

**FENDALTON/WAIMAIRI COMMUNITY BOARD
AGENDA**

TUESDAY 18 MAY 2010

AT 4PM

**IN THE BOARDROOM
FENDALTON SERVICE CENTRE
CORNER JEFFREYS AND CLYDE ROADS**

Community Board: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimah Burke, Jamie Gough, Mike Wall and Andrew Yoon

Community Board Adviser
Edwina Cordwell
Phone 941 6728 DDI
Email: edwina.cordwell@ccc.govt.nz

PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

PART C - DELEGATED DECISIONS

INDEX

- PART C 1. APOLOGIES**
- PART C 2. CONFIRMATION OF MINUTES – 5 MAY 2010**
- PART B 3. DEPUTATIONS BY APPOINTMENT**
3.1 Mr and Mrs DJ Southen – Tree Removal at Westburn Reserve
- PART B 4. PRESENTATION OF PETITIONS**
- PART B 5. NOTICES OF MOTION**
- PART B 6. CORRESPONDENCE**
- PART B 7. BRIEFINGS**
7.1 Gary Lennon – Inspections and Enforcement Unit
7.2 Steve McCarthy – Environmental Policy and Approvals Unit
7.3 Ken Howat – Public Artwork Project- Update
7.4 Jennie Hamilton – Wroxton Terrace Update
7.5 Clare Quirke – Yaldhurst Rural Residents' Association re Meeting Update
- PART C 8. WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE – MEETING REPORT 26 APRIL 2010**
- PART C 9. COMMUNITY SERVICES COMMITTEE – MEETING REPORT OF 5 MAY 2010**
- PART C 10. STRENGTHENING COMMUNITIES FUNDING – KEY LOCAL PROJECTS 2010 REPORT**
- PART C 11. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – FINANCIAL GOVERNANCE 101 AND DECISION MAKING**

18. 5. 2010

- 2 -

- PART B 12. COMMUNITY BOARD ADVISER'S UPDATE**
12.1 Current Issues
12.2 Update on Local Capital Projects
12.3 Board Funding Update for 2009/10
12.4 Customer Service Requests Report for April 2010
- PART B 13. ELECTED MEMBERS' INFORMATION EXCHANGE**
- PART B 14. QUESTIONS UNDER STANDING ORDERS**

1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 5 MAY 2010

The minutes of the Board's ordinary meeting of Wednesday 5 May 2010 is **attached**.

CHAIRPERSON'S RECOMMENDATION

That the minutes of the Board's ordinary meeting of 5 May 2010, be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 MR AND MRS DJ SOUTHEN – TREE REMOVAL AT WESTBURN RESERVE

Mr and Mrs Southen of Braco Place, will be in attendance to speak to the Board in support of their letters regarding agenda clause 6 below (Correspondence).

4. PRESENTATION OF PETITIONS

Nil.

5. NOTICES OF MOTION

Nil.

6. CORRESPONDENCE

6.1 TREE REMOVAL AT WESTBURN RESERVE

Correspondence between Mr and Mrs DJ Southen and staff regarding the Board resolution of 15 December 2009 on the proposed removal of silver birch trees in Westburn Reserve, is **attached**.

7. BRIEFINGS

7.1 GARY LENNAN – INSPECTIONS AND ENFORCEMENT UNIT

Gary Lennan, Unit Manager, Inspections and Enforcement, will be in attendance to give a brief outline of the Unit's role and responsibilities.

7.2 STEVE MCCARTHY - ENVIRONMENTAL POLICY AND APPROVALS UNIT

Steve McCarthy, Unit Manager, Environmental Policy and Approvals, will give a brief outline of the Unit's role and responsibilities.

7.3 KEN HOWAT – PUBLIC ARTWORK PROJECT- UPDATE

Ken Howat, Community Board Recreation Adviser, will give a brief verbal update to the Board on the Fendalton Park public artwork project.

7.4 JENNIE HAMILTON – WROXTON TERRACE UPDATE

Jennie Hamilton, Consultation Leader, will update the Board on the Wroxton Terrace street renewal project.

7.5 CLARE QUIRKE – YALDHURST RURAL RESIDENTS' ASSOCIATION RE MEETING UPDATE

Clare Quirke, Community Engagement Manager, will be in attendance to speak to her **attached** memorandum regarding the proposed meeting with the Yaldhurst Rural Residents' Association and the quarry owners.

8. WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE – REPORT OF 26 APRIL 2010

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Works, Traffic and Environment Committee meeting held on Monday 26 April 2010 at 8am.

The meeting was attended by Cheryl Colley (Chairperson), Sally Buck, Val Carter, Mike Wall and Andrew Yoon.

Apologies for absence were received and accepted from Faimah Burke and Jamie Gough.

1. DEPUTATIONS BY APPOINTMENT

Nil.

2. STAFF BRIEFINGS**2.1 Circuit Street Kerb and Channel Renewal**

Sharon O'Neill, Project Manager and Lorraine Correia, Consultation Leader, were in attendance and briefed members on the above project which will go out for consultation on Monday 3 May 2010.

3. JELLIE PARK RECREATION AND SPORT CENTRE – PROPOSED PARKING RESTRICTIONS AND GIVE WAY CONTROL

The Committee's recommendation was sought to approve parking restrictions to be installed in the car park of Jellie Park Recreation and Sport Centre, and to have a Give Way control installed at the exit from the complex.

The Works, Traffic and Environment Committee recommends that the Board approve the following at the Jellie Park Recreation and Sport Centre car park:

- (a) That the parking of vehicles within the Jellie Park Recreation and Sport Centre car park be restricted to the specific classes of vehicle, classes of road user, time periods and placement of parking spaces as shown on the plan "TG103605" Issue 2 dated 17 March 2010.
- (b) That a Give Way control be placed against the vehicle exit of the Jellie Park Recreation and Sport Centre at its intersection with Ilam Road.
- (c) That the stopping of vehicles be prohibited at any time on both sides of all access ways within the Jellie Park Recreation and Sport Centre as shown in the plan "TG103605" Issue 2 dated 17 March 2010.

4. LEINSTER ROAD – PROPOSED PARKING RESTRICTION OUTSIDE ELMWOOD NORMAL SCHOOL

The Committee's recommendation was sought to approve a P3 (8am - 9am and 2.30pm – 3.30pm School Days) parking restriction and the installation of a school bus stop (9am - 3pm School Days) on the southeast side of Leinster Road outside Elmwood Normal School.

8. Cont'd

The Works, Traffic and Environment Committee recommends that the Board approve:

- (a) That a school bus stop be installed on the southeast side of Leinster Road commencing at a point 29 metres southwest of the prolongation of the Allister Avenue north eastern kerb line, and extending in a south westerly direction for a distance of 14 metres. This school bus stop is to operate from 9am – 3pm on school days.
- (b) That the stopping of vehicles be prohibited at any time on the south eastern side of Leinster Road commencing at a point 43 metres southwest of the prolongation of the Allister Avenue north eastern kerb line, and extending in a south westerly direction for a distance of 4 metres.
- (c) That the parking of vehicles be restricted to a maximum period of three minutes on the south eastern side of Leinster Road commencing at a point 47 metres southwest of the prolongation of the Allister Avenue north eastern kerb line, and extending in a south westerly direction for a distance of 68 metres. This restriction is to apply for the period 8am – 9am and 2.30pm – 3.30pm on school days.

6. STRUCTURES ON ROADS POLICY 2010

The Committee's comments were sought on the draft Structures on Roads Policy 2010.

The Committee **received** the report and recommends that the Board support the tenor of the draft Structures on Roads Policy 2010.

The meeting concluded at 8.25am.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

9. COMMUNITY SERVICES COMMITTEE MEETING – MEETING REPORT OF 5 MAY 2010

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Community Services Committee meeting held on Wednesday 5 May 2010 at 8am.

The meeting was attended by Faimeh Burke (Chairperson), Sally Buck, Jamie Gough, Mike Wall and Andrew Yoon.

Apologies for absence were received and accepted from Val Carter and Cheryl Colley.

1. BRIEFING**1.1 New Zealand Police**

Area Commander Dave Lawry and Community Constable Michael Withers were in attendance and discussed policing matters in the ward. Mention was made of an increase in tagging in the Avonhead area, crime priorities, the ongoing improvement of the intelligence network, active Neighbourhood Support Groups and the merits of a community action partnership between the Police and the Board to target streets in the ward who were victims of repeated burglaries.

The Committee **decided** to recommend to the Board that, on receiving the relevant information regarding target streets within the ward, a community action visit be organised with the Police within the following six to eight week period.

