

**FENDALTON/WAIMAIRI COMMUNITY BOARD
AGENDA**

TUESDAY 16 FEBRUARY 2010

AT 4.00 PM

**IN THE BOARDROOM
FENDALTON SERVICE CENTRE
CORNER JEFFREYS AND CLYDE ROADS**

Community Board: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimah Burke, Jamie Gough, Mike Wall and Andrew Yoon.

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PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

PART C - DELEGATED DECISIONS

INDEX

- PART C 1. APOLOGIES**
- PART C 2. CONFIRMATION OF MINUTES – 14 AND 15 DECEMBER 2009**
- PART B 3. DEPUTATIONS BY APPOINTMENT**
3.1 Bryce Hawkins – Wroxton Terrace Street Renewal
3.2 Sue Hunt – Clifford Avenue Street Renewal
- PART B 4. PRESENTATION OF PETITIONS**
- PART B 5. NOTICES OF MOTION**
- PART B 6. CORRESPONDENCE**
6.1 Aorangi School
- PART B 7. BRIEFINGS**
7.1 Jennie Hamilton - Fendalton North Cluster
7.2 Carolyn Robertson – City Libraries
- PART C 8. FENDALTON NORTH CLUSTER – CLIFFORD AVENUE STREET RENEWAL**
- PART C 9. FENDALTON NORTH CLUSTER - JACKSONS ROAD STREET RENEWAL**
- PART B 10. RECESS COMMITTEE – MEETING MINUTES OF 21 DECEMBER 2009**
- PART B 11. RECESS COMMITTEE – MEETING MINUTES OF 26 JANUARY 2010**
- PART C 12. COMMUNITY SERVICES COMMITTEE – MEETING REPORT OF 3 FEBRUARY 2010**

INDEX

- PART C 13. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – ASSET MANAGEMENT**
- PART B 14. COMMUNITY BOARD ADVISER’S UPDATE**
14.1 Current Issues
14.2 Update on Local Capital Projects
14.3 Board funding Update for 2009/10
14.4 Customer Service Requests for December 2009 and January 2010
- PART B 15. ELECTED MEMBERS’ INFORMATION EXCHANGE**
- PART B 16. QUESTIONS UNDER STANDING ORDERS**

1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES– 14 AND 15 DECEMBER 2009

2.1 Joint Fendalton/Waimairi and Shirley/Papanui Community Boards Meeting

The minutes of the Board's joint meeting with Shirley/Papanui Community Board held on 14 December 2009 are **attached**.

2.2 Fendalton/Waimairi Community Board Meeting

The minutes of the Board's ordinary meeting of Tuesday 15 December 2009 are **attached**.

CHAIRPERSON'S RECOMMENDATION

That the minutes of the Board's joint meeting with the Shirley/Papanui Community Board of 14 December 2009 and of its ordinary meeting of 15 December 2009, be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 BRYCE HAWKINS – WROXTON TERRACE STREET RENEWAL

Mr Hawkins a resident of Wroxton Terrace will be in attendance to raise concerns regarding this project.

3.2 SUE HUNT – CLIFFORD AVENUE STREET RENEWAL

Ms Sue Hunt, a resident of Clifford Avenue will be in attendance to discuss the Clifford Avenue street renewal.

4. PRESENTATION OF PETITIONS

Nil.

5. NOTICES OF MOTION

Nil.

6. CORRESPONDENCE

6.1 AORANGI SCHOOL – DONATION RECEIPT

7. BRIEFINGS

7.1 FENDALTON NORTH CLUSTER STREET RENEWALS - CLIFFORD AVENUE, JACKSONS ROAD AND WROXTON TERRACE

The **attached** memorandum was received by members in regard to the Fendalton North Cluster as a follow up to the Board meeting held on 15 December 2009, details specified in items 2 and 13 of the minutes which are attached as item 2.2 of this agenda. Jennie Hamilton, Consultation Leader, Transport will be in attendance to further update the Board on the status of this project.

7.2 CAROLYN ROBERTSON – CITY LIBRARIES

Carolyn Robertson, Unit Manager Libraries and Information, will be in attendance to update the Board on library matters.

8. FENDALTON NORTH CLUSTER - CLIFFORD AVENUE STREET RENEWAL

General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Transport and Greenspace Unit Manager
Author:	Jennie Hamilton, Consultation Leader

PURPOSE OF REPORT

1. The purpose of this report is to seek the approval of the Board to proceed to detailed design, tender and construction for the Clifford Avenue street renewal, as shown in **Attachment 1**.

