

**FENDALTON/WAIMAIRI COMMUNITY BOARD  
COMMUNITY SERVICES COMMITTEE  
AGENDA**

**WEDNESDAY 3 MARCH 2010**

**AT 8.00AM**

**IN THE BOARDROOM  
FENDALTON SERVICE CENTRE  
CORNER JEFFREYS AND CLYDE ROADS**

**Committee:** Faimeh Burke (Chairman), Sally Buck, Val Carter, Cheryl Colley, Jamie Gough, Mike Wall and Andrew Yoon

**Community Board Adviser**  
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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
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1. **APOLOGIES**

Cheryl Colley.

2. **APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – AYESHA CAMPBELL**

<b>General Manager responsible:</b>	General Manager, Community Services, DDI 941-8986
<b>Officer responsible:</b>	Unit Manager, Recreation and Sports
<b>Author:</b>	Ken Howat, Community Recreation Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek approval for an application for funding from the Board's 2009/10 Youth Development Scheme.

**EXECUTIVE SUMMARY**

2. The applicant is Ayesha Campbell, a 17 year old Burnside High School student living in Bryndwr.
3. Ayesha has been selected to compete in the Junior World Ice Skating Championships in The Hague, Netherlands in March 2010. Ayesha along with her skating partner will compete in the Ice Dance section. This is the first time New Zealand skaters have achieved the standard required to compete at this level in this category.
4. Ayesha has been involved with competitive ice dancing since the age of eleven and with her dancing partner of two years is the current New Zealand and Australian champion. The pair are in the New Zealand squad aiming for the 2016 World Olympic Games. In addition to this Ayesha has numerous titles in solo ice dancing.
5. Alongside coaching junior skaters, Ayesha trains twice a day, six days per week with the first training session starting at 5am. Ayesha and her younger brother are being raised by their grandparents who have mortgaged their property to fund Ayesha's skating. Every school holiday Ayesha travels to Australia for intensive coaching and in September last year attended a three week training camp in Germany. Ayesha now has to compete regularly at international events in order to maintain and improve her ranking.

**FINANCIAL IMPLICATIONS**

6. The total cost to attend the Junior World Championships is \$4,000 which includes air fares, accommodation, uniforms and tournament entrance fee.
7. Ayesha is committed to a part time job with family involved in on-going fundraising, selling raffles and garage sales.
8. This is the first time the applicant has applied to the Board for financial support.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

9. This application is seeking funding from the Board's 2009/10 Youth Development Scheme.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

10. There are no legal implications in regards to this application.

**2. Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Aligns with page 170 LTCCP, regarding Community Board Project funding.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

12. As above.

**ALIGNMENT WITH STRATEGIES**

13. Application aligns with the Council's Youth Strategy and local Community Board objectives.

**Do the recommendations align with the Council's strategies?**

14. As above.

**CONSULTATION FULFILMENT**

15. Not applicable.

**STAFF RECOMMENDATION**

It is recommended that the Board approve the application and allocate \$400 to Ayesha Campbell towards the costs of competing in the Junior World Ice Skating Championship, in The Hague, Netherlands, March 2010, from the Youth Development Scheme fund.

## 3. SMALL GRANTS FUND ASSESSMENT COMMITTEE COMMUNITY REPRESENTATIVES

<b>General Manager responsible:</b>	General Manager Community Services, DDI 941 8607
<b>Officer responsible:</b>	Unit Manager, Community Services
<b>Author:</b>	Maryanne Lomax, Community Development Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek a decision from the Board regarding the appointment of Community Representatives to the Board's Small Grants Fund Assessment Committee for the 2010/11 funding round.

**EXECUTIVE SUMMARY**

2. On 10 December 2009, a report to the Council from the Grants Working Party on Community Funding Criteria Changes recommended that:

***“Recommendation H: Small Grants Fund - Community Representation on Small Grants Funding Committees***

*No community representatives on Small Grants Fund Metropolitan decision making body.*

*Individual Community Boards to decide if they wish to retain community representatives.*

***Recommendation I: Small Grants Fund - Metropolitan Small Grants Funding Committee***

*Metropolitan Small Grants Subcommittee be comprised of a maximum of five Councillors, with full delegated authority.*

*As per the Recommendation H , the Committee would not include any Community Representatives.”*