2. CHILDCARE CENTRE LEASES

The Committee's comments and recommendation to the Board were sought on the proposed resolution to the Council providing a delegation to staff to conclude new leases for eleven Council owned independently operated childcare facilities.

Staff informed the Committee that paragraph 9 of the report be deleted and not taken into consideration following advice from the Ministry of Education that these comments do not apply to the leases for the eleven childcare centres under review.

Committee Recommendation

The Committee recommend that the Board recommends that the Council adopts the following resolution:

- (a) That the existing lessees for the childcare centres as listed in the schedule attached to the agenda be offered a new lease upon expiry of their existing lease terms on 30 June 2010.
- (b) That the new leases be generally on the Council's generic lease terms and conditions.
- (c) That the initial term of the leases be six years with one right of renewal for a further six years, which provides for a final expiry date of 30 June 2022, if the right of renewal is exercised.
- (d) That the market rentals as set out in the attached schedule be adopted from lease commencement, with market related rent reviews at three yearly intervals.

9. Cont'd

- (e) That the Corporate Support Unit Manager be granted delegated authority to conclude and administer the leases, as generally set out in the above resolutions.

3. **APPLICATION TO THE BOARD'S DISCRETIONARY RESPONSE FUND 2009/10 - FENDALTON BOWLING CLUB**

The Committee's recommendation was sought for a request for funding from the Board's 2009/10 Discretionary Response Fund from Fendalton Bowling Club.

Committee Recommendation

The Committee recommends that the Board allocate \$3,382 from its 2009/10 Discretionary Response Fund to cover the cost of upgrading the Fendalton Bowling Club's number two playing green and an additional \$1,000 towards the cost of purchasing a 25,000 litre water tank.

4. **APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME - JOSHUA WENSLEY AND EMMA CLUCAS**

The Committee's recommendation was sought for a request for funding from the Board's 2009/10 Youth Development Scheme from Joshua Wensley and Emma Clucas to attend the International Future Problem Solving Conference.

Committee Recommendation

The Committee recommends that the Board makes a grant of \$300 each from its 2009/10 Youth Development Scheme to both Joshua Wensley and Emma Clucas towards the costs involved with participating in the International Future Problem Solving Conference in Wisconsin.

5. **RESOLUTION TO EXCLUDE THE PUBLIC**

The Committee **resolved** that the recommendation set on page 13 of the agenda, be adopted.

The meeting concluded at 9am.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

10. STRENGTHENING COMMUNITIES FUNDING – KEY LOCAL PROJECTS 2010 REPORT

General Manager responsible:	General Manager Community Services, DDI 941-8607
Officer responsible:	Community Support Manager
Author:	Maryanne Lomax, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Fendalton/Waimairi Community Board to consider whether they wish to recommend any projects as Key Local Projects for 2010/11.

EXECUTIVE SUMMARY

2. In a public excluded seminar, held on 5 May 2010, the Fendalton/Waimairi Community Board considered the issue of Key Local Projects for 2010.
3. As part of the Strengthening Communities Grants Funding Programme, each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
4. The Metropolitan Funding Committee will make KLP decisions based on affordability and the following priorities:
 - Strengthening Communities Strategy Principles and Goals;
 - Funding outcomes and priorities as set out in Strengthening Communities Strategy;
 - Alignment to local Community Board objectives;
 AND
 - Projects deliver benefits to the city outside of the local Board area;
 - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.
5. In addition, staff recommendations for Key Local Projects are also based on whether the project meets the following criteria:
 - The organisation undertaking the project has a proven track record with the Council in providing a high quality level of service;
 - Significantly contributes towards the Council's Funding Outcomes and Priorities;
 - Demonstrates leadership and innovation;
 - Demonstrates best-practice and collaboration.
6. In 2009/10, the Community Board recommended no local projects for consideration as a KLP.
7. Staff have reviewed all applications to the Strengthening Communities Fund 2010/11 to identify if there are any projects that should be considered for recommendation to the Metropolitan Funding Committee as Key Local Projects for 2010/11. (**Attachment 1**)
8. Staff recommend that no projects be recommended from the Fendalton/Waimairi Community Board as KLPs for 2010/11.