EXECUTIVE SUMMARY

2. The project is to replace the existing kerb and dish channel and undertake full carriageway reconstruction in Clifford Avenue. Together with Jacksons Road and Wroxton Terrace, this street is being managed as the Fendalton North Cluster. Separate Board reports have been prepared for Jacksons Road and Wroxton Terrace.
3. Planning for the Wairakei Duplication and Fendalton Diversion links to the Western Interceptor sewer line revealed that both Wairarapa Terrace and Queens Avenue – which were also part of the Fendalton North Cluster - would be affected by these works. As a result, funding for these two street renewals was deferred to 2014/15 in the Long Term Council Community Plan (LTCCP) 2009-2019.
4. The Fendalton North Cluster project was initiated as part of the asset management programme in December 2007. Council has allocated funding in the street renewal section of the Transport and Greenspace Capital Works Budget.
5. The primary (must do) objectives for the project are as follows:
 - (a) To replace the kerb and dish channel with kerb and flat channel;
 - (b) To maintain and improve safety for all road users;
 - (c) To ensure adequate drainage is provided;
 - (d) To complete the project within the allocated budget;
 - (e) To complete the construction in the 2010/11 financial year;
 - (f) To minimise whole-of-life costs.

FINANCIAL IMPLICATIONS

6. Funding for the project is provided in Long Term Council Community Plan (LTCCP) 2009 – 2019 Street Renewal Programme, page 245.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. Yes, based on current estimates there is sufficient budget allocated in the 2009-2019 LTCCP to implement the project, which is programmed for construction in the 2010/11 financial year.

LEGAL CONSIDERATIONS

8. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install traffic and parking restrictions by resolution.
9. The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Community Boards includes the resolution of parking restrictions and Traffic Control devices.

8. Cont'd

10. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.
11. A European beech is listed in the City Plan as a notable tree on Clifford Reserve. It is located at the southern end of the road, immediately adjacent to the road reserve. A site inspection revealed that there are two mature beech trees located close together and it is not clear which is the listed tree. However, construction work will occur within 10 metres of both the trees and therefore resource consent will be required.

Have you considered the legal implications of the issue under consideration?

12. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. This project aligns with the Transport and Greenspace Unit's Asset Management Plan, and the Street Renewals Project of the Capital Works Programme, page 245 of the 2009-2019 LTCCP.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Yes.

ALIGNMENT WITH STRATEGIES

15. This project is consistent with key Council strategies including the Pedestrian Strategy, Road Safety Strategy and Parking Strategy.

Do the recommendations align with the Council's strategies?

16. Yes.

CONSULTATION FULFILMENT

17. An Initial Issues survey was carried out in the Fendalton North Cluster, including Wairarapa Terrace and Queens Avenue, in August 2008. One hundred and one responses were received from residents, absentee property owners and other stakeholders. Street drainage and landscaping were the most significant concerns for respondents in Clifford Avenue. However, 14 respondents regarded traffic speed as a moderate or serious problem compared to seven residents who indicated speed was little or no problem.
18. Preferred plans for the Jacksons Road, Clifford Avenue and Wroxton Terrace were presented in a seminar to the Fendalton/Waimairi Community Board on Tuesday 18 August 2009 and the Community Board's Works, Traffic and Environment Committee on 24 August 2009. Issues raised were:
 - (a) Rescheduling of Wairarapa Terrace and Queens Avenue street renewals to 2014/15 because of sewer links to the Western Interceptor.
 - (b) Location of the footpath at the Fendalton Road end of Clifford Avenue in the proposed consultation plan. This ran in front of the large trees in order to reduce root damage.
 - (c) Wroxton/Ildris Road intersection. Barry Cook explained two options including the one recommended in the plan. The Board asked that residents be clearly informed in the consultation leaflet that this would preclude two cars turning out of Wroxton Terrace at the same time. This information was incorporated in the plan.