3. As a result of these recommendations, the Council resolved to:

*“Disestablish the Metropolitan Small Grants Funding Subcommittee comprising both Councillors and community representatives from 31 May 2010”;*

*“Establish a Metropolitan Small Grants Fund Subcommittee comprising Councillors Johanson, Shearing, Wall, Button, Corbett and Buck (with the Deputy Mayor as ex officio) to take effect from 1 June 2010 to allocate the Small Grants Fund – Metropolitan, to eligible applicants whose projects are consistent with the Council’s Strengthening Communities Strategy and LTCCP.”*

4. As per recommendation H (above) in the *Grants Working Party Criteria Changes Report*, Community Boards have the opportunity to decide if they wish to continue to appoint community representatives to the Board's Small Grants Fund Assessment Committee for the 2010/11, funding rounds.
5. If the Board wish to appoint community representatives to the Board's Small Grants Fund Assessment Committee, staff will begin the nomination process for representatives. After nominations have been received, staff will report back to the Board (Public Excluded Report) with details of nominees in order for the Board to decide upon their chosen representatives.
6. If the Board wish to appoint community representatives to the Board's Small Grants Fund Assessment Committee, it is recommended that four to six community representatives be appointed for a term of one years for the 2010/11 funding rounds.

3. Cont'd

7. It is further recommended that in considering the appointment of community members to this Committee, the Board should consider the make up of the local community. In the past, the following involvement areas/skills have been advertised when calling for community nominations and are seen as a guideline to assist in covering the various sectors within your local community:
  - Disabled, sport and recreation, arts and culture, welfare and social services, Maori, ethnic groups, environment and heritage.
  - Interest and involvement in community issues/groups.
  - Some experience in committee processes.
  - Knowledge of various communities of interest.
  - The ability to be articulate and assertive.
8. The Board, in 2008, established its Small Grants Fund Assessment Committee and appointed four community representatives for the period June 2008 to May 2010. At that time all Board Members were appointed to the Committee with a term of three years, for the 2008/09, 2009/10 and 2010/11 funding rounds.

**FINANCIAL IMPLICATIONS**

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

9. Yes, see LTCCP pages 176 and 177 regarding community grants schemes including Community Board funding.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

10. Yes. Under the 2002 Local Government Act, a Council, or Community Board, may appoint committees, subcommittees other subordinate decision making bodies and joint committees (clause 30, Schedule 7). Council's and Community Board's also have the power to appoint or discharge any member of a committee (clause 31(1)). Such committees, etc are ***“subject in all things to the control of the local authority [or read community board], and must carry out all general and special directions of the local authority given in relation to the committee or other body or the affairs of the committee or other body”*** (clause 30(3)).
11. The minimum number of members for a “committee” is three, with a quorum being two (One of whom must be an elected member), or the quorum can be a greater number, as determined by the Community Board. At least one member of a committee must be an elected member of the Community Board, but an employee of the local authority cannot be a member (if they are acting in the course of their employment). Clause 31 also provides:

*“(3) The members of a committee or subcommittee may, but need not be, elected members of the local authority [community board], and a local authority or committee may appoint to a committee or subcommittee a person who is not a member of the local authority or committee if, in the opinion of the local authority, that person has the skills, attributes, or knowledge that will assist the work of the committee or subcommittee.”*
12. Clause 26(3) is also relevant, as it provides that the Council/Community Board may appoint a member of a committee to be the Chairperson of the committee, or if a Chairperson is not appointed then the power of appointment may be exercised by the committee. A Deputy Chairperson can also be appointed to act in the absence of a chairperson (clause 26(4)). This person will preside at any meeting if the Chairperson is absent from a meeting. However, if a Deputy Chairperson has not been appointed or if they are also absent then the members of the committee that are present must elect one of their number to preside at the meeting.

**3. Cont'd**

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

13. Yes. Strengthening Communities Funding and Community Board Funding, see LTCCP pages 176 and 177 regarding community grants schemes including Board funding.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

14. The funding allocation process carried out by Christchurch community boards is covered in the Council's Strengthening Communities Strategy.

**CONSULTATION FULFILMENT**

15. Not required.

**STAFF RECOMMENDATION**

It is recommended that the Committee recommend to the Board whether or not they wish to appoint community representatives to the Board's Small Grants Fund Assessment Committee for the 2010/11 funding round.

