

**AKAROA-WAIREWA COMMUNITY BOARD
AGENDA**

FRIDAY 14 MAY 2010

AT 9.30AM

**IN THE BOARD ROOM OF THE
LITTLE RIVER SERVICE CENTRE,
4238 CHRISTCHURCH-AKAROA ROAD, LITTLE RIVER**

Community Board: Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Jane Chetwynd, Claudia Reid, Pam Richardson and Eric Ryder.

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1. APOLOGIES

Apologies from Board Members Eric Ryder and Bryan Morgan have been received.

STAFF RECOMMENDATION

That the apologies be received.

2. CONFIRMATION OF MEETING MINUTES – 7 APRIL 2010

The minutes of the Board's ordinary meeting of Wednesday 7 April 2010 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting held on 7 April 2010 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 REX GEBBIE – BANKS PENINSULA TRANSPORT

Mr Gebbie wishes to speak to the Board about trees on Banks Peninsula roadsides.

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

6.1 KEEP CHRISTCHURCH BEAUTIFUL (INC)

Attached is a letter from the Chairperson of Keep Christchurch Beautiful, inviting the Board to appoint a representative to the Executive Committee of that organisation.

STAFF RECOMMENDATION

It is recommended that the Board receive the correspondence and consider whether to appoint a representative to the Committee.

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7. RESERVE MANAGEMENT COMMITTEE MINUTES

7.1 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE – 8 MARCH 2010

The minutes of the Duvauchelle Reserve Management Committee meeting of 8 March 2010 are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Duvauchelle Reserve Management Committee meeting held on Monday 8 March 2010.

8. AKAROA MUSEUM ADVISORY COMMITTEE – 22 MARCH 2010

General Manager responsible:	General Manager, Community Services DDI 941-8607
Officer responsible:	Akaroa Museum Director
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Monday 22 March 2010.

The meeting was attended by Committee members, Pam Richardson (Chairman), Victoria Andrews, Elizabeth Haylock, and Meri Robinson.

Also in attendance was Lynda Wallace (Museum Director).

1. APOLOGIES

An apologies was received and accepted from Jane Chetwynd

2. MINUTES OF PREVIOUS MEETING

The committee **received** the minutes of the Akaroa Museum Advisory Committee meeting held on 30 November 2009,

3. MUSEUM DIRECTOR'S UPDATE

The Committee received information from the Museum Director on Museum related activities and projects.

- Visitor numbers
Members were informed that visitor numbers to the end of February had shown a slight drop, but the year overall is on target.
- Exhibitions
Members were advised that visitors' response to the Nga Roimata o Takapuneke exhibition was very positive. It is also a possibility that the exhibition may get another showing at Our City O-Tautahi or the old McDougall, Canterbury Museum. The arrangement and any protocol associated with this exhibition will be dealt with between the Museum Director and Helen Brown of the Historic Places Trust.
- Projects
Members were informed that the air conditioning system for the new storage building was being monitored before moving collections into the building.
- Collections
Members were updated on the items that were now listed and valued.
- Upcoming events.
Members were advised that the Quirky Collections exhibition will open in August.
- Tsunami Alert
Members were updated on what action was taken by staff during the recent tsunami alert. The Committee suggested that staff prepare an emergency plan, to include the Custom House, in the case of any future emergency.
- Heritage Week
Members were informed that the Museum will be mounting a special exhibition for Heritage Week this year, featuring maps and charts of the Akaroa Harbour. Akaroa Civic Trust will also be organising trips on the harbour.

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- “Kataore” Mere

The Museum Director informed members that she was writing to the Auckland Museum to request that the Mere be returned to the Akaroa Museum on a more permanent basis. She said the Nga Roimata o Takapuneke exhibition would close on 1 May and a ceremony will be organised for the return of the Mere to the Auckland Museum on Wednesday 5 May 2010.

Members **resolved** to write to the Auckland Museum, supporting the Museum Director’s proposal to have the Mere returned to Akaroa.

- Terms of Reference – Art Acquisition Committee
Members agreed that this item be placed on the Museum Advisory Committee’s June agenda.

4. FRIENDS OF AKAROA MUSEUM (FOAM) - PRESIDENT’S REPORT

The Committee received information on the following matters:

- Fund Raising
- Exhibition opening
- Completion of new storage building
- Ongoing Projects
- Historic Monuments and public items around Akaroa
Members were informed that crack monitors have been placed on the Britomart Memorial.
- French Fest
Members were informed that Akaroa District Promotions would not be holding a smaller scale event this year as first anticipated.
- 170th Anniversary
Members were informed that following discussions with local organisations, it was felt that the 175th Anniversary was more important to celebrate and that a 170th anniversary celebration may detract from the bigger one in five years time.

