

**FENDALTON/WAIMAIRI COMMUNITY BOARD
AGENDA**

TUESDAY 17 AUGUST 2010

AT 4PM

**IN THE BOARDROOM
FENDALTON SERVICE CENTRE
CORNER JEFFREYS AND CLYDE ROADS**

Community Board: Val Carter (Chairperson), Cheryl Colley (Deputy Chairperson), Sally Buck, Faimeh Burke, Jamie Gough, Mike Wall and Andrew Yoon

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING MINUTES – 4 AUGUST 2010**

The minutes of the Board's ordinary meeting of Wednesday 4 August 2010 is **attached**.

CHAIRPERSON'S OR STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

3. **DEPUTATIONS BY APPOINTMENT**

4. **PRESENTATION OF PETITIONS**

5. **NOTICES OF MOTION**

6. **CORRESPONDENCE**

7. **BRIEFINGS**

8. WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE MEETING – MEETING REPORT OF 26 JULY 2010

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Works, Traffic and Environment Committee meeting held on Monday 26 July 2010 at 8am.

The meeting was attended by Cheryl Colley (Chairperson), Sally Buck, Faimeh Burke, Val Carter, Jamie Gough, Mike Wall and Andrew Yoon.

1. DEPUTATIONS BY APPOINTMENT

1.1 Richard Ibbitt – Ilam Road/Joyce Crescent Intersection

Mr Richard Ibbitt was in attendance and presented his concerns regarding the lack of visibility when leaving his driveway due to parked cars between his property and the Ilam Road/Joyce Crescent intersection.

The Committee expressed concern and apologised to Mr Ibbitt on the Council's behalf regarding the length of time taken for Mr Ibbitt's query to be dealt with and for the Board to be informed of the matter.

The Committee **decided** to recommend to the Board that "no parking" lines be installed from the Ilam Road/Joyce Crescent intersection for 6 metres along Ilam Road in the direction of 174 Ilam Road to clearly identify the legal no parking zone for such intersections.

1.2 Philip Haythornthwaite – Circuit Street, Street Renewal

Philip Haythornthwaite, the Roading Assessor for the Disabled Persons Assembly – Christchurch and Districts, was in attendance and spoke to his submission, which included advocacy on behalf of people with disabilities regarding compliance of the median islands, the lack of the required flat area at the top of driveways throughout Circuit Street, the inconsistency of the textile pavers used at intersections and the placement of bus stops outside the St Georges Hospital.

1.3 Helen Thacker – Circuit Street, Street Renewal

Ms Helen Thacker a property owner in Circuit Street was unable to attend the meeting due to suffering an accident and submitted her comments in writing.

The Chairperson thanked Mr Ibbitt and Mr Haythornthwaite on their attendance and for bringing these matters to their attention.

2. STAFF BRIEFINGS

2.1 George Kuek – Ilam Road And Joyce Crescent Intersection

George Kuek, Assistant Traffic Engineer, was in attendance and spoke to his information memorandum circulated to the Board, which responded to the concerns Mr Ibbitt had previously raised regarding safety issues at the Ilam Road and Joyce Crescent intersection. Refer clause 1.1 above. The Committee sought advise on the installation of 'no parking' lines and a number of other matters in relation to this intersection.

8. Cont'd

3. CIRCUIT STREET – STREET RENEWAL

The Committee's recommendation was sought to approve the Circuit Street renewal project, as shown in plan TP319701 – Issue 3.

COMMITTEE RECOMMENDATION

The Fendalton/Waimairi Works, Traffic and Environment Committee recommends that the Board approve the Circuit Street renewal project as specified in plan TP319701 – Issue 3.

4. NUNWEEK PARK – CANTERBURY ARTIFICIAL SURFACE TRUST - TREE REMOVAL REQUEST

The Committee's recommendation was sought to approve the request to remove 20 trees from within or immediately adjacent to Canterbury Artificial Surfaces Trust's (CAST) leased area on Nunweek Park.

COMMITTEE RECOMMENDATION

The Fendalton/Waimairi Works, Traffic and Environment Committee recommends that the Board approve the Nunweek Park tree removal request from the Canterbury Artificial Surface Trust (CAST) subject to CAST making payment to the Council for all works associated with the project and that consideration be given to the possibility of the replacement tree planting coinciding with the Wairarapa Stream Upgrade.

The meeting concluded at 9.21 am.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

9. COMMUNITY SERVICES COMMITTEE MEETING – MEETING REPORT OF 4 AUGUST 2010

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941 8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

The purpose of this report is to submit the following outcomes of the Community Services Committee meeting held on Wednesday 4 August 2010 at 8.00am.

The meeting was attended by Faimeh Burke (Chairperson), Sally Buck, Val Carter, Cheryl Colley, Jamie Gough, Mike Wall and Andrew Yoon.

1. STAFF BRIEFINGS**1.1 Kiwisport Fund**

David Bailey, Business and Programme Manager was in attendance and gave a presentation updating the Committee on the fund and advising of possible future funding applications for Kiwisport Co-ordinators.

1.2 Community Engagement Update

Karen Wason, Community Engagement Adviser, Fendalton was in attendance and updated the Committee on all current projects being undertaken by the Community Engagement Unit.

2. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – ASHER RICHARDSON

The Committee's recommendation was sought for a funding request from the Board's 2010/11 Youth Development Scheme to Asher Richardson towards the costs of competing in the Youth Olympic Games.

