into Blair Avenue;
  - (b) Removes all parking outside the Elms Hotel north of the Hotel entrance;
  - (c) Shifts the cycle lane adjacent to the kerb to provide space for the through traffic;
  - (d) Establishes two P15 Parks in the area previously occupied by the Bus Stop;
  - (e) Introduces "No Stopping" lines from Frank Street to the start of the P15 parking.

**FINANCIAL IMPLICATIONS**

6. The estimated cost of this proposal is approximately \$5,000.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

7. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

**LEGAL CONSIDERATIONS**

8. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
9. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control Devices.

**10 Cont'd**

10. The installation of any parking restriction signs and/ or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

11. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

12. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes-Safety and Community.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

13. As above.

**ALIGNMENT WITH STRATEGIES**

14. The recommendations align with the Council Strategies including the Parking Strategy 2003, Pedestrian Strategy 2001, Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

15. The Parking Strategy clearly identifies the elements that need to be considered for Network Roads in the following order of priority:

- (a) Safety;
- (b) Traffic Flow;
- (c) Pedestrian and/or cycle facilities;
- (d) Landscaping.

16. The allocation of kerb space parking is to be allocated in the following order of priority:

- (a) Bus Stops;
- (b) Taxi, Limousine and Shuttle services;
- (c) Loading zones;
- (d) Parking for people with disabilities;
- (e) Short-stay private vehicle parking for business and retail needs;
- (f) Residents parking;
- (g) Commuter parking.

"In general arterial roads place higher priority on the safe movement of people and goods, such as high occupancy carrying vehicles."

**Do the recommendations align with the Council's Strategies?**

17. As above.

10 Cont'd

**CONSULTATION FULFILMENT**

18. This project has been initiated following a request from the management of the Elms Hotel to provide P15 restricted parking outside their hotel. A review was carried out in an endeavour to achieve this, however the wider aspects of traffic safety in this area have now been taken into account and the plan **attached** has been developed.
19. Although the Elms Hotel management are disappointed that parking is no longer available immediately in front of their site, as originally intended, they acknowledge that the safety issues need to be addressed. They are supportive of the new plan which still provides two time restricted parks.
20. The Harcourts Papanui branch have been given a copy of the plan and invited to give feedback if relevant to this proposal. No comment has been received to date.
21. The wider community has not been consulted as, although it benefits all road users, they will not be directly affected by the proposed changes to parking.
22. The Officer in Charge – Parking Enforcement agrees with this recommendation.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board:

- (a) Revoke all the existing parking restrictions on the east side of Papanui Road from the intersection of Frank Street to a point 82 metres in a southerly direction from Frank Street;

Approve the following on Papanui Road:

- (b) That the stopping of vehicles be prohibited at any time on the east side of Papanui Road commencing at its intersection with Frank Street and extending in a southerly direction for a distance of 71 metres;
- (c) That the parking of vehicles be restricted to a maximum period of 15 minutes at any time on the east side of Papanui Road commencing at a point 71 metres in a southerly direction from its intersection with Frank Street and extending in a southerly direction for a distance of 11 metres.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.



**11. NORTHFIELD ROAD AT VEITCHES ROAD – REQUESTED GIVE WAY SIGN**

<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Transport and Greenspace Manager
<b>Author:</b>	Basil Pettigrew, Traffic Engineer – Community

**PURPOSE OF REPORT**

1. The purpose of this report is to provide information requested by the Board on a proposal to install a Give Way sign placed against Northfield Road at its intersection with Veitches Road.