Members **agreed** to support the idea of a 175th anniversary celebration and asked that this item be placed on the Museum Advisory Committee’s June agenda for discussion. It was noted that funding for an exhibition to coincide with the celebrations could be on the previous anniversary. Funding for an exhibition could also be included in the Board’s submission to the LTCCP Plan in 2012.

5. COMMUNITY BOARD ADVISER’S UPDATE

5.1 New Zealand Historic Places Trust – Proposed Wāhi Tapu

The Community Board had asked the Museum Committee to consider the details of the proposal to register Oteauheke (Brasenose) as a Wahi Tapu.

The Committee **decided** to support a submission from the Board and felt this was a positive step.

5.2 Management Plan for Onawe

Members were informed that the Draft Management Plan for Onawe could be viewed on the Ngai Tahu website.

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6. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION

- Historic Monuments and Public Items

The Committee **decided** that staff be asked to update the Committee on the conservation of heritage items in the Akaroa area.

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 22 March 2010.

9. AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – 1 APRIL 2010

General Manager responsible:	General Manager, Regulation & Democracy Services DDI 941-8462
Officer responsible:	Planner, Environmental Policy and Approvals Unit
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Design and Appearance Advisory Committee meeting held on Monday 1 April 2010.

The meeting was attended by Committee members Stewart Miller (Chairman, Akaroa/Wairewa Community Board), Victoria Andrews, John Davey and Lynda Wallace.

Also in attendance was Rod Armstrong (Planner).

1. APOLOGIES

An apology was received and accepted from David Margetts (Historic Places Trust).

2. REPORT OF PREVIOUS MEETING

2.1 Ordinary Meeting – 1 February 2010

The Committee **received** the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on 1 February 2010.

3. PLANS TO CONSIDER

3.1 Bank of New Zealand, Akaroa – ATM Ramp

Ms Debbie Langley, on behalf of the Bank of New Zealand (BNZ) informed members of the proposed design for a ramp to be installed at the bank, to provide wheelchair access to the Automatic Teller Machine (ATM) situated on the side of the building. The ATM is currently accessible only via two concrete steps with no other means of support or access.

Ms Langley reported that the BNZ had received numerous complaints from disabled and less mobile customers regarding the steps to the ATM, and she described one incident where it was reported that a man had needed to get out of his wheelchair and crawl up the steps to access the machine. She indicated that the ramp could be constructed of timber, although it would have to be slip proof.

Mr Margetts from the New Zealand Historic Places Trust, had sent some written comments to the Committee regarding this proposal. His comments concerned the compliance of the ramp and handrail, measures that should be taken for a concrete ramp to be installed, lack of support from the Trust for the removal of the current steps and the possible relocation of the ATM.

The Committee discussed the proposal and noted the following points:

- concern regarding the overall location of the handrail.
- noted that the steps that lead up to side entrance (where the ATM is located) are part of the fabric of the original building.
- a timber ramp would allow the steps to be retained.
- no obvious alternative site on the bank building that would be suitable for the ATM, or where it would be any less obtrusive.
- a desire for low key colours so that the ramp did not become a feature of the building.

3 Cont'd

- a neutral handrail, similar to what is presently on the entrance ramp.
- a definite preference for a timber ramp as it was felt that this would cause the least possible disturbance to the heritage fabric of the building. (Timber over the existing steps).
- a suggestion that the garden in front of the ramp could have some height, possibly a clipped hedge up to handrail height.

The Committee **resolved** to recommend the following comments to the BNZ to consider when finalising plans for the proposed ramp for the ATM in Akaroa:

- the ramp should be constructed of timber and erected over the existing steps
- colours should be low key
- colour of the handrail should be neutral and similar to the existing handrail
- the garden in front of the ramp could be designed to shield the structure

4. COMMUNITY BOARD ADVISER'S UPDATE

4.1 Joint Workshop – 6 May 2010

Members were informed that it was proposed to convene a joint workshop of the Committee and the Akaroa/Wairewa Community Board following the meeting on 6 May 2010.

5. COMMITTEE MEMBERS EXCHANGE OF INFORMATION

5.1 Alteration to Dwelling – 70 Rue Balguerie, Akaroa

It was noted by the Committee that a member of the public had raised an enquiry regarding an awning that went over a walkway on this property, which was not part of the consent that was granted for the alteration. The Committee agreed that it should be recorded that there was no official complaint from this Committee in regard to this matter.

5.2 Appointments to Akaroa Design & Appearance Advisory Committee

It was reported that the Akaroa Civic Trust wished to support the appointment of Mr William Fulton and Mr Philip Kennedy to the Committee. The Trust believes both gentlemen will bring a high level of expertise to the Committee.