FINANCIAL IMPLICATIONS

9. In 2010/11, the Fendalton/Waimairi Community Board will have \$238,918 to allocate in its Strengthening Communities Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

10. Cont'd

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

11. Yes. Community Board funding decisions are made under delegated authority from the Council.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

12. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

13. The funding allocation process carried out by Christchurch Community Boards is covered in the Council's Strengthening Communities Strategy.

CONSULTATION FULFILMENT

14. Not required.

STAFF RECOMMENDATION

That the Fendalton/Waimairi Community Board do not recommend any projects to be considered as Key Local Projects for the 2010/11 Strengthening Communities Fund.

11. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – FINANCIAL GOVERNANCE 101 AND DECISION MAKING

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Fendalton/Waimairi Community Board's approval for interested members to attend Local Government New Zealand “Know How” Training Workshops – Financial Governance 101, to be held in Christchurch on Friday 2 July 2010 and Decision Making, to be held in Christchurch on Friday 9 July 2010. (8.30 am to 5.30 pm)

EXECUTIVE SUMMARY

2. The Financial Governance 101 course is designed to enhance fiscal knowledge in a way that will enable better financial decisions to be made. The Course consists of a series of workshops and group exercises, during which participants will gain a deeper understanding of:

- council finances
- how depreciation, capital expenditure and debt servicing work together
- the relevance of financial information to the planning and LTCCP process
- important financial, accounting and asset management concepts
- balance sheet and financing choices

Further information is **attached (Attachment 1)**.

3. The Decision making course will provide an overview of the decision-making provisions of the Local Government Act 2002, including the purposes of local government and the role of local authorities. The workshop will incorporate decision-making information that has been developed by the Office of the Auditor General, case law on decision-making requirements, and a range of practical application ideas. The course consists of a series of workshops and group exercises, during which participants will gain a deeper understanding of:

- decision-making provisions of the Local Government Act 2002, Local Government Official Information and Meetings Act, and the Local Authorities (Members' Interests) Act
- the Auditor General's principles for good decision-making
- balancing the political and technical aspects of decision-making
- decisions which balance short-term and long-term objectives
- techniques and processes for making good decisions.

Further information is **attached (Attachment 2)**.

FINANCIAL IMPLICATIONS

4. The cost of these Local Government workshop is \$350 plus GST per person per course for elected members from member Councils. The Board's 2009/10 training and travel budgets currently have an unallocated budget of \$3,001.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

5. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

6. Yes, there are no legal implications.

11. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

7. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

8. Not applicable.

CONSULTATION FULFILMENT

9. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Fendalton/Waimairi Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshop – Financial Governance 101, to be held in Christchurch on Friday 2 July 2010 and Decision Making, to be held in Christchurch on Friday 9 July 2010.

12. COMMUNITY BOARD ADVISER'S UPDATE

12.1 CURRENT ISSUES

The Community Board Adviser will speak to the tabled monthly update as well as requesting the Board to retrospectively resolve the following:

(a) **Greater Christchurch Metro Strategy Review 2010**

At its Works, Traffic and Environment Committee of 29 March 2010, the Board resolved the following:

“(a) That a Board submission be made on the Greater Christchurch Metro Strategy Review 2010 and this be co-ordinated by the Community Board Adviser after feedback from Board members.

“(b) That the submission be retrospectively approved by the Board, if necessary.”

It is now necessary to retrospectively approve the Board's submission which is **attached**.

STAFF RECOMMENDATION

That the Fendalton/Waimairi Community Board's submission on the Greater Christchurch Metro Strategy Review 2010 be adopted.

(b) **Council Draft Annual Plan 2010/11**

At 26 March 2010 Board meeting the Board resolved the following:

“The Board decided to refer this for consideration by the Community Services Committee at its meeting on 7 April 2010.”

A submission was formulated after the Committee meeting of 7 April 2010 and it is now necessary to retrospectively approve the Board's submission which is **attached**.

STAFF RECOMMENDATION

That the Fendalton/Waimairi Community Board submission on the Council Draft Annual Plan 2010/11 be adopted.

12.2 UPDATE ON LOCAL CAPITAL PROJECTS

Attached

12.3 2009/10 BOARD FUNDING UPDATE

12.4 CUSTOMER SERVICE REQUEST REPORT FOR + 2010

Attached

13. ELECTED MEMBERS' INFORMATION EXCHANGE

14. QUESTIONS UNDER STANDING ORDERS