**EXECUTIVE SUMMARY**

2. The Shirley/Papanui Community Board received a letter from Mr Dyet, dated 5 January 2010, in which a request was made to install a Give Way or Stop Control at Northfield/Veitches Road intersection. Council staff replied to the issues contained in this letter in a Memo dated 15 January 2010 to the Board and stated that “Intersection Priority Controls will be evaluated and reported to the Community Board in March/April 2010.” Mr Dyet also requested that the Council give consideration to “narrowing this intersection in some way to make motorists slow down before entering Northfield Road from Veitches Road.”
3. Veitches Road is a 12.8 metre wide Collector Road carrying 3200 vehicles per day and Northfield Road is a 13.1 metre wide Local Road carrying 1500 vehicles per day. The intersection under discussion is wide and open and currently uncontrolled. This can result in higher entry speeds into Northfield Road from Veitches Road; however visibility is very good across the intersection. There are good pedestrian crossing points across Northfield Road at Veitches Road. (Please see the **attached** plan).
4. The New Zealand Transport Authority Crash Database has only recorded one crash at this location during the last five years and that was due to a vehicle turning right into Veitches Road failing to give way to a vehicle travelling west along Veitches Road.
5. A Public Meeting with Council staff, Board Members, Clayton Cosgrove and approximately 37 residents was held on Saturday 14 July 2008 at the corner of Veitches Road and Northfield Road. The minutes of this meeting recorded that “there was major disagreement for Give Way signs at either end of Northfield Road.”
6. A suggestion has been made by Mr Dyet that a “Give Way” control be installed. This is supported under the current rules for turning traffic at intersections because it reinforces the road hierarchy and mitigates the possible confusion for drivers when a right turning vehicle is entering from Veitches Road and a vehicle is turning right out of Northfield Road. The associated centre line and limit line would also give improved direction for drivers.
7. The suggestion from Mr Dyet to “narrow this intersection in some way to make motorists slow down before entering Northfield Road from Veitches Road” would require capital commitment and therefore inclusion in the next Long Term Council Community Plan (LTCCP). Although it would be appealing to carry out intersection improvements, the crash record and assessment at this intersection do not justify expenditure at this time.
8. Staff will arrange for a white centre line to be installed on Northfield Road on the approach to Veitches Road.

**FINANCIAL IMPLICATIONS**

10. The centre line will cost approximately \$100.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

11. The installation of road markings and signs is within the LTCCP Streets and Transport Operational Budgets.

**11 Cont'd**

**LEGAL CONSIDERATIONS**

11. Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control Devices.
12. The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Have you considered the legal implications of the issue under consideration?**

13. As above.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

14. Aligns with the Streets and Transport activities by contributing to the Council's Community Outcomes – Safety and Community.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

15. As above.

**ALIGNMENT WITH STRATEGIES**

16. The recommendations align with the Council Strategies including the Pedestrian Strategy 2001, Road Safety Strategy 2004 and the Safer Christchurch Strategy 2005.

**Do the recommendations align with the Council's Strategies?**

17. As above.

**CONSULTATION FULFILMENT**

18. This proposal is in response to a request from Mr A R Dyet in his letter to the Shirley/Papanui Community Board on 5 January 2010. Mr Dyet states that "I have **not** spoken to all the residents of Northfield Road and adjoining streets about this issue." It is therefore unclear who he is representing with respect to the issues he has raised.
19. A Public Meeting with Council staff, Board Members, Clayton Cosgrove MP and approximately 37 residents was held on Saturday 14 July 2008 at the corner of Veitches Road and Northfield Road. The minutes of this meeting recorded that "there was major disagreement for Give Way signs at either end of Northfield Road."
20. No additional consultation has been undertaken.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board receive the above information.

**CHAIRPERSON'S RECOMMENDATION**

For discussion.

**12. EASEMENT OVER LOCAL PURPOSE (LANDSCAPE) RESERVE – CLEARBROOK PALMS**

<b>General Manager responsible:</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible:</b>	Unit Manager Transport and Greenspace
<b>Author:</b>	Stuart McLeod, Property Consultant

**PURPOSE OF REPORT**

1. The purpose of this report is to seek the Board's approval to the granting of electricity and telecommunications easements in gross over Council owned reserve located near the Innes Road/Queen Elizabeth II Drive intersection.