The meeting closed at 11.25am

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 1 April 2010.

10. STRUCTURES ON ROADS POLICY 2010

General Manager responsible	General Manager City Environment, DDI 941-8608
Officer responsible	Asset and Network Planning Manager
Authors	Tina von Pein, Project Manager – Public Places Policies Review

PURPOSE OF REPORT

1. To seek comments from Community Boards on the draft Structures on Roads Policy 2010 (**Attached**).

EXECUTIVE SUMMARY

2. At the 5 March 2010 meeting of the Regulatory and Planning Committee the Committee resolved: *“That this issue lie on the table until staff have briefed Community Boards, and that it return to the Committee in April in light of these discussions”.*
3. With the 2006 amalgamation of Banks Peninsula District Council (BPDC) and Christchurch City Council (CCC) some operational policies specific to each area remained in existence for the respective areas.
4. With the adoption of the Public Places Bylaw 2008 (the bylaw) the policies related to structures on roads were identified as needing review to ensure they appropriately give effect to the bylaw. The Council appointed Public Places Policies Working Party has worked with staff on the review of this and the other operational policies that relate to matters covered by the bylaw.
5. The proposed Structures on Roads Policy 2010 provides a single policy for the whole of the city and incorporates and replaces the following:

(a) Current CCC policies:

- (i) Airspace over Public Roads - Granting Rights.
- (ii) Structures on Roads (Ramp, Retaining Walls, Garage, Parking Platform etc).

Note: “Use of Legal Road as Licensed Premises policy”: The ability of the Council to revoke a permit to occupy legal road as licensed premises as currently contained in this policy now forms part of each individual permit issued by the Council and is therefore not retained.

(b) Current BPDC policies (all part of the Banks Peninsula roading Policy):

- (i) Structures on Legal Roads in Urban Areas - License to Occupy Policy.
- (ii) Retaining Walls - Responsibility Policy.
- (iii) Fencing Policy.

The proposed policy therefore provides clarity and consistency in the management of applications for structures on roads throughout the Council area.

6. For most of its content the proposed policy incorporates the current CCC policies with updated wording and minor changes. The provisions in the existing ‘city’ and ‘peninsula’ policies are overall similar in nature. There are also some additions e.g. the provisions relating to verandas and fences, and inclusion of the Banks Peninsula fences policy into the new policy for the whole city. Current provisions in both CCC and BPDC policies which address council operational procedures (and do not belong in policy statements) were not retained.
7. This policy addresses only structures of permanent nature on roads and therefore does not deal with temporary structures on roads such as those associated with restaurants and cafes occupying sidewalks, which is planned for consideration and consultation during 2011, nor with ‘paper roads’ which is planned for consideration at a later stage.

8. In summary, the proposed policy achieves an overdue streamlining and consolidation of policies and introduces:
- (a) Provisions relating only to verandas previously in the Public Places Bylaw 1992;
 - (b) Changed provisions relating to fences;
 - (c) New provisions on the use of airspace over roads for architectural features; and
 - (d) New provisions for infrastructural and other structures.

Key stakeholder groups were contacted in writing about the proposed review and no concerns were raised.

9. It is not proposed to have a Special Consultative Procedure for the Structures on Roads Policy. The policy will become operative once adopted by Council, and relevant stakeholders will be notified in writing.

FINANCIAL IMPLICATIONS

10. Current policy enforcement is undertaken on a 'response to a complaint' basis. It is anticipated that this will remain the same with the adoption of a reviewed policy, with no anticipated additional expenses.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

11. Yes.

LEGAL CONSIDERATIONS

12. The Public Places Bylaw 2008 came into force on 1 July 2008. Clause 8 of that bylaw provides for operational policies to be formulated, relating to matters regulated by the bylaw. Such policies must be adopted by Council resolution, and may include information on application procedures, administrative arrangements, terms and conditions related to activities in public places, definition of terms and other guidance information.

The consideration and adoption of such policies must be done in accordance with the Council's usual decision-making processes under the Local Government Act 2002.

Have you considered the legal implications of the issue under consideration?

13. Initial analysis of this policy and the potential review requirements have been considered in relation to the CCC Policy on Determining Significance, and the level of formal consultation that may be required has also been considered.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

14. The following LTCCP chapters are relevant: 5.3 City Promotions – 5.3.2 Promoting the City as an attractive place to live, learn and work.– 9.0 Enforcement and Inspections – Protect public health & safety; enforce compliance.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

15. As above.

ALIGNMENT WITH STRATEGIES OR OTHER BYLAWS

16. The Structures on Roads Policy is aligned to the following Christchurch City Council strategies, plans and policies:
- (a) Central City Revitalisation Strategy.
 - (b) Safer Christchurch Strategy.
 - (c) Pedestrian Strategy.
 - (d) Parking Strategy.