8. Cont'd

19. Community consultation was undertaken from 11 September to 2 October 2009. Consultation leaflets were delivered to stakeholders including approximately 300 residents in Wroxton Terrace, Jacksons Road and Clifford Avenue, and absentee property owners. In addition residents were invited to two drop-in sessions at the Fendalton Service Centre on Monday 21 September 2009 and the Tui Room at St Barnabas, Tui Street, on Thursday 24 September 2009.
20. Ninety eight submissions were received by 12 October 2009. Of these, 62 (63.26%) generally supported the plans, five (5.1%) said they were generally supportive, with qualifications, 11 (11.22%) were opposed, and 15 submitters (15.31%) did not indicate whether they supported or opposed the plans. Five submissions provided limited information e.g. only contact details or tree choices.
21. The proposed narrowing of the Idris/Wroxton intersection to 7 metres was one of the main issues raised by submitters. Thirty four (34.7%) of the 98 submissions received opposed the narrowing of the intersection. A meeting of 17 residents from Wroxton Terrace and other streets in the cluster, and the Jacksons Road Residents' Association meeting on Sunday 18 October 2009, also opposed reducing the exit to one lane. As a result of this feedback the intersection will be increased from the 7 metres recommended in the consultation plan to 9 metres. This will enable two cars exiting Wroxton Terrace to turn left and right at the same time. A Give Way sign will also be installed at the Wroxton Terrace/Idris Road intersection.
22. Many residents in each of the three streets in the project area requested the undergrounding of overhead services. This work is outside the scope of the project and there is no funding for this purpose in the LTCCP 2009-2019. However, the Jacksons Road Residents' Association planned to survey its residents to determine whether it would approach the Fendalton/Waimairi Community Board to take up the case in Council for a targeted rate.
23. Responses on tree choices provided a clear response. Clifford Avenue submitters were generally happy with the flowering cherry trees proposed for their street. Eighteen opted for these trees on both sides of the street, two wanted a combination of flowering cherries and maples, and two wanted maple trees on both sides of the street.
24. Several residents referred to visibility problems when entering Fendalton Road from Jacksons Road. Maintenance work will be undertaken to improve views of approaching traffic on Fendalton Road.
25. Clifford Avenue submitters expressed differing views on the proposed mid-block platforms designed to calm traffic. Two were supportive, two did not want the platforms, one wanted them raised and one preferred them not to be raised.
26. Three submitters expressed support for the boardwalk and new safety fence at the Fendalton Road end of Clifford Avenue.
27. Three submitters also commented on the condition of the water main in Clifford Avenue which had burst three or four times in the previous six months. Work on repairs to the water main began in early November 2009.
28. Sixteen respondents to the Initial Issues survey indicated that street drainage was a serious or moderate problem. Improved drainage will be provided by the new kerb and flat channel. Overland flows will be conveyed to sumps and subsurface drains. These issues will be addressed in the detailed design stage.
29. All respondents who commented on the consultation plan in September and early October 2009 were sent a letter thanking them for their input and an A3 colour copy of the finalised recommended plan for their street. The letter informed respondents when the plan would be presented to the Community Board for approval. Details of the meeting (time, venue etc) were also provided so that any interested people could attend or address the Board prior to the decision being made.

8. Cont'd

30. As a result of community consultation and further investigations the following changes have been made to the Clifford Avenue street renewal recommended plan:

- (a) The position of the raised platform outside No 27 and 14 Clifford Avenue has been moved 8 metres to the west to avoid clashing with the proposed repositioning of the driveway to property No 27. The platform is now positioned between No. 25 and No. 14.

STAFF RECOMMENDATION

It is recommended that the Fendalton/Waimairi Community Board:

- (a) Approve the Clifford Avenue Street Renewal Plan, TP312201, **Attachment 1**, for final design, tender and construction.
- (b) Approve the following parking restrictions to take effect following completion of construction.

Remove Existing No Stopping:

- (i) That any existing parking restrictions at any time on the west and east sides of Clifford Avenue commencing at its intersection with Fendalton Road extending in a northerly direction to Wroxton Terrace be revoked.

New No Stopping:

- (i) That the stopping of vehicles be prohibited at any time on the west side of Clifford Avenue commencing at its intersection with Fendalton Road and extending in a northerly direction for a distance of 14 metres.
- (ii) That the stopping of vehicles be prohibited at any time on the east side of Clifford Avenue commencing at its intersection with Fendalton Road and extending in a northerly direction for a distance of 14 metres.
- (iii) That the stopping of vehicles be prohibited at any time on the west side of Clifford Avenue commencing at a point 112 metres north of its intersection with Fendalton Road and extending 20 metres in a northerly direction.
- (iv) That the stopping of vehicles be prohibited at any time on the east side of Clifford Avenue commencing at a point 107 metres north of its intersection with Fendalton Road and extending 20 metres in a northerly direction.
- (v) That the stopping of vehicles be prohibited at any time on the west side of Clifford Avenue commencing at a point 134 metres south of its intersection with Wroxton Terrace and extending 20 metres in a southerly direction.
- (vi) That the stopping of vehicles be prohibited at any time on the east side of Clifford Avenue commencing at a point 134 metres south of its intersection with Wroxton Terrace and extending 20 metres in a southerly direction.
- (vii) That the stopping of vehicles be prohibited at any time on the west side of Clifford Avenue commencing at its intersection with Wroxton Terrace and extending 13 metres in a southerly direction.
- (viii) That the stopping of vehicles be prohibited at any time on the east side of Clifford Avenue commencing at its intersection with Wroxton Terrace and extending 13 metres in a southerly direction.

8. Cont'd

BACKGROUND (THE ISSUES)