**EXECUTIVE SUMMARY**

2. At the time of subdivision by Suburban Estates Limited, the Council secured Lot 53 DP 331269 as a Local Purpose (Landscape) Reserve by way of reserve contribution for the subdivision.
3. The subdivision was completed and titles issued in January 2004, the easements were constructed and have been physically in place since this time but the formalities to complete registration of the easements have never been completed. The Certificate of Title, Deposited Plan and Aerial Photograph attached show ownership, specific and general locality of the easements (refer **attachment 1, attachment 2 and attachment 3**).
4. The easements to be granted are a right to convey electric power in gross in favour of Orion New Zealand Limited the marked AQ, AR and AS on Deposited Plan 331269 and a right to convey telephonic communications in gross in favour of Telecom New Zealand Limited marked AQ on Deposited Plan 331269 (**attachment 2**).

**FINANCIAL IMPLICATIONS**

5. There are no financial implications for the Council; all costs will be met by the developer Suburban Estates Limited.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

6. There are no budget implications as all costs will be recovered.

**LEGAL CONSIDERATIONS**

7. There are no legal impediments to this transaction.

**Have you considered the legal implications of the issue under consideration?**

8. Under Section 48 of the Reserves Act 1977, before granting easements over a Reserve the Council is required to give public notice specifying its intentions to grant any easement, however subsection 48 (3) allows an exemption from advertising and applies in this case as the reserve has not been materially altered or permanently damaged. The rights of the public are not affected, advertising is not required.
9. The legal description of the reserve land affected is Lot 53 Deposited Plan 331269 (**attachment 2**) and is held in Computer Freehold Register 128730.
10. The consent of the Department of Conservation must be obtained prior to granting easements over reserves and will be obtained once Community Board approval is given.
11. Community Boards have the delegated authority to grant easements over reserves.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

12. Not applicable.

**12 Cont'd**

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

13. Not applicable, the activity is not covered in the LTCCP.

**ALIGNMENT WITH STRATEGIES**

14. Not applicable.

**Do the recommendations align with the Council's strategies?**

15. There are no Council strategies relevant to this transaction.

**CONSULTATION FULFILMENT**

16. Not required as it complies with the exemption outlined under legal considerations.

**STAFF RECOMMENDATION**

It is recommended that the Board pass the following resolutions:

- a) That the right to convey electricity in gross in favour of Orion New Zealand Limited over the Council's land described as part Lot 53 DP 331269 marked AQ, AR and AS on DP 331269 (**attachment 2**) is granted under Section 48 of the Reserves Act 1977.
- b) That the right to convey telephonic communications in gross in favour of Telecom New Zealand Limited over the Council's land described as part Lot 53 DP 331269 marked AQ on DP 331269 (**attachment 2**) is granted under Section 48 of the Reserves Act 1977.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

## 13. STRUCTURES ON ROADS POLICY 2010

<b>General Manager responsible</b>	General Manager City Environment, DDI 941-8608
<b>Officer responsible</b>	Asset and Network Planning Manager
<b>Authors</b>	Zefanja Potgieter - Senior Resource Planner, Weng-Kei Chen - Asset Engineer (Policy), and Tina von Pein - Project Manager (Public Places Policies Review)

**PURPOSE OF REPORT**

1. To seek comments from Community Boards on the draft Structures on Roads Policy 2010 (**Attachment A**).

**EXECUTIVE SUMMARY**

2. At the 5 March 2010 meeting of the Regulatory and Planning Committee the Committee resolved: "That this issue lie on the table until staff have briefed Community Boards, and that it return to the Committee in April in light of these discussions".
3. With the 2006 amalgamation of Banks Peninsula District Council (BPDC) and Christchurch City Council (CCC) some operational policies specific to each area remained in existence for the respective areas.
4. With the adoption of the Public Places Bylaw 2008 (the bylaw) the policies related to structures on roads were identified as needing review to ensure they appropriately give effect to the bylaw. The Council appointed Public Places Policies Working Party has worked with staff on the review of this and the other operational policies that relate to matters covered by the bylaw.
5. The proposed Structures on Roads Policy 2010 provides a single policy for the whole of the city and incorporates and replaces the following:

## (a) Current CCC policies:

- (i) Airspace over Public Roads - Granting Rights.
- (ii) Structures on Roads (Ramp, Retaining Walls, Garage, Parking Platform etc).