Equity and Access for People with Disabilities Policy
Long Term Council Community Plan

17. This policy gives effect to the Public Places Bylaw 2008 and should be read in conjunction with the Council's General Bylaw 2008, Traffic and Parking Bylaw 2008, Parks and Reserves Bylaw 2008 and the relevant rules, policies and objectives in the District Plan/City Plan.

Do the recommendations align with the Council's strategies?

18. Yes.

CONSULTATION FULFILMENT

19. During the drafting of this policy some initial discussion has been undertaken with key stakeholders including at a meeting of Community Board Chairpersons. Potentially affected external parties and associations were invited to provide feedback on any concerns and no concerns were raised.

STAFF RECOMMENDATION

That the Community Board provide comment on the attached draft Structures on Roads Policy 2010.

BACKGROUND

20. On 1 July 2008 the Christchurch City Council Public Places Bylaw 2008 became operative.
21. The bylaw enables the management of public places in order to balance the various different, and sometimes competing, lawful uses for which public places may be used. It seeks to provide for reasonable controls to protect health and safety, to protect the public from nuisance and to provide for the regulation of trading in public places.
22. Following the adoption of the bylaw a new operational policy was proposed to be developed from a review of the 12 relevant existing policies and associated matters. The policies all relate to the clauses in the bylaw that regulate commercial activities and obstructions in public places (clauses 6 and 7). This report only deals with the specific policies of the 12 that deal with structures on roads. The remaining policies have either already been considered by the Council (*Trading and Events in Public Places* in February 2010) or will be considered later in 2010/2011.
23. The current policies were developed before the amalgamation of Banks Peninsula District Council and the Christchurch City Council, and all were developed before the adoption of the new bylaw. The policies need to be reviewed to ensure that they are still necessary, that they are appropriate and that they are fit for purpose. The review of the policies addresses the following criteria:
 - (a) Rationalise the current policies where needed;
 - (b) Establish whether current practice and needs align with the policies;
 - (c) Assess whether any new matters need to be included;
 - (d) Establish whether the policies align with the bylaw;
 - (e) Take account of internal (Council) needs and external (stakeholder) needs; and,
 - (f) Result in redrafted policies that are coherent, stand-alone documents.
24. In addition to these 12 policies, related operational issues have been identified that would benefit from being included in or adopted into the new operational policy, resulting in some new areas of consideration.
25. On 2 February 2009, the Regulatory and Planning Committee agreed to appoint a working party to work with staff to discuss the review of operational policies that relate to matters covered by the Public Places Bylaw 2008. The members of the Public Places Policies Working Party are Crs Wells, Wall, Shearing, Reid and Johanson. The working party concluded its deliberations during 2009 with a meeting on 4 December 2009. Due to the considerable workload of reviewing all 12 policies, the Council on 24 September 2009 approved a timetable to split consideration of the 12 policies into a first group to be finalised by June 2010 (including those considered in this report), with the remainder to be considered in 2011 after the 2010 local government elections.

Proposed Structures on Roads Policy:

26. The proposed policy achieves an overdue streamlining and consolidation of policies and introduces (1) provisions relating only to verandas previously in the 1992 Public Places Bylaw; (2) changed provisions relating to fences which are taken from the Banks Peninsula policy and is now proposed for the whole city, (3) new provisions on the use of airspace over roads for architectural features; and (4) new provisions for infrastructural and other structures. Key stakeholder groups were contacted in writing about the proposed review and no concerns were raised.

THE OBJECTIVES

27. The key objectives of the public places policy review are to:
- (a) Review and update, as appropriate, the policy clauses and to enable a working policy that is supported by the Council and the community.
 - (b) Bring together the current policies and practices for both the former BPDC and CCC.
 - (c) Align the policy with current CCC plans and strategies.
28. The key objective of this policy is to manage structures on street and to develop a single policy to assist the public in identifying what can happen where and under what conditions.

THE OPTIONS

29. Two options have been identified in relation to managing structures on roads.
- (a) The adoption of a new Council policy.
 - (b) Maintain the status quo with some editing to factually update current policies.

THE PREFERRED OPTION

30. The preferred option is the adoption of the proposed Council policy. The proposed policy is attached to this report.

ASSESSMENT OF OPTIONS

The Preferred Option

33. The preferred option is the adoption of a new Council wide policy (as tabled with this report). In addition to updating the wording and minor changes to the text this policy brings together the key elements of current policies and practices and incorporates new policy clauses which will assist with developing clarity and consistency in policy understanding and application.

