

HAGLEY/FERRYMEAD COMMUNITY BOARD AGENDA

WEDNESDAY 17 FEBRUARY 2010

AT 3PM

**IN THE BOARDROOM,
LINWOOD SERVICE CENTRE,
180 SMITH STREET, LINWOOD**

Community Board: Bob Todd (Chairperson), Rod Cameron, Tim Carter, David Cox, John Freeman, Yani Johanson, and Brenda Lowe-Johnson.

Community Board Adviser

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PART A - MATTERS REQUIRING A COUNCIL DECISION

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1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES – 3 FEBRUARY 2010

The minutes of the Board's ordinary meeting of 3 February 2010 are **attached**.

The minutes of the Board's public excluded section of the meeting of 3 February 2010, have been circulated separately to Board members.

CHAIRPERSON'S RECOMMENDATION

That the minutes of the Board's meeting of 3 February 2010 (both open and public excluded sections) be confirmed.

3. DEPUTATIONS BY APPOINTMENT

4. PRESENTATION OF PETITIONS

5. NOTICES OF MOTION

6. CORRESPONDENCE

7. BRIEFINGS

7.1 Gary Lennan, Unit Manager Inspections and Enforcement will brief the Board on the responsibilities of his unit.

7.2 Steve McCarthy, Unit Manager Environmental Policy and Approvals will brief the Board on the responsibilities of his unit.

8. WILSON RESERVE LANDSCAPE UPGRADE



General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Transport and Greenspace Unit Manager
Author:	Joanne Walton, Consultation Leader Greenspace

PURPOSE OF REPORT

1. The purpose of this report is to seek the recommendation of the Hagley/Ferrymead Community Board to the Council to approve the concept design plan for the landscape upgrade of Wilson Reserve following consultation with the local community.

EXECUTIVE SUMMARY

2. Wilson Reserve is a local park situated at the intersection of Madras Street and St Asaph Street and adjoins the Christchurch Polytechnic Institute of Technology. The concept plan for the upgrade of Wilson Reserve was presented to a Board seminar on 16 September 2009 prior to the Capital Development Unit carrying out consultation with the local community.
3. The public information leaflet was distributed to approximately 37 businesses and absentee property owners in the vicinity of the reserve, along with five identified key stakeholder groups. A total of four comment forms were returned with all respondents indicating support for the proposal.
4. In recognition of this feedback, and further technical advice, staff recommend that this proposal be approved and implemented with one minor change. Additional seating will be situated on the grassed area of the reserve (refer **Attachment 1**).

FINANCIAL IMPLICATIONS

5. The current Inner City Transport Capital Works Programme has funding to undertake this development including design, consultation and construction. Pricing information is included in the public excluded section of this agenda.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. As above.

LEGAL CONSIDERATIONS

7. Wilson Reserve is a local park situated within the Central City Area. The Council resolved at its meeting on 10 December 2009 that delegations for roading, parks and leases in the Central City Area are to be exercised by the Council with reports on those matters coming directly to the Council. In this case, the proposal had previously been presented to the Hagley/Ferrymead Community Board prior to the changes to the Central City Area delegations, and is therefore being presented to the Board for a recommendation to the Council.
8. Wilson Reserve is zoned Conservation 2 under the Christchurch City Plan. No resource or building consent issues have been identified.

Have you considered the legal implications of the issue under consideration?

9. Yes, as above. No other legal considerations have been identified.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. The project aligns with the Long Term Council Community Plan 2009-2019:

8 Cont'd

Parks, open spaces and waterways (page 116)

- (a) Safety – by ensuring that our Parks, open spaces and waterways are healthy and safe places;
- (b) Community – By providing spaces for communities to gather and interact;
- (c) Environment – By enabling people to contribute to projects that improve our Environment;
- (d) Governance – By involving people in decision-making about parks, open spaces and waterways;
- (e) Health – By providing areas for people to engage in healthy activities;
- (f) Recreation – By offering a range of recreational opportunities in parks, open spaces and waterways;
- (g) City Development - By providing an inviting, pleasant and well cared-for environment.