*Note: "Use of Legal Road as Licensed Premises policy":* The ability of the Council to revoke a permit to occupy legal road as licensed premises as currently contained in this policy now forms part of each individual permit issued by the Council and is therefore not retained.

## (b) Current BPDC policies (all part of the Banks Peninsula roading Policy):

- (i) Structures on Legal Roads in Urban Areas - License to Occupy Policy.
- (ii) Retaining Walls - Responsibility Policy.
- (iii) Fencing Policy.

The proposed policy therefore provides clarity and consistency in the management of applications for structures on roads throughout the Council area.

6. For most of its content the proposed policy incorporates the current CCC policies with updated wording and minor changes. The provisions in the existing 'city' and 'peninsula' policies are overall similar in nature. There are also some additions e.g. the provisions relating to verandas and fences, and inclusion of the Banks Peninsula fences policy into the new policy for the whole city. Current provisions in both CCC and BPDC policies which address council operational procedures (and do not belong in policy statements) were not retained.

**13 Cont'd**

7. This policy addresses only structures of permanent nature on roads and therefore does not deal with temporary structures on roads such as those associated with restaurants and cafes occupying sidewalks, which is planned for consideration and consultation during 2011, nor with 'paper roads' which is planned for consideration at a later stage.
8. In summary, the proposed policy achieves an overdue streamlining and consolidation of policies and introduces:
  - (a) Provisions relating only to verandas previously in the Public Places Bylaw 1992;
  - (b) Changed provisions relating to fences;
  - (c) New provisions on the use of airspace over roads for architectural features; and
  - (d) New provisions for infrastructural and other structures.

Key stakeholder groups were contacted in writing about the proposed review and no concerns were raised.

9. It is not proposed to have a Special Consultative Procedure for the Structures on Roads Policy. The policy will become operative once adopted by Council, and relevant stakeholders will be notified in writing.

**FINANCIAL IMPLICATIONS**

10. Current policy enforcement is undertaken on a 'response to a complaint' basis. It is anticipated that this will remain the same with the adoption of a reviewed policy, with no anticipated additional expenses.

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

11. Yes.

**LEGAL CONSIDERATIONS**

12. The Public Places Bylaw 2008 came into force on 1 July 2008. Clause 8 of that bylaw provides for operational policies to be formulated, relating to matters regulated by the bylaw. Such policies must be adopted by Council resolution, and may include information on application procedures, administrative arrangements, terms and conditions related to activities in public places, definition of terms and other guidance information.

The consideration and adoption of such policies must be done in accordance with the Council's usual decision-making processes under the Local Government Act 2002.

**Have you considered the legal implications of the issue under consideration?**

13. Initial analysis of this policy and the potential review requirements have been considered in relation to the CCC Policy on Determining Significance, and the level of formal consultation that may be required has also been considered.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

14. The following LTCCP chapters are relevant: 5.3 City Promotions – 5.3.2 Promoting the City as an attractive place to live, learn and work.– 9.0 Enforcement and Inspections – Protect public health & safety; enforce compliance.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

15. As above.

**13 Cont'd**

**ALIGNMENT WITH STRATEGIES OR OTHER BYLAWS**

16. The Structures on Roads Policy is aligned to the following Christchurch City Council strategies, plans and policies:
- (a) Central City Revitalisation Strategy.
  - (b) Safer Christchurch Strategy.
  - (c) Pedestrian Strategy.
  - (d) Parking Strategy.

Equity and Access for People with Disabilities Policy  
Long Term Council Community Plan

17. This policy gives effect to the Public Places Bylaw 2008 and should be read in conjunction with the Council's General Bylaw 2008, Traffic and Parking Bylaw 2008, Parks and Reserves Bylaw 2008 and the relevant rules, policies and objectives in the District Plan/City Plan.