	Benefits (current and future)	Costs (current and future)
Social	Clarity to community as to the policy, how to apply and how it applies. Alignment of policies between the former Banks Peninsula DC policies and the CCC policies will assist clarity and ease of use and application.	Communication of policies is part of Council core business.
Cultural	None specific.	None specific.
Environmental	Policy will enable more robust and transparent management of structures on roads	None specific.
Economic	Consolidated policy.	None specific.

Extent to which community outcomes are achieved:
 This policy option aligns with the following Community Outcomes:
-A Safe City – we live free from crime, violence, abuse and injury. We are safe at home and in the community. Risks from hazards are managed and mitigated.
-An Attractive and well designed City – Christchurch has a vibrant centre, attractive neighbourhoods and well–designed transport networks. Our life styles and heritage are enhanced by our urban environment.
-A City for recreation, fun and creativity – We value leisure time and recognise that the arts, sports and other recreational activities contribute to our economy, identity, health and wellbeing.
- A Prosperous City – We have a strong economy that is based on a range of successful and innovative businesses. We value sustainable wealth creation, invest in ourselves and in our future.

Impact on the Council’s capacity and responsibilities:
 The development of a consolidated policy will enable Council to better manage structures on roads through more transparent and consistent processes and procedures.

Effects on Maori:
 No specific effects noted.

Consistency with existing Council policies:
 The policy pulls together the key elements of the current policies and practices of the Council into a consolidated policy document and incorporates some new provisions consistent with existing Council policies.

Views and preferences of persons affected or likely to have an interest:
 No comments were received from relevant stakeholders invited to comment. As only minor changes are proposed from the existing policies and as there have been no issues with the operation of those policies it is not likely to have any significant effects.

Maintain the Status Quo with some editing (not preferred option)

34. The option of maintaining the status quo with some editing would mean maintaining the series of policies and current practices that apply to the post-amalgamation CCC area, and some specific policies that only apply to pre-amalgamation areas. Within this option it would be logical to update the policies (desk top activity) to ensure that historical and no longer relevant clauses are not included.

	Benefits (current and future)	Costs (current and future)
Social	Communities should be aware of the current policies / practices as most have been operational since the early 1990's.	Continued segregation of the City / District Council areas as per pre-amalgamation.
Cultural	None specific.	None specific.
Environmental	Current status will continue to promote the areas of CCC and the former BPDC as two separate regions.	None specific.
Economic	None specific.	None specific.

Extent to which community outcomes are achieved:

This policy option aligns with the following Community Outcomes:

- A Safe City** – we live free from crime, violence, abuse and injury. We are safe at home and in the community. Risks from hazards are managed and mitigated.
- An Attractive and well designed City** – Christchurch has a vibrant centre, attractive neighbourhoods and well–designed transport networks. Our life styles and heritage are enhanced by our urban environment.
- A City for recreation, fun and creativity** – We value leisure time and recognise that the arts, sports and other recreational activities contribute to our economy, identity, health and wellbeing.
- **A Prosperous City** – We have a strong economy that is based on a range of successful and innovative businesses. We value sustainable wealth creation, invest in ourselves and in our future.

Impact on the Council's capacity and responsibilities:

Maintaining the status quo will mean business as usual for council enforcement and policy development.

Effects on Maori:

No specific effects noted.

Consistency with existing Council policies:

The current policies broadly align with existing council strategies and plans, however the factual update is recommended, should this option be chosen, as many of the clauses are either out of date or no longer relevant.

Views and preferences of persons affected or likely to have an interest:

No comments were received from relevant stakeholders invited to comment.

At Least one Other Option (or an explanation of why another option has not been considered)

35. No other option has been considered as the Council has previously adopted (24 September 2008) the recommendations to review the policies.

11. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – FINANCIAL GOVERNANCE 101 AND DECISION MAKING

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Akaroa-Wairewa Community Board’s approval for interested members to attend Local Government New Zealand “Know How” Training Workshops – Financial Governance 101, to be held in Christchurch on Friday 2 July 2010 and Decision Making, to be held in Christchurch on Friday 9 July 2010.