31. Clifford Avenue is a local road located between Wroxton Terrace and Fendalton Road. Entry on to Fendalton Road is left turn only.
32. Approximately 440 metres long, the street has an average carriageway width of 12 metres. Footpaths 1.5 metres wide are adjacent to the kerb.
33. The Main Trunk Railway Line runs alongside Clifford Avenue near the Fendalton Road intersection. The reserve land includes large trees including a European beech which is listed as a notable tree in the City Plan. A boardwalk is proposed on the road side of the trees to extend the footpath and bypass the daffodils that make a colourful display each spring. A cycle path and walkway are located on the other side of the railway line.
34. The street renewal proposal involves full carriageway reconstruction and replacement of the existing kerb and dish channel with kerb and flat channel on both sides of Clifford Avenue. The existing carriageway width will be narrowed to 9 metres, except at the two mid-block platforms where the road will be narrowed to 6 metres.
35. Traffic volume surveys undertaken in March 2008 indicated that an average 430 vehicles travelled along the street daily. The speed survey revealed that the 85th percentile speed was 52.2 kilometre per hour.
36. The Land Transport New Zealand Crash Analysis System shows that six crashes were recorded in the Fendalton North Cluster in the five year period to December 2008. These involved a manoeuvring vehicle in Clifford Avenue, a car which hit a cyclist as it exited Clifford Avenue onto Fendalton Road, and a vehicle failing to give way when turning right at the intersection of Wroxton Terrace and Clifford Avenue.

THE OBJECTIVES

37. The aims and objectives are to be met in this project by:
 - (a) Replacing the existing kerb and dish channel with kerb and flat channel;
 - (b) Maintaining and improving safety for all road users by narrowing the carriageway and constructing two mid-block platforms to slow traffic.
 - (c) Improving pedestrian safety by reconstructing all footpaths to a minimum width of 1.65 metres and reducing the crossing distances at intersections;
 - (d) Upgrading street lighting which will assist drivers and pedestrians;
 - (e) Improving drainage by constructing new kerb and flat channel;
 - (f) Minimising whole-of-life costs by replacing the existing kerb and channel and reconstructing the pavement. As a result the roads will have a longer useful life than the current site condition.

THE OPTIONS

38. Three options were considered for Clifford Avenue. Option One has been developed as the preferred proposal and formed the basis of the plan taken to the community for consultation. It also included a raised boardwalk and security fence at the Fendalton Road end of Clifford Avenue that were elements of Option 3.

8. Cont'd

OPTION ONE

39. Option One provides for the replacement of kerb and dish channel with kerb and flat channel, narrowing the carriageway from 12 metres to 9 metres between kerbs, and constructing two raised 6 metre-wide patterned platforms in the mid-block to calm traffic. It also includes improvements to the threshold treatment at the intersection with Wroxton Terrace, new footpaths and landscaping enhancements including grass berms and street trees on both sides of the road.

OPTION TWO

40. Option Two is the same as Option One but with the following changes:
- (a) Three speed humps with 6 metre wide thresholds on the straight section of Clifford Avenue to calm traffic.
 - (b) Gentle 6 metre wide paved chicanes proposed at the two horizontal curves.

OPTION THREE

41. Option Three is similar to the Option Two but two 5 metre wide patterned chicanes are proposed on the straight section of Clifford Avenue to calm traffic. A 5 metre wide threshold with flush cobblestones is proposed between the two horizontal curves.

THE PREFERRED OPTION

42. Option One encompasses the following physical works in Clifford Avenue:
- (a) Full carriageway reconstruction and replacement of the existing kerb and dish channel with kerb and flat channel on both sides of the street.
 - (b) Carriageway narrowed from 12 metres to 9 metres between kerbs.
 - (c) A 1.2 metre wide service strip adjacent to the property boundaries.
 - (d) Two raised 6 metre wide patterned platforms through the mid-block of Clifford Avenue to calm traffic.
 - (e) Improvements to the threshold treatment at the intersection with Wroxton Terrace. The existing kerb and flat channel will be removed and the road width narrowed to 7 metres at the threshold. The raised patterned platform will extend across Wroxton Terrace.
 - (f) Parking retained on both sides of the road with the exception of short sections of 'No Stopping' parking restrictions proposed at the intersections with Fendalton Road and Wroxton Terrace, and at locations where the road narrows at the platforms.
 - (g) Footpaths will be reconstructed on both sides of the road. On the western side a raised 1.6 metre boardwalk will be constructed at the Fendalton Avenue end of the road, adjacent to existing mature trees.
 - (h) A new safety fence will be constructed on the railway reserve boundary to separate the new footpath and the railway line.
 - (i) Landscaping enhancements including grass berms and new flowering cherry trees on both sides of the road.
 - (j) Tactile paving will be provided at pedestrian crossing points.
 - (k) Street lighting will be upgraded.

9. FENDALTON NORTH CLUSTER - JACKSONS ROAD STREET RENEWAL

General Manager responsible:	General Manager City Environment, DDI 941 8608
Officer responsible:	Transport and Greenspace Unit Manager
Author:	Jennie Hamilton, Consultation Leader

PURPOSE OF REPORT

1. The purpose of this report is to seek the approval of the Board to proceed to detailed design, tender and construction for the Jacksons Road street renewal, as shown in **Attachment 1**.