Measures

- (h) Neighbourhood Parks are satisfactorily maintained;
- (i) Customers are satisfied with the range of recreation facilities;
- (j) Overall customer satisfaction with neighbourhood parks.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

11. As above.

ALIGNMENT WITH STRATEGIES

12. This project has primary alignment with the following Council strategies and policies:
- (a) Safer Christchurch Strategy;
 - (b) Parks and Waterways Access Policy;
 - (c) Environmental Policy Statement.

Do the recommendations align with the Council's strategies?

13. As above.

CONSULTATION FULFILMENT

14. Consultation was undertaken with the local community on the proposed concept plan for the landscape upgrade in December 2009. The public information leaflet was distributed to approximately 37 businesses and absentee property owners in the vicinity of the reserve, along with five identified key stakeholder groups. The plan was also available through local libraries and service centres, and the Councils 'Have Your Say' website. A total of four comment forms were returned and all were in support of the proposal.
15. Council staff have worked closely with representatives of the adjoining Christchurch Polytechnic Institute of Technology in developing the proposed draft landscape concept design.

8 Cont'd

16. All respondents who provided contact details have been sent a final letter of reply thanking them for their input. The letter has also informed respondents that the final amended plan would be presented to the Hagley/Ferrymead Community Board seeking a recommendation to the Council. Details of the meeting were provided so that any interested people could attend.

STAFF RECOMMENDATION

That the Hagley/Ferrymead Community Board recommend to the Council that it approve the proposed landscape concept design plan for Wilson Reserve.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

9. LINWOOD NORTH SCHOOL SPEED ZONE – VARIABLE SPEED LIMIT

General Manager responsible:	General Manager, City Environment Group DDI 941 8608
Officer responsible:	Transport and Greenspace Unit Manager
Author:	Jennie Hamilton, Capital Development Unit, Consultation Leader



PURPOSE OF REPORT

1. The purpose of this report is to request that the Hagley/Ferrymead Community Board endorses the installation of a new variable speed limit (40 kilometre per hour school zone) on Woodham Road and Rowcliffe Crescent, outside Linwood North School, and that the Board recommends to the Council the approval of a new variable speed limit and its inclusion in the Christchurch City Speed Limits Register.

EXECUTIVE SUMMARY

2. The Council has a programme of installing 40 kilometre per hour variable speed limits (known as 'school zones') outside schools according to a prioritisation process (refer paragraph 18). 31 schools have benefited from this treatment. Linwood North School is now ranked number one on the prioritisation list. The 'school zone' will operate on school days between 8.25am and 9am and 2.55pm and 3.15pm.
3. Since adopting the Christchurch City Council Speed Limits Bylaw 2010, which became operative on 1 January 2010, the Council can resolve to make new variable speed limits. Infrastructure for school speed zones cannot be commissioned until the variable speed limits have been formally resolved by the Council.

FINANCIAL IMPLICATIONS

4. The recommendations of this report align with 2009 - 2019 Long Term Council Community Plan budgets.
5. There is sufficient funding to purchase the control box and signage for the Woodham Road school speed zone this financial year and install the equipment in the 2010/11 financial year. Pricing information is included in the public excluded section of this agenda.

LEGAL CONSIDERATIONS

6. The proposed variable speed limit complies with the conditions specified and published by the Director of Land Transport New Zealand in the *New Zealand Gazette* (2/6/2005, No. 3459, page 2051) approving a variable speed limit of 40 kilometres per hour in school zones and setting out conditions for those speed limits. A Council resolution is required to implement the speed limit restrictions.
7. The proposed variable speed limit also complies with the Land Transport Rule: Traffic Control Devices 2004.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. This report's recommendations support the project objectives as outlined in the 2009-19 LTCCP (School Speed Zone Signs: page 245).

ALIGNMENT WITH STRATEGIES

9. This project is consistent with key Council strategies, including the Road Safety Strategy and the Pedestrian Strategy.