EXECUTIVE SUMMARY

2. The Financial Governance 101 course is designed to enhance fiscal knowledge in a way that will enable better financial decisions to be made. The Course consists of a series of workshops and group exercises, during which participants will gain a deeper understanding of:

- council finances
- how depreciation, capital expenditure and debt servicing work together
- the relevance of financial information to the planning and LTCCP process
- important financial, accounting and asset management concepts
- balance sheet and financing choices

Further information is **attached**,

3. The Decision making course will provide an overview of the decision-making provisions of the Local Government Act 2002, including the purposes of local government and the role of local authorities. The workshop will incorporate decision-making information that has been developed by the Office of the Auditor General, case law on decision-making requirements, and a range of practical application ideas. The course consists of a series of workshops and group exercises, during which participants will gain a deeper understanding of:

- decision-making provisions of the Local Government Act 2002, Local Government Official Information and Meetings Act, and the Local Authorities (Members' Interests) Act
- the Auditor General's principles for good decision-making
- balancing the political and technical aspects of decision-making
- decisions which balance short-term and long-term objectives
- techniques and processes for making good decisions.

Further information is **attached**,

FINANCIAL IMPLICATIONS

4. The cost of these Local Government workshop is \$350 plus GST per person per course for elected members from member Councils. The Board’s 2009/10 training and travel budgets currently have an unallocated budget of \$2,621.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

5. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

6. Yes, there are no legal implications.

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ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

7. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

8. Not applicable.

CONSULTATION FULFILMENT

9. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Akaroa-Wairewa Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshop – Financial Governance 101, to be held in Christchurch on Friday 2 July 2010 and Decision Making, to be held in Christchurch on Friday 9 July 2010.

12. STRENGTHENING COMMUNITIES FUNDING – KEY LOCAL PROJECTS 2010

General Manager responsible:	General Manager Community Services, DDI 941-8607
Officer responsible:	Community Support Manager
Author:	Maryanne Lomax, Community Development Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Akaroa/Wairewa Community Board to consider whether they wish to recommend the Akaroa Resource Collective Trust - Youth Development and Community Activities as a Key Local Project to the Metropolitan Strengthening Communities Fund for 2010/11.

EXECUTIVE SUMMARY

2. In a public excluded seminar, held on 15 April 2010, the Akaroa/Wairewa Community Board considered the issue of Key Local Projects for 2010.
3. As part of the Strengthening Communities Grants Funding Programme, each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
4. The Metropolitan Funding Committee will make KLP decisions based on affordability and the following priorities:
 - Strengthening Communities Strategy Principles and Goals;
 - Funding outcomes and priorities as set out in Strengthening Communities Strategy;
 - Alignment to local Community Board objectives;
AND
 - Projects deliver benefits to the city outside of the local Board area;
 - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.
5. In addition, staff recommendations for Key Local Projects are also based on whether the project meets the following criteria:
 - The organisation undertaking the project has a proven track record with the Council in providing a high quality level of service;
 - Significantly contributes towards the Council's Funding Outcomes and Priorities;
 - Demonstrates leadership and innovation;
 - Demonstrates best-practice and collaboration.
6. In 2009/10, the Community Board recommended the following KLP, which was subsequently agreed to by Metropolitan Funding Committee:

Name of Group	Name of Project	Amount Funded
Akaroa Resource Collective Trust	Youth Development and Community Activities	\$30,800

7. All new KLPs in 2009/10 were funded for one year only owing to the uncertain impacts of the planned \$1.5m reduction in Community Grants funding.
8. Staff recommend that the Community Board support this organisation again as a KLP in 2010/11. **Attached** is a decision matrix that provides information on the project they are seeking funding for. (**Attachment 1**)
9. Staff have also reviewed all applications to the Strengthening Communities Fund 2010/11 to identify if there are any projects that should be considered for recommendation to the Metropolitan Funding Committee as Key Local Projects for 2010/11. (**Attachment 2**)
10. Staff recommend that no other projects be recommended from the Akaroa/Wairewa Community Board as KLPs for 2010/11.

FINANCIAL IMPLICATIONS

11. In 20010/11, Akaroa/Wairewa Community Board will have \$29,865 to allocate in its Strengthening Communities Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

12. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

13. Yes. Community Board funding decisions are made under delegated authority from the Council.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

15. The funding allocation process carried out by Christchurch Community Boards is covered in the Council's Strengthening Communities Strategy.

CONSULTATION FULFILMENT

16. Not required.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board recommends the Akaroa Resource Collective Trust - Youth Development and Community Activities project as a Key Local Project to be considered by the Metropolitan Funding Committee for the 2010-11 Strengthening Communities Fund.

