

**SHIRLEY/PAPANUI COMMUNITY BOARD
AGENDA**

WEDNESDAY 3 FEBRUARY 2009

AT 4.00PM

**IN THE BOARDROOM
PAPANUI SERVICE CENTRE
CORNER LANGDONS ROAD AND RESTELL STREET**

Community Board: Yvonne Palmer (Chairperson), Ngaire Button, Kathy Condon, Pauline Cotter, Aaron Keown, Matt Morris, and Norm Withers

Community Board Adviser
Peter Croucher
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3. 2. 2010

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1. APOLOGIES

2. CONFIRMATION OF MINUTES– 14 DECEMBER 2009

The minutes of the joint Fendalton/Waimairi and Shirley/Papanui Boards' ordinary meeting of Wednesday 14 December 2009 are **attached**.

CHAIRPERSON'S OR STAFF RECOMMENDATION

That the minutes of the joint Fendalton/Waimairi and Shirley/Papanui Boards' ordinary meeting of Wednesday 14 December 2009 be confirmed.

3. CONFIRMATION OF MINUTES– 16 DECEMBER 2009

The minutes of the Board's ordinary meeting of Wednesday 16 December 2009 are **attached**. The public excluded minutes of the meeting have been separately circulated to members.

CHAIRPERSON'S OR STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting of Wednesday 16 December 2009 (*both open and public excluded sections*) be confirmed.

4. DEPUTATIONS BY APPOINTMENT

4.1 ST ALBANS PAVILION AND POOL – AYSNLEY MACNAB

Aynsley Macnab will inform the Board of her group's intention to lodge a proposal for the purchase of the former Edgeware Pool site and to share their visions and plans for the site.

4.2 THE FRIENDS OF THE PACKE STREET PARK/COMMUNITY GARDEN - BERTRAM RUSH AND PEGGY KELLY

Bertram Rush and Peggy Kelly are concerned at the effect on their street and community garden with the proposed development of the old Orion site.

4.3 PACKE AND PURCHAS STREETS – JOHN PRYOR

John Pryor is concerned about what he sees as the poor visual appeal of both Packe and Purchas Streets and requests consideration be given to improving this.

4.4 CROSSWAYS COMMUNITY CHURCH

Pat White will discuss concerns at parking in Petrie Street outside the Crossways Church.

5. PRESENTATION OF PETITIONS

6. NOTICES OF MOTION

7. BRIEFINGS

8. ADDITIONAL REQUEST FOR FUNDING FROM CRIMEWATCH (CHCH) INC.

General Manager responsible:	General Manager, Community Services Group, DDI 941-8607
Officer responsible:	Acting Unit Manager, Community Support Unit
Author:	Bruce Meder, Community Development Adviser, Community Support Unit

PURPOSE OF REPORT

1. The purpose of this report is to present an additional request for funding to the Shirley/Papanui Community Board on behalf of Crimewatch (ChCh) Inc. The request is for a further \$1,250 from the Community Board's Discretionary Response Fund. A similar request has been made to the Fendalton/Waimairi Community Board for the same amount.

EXECUTIVE SUMMARY

2. On 7 October 2009 the Board considered an application for funding from Crimewatch (ChCh) Inc. The Board resolved to make a grant of \$1,250 from its 2009/10 Discretionary Response Fund to Crimewatch (ChCh) Inc towards the costs of updating the signage on five patrol vehicles.
3. Upon receipt of their letter confirming the grant, the President of Crimewatch (ChCh) Inc contacted staff to inform them there had been a mistake on their application form. The amount requested on the form was \$2,500 which was to be split 50/50 with the Fendalton/Waimairi ward. Therefore staff at both Fendalton/Waimairi and Shirley/Papanui recommended \$1,250 from their respective Community Boards.
4. The organisation was in fact requesting \$2,500 from each Community Board towards the sign-writing of the vehicles and have asked that the Community Board reconsider its decision and grant an additional \$1,250 towards this project.
5. Papanui Community Watch Inc was incorporated in 1995 and recently (April 2009) changed its name to Crimewatch (ChCh) Inc.
6. Crimewatch (ChCh) Inc act to assist the New Zealand Police in the promotion and fostering of law and order within the Christchurch Police sub-district by means of mobile and foot patrols, encouraging the general public to assist in this objective and to endeavour to provide a safer community for residents to live in.
7. The area in which this organisation operates is covered by both the Fendalton/Waimairi and Shirley/Papanui wards. However, the organisation does also assist on projects outside this area, notably in other areas of the Northern Policing Area and at functions at AMI Stadium.
8. Because of the change of name, the organisation now wish to update the signage on their vehicles.
9. Previously the organisation received sponsorship for the sign-writing but their sponsor is unable to assist them with such a large number of vehicles as previously they only had one done at a time which was usually as they replaced a vehicle.
10. Part of the vehicle updating, includes fitting emergency lighting to each vehicle. The additional cost of this will be met by the organisation.