EXECUTIVE SUMMARY

2. The project is to replace the existing kerb and dish channel and undertake full carriageway reconstruction in Jacksons Road. Together with Clifford Avenue and Wroxton Terrace, this street is being managed as the Fendalton North Cluster. Separate Board reports have been prepared for Clifford Avenue and Wroxton Terrace.
3. Planning for the Wairakei Duplication and Fendalton Diversion links to the Western Interceptor sewer line revealed that both Wairarapa Terrace and Queens Avenue – which were also part of the Fendalton North Cluster - would be affected by these works. As a result, funding for these two street renewals was deferred to 2014/2015 in the Long Term Council Community Plan (LTCCP) 2009-2019.
4. The Fendalton North Cluster project was initiated as part of the asset management programme in December 2007. Council has allocated funding in the street renewal section of the Transport and Greenspace Capital Works Budget.
5. The primary (must do) objectives for the project are as follows:
 - (a) To replace the kerb and dish channel with kerb and flat channel;
 - (b) To maintain and improve safety for all road users;
 - (c) To ensure adequate drainage is provided;
 - (d) To complete the project within the allocated budget;
 - (e) To complete the construction in the 2010/11 financial year;
 - (f) To minimise whole-of-life costs.

FINANCIAL IMPLICATIONS

6. Funding for the project is provided in Long Term Council Community Plan (LTCCP) 2009 – 2019 Street Renewal Programme, page 245.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

7. Yes, based on current estimates there is sufficient budget allocated in the 2009-2019 LTCCP to implement the project, which is programmed for construction in the 2010/11 financial year.

LEGAL CONSIDERATIONS

8. Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install traffic and parking restrictions by resolution.
9. Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations dated April 2008. The list of delegations for the Boards includes the resolution of parking restrictions and Traffic Control devices.

9. Cont'd

10. The installation of any parking restriction signs and/or markings must comply with the Land Transport Rule: Traffic Control Devices 2004.
11. Two notable trees listed in the City Plan – a Common Lime (at No 22A) and English Oak (at No 30) – grow near the Jacksons Road carriageway. Resource consents will be required as work will occur within 10 metres of both trees.

Have you considered the legal implications of the issue under consideration?

12. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. Yes, this project aligns with the Transport and Greenspace Unit's Asset Management Plan, and the Street Renewals Project of the Capital Works Programme, page 245 of the 2009-2019 LTCCP.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. Yes

ALIGNMENT WITH STRATEGIES

15. This project is consistent with the key Council strategies including the Pedestrian Strategy, Road Safety Strategy and Parking Strategy.

Do the recommendations align with the Council's strategies?

16. Yes.

CONSULTATION FULFILMENT

17. An Initial Issues survey was carried out in the Fendalton North Cluster, including Wairarapa Terrace and Queens Avenue, in August 2008. One hundred and one responses were received from residents, absentee property owners and other stakeholders. Street drainage and landscaping were the most significant concerns for respondents in Jacksons Road.
18. Preferred plans for the Jacksons Road, Clifford Avenue and Wroxton Terrace were presented in a seminar to the Board on Tuesday 18 August 2009 and the Board's Works, Traffic and Environment Committee on 24 August 2009. Issues raised were:
 - (a) Rescheduling of the Wairarapa Terrace and Queens Avenue street renewals to 2014/15 because of the laying of sewer pipes in these streets linking to the Western Interceptor.
 - (b) Location of the footpath at the Fendalton Road end of Clifford Avenue in the proposed consultation plan. This ran in front of the large trees in order to reduce root damage.
 - (c) Wroxton/Ildris Road intersection. Barry Cook explained two options, including the 7 metre narrowing recommended in the plan. Councillor Sally Buck asked that residents be clearly informed in the consultation leaflet that this would preclude two cars turning out of Wroxton Terrace at the same time. This information was incorporated in the plan.
19. Community consultation was undertaken from 11 September to 2 October 2009. Consultation leaflets were delivered to stakeholders including approximately 300 residents in Wroxton Terrace, Jacksons Road and Clifford Avenue, and absentee property owners. In addition residents were invited to two drop-in sessions at the Fendalton Service Centre on Monday 21 September 2009 and the Tui Room at St Barnabas, Tui Street, on Thursday 24 September 2009.