BACKGROUND

17. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
 - (a) Strengthening Communities Fund
 - (b) Small Grants Fund
 - (c) Discretionary Response Fund
 - (d) Community Organisations Loan Scheme
18. The funding schemes enable the Council and its community boards to support and provide leverage opportunities for not-for-profit, community focused groups seeking funding in support of their community endeavours.
19. Each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
20. The agreed process to determine if a “local” funding application should be processed as a KLP is detailed in the report that was adopted by the Council on 4 October, 2007.
21. The Metropolitan Funding Committee will make KLP decisions based on affordability and the following priorities:
 - Strengthening Communities Strategy Principles and Goals;
 - Funding outcomes and priorities as set out in Strengthening Communities Strategy;
 - Alignment to local Community Board objectives;

AND

- Projects deliver benefits to the city outside of the local Board area
 - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy.
22. The process for considering KLPs is as follows:
 - i) Community Boards nominate and priorities their KLPs and make a recommendation to the Metropolitan Funding Committee.
 - ii) The Metropolitan Funding Committee makes decisions on Board recommended KLPs.
 - iii) Successful KLPs are allocated funding from the Metropolitan Strengthening Communities Fund.
 - iv) Unsuccessful KLPs are returned to the Community Board for consideration under the local Strengthening Communities Fund.
 23. Community Boards are advised that where candidates for KLP funding consideration are successful in receiving funding from the Metropolitan Funding Committee, then there can be no further funding call on the Board for that project.
 24. This is also the case, where a successful candidate is funded to a lower level than has been recommended by the Board. This reflects the “funding constraints” criteria agreed by Council in Appendix F of the 4 October 2007 report which states that “Groups receiving funding at a Metropolitan level may only receive local level funding if the project is specifically local and no portion of it has been funded at the Metropolitan level”.
 25. In 2009/10, the Community Board recommended the following KLP, which was subsequently agreed to by Metropolitan Funding Committee:

Name of Group	Name of Project	Amount Funded
Akaroa Resource Collective Trust	Youth Development and Community Activities	\$30,800

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26. All new KLPs in 2009/10 were funded for one year only owing to the uncertain impacts of the planned \$1.5m reduction in Community Grants funding. The Akaroa Resource Collective has again applied to the Community Board for funding in the 2010/11 funding round.
27. Staff recommend that the Community Board support this organisation again as a KLP in 2010/11.

Additional Key Local Projects for 2010/11

28. Staff have reviewed all applications to the Strengthening Communities Fund 2010/11 to identify if there are any projects that should be considered for recommendation to the Metropolitan Funding Committee as Key Local Projects for 2010/11.
29. A list of all applications to the Akaroa Wairewa Community Board Strengthening Communities Fund 2010/11 is attached. (**Attachment 2**)
30. Staff recommend that no other projects be recommended from Akaroa Wairewa Community Board as KLPs for 2010/11.

13. POHATU MARINE RESERVE ADVISORY COMMITTEE – COUNCIL REPRESENTATION

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek a recommendation from the Community Board to the Council, requesting that the Council delegate authority to the Akaroa-Wairewa Community Board to make a recommendation on the appointment of a representative to the Pohatu Marine Reserve Advisory Committee.

EXECUTIVE SUMMARY

2. In 1999 a marine reserve was established in Pohatu (Flea Bay), Banks Peninsula, under the provisions of the Marine Reserves Act 1971.
3. The Pohatu Marine Reserve Advisory Committee (the Committee) was established in 2000 to “provide a direct link between the affected community and the Crown, on matters relating to the management of the Pohatu Marine Reserve”. (See **attached** Terms of Reference for the Committee.)
4. Committee members were appointed to represent the following interest groups:
 - Wairewa Rūnanga
 - Koukourarata Rūnanga
 - Onuku Rūnanga
 - Te Rūnanga o Ngāi Tahu
 - Akaroa Harbour Recreational Fishing Club
 - Flea Bay Landowner
 - Akaroa Harbour Marine Protection Society Inc.
 - Akaroa Commercial Fishers
 - Banks Peninsula District Council
 - Royal Forest and Bird Protection Society
 - Canterbury/Aoraki Conservation Board
5. Mr Eric Ryder (Akaroa/Wairewa Community Board member) was appointed by the Minister of Conservation as the Banks Peninsula District Council (BPDC) representative on the Committee. This appointment was made on the basis of a recommendation from the BPDC and following consultation with the Community Board.
6. In August 2007 the Council resolved to delegate to the two Banks Peninsula Community Boards, the power to appoint members to some committees and other bodies listed in Appendix 4 of the Memorandum of Understanding (MOU) between the BPDC and the Christchurch City Council. Prior to that resolution the Council had the responsibility for the appointments because they had been responsibilities of the former BPDC. The Council delegated the authority for the appointments because it was considered that the intent of the MOU was that they be made by the Banks Peninsula Community Boards which had the relevant background knowledge and experience in relation to the issues being addressed by the various committees.
7. The two Banks Peninsula Community Boards had been consulted on the August 2007 report before it went to the Council and the Akaroa/Wairewa Community Board had requested that staff “investigate whether the Pohatu Marine Reserve Committee, although not in Appendix 4, is an external body with a Council representative, for which the Akaroa/Wairewa Community Board should have a power of appointment”. It was noted at the time that Eric Ryder was the current Council representative on that Committee.