FINANCIAL IMPLICATIONS

11. There is currently \$28,246 remaining in the Board's 2009/10 Discretionary Response Fund.
12. The latest Annual Audited Accounts (to 31 March 2009) of this organisation show an annual turnover of approximately \$12,000 with a surplus for the year of just over \$3,000. Their accounts showed a balance of almost \$3,800.

8 Cont'd

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

13. Yes, see page 184 LTCCP regarding community grants schemes including Board funding.

LEGAL CONSIDERATIONS

14. There are no legal considerations.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. Aligns with LTCCP and Activity Management Plans, page 172 and 176.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

16. Yes, Strengthening Communities (pg 172 - 2009-19 LTCCP).

ALIGNMENT WITH STRATEGIES

17. This application aligns with the Council's Strengthening Communities Strategy, specifically:
- Enhancing the safety of communities and neighbourhoods.
18. It also aligns with the following Shirley/Papanui Community Board's objective:
- That the Board advocates to make the Shirley/Papanui Ward a safer place for all residents.

Do the recommendations align with the Council's strategies?

19. Yes.

CONSULTATION FULFILMENT

20. Not applicable.

STAFF RECOMMENDATION

That the Shirley/Papanui Community Board declines the request from Crimewatch (ChCh) Inc for an additional \$1,250 towards the costs of updating the signage on five patrol vehicles and suggest that the organisation seek alternative sponsorship for the remaining costs.

DEPUTY CHAIRPERSON'S RECOMMENDATION

For discussion with a view to approving the requested funding.

9. EASEMENT OVER 78 RUSHMORE DRIVE BELFAST

General Manager responsible:	General Manager, City Environment, DDI 941-8608
Officer responsible:	Manager, Transport and Greenspace
Author	Bill Morgan, Property Consultant

PURPOSE OF REPORT

1. The purpose of the report is to seek the approval of the Board to a right to drain sewage and convey water in gross through a Local Purpose Utility Reserve running between Rushmore Drive and the Main North Road Belfast.

EXECUTIVE SUMMARY

2. At the time Horncastle Homes developed its Rushmore Drive subdivision it set apart Lot 28 DP 383777, by way of reserve contribution, as a Utility Reserve to provide a walkway to the Main North Road. The reserve subsequently vested in the Council free of all encumbrances.
3. The Council's sewer and water lines servicing the subdivision run through the reserve from Rushmore Drive and connect with the mains in the Main North Road. Although easements in gross have been provided on the subdivision plan to protect the services they have not been created as required under Section 48 of the Reserves Act. The creation of the easements require both the Board's and Minister of Conservations consent. The Act under Section 48 states that, providing the reserve is not materially altered or permanently affected and the rights of the public in respect of the reserve are not likely to be permanently affected, the advertising requirement of the act can be dispensed with. Given the services are underground the exemption applies in these cases. Accordingly, given that the reserve is a Local Purpose Reserve, the Board can exercise its delegation from the Council to make the Council's decision and further it can also exercise the Minister of Conservation's consent which has similarly been delegated to the administering authority. It is, therefore, in order for the Board to approve the easements under delegated authority.

FINANCIAL IMPLICATIONS

4. There are no financial implications. All costs are recovered from the developer.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

5. There are no budget implications.

LEGAL CONSIDERATIONS

6. There are no legal impediments to the transaction.

Have you considered the legal implications of the issue under consideration?