**Do the recommendations align with the Council's strategies?**

18. Yes

**CONSULTATION FULFILMENT**

19. During the drafting of this policy some initial discussion has been undertaken with key stakeholders including at a meeting of Community Board Chairpersons. Potentially affected external parties and associations were invited to provide feedback on any concerns and no concerns were raised.

**STAFF RECOMMENDATION**

That the Community Board provide comment on the draft Structures on Roads Policy 2010.

**CHAIRPERSON'S RECOMMENDATION**

For discussion.

13 Cont'd

**BACKGROUND**

20. On 1 July 2008 the Christchurch City Council Public Places Bylaw 2008 became operative.
21. The bylaw enables the management of public places in order to balance the various different, and sometimes competing, lawful uses for which public places may be used. It seeks to provide for reasonable controls to protect health and safety, to protect the public from nuisance and to provide for the regulation of trading in public places.
22. Following the adoption of the bylaw a new operational policy was proposed to be developed from a review of the 12 relevant existing policies and associated matters. The policies all relate to the clauses in the bylaw that regulate commercial activities and obstructions in public places (clauses 6 and 7). This report only deals with the specific policies of the 12 that deal with structures on roads. The remaining policies have either already been considered by the Council (*Trading and Events in Public Places* in February 2010) or will be considered later in 2010/2011.
23. The current policies were developed before the amalgamation of Banks Peninsula District Council and the Christchurch City Council, and all were developed before the adoption of the new bylaw. The policies need to be reviewed to ensure that they are still necessary, that they are appropriate and that they are fit for purpose. The review of the policies addresses the following criteria:
  - (a) Rationalise the current policies where needed;
  - (b) Establish whether current practice and needs align with the policies;
  - (c) Assess whether any new matters need to be included;
  - (d) Establish whether the policies align with the bylaw;
  - (e) Take account of internal (Council) needs and external (stakeholder) needs; and,
  - (f) Result in redrafted policies that are coherent, stand-alone documents.
24. In addition to these 12 policies, related operational issues have been identified that would benefit from being included in or adopted into the new operational policy, resulting in some new areas of consideration.
25. On 2 February 2009, the Regulatory and Planning Committee agreed to appoint a working party to work with staff to discuss the review of operational policies that relate to matters covered by the Public Places Bylaw 2008. The members of the Public Places Policies Working Party are Councillors Wells, Wall, Shearing, Reid and Johanson. The working party concluded its deliberations during 2009 with a meeting on 4 December 2009. Due to the considerable workload of reviewing all 12 policies, the Council on 24 September 2009 approved a timetable to split consideration of the 12 policies into a first group to be finalised by June 2010 (including those considered in this report), with the remainder to be considered in 2011 after the 2010 local government elections.
26. The proposed policy achieves an overdue streamlining and consolidation of policies and introduces (1) provisions relating only to verandas previously in the 1992 Public Places Bylaw; (2) changed provisions relating to fences which are taken from the Banks Peninsula policy and is now proposed for the whole city, (3) new provisions on the use of airspace over roads for architectural features; and (4) new provisions for infrastructural and other structures. Key stakeholder groups were contacted in writing about the proposed review and no concerns were raised.



**13 Cont'd**

**THE OBJECTIVES**

27. The key objectives of the public places policy review are to:
- (a) Review and update, as appropriate, the policy clauses and to enable a working policy that is supported by the Council and the community.
  - (b) Bring together the current policies and practices for both the former BPDC and CCC.
  - (c) Align the policy with current CCC plans and strategies.
28. The key objective of this policy is to manage structures on street and to develop a single policy to assist the public in identifying what can happen where and under what conditions.

**THE OPTIONS**

29. Two options have been identified in relation to managing structures on roads.
- (a) The adoption of a new Council policy.
  - (b) Maintain the status quo with some editing to factually update current policies.