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8. Staff did investigate and reported as follows:

Pohatu Marine Reserve Advisory Committee

The Pohatu Marine Reserve was declared to be a marine reserve under the Marine Reserves Act 1971, as from 4 July 1999. It is managed by the Department of Conservation. The Pohatu Marine Reserve Advisory Committee is an advisory committee of the Canterbury-Aoraki Conservation Board, that has been appointed by the Minister of Conservation to operate under the agency of the Board in accordance with powers in the Conservation Act 1987.

Although Mr Eric Ryder had been appointed as a representative of the Council to that committee his appointment was not made by the BPDC, but was made by the Minister of Conservation. No delegation of this power of appointment is therefore required.

9. The Department of Conservation (DOC) which administers the Committee has now written to the Council seeking clarification as to whether it wishes to have continued representation on the Committee. The three year term of appointment for Committee members expired in January 2010. Recommendations for appointment will need to be sent to the Minister of Conservation for his approval. The Canterbury-Aoraki Conservation Board has indicated it will not be recommending Mr Ryder's reappointment as he has not attended a meeting for some considerable time.
10. The Pohatu Marine Reserve Advisory Committee carries out a valuable function in liaising between the local community and the Minister and as such it is considered important for the Council to retain a representative on the Committee.
11. This appointment is different from those that were delegated to the Boards in 2007, as there is no power of appointment as such, but a power of recommendation. However, as with those appointments it could be considered that the power of recommendation should be with the local Community Board which has the "relevant background knowledge and experience".
12. Meetings of the Committee are held twice yearly, in May and November. If the Council is of a mind to delegate the power of recommendation to the Community Board, a recommendation could be made by the Board following the triennial election in October this year. This would then align the three yearly term of appointment for members of the Committee with the local authority triennial term.
13. Another matter the Council may wish to consider, (if it agrees to continue representation on the Committee) is whether or not that person should be an elected representative, a staff member or a member of the public.

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

14. Yes. The only financial implication for the Council would be for the payment of mileage allowance for a representative to attend Committee meetings. As stated Committee meetings are only held twice yearly, so costs for travel would not be excessive and can be accommodated within existing budgets under Democracy and Governance on Page 159 of the 2009-19 LTCCP.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

15. Not applicable.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

16. The report is consistent with the Democracy and Governance section on Page 154 in the 2009-19 LTCCP, in that the recommendations contribute to the Board:
- making decisions for current and future community needs
 - acting as 'caretaker' of the city's resources for future generations,
 - forming partnerships with other city/regional agencies.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

17. No specific strategies involved.

CONSULTATION FULFILMENT

18. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board, recommend to the Council:

- (a) That the Council continue to have a representative on the Pohatu Marine Reserve Advisory Committee.
- (b) That the power to make a recommendation to the Minister of Conservation on the appointment of that representative, be delegated to the Akaroa/Wairewa Community Board.

14. BRIEFINGS

14.1 BARRY BOWATER – ORTON BRADLEY PARK

Mr Bowater as the Board's representative on the Orton Bradley Park Board will brief members on the activities of the Park Board.

14.2 STEVE MCCARTHY – UNIT MANAGER, ENVIRONMENTAL POLICY AND APPROVALS

Unit Manager briefing to Board.

14.3 GARY LENNAN - UNIT MANAGER, INSPECTIONS AND ENFORCEMENT

Unit Manager briefing to Board.

14.4 RACHEAL WESTERN – COMMUNITY FACILITIES MANAGER, COMMUNITY SUPPORT

The Community Facilities Manager will brief the Board on the Little River Community Hall and other community facilities.

15. COMMUNITY BOARD ADVISERS UPDATE

15.1 BOARD FUNDING BALANCES

Attached for members' information is the spreadsheet showing the balances for the Board's funding allocations for 2009/10.

15.2 CUSTOMER SERVICES REQUESTS – 1 FEBRUARY 2010 – 30 APRIL 2010

Attached for members' information.

15.3 SUBMISSIONS

The following submissions have been made during the last month.

- (a) Trading and Events in Public Places Policy – **Attachment 1**
- (b) Annual Plan 2010/11 – **Attachment 2**
- (c) Environment Canterbury Annual Plan 2010/11 – **Attachment 3**
- (d) Climate Smart Strategy 2010/2025 – **Attachment 4**

STAFF RECOMMENDATION

It is recommended that the Board endorse the aforementioned submissions.

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16. ELECTED MEMBERS INFORMATION EXCHANGE

17. QUESTIONS UNDER STANDING ORDERS