9. Cont'd

20. Ninety eight submissions were received by 12 October 2009. Of these, 62 (63.26%) generally supported the plans, five (5.1%) said they were generally supportive, with qualifications, 11 (11.22%) were opposed, and 15 submitters (15.31%) did not indicate whether they supported or opposed the plans. Five submissions provided limited information eg only contact details or tree choices.
21. The proposed narrowing of the Idris/Wroxton intersection to 7 metres was one of the main issues raised by submitters. Thirty four (34.7%) of the 98 submissions received opposed the narrowing of the intersection. A meeting of 17 residents from Wroxton Terrace and other streets in the cluster, and the Jacksons Road Residents' Association meeting on Sunday 18 October 2009, also opposed reducing the exit to one lane. As a result of this feedback the intersection will be increased from the 7 metres recommended in the consultation plan to 9 metres. This will enable two cars exiting Wroxton Terrace to turn left and right at the same time. A Give Way sign will also be installed at the Wroxton Terrace/Idris Road intersection.
22. Many residents in each of the three streets in the project area requested the undergrounding of overhead services. This work is outside the scope of the project and there is no funding for this purpose in the LTCCP 2009-2019. However, the Jacksons Road Residents' Association planned to survey its residents to determine whether it would approach the Fendalton/Waimairi Community Board to take up the case in Council for a targeted rate.
23. Submissions on tree choices provided a clear response. Although three submitters (who owned a total of five Jacksons Road properties) supported the choice of lime trees, 15 wanted smaller trees and two did not want any trees at all. The Jacksons Road Residents' Association meeting subsequently offered to survey residents in the street to see which of the following four species should be planted: lime, flowering cherry, Chinese magnolia and maple. The Association advised the Council's project team on 16 November 2009 that residents had selected the Japanese maple as their preferred tree.
24. Four Jacksons Road submitters opposed the narrowing of the carriageway from 12 to 9 metres. The reduced width - the Council's standard for local roads in the city - reduces traffic speed, improves safety and provides more opportunities for landscaping.
25. Several residents referred to visibility problems when entering Fendalton Road from Jacksons Road. Maintenance work will be undertaken to improve views of approaching traffic on Fendalton Road.
26. Twenty three respondents to the Initial Issues survey indicated that street drainage was a serious or moderate problem. Improved drainage will be provided by the new kerb and flat channel. Overland flows will be conveyed to sumps and subsurface drains. These issues will be addressed in the detailed design stage.
27. All respondents who commented on the consultation plan in September and early October 2009 were sent a letter thanking them for their input and an A3 colour copy of the finalised recommended plan for their street. The letter informed respondents when the plan would be presented to the Community Board for approval. Details of the meeting (time, venue etc) were also provided so that any interested people could attend or address the Board prior to the decision being made.
28. As a result of community consultation and further investigations the following changes have been made to the Jacksons Road street renewal recommended plan:
 - (a) Japanese Maples will replace the proposed lime trees, following a survey of Jacksons Road residents.
 - (b) No stopping lines near the intersection with Fendalton Road will be extended slightly to prevent cars parking too close to cars entering or exiting Fendalton Road.

9. Cont'd

STAFF RECOMMENDATION

It is recommended that the Fendalton/Waimairi Community Board:

- (a) Approve the Jacksons Road Street Renewal Plan, TP312101, Attachment 1, for final design, tender and construction.
- (b) Approve the following parking restrictions to take effect following completion of construction.

Remove Existing No Stopping:

- (i) That any existing parking restrictions at any time on the west and east sides of Jacksons Road commencing at its intersection with Fendalton Road extending in a northerly direction to Wroxton Terrace be revoked.

New no stopping:

- (i) That the stopping of vehicles be prohibited at any time on the west side of Jacksons Road commencing at its intersection with Fendalton Road and extending in a northerly direction for a distance of 24 metres.
- (ii) That the stopping of vehicles be prohibited at any time on the east side of Jacksons Road commencing at its intersection with Fendalton Road and extending in a northerly direction for a distance of 24 metres.
- (iii) That the stopping of vehicles be prohibited at any time on the west side of Jacksons Road commencing at its intersection with Wroxton Terrace and extending 13 metres in a southerly direction.
- (iv) That the stopping of vehicles be prohibited at any time on the east side of Jacksons Road commencing at its intersection with Wroxton Terrace and extending 13 metres in a southerly direction.

9. Cont'd

BACKGROUND (THE ISSUES)

29. Jacksons Road is a local road located between Wroxton Terrace and Fendalton Road. Entry onto Fendalton Road is left turn only.
30. Approximately 400 metres long, the street has an average carriageway width of 12 metres. Footpaths 1.5 metres wide are adjacent to the kerb.
31. The proposal involves full carriageway reconstruction and replacement of the existing kerb and dish channel with kerb and flat channel on both sides of Jacksons Road. The existing carriageway width will be reduced to 9 metres, providing space for 1.65 metre footpaths, berms and trees.
32. A small island at the intersection with Fendalton is designed to reduce crossing distances for pedestrians and slow traffic entering the street. There are no other traffic calming devices.
33. Traffic volumes measured in March 2008 indicated that an average of 400 vehicles travelled along the street daily. Speed surveys undertaken at the same time showed that the 85th percentile speed was 52.6kph.
34. The Land Transport New Zealand Crash Analysis System shows that six crashes were recorded in the Fendalton North Cluster in the five year period to December 2008. None of these occurred in Jacksons Road.

THE OBJECTIVES

35. The aims and objectives are to be met in this project by:
 - (a) Replacing the existing kerb and dish channel with kerb and flat channel;
 - (b) Maintaining and improving safety for all road users by narrowing the carriageway and constructing an island at the Jacksons Road entrance and narrowing the Wroxton Terrace intersection to slow turning traffic and reduce the crossing width for pedestrians.
 - (c) Improving pedestrian safety by reconstructing all footpaths to a minimum width of 1.65 metres and reducing the crossing distances at intersections;
 - (d) Upgrading street lighting which will assist drivers and pedestrians;
 - (e) Improving drainage by installing new kerb and flat channel;
 - (f) Minimising whole-of-life costs by replacing the existing kerb and channel and reconstructing the pavement. As a result the roads will have a longer useful life than the current site condition.