**THE PREFERRED OPTION**

30. The preferred option is the adoption of the proposed Council policy. The proposed policy is attached to this report.

## 13 Cont'd

**ASSESSMENT OF OPTIONS****The Preferred Option**

31. The preferred option is the adoption of a new Council wide policy (as tabled with this report). In addition to updating the wording and minor changes to the text this policy brings together the key elements of current policies and practices and incorporates new policy clauses which will assist with developing clarity and consistency in policy understanding and application.

	<b>Benefits (current and future)</b>	<b>Costs (current and future)</b>
<b>Social</b>	Clarity to community as to the policy, how to apply and how it applies.  Alignment of policies between the former Banks Peninsula DC policies and the CCC policies will assist clarity and ease of use and application.	Communication of policies is part of Council core business.
<b>Cultural</b>	None specific.	None specific.
<b>Environmental</b>	Policy will enable more robust and transparent management of structures on roads	None specific.
<b>Economic</b>	Consolidated policy.	None specific.
<p><b>Extent to which community outcomes are achieved:</b>  This policy option aligns with the following Community Outcomes:  <b>-A Safe City</b> – we live free from crime, violence, abuse and injury. We are safe at home and in the community. Risks from hazards are managed and mitigated.  <b>-An Attractive and well designed City</b> – Christchurch has a vibrant centre, attractive neighbourhoods and well–designed transport networks. Our life styles and heritage are enhanced by our urban environment.  <b>-A City for recreation, fun and creativity</b> – We value leisure time and recognise that the arts, sports and other recreational activities contribute to our economy, identity, health and wellbeing.  <b>- A Prosperous City</b> – We have a strong economy that is based on a range of successful and innovative businesses. We value sustainable wealth creation, invest in ourselves and in our future.</p> <p><b>Impact on the Council's capacity and responsibilities:</b>  The development of a consolidated policy will enable Council to better manage structures on roads through more transparent and consistent processes and procedures.</p> <p><b>Effects on Maori:</b>  No specific effects noted.</p> <p><b>Consistency with existing Council policies:</b>  The policy pulls together the key elements of the current policies and practices of the Council into a consolidated policy document and incorporates some new provisions consistent with existing Council policies.</p> <p><b>Views and preferences of persons affected or likely to have an interest:</b>  No comments were received from relevant stakeholders invited to comment. As only minor changes are proposed from the existing policies and as there have been no issues with the operation of those policies it is not likely to have any significant effects.</p>		

13 Cont'd

**Maintain the Status Quo with some editing (not preferred option)**

32. The option of maintaining the status quo with some editing would mean maintaining the series of policies and current practices that apply to the post-amalgamation CCC area, and some specific policies that only apply to pre-amalgamation areas. Within this option it would be logical to update the policies (desk top activity) to ensure that historical and no longer relevant clauses are not included.

	<b>Benefits (current and future)</b>	<b>Costs (current and future)</b>
<b>Social</b>	Communities should be aware of the current policies / practices as most have been operational since the early 1990's.	Continued segregation of the City / District Council areas as per pre-amalgamation.
<b>Cultural</b>	None specific.	None specific.
<b>Environmental</b>	Current status will continue to promote the areas of CCC and the former BPDC as two separate regions.	None specific.
<b>Economic</b>	None specific.	None specific.

**Extent to which community outcomes are achieved:**

This policy option aligns with the following Community Outcomes:

**-A Safe City** – we live free from crime, violence, abuse and injury. We are safe at home and in the community. Risks from hazards are managed and mitigated.

**-An Attractive and well designed City** – Christchurch has a vibrant centre, attractive neighbourhoods and well-designed transport networks. Our life styles and heritage are enhanced by our urban environment.

**-A City for recreation, fun and creativity** – We value leisure time and recognise that the arts, sports and other recreational activities contribute to our economy, identity, health and wellbeing.