7. Yes, it will satisfy the Council's obligations under the Reserves Act.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. Yes.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

9. Not applicable. This activity is not covered in the LTCCP.

ALIGNMENT WITH STRATEGIES

10. There are no Council Strategies relevant to this transaction.

9 Cont'd

Do the recommendations align with the Council's strategies?

11. Yes. See above.

CONSULTATION FULFILMENT

12. Not required as it complies with the exemption under the Reserves Act 1977 as the Reserve will not be materially affected.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board under Delegated Authority approve the rights to drain sewage and water in gross over Lot 28 DP 383777 pursuant to the provisions of Section 48 of the Reserves Act 1977 and as the Reserve will not be materially affected public notice under the Act not be given.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

10. NORTHWOOD/ENGLEFIELD RESERVES UPGRADE

General Manager responsible:	General Manager, City Environment Group DDI 941-8608
Officer responsible:	Manager, Transport and Greenspace
Author:	Mary Hay, Consultation Leader

PURPOSE OF REPORT

1. The purpose of this report is to seek the approval of the Board for the Northwood Park and Englefield Reserve recreation upgrade project.

EXECUTIVE SUMMARY

2. Englefield Reserve and Northwood Park are located in Belfast. These reserves are joined by a recently constructed footbridge over the Kaputone Creek. Funds are available for an upgrade to the recreational facilities in these reserves.
3. Prior to the development of concept for this reserve, a range of options were presented to the community. The feedback from this allowed the project team to select three items to incorporate into the proposed plan for the Northwood/Englefield Reserves Upgrade project. These included an all-weather walkway, outdoor gym equipment and a flying fox. This provided a variety of recreational opportunities that caters to a wide age range and uses a large area of the parks, including the new footbridge.
4. The public consultation in December 2009 indicated a good level of support for the proposed concept. The final concept plan, which has been amended slightly in response to feedback from the community, is included as an **attachment** and recommended for approval by the Community Board.
5. Construction is scheduled to be completed by October 2010.

FINANCIAL IMPLICATIONS

6. The Recreation Facility upgrade for Northwood/Englefield reserves are programmed in the LTCCP for implementation in the 2010/11 financial year. Pricing information is provided in the public excluded section of this agenda.
7. Based on current estimates, staff believe there is sufficient funding in the budget to implement the proposed plan.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Yes. Funding is provided from within the Transport and Greenspace Capital Programme in the 2009-19 LTCCP (refer page 238).

LEGAL CONSIDERATIONS

9. No Resource Consents are required.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. **LTCCP 2009-2019
Parks, Open Spaces and Waterways – Page 116**

Safety – by ensuring our parks, open spaces and waterways are healthy and safe places;

Community – by providing welcoming areas for communities to gather and interact;

Governance – by involving people in decision-making about parks, open spaces and waterways;

10 Cont'd

Health – By providing areas for people to engage in healthy activities;

Recreation – by offering a range of recreational opportunities in parks, open spaces and waterways;

City Development – by providing an inviting, pleasant and well cared-for environment

11. **Parks and Open Spaces Activity Management Plan**

The Council's objective with urban parks is to provide and manage Community Parks, Garden and Heritage Parks, Sports Parks and Riverbanks and Conservation Areas throughout the city that provide amenity values, areas for recreation and organised sport, garden environments and green corridors, that contribute to the city's natural form, character, heritage and Garden City image.

ALIGNMENT WITH STRATEGIES

12. **Safer Christchurch Strategy**

This strategy aligns injury prevention, road safety and crime prevention under the overarching aim of Christchurch becoming the safest city in New Zealand. One of the goals of this strategy is to enhance safety from crime through preventative and supportive actions, such as:

- (a) Ensure the phased adoption of Crime Prevention Through Environmental Design Principles (CPTED) into city-wide planning and policy;
- (b) To promote CPTED principles for application by owners and occupiers of existing buildings and spaces;
- (c) Provide active support to locally led initiatives that make significant contributions to reducing the incidence and effect of crime.

13. **Parks and Waterways Access Policy**

Improved access to parks and open space will increase equity as promoted by the Council Policy on Equity and Access for People with Disabilities. Additionally, improved access has the potential to increase park use by enhancing comfort and convenience for all users and providing significant safety benefits.