9 Cont'd

CONSULTATION FULFILMENT

10. A memorandum advised the Hagley/Ferrymead Community Board of plans to install a school speed zone in Woodham Road (refer **Attachment 1**), outside Linwood North School, on Tuesday 24 November 2009.
11. Before the Council can set a variable speed limit pursuant to Clause 5(1) of the Christchurch City Speed Limits Bylaw 2010, the public consultation requirements set out in Section 7.1 of the Land Transport Rule Setting of Speed Limits 2003 Rule 54001 must be complied with. Section 7.1(2) provides that the persons who must be consulted before the Council sets a speed limit are:
 - (a) road controlling authorities that are responsible for roads that join, or are near, the road on which the speed limit is to be set or changed;
 - (b) a territorial authority that is affected by the existing or proposed speed limit;
 - (c) any local community that the road controlling authority considers to be affected by the proposed speed limit;
 - (d) the Commissioner of Police;
 - (e) the Chief Executive Officer of the New Zealand Automobile Association Incorporated;
 - (f) the Chief Executive Officer of the Road Transport Forum New Zealand;
 - (g) other organisation or road user group that the road controlling authority considers to be affected by the proposed speed limit; and
 - (h) The Director of Land Transport New Zealand.
12. Section 7.1(3) of the Rule provides:

A road controlling authority must consult by writing to the persons in 7.1(2) advising them of the proposed speed limit and giving them a reasonable time, which must be specified in the letter, to make submissions on the proposal. In terms of Section 7.1(2)(a) and 7.1(2)(b) there are no road controlling authorities or territorial authorities that are required to be consulted in respect of any of the proposed variable speed limits.
13. The representatives of the Commissioner of Police, the Director of Land Transport New Zealand, the Chief Executive Officer of the New Zealand Automobile Association Incorporated, the Secretary of the Taxi Federation and the Chief Executive Officer of the Road Transport Forum of New Zealand have received written advice of the proposed new variable speed limit in accordance with Section 7.1(2) (d), (e), (f) and (h). No other organisation or road user group is considered affected by the proposed speed limits. No neighbouring road controlling authority is affected. No issues were identified.
14. The consultation plan was circulated to 82 residents and property owners on 27 November 2009, and also the school community. One response was received from a resident who suggested that the zone be extended along Ngarimu Street and that the pedestrian crossing near the Woodham Road/Gloucester Street corner should be moved further away from the intersection. A site visit to monitor the number of students using a side entrance to the school from Ngarimu Street confirmed low numbers which did not warrant an extension of the school speed zone. The location of the pedestrian crossing is outside the scope of this project.
15. The resident was sent a letter outlining the project team's responses to his suggestion and concerns. He was also advised of the Community Board meeting date and that he should contact the Board Adviser if he wished to seek speaking rights.

9 Cont'd

16. A further response was received from a Council staff member who suggested that the static sign proposed outside 257a Woodham Road should be moved to a new position in front of 255 Woodham Road so it would not be too close to an existing bus stop sign. The resident of this property agreed to the move as long as grass was prevented from growing up the pole and the lawn could still be mowed.
17. Linwood North School administrators support the installation of a variable speed limit outside their school and are prepared to operate it. Information about the proposed speed zone was posted out with newsletters to all the families of children attending the school.

STAFF RECOMMENDATION

That the Hagley/Ferrymead Community Board recommend that the Council approve:

- (a) The installation of the new variable speed limit (school speed zone) of 40 kilometres per hour on Woodham Road and Rowcliffe Crescent specified below in accordance with Section 7.1 of the Land Transport Setting of Speed Limits Rule 2003.
- (b) That pursuant of Clause 5(1) of the Christchurch City Speed Limits Bylaw 2010 a variable speed limit of 40 kilometres per hour apply on Woodham Road, commencing at a point 20 metres west of Carnarvon Street, and extending in a westerly direction along Woodham Road for a distance of 306 metres, and along Rowcliffe Crescent, commencing at its Woodham Road intersection, and extending in a north-easterly direction for a distance of 105 metres. The variable speed limit of 40 kilometres per hour is to apply on school days between 8.25am and 9am and between 2.55pm and 3.15pm.
- (c) That the abovementioned variable speed limit shall come into force on the date of adoption of the Council's resolution, and will be enforceable following the installation of the variable speed limit signage as per the Land Transport Rule: Traffic Control Devices 2004 and New Zealand Transport Agency Traffic Note 37: 40 kilometres per hour variable speed limits in school zones – Guidelines.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

BACKGROUND

18. Linwood North School is currently number one on the Council's prioritisation list for installation of new school speed zones. This process ranks each road fronting a school by scoring the following 10 factors; road classification (ie local, major arterial etc), traffic volume, traffic speed, road environment (distractions, visibility etc), community interest, kerbside activity, number of children crossing the roadway, cyclist volume, percentage of trucks, and whether a school patrol exists. There are 293 frontage roads at the 162 schools in the Christchurch City area.
19. Two options were considered by the project team. The first and preferred option is to install a 40 kilometre per hour variable speed limit using electronic and static signage that operates outside Linwood North School on school days from 8.25am to 9am and 2.55pm to 3.15pm. The other option is to maintain the status quo. The school is keen to see a speed zone installed in Woodham Road and Rowcliffe Crescent to improve safety for pupils.