**- A Prosperous City** – We have a strong economy that is based on a range of successful and innovative businesses. We value sustainable wealth creation, invest in ourselves and in our future.

**Impact on the Council's capacity and responsibilities:**

Maintaining the status quo will mean business as usual for council enforcement and policy development.

**Effects on Maori:**

No specific effects noted.

**Consistency with existing Council policies:**

The current policies broadly align with existing council strategies and plans, however the factual update is recommended, should this option be chosen, as many of the clauses are either out of date or no longer relevant.

**Views and preferences of persons affected or likely to have an interest:**

No comments were received from relevant stakeholders invited to comment.

**At Least one Other Option (or an explanation of why another option has not been considered)**

33. No other option has been considered as the Council has previously adopted (24 September 2008) the recommendations to review the policies.

**14. SHIRLEY COMMUNITY TRUST**

<b>General Manager responsible:</b>	General Manager Community Services Group DDI 9418608
<b>Officer responsible:</b>	Unit Manager Community Support Unit
<b>Author:</b>	Bruce Meder, Community Development Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to present a request for funding of \$728 from the Shirley Community Trust to the Board from its Discretionary Response Fund towards the cost of sending four volunteers to a barista training course at CPIT.

**EXECUTIVE SUMMARY**

2. Shirley Community Trust is well established in the Shirley area offering a variety of community-based services, projects, programmes, events and activities. One of these projects is the Macfarlane On The Park community café operating on Fridays during term time from the Neighbourhood Centre on Macfarlane Park. This community café has been extremely successful in offering local residents a low-cost café experience along with the chance to socialise, meet new friends, obtain information about community activities and to join in with other projects run by Shirley Community Trust.
3. The community café is run by a team of volunteers who staff the café as well as bake cakes and biscuits to sell. The success and dedication of this volunteer team was recognised by the Shirley/Papanui Community Board in 2003 with a Community Services Award.
4. The Trust would like to upskill four of its volunteers (3 of whom were founding members of the café), by sending them on a barista training course at CPIT. Part of the Trust's desire to do this is also to assist in the employment opportunities of its local volunteers.
5. In 2009 these four volunteers contributed 2,240 hours to the café enabling the 1,837 visitors to experience friendship, fun and low-cost food and coffee.

**COMMUNITY DEVELOPMENT CONTEXT**

6. The area of Shirley has one of the highest levels of deprivation in Christchurch with median incomes well below the city average. The 2006 census indicated that Shirley had a level of unemployment that was 1½ times the city average. Within this context the Shirley Community Trust has responded with a number of initiatives designed to assist local residents in their learning, participation and safety.

**FINANCIAL IMPLICATIONS**

7. The latest Annual Audited Accounts (to 30 June 2009) of the Shirley Community Trust show an annual turnover of approximately \$160,000 with a net profit of almost \$7,000. The Trust has an equity of just over \$90,000 with \$19,000 of this being fixed assets. Surplus funds that the Trust has are tagged towards projects to run during the year and a reserve that the Trust is putting aside in order to obtain larger premises as the Macfarlane Neighbourhood Centre is limited in what it can offer because of its small size.
8. The Shirley Community Trust currently obtains a \$22,880 grant from the Shirley/Papanui Community Board as a Key Local Project. This grant is for three years with the final year being the 2010/11 financial year and supports the salary costs of the Trust. They also obtained a grant of \$22,500 under the Strengthening Communities Fund in the 2009/10 year towards the cost of their community projects.
9. There is currently a balance of \$18,696 remaining in the Boards 2009/10 Discretionary Response Fund.

14 Cont'd

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

13. Yes page 184.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

14 Yes.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

15. Aligns with LTCCP and Activity Management Plans pages 172 and 176.

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

16. Yes Strengthening Communities page 172 (2009-19 LTCCP).

**ALIGNMENT WITH STRATEGIES**

17. This application meets the following Council Community Grants Funding Outcomes:

- Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups.
- Enhance community and neighbourhood safety.
- Provide community based programmes which enhance basic life skills.