CONSULTATION FULFILMENT

Consultation Process

(a) **Community Options Survey**

- 14. An Options Survey was developed distributed to the community and the Community Board in September 2009. The survey was delivered to all households in an area bounded by Johns Road, Main North Road and rural property to the south west (approximately 1,400 properties).
- 15. The survey included seven suggested options: Flying Fox, Climbing Boulder, Hard Court, Bike Track, Skate Area, All-weather Walking Track, Fitness Circuit/Outdoor Gym. These suggested options catered to a very large age range, to reflect the demographics of the area. Residents were asked to indicate their three preferred options.
- 16. Workshops were also held with 17 members of the Belfast Community Network Youth Group (aged 8-14) and 12 members of the Belfast School Leadership Group (ages 12-13). This provided an opportunity for the Project Team to hear the views of young adults directly. The seven options were made into sets of cards and all members of each group selected their preferences.

10 Cont'd

(b) **Community Consultation on Concept Plan**

17. The project team developed a concept plan and advised the Community Board, at a seminar on 18 November 2009, that the project team would be seeking public feedback on this. This advised of the proposed concept, consultation stakeholders, project timeline and provided an opportunity for Board members to comment on the consultation programme.
18. The consultation on the concept plan was open from 1-15 December 2009. A public information leaflet was delivered to all the properties that received the Options Survey and a number of other interest groups and key stakeholders, including the Belfast Community Network Youth Group and Belfast School Leadership Group. This leaflet included a summary of the concept, an initial concept plan and a feedback form. The project team sought feedback from the community to see whether the proposal was supported and asked for any comments. Also included was an offer to meet onsite, if requested. The proposal was posted on the Christchurch City Council Have Your Say website.
19. Each submission received an interim reply letter, which acknowledged that the submission had been received and that it would be considered, once the consultation period had closed. Submitters were also advised that they would receive further correspondence prior to a decision being made. This would outline the outcome of consultation, the project team's preferred concept plan, the decision making process and how they could be involved in this and the expected timeline for the project.

CONSULTATION OUTCOME

(a) **Community Options Survey**

20. The Options Survey received 400 responses (29 percent response rate), which is an exceptional response from the community to this request for an expression of preferences.
21. There was a clear preference for the Fitness Circuit/Outdoor Gym, All-weather Walking Track, Hard Court and Flying Fox. The two youth groups identified slightly different preferences, but both groups selected the Hard Court, Flying Fox and Bike Track as favourite play items.
22. In response to these survey results, and the available budget, a concept that included a Fitness Circuit/Outdoor Gym, All-weather Walking Track and Flying Fox was developed.

(b) **Community Consultation on Concept Plan**

23. The consultation on the concept plan received 104 responses (7 percent response rate), which is a fairly low response to this proposed concept. It was anticipated that the response rate would be lower for the consultation on the concept than for the options survey because residents had already had an opportunity to express their preferences, which were then reflected in the concept plan.
24. Given the degree of consultation in the plan development stage, it was anticipated that the proposed concept would be well received by the community. The feedback received was largely very positive, as indicated by the following:

Number of respondents	Feedback option selected
85 respondents (82%)	<i>"YES – I fully support the proposal"</i>
9 respondents (9%)	<i>"MIXED VIEWS – I have some concerns that I would like to be considered"</i>
2 respondents (2%)	<i>"NO – I completely oppose the proposal"</i>
8 respondents (7%)	No preference indicated

10 Cont'd

25. The quantitative responses above clearly indicate support for the proposal, with 82 percent indicating that they fully support the proposal and 2percent completely opposed to it.
26. The submissions that indicated that they did not support the proposal cited the following reasons:
 - (a) Opposition to the flying fox - because long term maintenance cost, risk of accidents, poor value on a cost benefit basis, inconsistent with the demographics, preference additional gym equipment or non-native plantings;
 - (b) Location of the proposed path - suggestion that it be as close as possible to periphery of playing field;
27. Numerous positive comments were also received about this proposal. The qualitative community feedback and project team responses will be circulated to submitters and elected members, prior to the meeting.
28. The key issues raised in the public consultation, and project team responses, were as follows:
 - (a) Concern about the safety of the flying fox – all playgrounds are constructed to current playground safety standards;
 - (b) Requests for additional or alternative plantings - The landscape plan that was approved previously included native trees and shrubs, in accordance with the ecological corridor theme. Low plantings are proposed in the vicinity of the flying fox and these will be consistent with this planting design;
 - (c) Concern about the maintenance of parks and street berms in Northwood – The playgrounds mentioned and some street gardens are privately owned and maintained by the developer of the Northwood subdivision.
29. The project team considered this consultation feedback and revised the concept plan in the following way:
 - (a) The proposed new path on Northwood Park will be extended to link to the existing east-west path.
30. The final concept plan, which includes the above amendments, is included as **attachment**.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board approve the plan in the **attachment** in the agenda in order to implement the Northwood Park and Englefield Reserve recreation upgrade project.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

11. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – ASSET MANAGEMENT

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval for interested members to attend a Local Government New Zealand “Know How” Training Workshop – Asset Management, to be held in Christchurch on 22 February 2010.

EXECUTIVE SUMMARY

2. This one-day Local Government New Zealand workshop will focus on skills for the long-term management of community infrastructure assets and is offered to ensure that elected members gain knowledge and foresight into long-term management of community infrastructure assets. On completion of the workshop attendees will:

- improve their understanding of how infrastructure asset management can add real benefit to their Council and community
- improve their knowledge of the key concepts of asset management
- learn how to ensure that the asset decisions made by Council give the best long-term solution for the community.

The course has been designed to offer an intensive and hands-on asset management one-day course for up to 25 participants. It underpins the asset management theory with strategies and asset case studies specific to asset management in the Local Government sector.

FINANCIAL IMPLICATIONS

3. The cost of this Local Government workshop is \$350 plus GST per person, for elected members from member Councils. The Board's 2009/10 training and travel budgets currently have an unallocated budget of \$2,423.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

4. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

5. Yes, there are no legal implications.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

6. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

7. Not applicable.

CONSULTATION FULFILMENT

8. Not applicable.

11 Cont'd

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshop –Asset Management, to be held in Christchurch on 22 February 2010.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

12. SHIRLEY/PAPANUI COMMUNITY BOARD HISTORY PROJECT

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Peter Croucher, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval to fund the preparation and production of a booklet on the history of the Shirley/Papanui Community Board.

EXECUTIVE SUMMARY

2. The Board has indicated to staff a wish to document in booklet form the history of the Shirley/Papanui Community Board since its formation in 1989.
3. Staff have invited a local history group and three consultants to provide an estimate for the research required. The history group and two consultants have declined to quote. Jo Scott, a consultant who has provided a quote, has a proven record of work with the Council on a similar project.
4. The Council's Public Affairs Group is able to undertake the layout and design of the booklet at no cost. Printing will be a cost and an estimate has been obtained for printing 100 copies. These copies will be distributed to community groups, libraries and past Board members.
5. The consultant and the Public Affairs Group have confirmed that all work required can be completed by the end of March 2010.

FINANCIAL IMPLICATIONS

Do the recommendations of this report align with 2009-19 LTCCP budgets?

6. Yes. The Board has a current balance of \$28,246 in its 2009/2010 Discretionary Response Fund. The estimated cost for this project is:

Preparation and research	\$3,500
Printing	\$1,800
TOTAL	\$5,300

The printing cost is based on 100 copies of 60 pages.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. There are none, other than under the Community Board delegations, the Board has absolute discretion over the implementation of the discretionary funding allocation of \$56,496 (subject to being consistent with any policies or standards or resolutions adopted by the Council).

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

10. Not applicable.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

12. Not applicable.

12 Cont'd

CONSULTATION FULFILMENT

13. Not applicable

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board approves up to \$5,300 from its 2009/2010 Discretionary Response Fund for the preparation and production of a booklet on the history of the Shirley/Papanui Community Board.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

13. CORRESPONDENCE

Items of correspondence have been received and separately circulated to members.

14. COMMUNITY BOARD ADVISER'S UPDATE

14.1 CURRENT ISSUES

15. ELECTED MEMBERS' INFORMATION EXCHANGE

The purpose of this exchange is to provide a short brief to other members on activities that have been attended or to provide information in general that is beneficial to all members.

16. MEMBERS QUESTION

17. RESOLUTION TO EXCLUDE THE PUBLIC

Attached.