#### 4. FENDALTON/WAIMAIRI STRENGTHENING COMMUNITIES FUND 2009/10 – SECOND ROUND ALLOCATIONS

<b>General Manager responsible:</b>	General Manager Community Services, 941 8986
<b>Officer responsible:</b>	Unit Manager Community Support
<b>Author:</b>	Maryanne Lomax, Community Development Adviser

##### PURPOSE OF REPORT

1. The purpose of this report is for the Committee to recommend to the Board to allocate the remainder of the Fendalton/Waimairi Strengthening Communities Fund for the 2009/10 financial year.

##### EXECUTIVE SUMMARY

2. This report provides information to Community Board Members on the applications received for the Strengthening Communities Fund second round. Applications totalling \$21,500 were received. Staff recommendations total \$15,750.
3. In 2009/10, the total pool available for allocation in this second round is \$20,000, being the unallocated funds from the initial pool of \$263,648 as outlined in the Long Term Council Community Plan.
4. **Attached** is a decision matrix, which outlines the projects that funding is being sought for. Following staff collaboration meetings, staff have ranked all projects as either Priority 1, 2, 3 or 4 and have made recommendations as to funding.

##### BACKGROUND

##### Strengthening Communities Strategy

5. The Council adopted the Strengthening Communities Strategy on 12 July 2007. The Strengthening Communities Grants Funding Programme comprises four funding schemes:
  - (a) Strengthening Communities Fund
  - (b) Small Projects Fund
  - (c) Discretionary Response Fund
  - (d) Community Organisations Loan Scheme
6. The following funding outcomes have been used to evaluate and assess applications to the Strengthening Communities Fund:
  - Support, develop and promote the capacity and sustainability of community recreation, sports, arts, heritage and environment groups
  - Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events
  - Increase community engagement in local decision making
  - Enhance community and neighbourhood safety
  - Provide community based programmes which enhance basic life skills
  - Reduce or overcome barriers to participation
  - Foster collaborative responses to areas of identified need
7. The following funding priorities have been taken into consideration when assessing applications:
  - Older Adults
  - Children and Youth
  - People with Disabilities
  - Ethnic and Culturally Diverse Groups
  - Disadvantaged and/or Socially Excluded
  - Capacity of Community Organisations
  - Civic Engagement

#### 4. Cont'd

8. The following criteria must be met by all applicants:
- A community based not-for-profit community, recreation, sporting, arts, social service, environment or heritage organisation.
  - All groups applying for more than \$2,000 must be incorporated under the Incorporated Societies Act 1908 or the Charitable Trusts Act 1957 or a legal entity registered for charitable purposes
  - Be based in the Christchurch City Council area with funded programmes or services being provided primarily for Christchurch City Council residents.
  - Must have provided accountability reports for all previous Council funding and have no unresolved or outstanding accountability issues including outstanding debt to Council.
  - Must have had the funding application approved at a properly convened committee meeting and in writing.
  - Must provide evidence of the need for the project.
  - Have appropriate financial management, accounting, monitoring and reporting practices.
  - Have sound governance and appropriate operational capability and capacity to deliver to the level as agreed.
  - Be able to commit to collaboration and partnering, where appropriate.
  - Groups receiving Council funding at a metropolitan level may only apply for local funding if the project is specifically local and no portion of it has been funded at the metropolitan level.
  - Community Boards may decide in conjunction with Council Units to deliver activities to their local communities.

#### The Decision Matrix

9. Information on the projects is presented in a Decision Matrix, attached.
10. Applications are project-based; information is provided that relates specifically to the project for which funding is being sought, not the wider organisation.
11. All applications appearing on the Decision Matrix have been assigned a Priority Rating. The Priority Ratings are:

**Priority 1** Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities.  
Highly recommended for funding.

**Priority 2** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities.  
Recommended for funding.

**Priority 3** Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications.  
Not recommended for funding.

**Priority 4** Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities; or  
Insufficient information provided by applicant (in application and after request from Advisor); or  
Other funding sources more appropriate.  
Not recommended for funding.

#### Additional Applications

12. Groups that receive funding from the Metropolitan Strengthening Communities Fund may only receive local level funding if the project is specifically local and no portion of it has been funded at the Metropolitan level.