THE OPTIONS

36. Three options were considered for Jacksons Road. Option Two has been developed as the preferred proposal and formed the basis of the plan taken to the community for consultation.

OPTION ONE

37. Option One provides for the replacement of kerb and dish channel with kerb and flat channel, narrowing of the carriageway from 12 metres to 9 metres between kerbs, and retaining parking on both sides of the road. It also includes improvements to the threshold treatment at the intersection with Wroxton Terrace, new footpaths on both sides of the street and landscaping enhancements, including grass berms and new street trees.

9. Cont'd

OPTION TWO

38. Option Two is the same as Option One but with the following additions:
- (a) The centre line of the road has a horizontal shift in the mid-block which forms a gentle chicane;
 - (b) The addition of an island at the intersection with Fendalton Road.

OPTION THREE

39. Option Three is similar to the Option Two but the centre line of the road has two horizontal shifts in the mid-block which forms a gentle chicane.

THE PREFERRED OPTION

40. Option Two encompasses the following physical works in Jacksons Road:
- (a) Full carriageway reconstruction and replacement of the existing kerb and dish channel with kerb and flat channel on both sides of the street.
 - (b) Carriageway narrowed from 12 metres to 9 metres between kerbs.
A minimum 800mm wide service strip adjacent to the property boundaries.
 - (d) Addition of an island at the intersection with Fendalton Road.
 - (e) Improvements to the threshold treatment at the intersection with Wroxton Terrace. The existing kerb and flat channel will be removed and the road width narrowed to 7 metres at the threshold. The raised patterned platform will extend across Wroxton Terrace.
 - (f) Parking retained on both sides of the road with the exception of short sections of 'No Stopping' parking restrictions proposed at the intersections with Fendalton Road and Wroxton Terrace.
 - (g) The centre line of the road has a horizontal shift at the mid-block which forms a gentle chicane and allows street trees to be planted on alternate sides of the road. Other landscaping enhancements include berms and low level planting.
 - (h) New footpaths will be provided on both sides of the road.
 - (i) Tactile paving will be provided at pedestrian crossing points.
 - (j) Street lighting will be upgraded.

10. RECESS COMMITTEE – MEETING MINUTES OF 21 DECEMBER 2009

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the minutes of the Recess Committee meeting held on Monday 21 December 2009 at 4.30pm. The Committee had delegated authority to resolve these matters.

The meeting was attended by Val Carter and Cheryl Colley.

The Board received updated advice from staff that after further assessment of the remaining funds within the Youth Development Scheme the original staff recommendations be reduced by \$100 per applicant.

1. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – JAMES LEVINGS AND JORDAN DUGGAN

The Committee's approval was sought for two funding applications from its 2009/10 Youth Development Scheme: James Levings and Jordan Duggan to attend the Pacific Slam Basketball Tournament.

The Committee **resolved** to allocate from its 2009/10 Youth Development Scheme, \$350 each to James Levings and Jordan Duggan towards the costs of competing in the Pacific Slam Basketball Tournament.

2. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – ABIGAIL RUTLEDGE

The Committee's approval was sought for an application for funding from its 2009/10 Youth Development Scheme for Abigail Rutledge to attend the Pacific Slam Basketball Tournament.

The Committee **resolved** to allocate \$350 from its 2009/10 Youth Development Scheme to Abigail Rutledge towards the costs of competing in the Pacific Slam Basketball Tournament.

3. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – AMELIA COLEMAN

The Committee's approval was sought for an application for funding from its 2009/10 Youth Development Scheme for Amelia Coleman to attend the Yule Cup and LA Lights Rhythmic Gymnastics Tournaments.

The Committee **resolved** to allocate \$400 from its 2009/10 Youth Development Scheme to Amelia Coleman to compete in the Yule Cup and LA Lights Rhythmic Gymnastics Tournaments.

The meeting concluded at 4.38pm.

STAFF RECOMMENDATION

That the minutes be received and noted for record purposes.

11. RECESS COMMITTEE – MEETING MINUTES OF 26 JANUARY 2010

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the minutes of the Recess Committee meeting held on Tuesday 26 January 2010 at 8am. The Committee had delegated authority to resolve these matters.

The meeting was attended by Val Carter and Cheryl Colley.

1. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – WAI LING CHAN

The Committee's approval was sought for funding, from the Board's 2009/10 Youth Development Scheme, from Wai Ling Chan.

The Committee **resolved** to allocate from the Board's 2009/10 Youth Development Scheme, \$300 to Wai Ling Chan towards to costs of competing in the Hong Kong Age Group Fencing Championship, the Singapore Cadet Fencing World Cup and attending a training camp in Hong Kong.

2. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – KIMBERLEY ROBSON

The Committee's approval was sought for funding, from the Board's 2009/10 Youth Development Scheme, from Kimberley Robson.

The Committee **resolved** to allocate from the Board's 2009/10 Youth Development Scheme, \$400 to Kimberley Robson towards the costs involved in competing in gymnastics competitions in Los Angeles and Montreal.

The meeting concluded at 8.15am.

STAFF RECOMMENDATION

That the minutes be received and noted for record purposes.

12. COMMUNITY SERVICES COMMITTEE – MEETING REPORT OF 3 FEBRUARY 2010

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Community Services Committee meeting held on Wednesday 3 February 2010 at 8.00am.

The meeting was attended by Faimeh Burke (Chairperson), Sally Buck, Val Carter, Cheryl Colley and Andrew Yoon.

An apology for absence was received and accepted from Mike Wall.

1. CRIMEWATCH (CHCH) INC. - ADDITIONAL REQUEST FOR FUNDING

An application for a further of \$1,250 from the Board's 2009/10 Discretionary Response fund from Crimewatch (ChCh) Inc. was presented.

Committee Recommendation

That the Board declines the request for the additional \$1,250 towards the costs of updating the signage on five patrol vehicles and suggest that the organisation seek alternative sponsorship for the remaining costs.

2. PROPOSED TIMES AND DATES FOR SEMINARS FOR 2010

The Committee was requested to set aside a regular timeslot in Members dairies for the use of seminars, site visits and joint meetings with other Boards.

Committee Recommendation

That the Board **resolve** to set aside the following dates for seminars, site visits and joint meetings.

Wednesday 10 March	8am
Wednesday 7 April	Following Community Services/Board meetings
Wednesday 12 May	8am
Wednesday 9 June	8am
Wednesday 7 July	Following Community Services/Board meetings
Wednesday 11 August	8am
Wednesday 8 September	8am

3. STAFF BRIEFING

Ken Howat, the Community Recreation Adviser, was in attendance and gave a verbal update on the Fendalton Park Art Work project. The Recreation Adviser will arrange a site visit for the Working Party later in February to choose a specific site within Fendalton Park. A written update will be presented to the March Community Services Committee meeting.

4. RESOLUTION TO EXCLUDE THE PUBLIC

The Committee **resolved** that the recommendation set on page 5 of the agenda be adopted.

12. Cont'd

The meeting concluded at 8.50am.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

13. LOCAL GOVERNMENT “KNOW HOW” TRAINING WORKSHOP – ASSET MANAGEMENT

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval for interested members to attend a Local Government New Zealand “Know How” Training Workshop – Asset Management, to be held in Christchurch on 22 February 2010.

EXECUTIVE SUMMARY

2. This one-day Local Government New Zealand workshop will focus on skills for the long-term management of community infrastructure assets and is offered to ensure that elected members gain knowledge and foresight into long-term management of community infrastructure assets. On completion of the workshop attendees will:
 - improve their understanding of how infrastructure asset management can add real benefit to their Council and community
 - improve their knowledge of the key concepts of asset management
 - learn how to ensure that the asset decisions made by Council give the best long-term solution for the community.
3. The course has been designed to offer an intensive and hands-on asset management one-day course for up to 25 participants. It underpins the asset management theory with strategies and asset case studies specific to asset management in the Local Government sector.

FINANCIAL IMPLICATIONS

4. The cost of this Local Government workshop is \$350 plus GST per person, for elected members from member Councils. The Board's 2009/10 training and travel budgets currently have an unallocated budget of \$4,501.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

5. Yes, provision for elected member training is made in the LTCCP, specifically under the Elected Member Representation activity.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

6. Yes, there are no legal implications.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

7. Not applicable.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

8. Not applicable.

13. Cont'd

CONSULTATION FULFILMENT

9. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Fendalton/Waimairi Community Board give consideration to approving the attendance by interested members at the Local Government New Zealand "Know How" Training Workshop –Asset Management, to be held in Christchurch on 22 February 2010.

14. COMMUNITY BOARD ADVISER'S UPDATE

14.1 CURRENT ISSUES

(a) The Community Board Adviser will speak to the tabled monthly update.

(b) **Board's Submission on Draft Public Open Space Strategy 2010 - 2040**

At the December meeting, the Board agreed to formulate a submission on the Draft Public Open Space Strategy 2010 – 2040. As submissions closed on 5 February 2010 the Board will need to retrospectively adopt its submission. The submission is **attached**.

14.2 UPDATE ON LOCAL CAPITAL PROJECTS

Attached.

14.3 2009/10 BOARD FUNDING UPDATE

Attached.

14.4 CUSTOMER SERVICE REQUESTS FOR DECEMBER 2009 AND JANUARY 2010

Attached.

15. ELECTED MEMBERS' INFORMATION EXCHANGE

16. QUESTIONS UNDER STANDING ORDERS