This application helps to meet the following goals of the Strengthening Communities Strategy:

- Ensuring that communities have access to community facilities that meet their needs.
- Enhancing the safety of communities and neighbourhoods.
- Improving basic life skills so that all residents can participate fully in society.

It also helps to meet the following Community Board objectives:

- Embraces diversity and strives to facilitate and advocate for a vibrant and engaged community without barriers to inclusion.
- Support and encourage sporting, recreational and cultural activities for a strong, happy community in which all residents in the ward have the opportunity to participate.
- Supports local lifelong learning opportunities in all forms and advocates for resources to empower all residents to up skill and grow.

**DO THE RECOMMENDATIONS ALIGN WITH COUNCIL?**

18. Strengthening Communities Strategy.

**CONSULTATION FULFILMENT**

19. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board agree to grant \$728 from its 2009/10 Discretionary Response Fund to the Shirley Community Trust for the costs of sending four volunteers on a barista training course.

**CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.

## 15. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – FINANCIAL GOVERNANCE 1010 AND DECISION MAKING

<b>General Manager responsible:</b>	General Manager Regulation & Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Croucher, Community Board Adviser

### PURPOSE OF REPORT

1. The purpose of this report is to seek the Shirley/Papanui Community Board’s approval for interested members to attend Local Government New Zealand “Know How” Training Workshops – Financial Governance 101, to be held in Christchurch on Friday 2 July 2010 and Decision Making, to be held in Christchurch on Friday 9 July 2010.

### EXECUTIVE SUMMARY

2. The Financial Governance 1010 course is designed to enhance fiscal knowledge in a way that will enable better financial decisions to be made. The Course consists of a series of workshops and group exercises, during which participants will gain a deeper understanding of:
  - council finances
  - how depreciation, capital expenditure and debt servicing work together
  - the relevance of financial information to the planning and LTCCP process
  - important financial, accounting and asset management concepts
  - balance sheet and financing choices

Further information is **attached**,

3. The Decision making course will provide an overview of the decision-making provisions of the Local Government Act 2002, including the purposes of local government and the role of local authorities. The workshop will incorporate decision-making information that has been developed by the Office of the Auditor General, case law on decision-making requirements, and a range of practical application ideas. The course consists of a series of workshops and group exercises, during which participants will gain a deeper understanding of:
  - decision-making provisions of the Local Government Act 2002, Local Government Official Information and Meetings Act, and the Local Authorities (Members' Interests) Act
  - the Auditor General's principles for good decision-making
  - balancing the political and technical aspects of decision-making
  - decisions which balance short-term and long-term objectives
  - techniques and processes for making good decisions.

Further information is **attached**,

### FINANCIAL IMPLICATIONS

4. The cost of these Local Government workshops is \$350 plus GST per person per course for elected members from member Councils. The Board’s 2009/10 training, conferences and travel budgets currently have an unallocated budget of \$1,924.

### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

5. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

### LEGAL CONSIDERATIONS

#### Have you considered the legal implications of the issue under consideration?

6. Yes, there are no legal implications.

15 Cont'd

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

7. Not applicable.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

8. Not applicable.

**CONSULTATION FULFILMENT**

9. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Shirley/Papanui Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshop – Financial Governance 101, to be held in Christchurch on Friday 2 July 2010 and Decision Making, to be held in Christchurch on Friday 9 July 2010.

**CHAIRPERSON'S RECOMMENDATION**

For discussion.

**16. CORRESPONDENCE**

Any items of correspondence that have been received will be separately circulated to members.

**17. COMMUNITY BOARD ADVISER'S UPDATE**

**16.1 CURRENT ISSUES**

**18. ELECTED MEMBERS' INFORMATION EXCHANGE**

The purpose of this exchange is to provide a short brief to other members on activities that have been attended or to provide information in general that is beneficial to all members.

**19. MEMBERS QUESTION**

**20. RESOLUTION TO EXCLUDE THE PUBLIC**

**Attached.**