10. BARBADOES STREET CEMETERY CONSERVATION PLAN

General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Transport and Greenspace Unit Manager
Author:	Philippa Upton, Consultation Leader Transport and Greenspace

PURPOSE OF REPORT

1. The purpose of this report is to seek the Hagley/Ferrymead Community Board's approval for the adoption of the Barbadoes Street Cemetery Conservation Plan.

EXECUTIVE SUMMARY

2. Barbadoes Street Cemetery is listed as a Group One Heritage item in the City Plan. It is of national significance as an example of a Victorian cemetery, and those buried there represent many prominent Canterbury early settlers as well a cross section of nineteenth century Christchurch society. Today it remains a peaceful green space near the historic and contemporary heart of the city, adjacent to the Avon River.
3. A conservation plan was prepared for Barbadoes Street Cemetery as a practical tool to document the history of the cemetery and to assess its heritage significance. Policies, implementation strategies and conservation guidelines were developed to guide future management.
4. The conservation plan has been widely supported by the community and New Zealand descendants of people buried in the cemetery, and by specialist interest groups including the New Zealand Historic Places and Cemeteries Conservation Trusts.
5. Consultants were contracted to carry out the brief which had been previously developed by the Christchurch City Council Heritage Team for the Linwood and Addington Cemetery conservation plans. The specialists included a landscape architect, landscape historian, and archaeologist. The Barbadoes Street Cemetery Conservation Plan (BSCCP) steering group was made up of Council staff and a member of the Historic Places Trust.
6. Internal and specialist consultation took place throughout the development of the conservation plan. Public consultation on the draft plan was carried out during late January and early February 2009. A copy of the final Conservation Plan has been distributed to Board members.
7. To support the plan and raise its public profile a highly successful community-based exhibition 'Awakening' was held at Our City O'Tautahi from mid December 2008 to early February 2009. More than three thousand people attended the exhibition, including a significant number of visitors to the city. The exhibition was supported by a well attended cemetery tour by local historian Richard Greenaway in late January (refer **Attachment 1**).
8. The Hagley/Ferrymead Community Board has previously adopted the Linwood Cemetery Conservation Plan, and the Spreydon/Heathcote Community Board adopted the Addington Cemetery Conservation Plan in 2005.

FINANCIAL AND LEGAL CONSIDERATIONS

9. The conservation plan was funded by the Christchurch City Council Asset and Network Planning Unit. All ongoing work in the cemetery will be funded through the City Environment Capital Works budget and other sources of funding which may arise.
10. Barbadoes Street Cemetery is a Group One listed Heritage site in the City Plan.

10 Cont'd

FINANCIAL IMPLICATIONS

11. The implementation of the recommendations of the Barbadoes Street Cemetery Conservation Plan will require additional operations and capital funding to be considered for the next (2012-2022) Long Term Council Community Plan (LTCCP). Some operations funds currently exist in the 2009-19 LTCCP, but no capital renewal funds are in the current programme.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

12. The 2009-19 LTCCP budgets allows for maintenance. There are currently no specific capital funds in the LTCCP capital programme to repair and preserve the historic cemetery fabric.

LEGAL CONSIDERATIONS

13. Barbadoes Street Cemetery's Heritage listing means the site is of international and national significance. Any work to be carried out is to be in accordance to accepted best practice under the International Council on Monuments and Sites (ICOMOS) New Zealand Charter. The land is held as Historic Cemetery, Reserves 42, 43, and Part Reserve 20 Block XI, Christchurch Survey District.

Have you considered the legal implications of the issue under consideration?

14. Barbadoes Street Cemetery is an archaeological site and authority from the New Zealand Historic Places Trust should be gained for any modifications of the graves or ground surfaces.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. Alignment with the Cemeteries Activity Management Plan is specified in section 6.4: *"to preserve the cultural heritage and greenspace found in Barbadoes Street Cemetery which is a rare historic denominational cemetery and the first cemetery in Christchurch"*.
16. The Long Term Council Community Plan (LTCCP) page 128 states the need to: 'provide cemeteries which preserve cultural heritage and greenspace, and are accessible, attractive and well maintained.'

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

17. The conservation plan will support a level of service in the LTCCP by preserving the original cemetery landscape, by managing the mature vegetation, maintenance and repair of the cemetery infrastructure, and by conserving the graves and memorials.

ALIGNMENT WITH STRATEGIES

18. In the Local Government Act all cemeteries are subject to the Sanitary Services Assessment. Also in the Draft Public Open Space Strategy 2010-2040, the 24 cemeteries managed by the Council are included in the Open Space network.

Do the recommendations align with the Council's strategies?

19. In the Draft Public Open Space Strategy 2010 to 2040, the 24 cemeteries contribute to the Garden City Heritage image of Christchurch. The LTCCP is very explicit that the cultural heritage and green space is preserved. The City Plan includes the Barbadoes Street Cemetery as a Group One listed site.

10 Cont'd

CONSULTATION FULFILMENT

20. In December 2008, a seminar was held for the Hagley/Ferrymead Community Board during the early stages of preparation of the conservation plan for Barbadoes Street Cemetery, to explain the plan's purpose and background. The draft plan was provided to the Board during the consultation period.
21. Internal and specialist consultation took place at key stages throughout the development of the conservation plan. The draft plan was also peer reviewed by an experienced heritage consultant.
22. The draft conservation plan was presented for public consultation during late January and early February 2009. Copies were made available for the general public at local libraries and service centres, at the exhibition venue, and on the Council website. Key stakeholders were also targeted, including the Historic Places Trust, Cemeteries Conservation Trust and relevant community groups.
23. In addition to responses from key internal and external stakeholders, a total of 41 submissions and/or registrations of interest were received. At least 10 respondents indicated they would like to be contacted further about the cemetery (refer **Attachment 2** Summary of General Submissions).
24. Submissions received via Have Your Say and during the public consultation period expressed strong support for the plan, concern for the monuments and a desire to protect the cemetery from further damage or deterioration. Submitters were keen to retain the existing layout and passive, peaceful atmosphere while allowing for appropriate interpretation, and expected any technical conservation work to be carried out by qualified and/or approved authorities.
25. Several submitters requested further work on the location and identification of all grave sites, not just those of 'prominent' people, and many stressed the importance of access to information about the cemetery and those buried there. Suggestions included the possibility of interactive websites, a booklet and a register of all burials.
26. It was also seen as important to provide guidelines as to what work families and interested people are able to do in the cemetery, and it was recommended that the Council should support care of headstones and inscriptions on behalf of absent families. There was also a request for the Council to consider letting the public know the approximate cost and procedures for providing plaques for unmarked graves, and to consider the possibility of a general memorial for this purpose or to commemorate children lost.
27. As a result of internal Council and specialist consultation there were some changes made to the structure and content of the document. It was recommended that the consultant team make the history section more succinct; improve the clarity of the significance assessment of fabric in the cemetery, and in particular the sections on authenticity; address more comprehensively the Maori history and values of the site and Maori and European intangible values associated with the place; and prioritise recommended works and implementation policies. These changes were incorporated into the final document.
28. In response to general consultation feedback a cut-down was included on the kerb to encourage access through the lych gates as part of an approved plan for renewal of Cambridge Terrace between Barbadoes Street and Fitzgerald Avenue. In addition, drainage issues associated with the cemetery were considered and allowed for as part of this project.
29. Key consultation feedback received from all sources was incorporated into the Implementation Strategies and Recommendations in the conservation plan (refer **Attachment 3**).

10 Cont'd

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board approve the adoption of the Barbadoes Street Cemetery Conservation Plan.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

11. COMMUNITY BOARD ADVISER'S UPDATE

11.1 January Update of current projects (refer **attached**).

12. BOARD MEMBERS' QUESTIONS

13. BOARD MEMBERS' INFORMATION EXCHANGE

14. RESOLUTION TO EXCLUDE THE PUBLIC

Attached.