The Community Services Committee recommend that the Board allocate \$250 to Asher Richardson towards, the costs of competing in the Youth Olympic Games.

3. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – JAMIE PREBBLE AND NICHOLAS PREBBLE

The Committee's recommendation was sought for funding requests from the Board's 2010/11 Youth Development Scheme for Jamie and Nicholas Prebble funds towards costs of competing in the New Zealand Ski Racing Nationals at Coronet Peak in September 2010.

Staff Recommendation

That the Community Services Committee recommend that the Board declines this application due to the applicants being members of the New Zealand Ski Team, who would have opportunities for sponsorship and funding from their national body.

After some discussion the Committee believed that continued support should be given to young people who have shown particular commitment and achievement in their chosen sport. The Committee was supportive of multiple applications in such circumstances.

9. Cont'd

Committee Recommendation

The Community Services Committee recommend that the Board make a grant of \$100 each from the Board's 2010/11 Youth Development Scheme for Jamie and Nicholas Prebble towards costs of competing in the New Zealand Ski Racing Nationals at Coronet Peak in September 2010.

4. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – HAYDEN DIXON

The Committee's recommendation was sought for a funding request from the Board's 2010/11 Youth Development Scheme from Hayden Dixon to attend a school cultural tour to Rarotonga in September 2010.

The Community Services Committee recommend that the Board declines this application for funding as it has a minimal contribution to the expected outcomes of the Youth Development Scheme.

5. APPLICATION TO THE BOARD'S YOUTH DEVELOPMENT SCHEME – JAMIE BOLTON

The Committee's recommendation was sought for a funding from the Board's 2010/11 Youth Development Scheme to Jamie Bolton towards the costs of competing in the Youth Olympic Games.

The Community Services Committee recommend that the Board allocate \$350 to Jamie Bolton towards the costs of competing in the Youth Olympic Games.

The meeting concluded at 8.38am.

STAFF RECOMMENDATION

That the report be received and the recommendations therein be adopted.

10. FENDALTON/WAIMAIRI HERITAGE AWARD FUNDING 2010/11

General Manager responsible:	General Manager, Community Services, DDI 941-8534
Officer responsible:	Unit Manager
Author:	Karen Wason, Community Engagement Adviser

PURPOSE OF REPORT

1. The purpose of this report is to provide information to the Fendalton/Waimairi Community Board as requested in the resolution passed at the special Strengthening Communities Funding decision meeting on Thursday 15 July 2010. The resolution states:

“The Board resolved that this allocation of \$8,000 lie on the table until a report back to the next meeting by staff encompassing implications of managing the event in house, the criteria against which success will be measured and costing of project with the objective of reducing cost in future years.”

EXECUTIVE SUMMARY

2. All the Fendalton/Waimairi Community Board Awards help facilitate activities that strengthen cohesion in the various communities within the Ward and acknowledge those whose dedication contributes to the wellbeing and resilience of the wider community. Recognition by way of certificates to winners is a meaningful way to demonstrate this acknowledgement. The ceremonies that take place at the end of the award programmes are an opportunity for elected members to connect with nominators, applicants and winners in a way that would not otherwise occur. Part of the value of these events is then of a qualitative nature and difficult to quantify.
3. The Heritage Awards were delivered for the first time in Fendalton/Waimairi in 2009. Heritage Awards differ from other Community Board awards in that they require consideration of the academic knowledge base, philosophies, international best practice, and Council’s direction for heritage. In other words there is a need for a professional rather than an administrative approach.
4. Furthermore, establishing a new event requires a professional who knows what is required to first launch, and then grow it. This requires the right combination of resources, event management expertise, good contacts in the industry, dedicated time and the knowledge on how to build on the success of what has occurred previously.
5. Contracting Karen Hamilton of 360 Degrees Events to plan and deliver the Heritage Awards in 2009 brought together all of the above capabilities. This package of heritage professionalism, event management expertise, and dedicated time does not currently exist in-house at the Ward level. This was the primary driver for the decision to contract out the delivery of the Heritage Award programme at the outset as it is deemed important for it to be successful and sustainable over the forthcoming years. It is also the main reason that the Heritage Team (Civic) contract out the delivery of Heritage Week.

DELIVERY

6. It was envisaged at the outset that the delivery of the Heritage Awards would be carried out by a professional contractor with all the required skills and resources, including dedicated time. Bringing the delivery of the Heritage Awards programme in-house (Fendalton Service Centre staff) introduces a high risk of compromising what was regarded as so successful in its inaugural year, and reducing it to an administrative process.
7. Considerable time efficiencies can be made when all other resources and skills are present. In 2009 Karen Hamilton estimated the whole programme of activities took about 40 hours to complete. This contrasts with the delivery of Heritage Awards in the Shirley/Papanui ward last year; the staff estimated it took about 100 hours to carry out the required activities.

10. Cont'd

MEASURES OF SUCCESS

8. For the 2010 year the RBA measures of success are (i) % of award nominators new to the Awards (i.e. a reflection of the growth of awareness and interest in the community), and (ii) % of winners and nominators attending the ceremony (i.e. an indicator of the value people place on the Awards). Growing the community around these Awards will help build the energy and momentum which should reduce the need for aggressive promotion (e.g. advertising, targeted mail outs, mail drops for properties identified as potential applicants) each year as community members themselves start to 'spread the word'.
9. To date, the Board has not indicated any specific goals or measures of success. It would be opportune to do this as part of a full review carried out following the 2010 Awards when there will be data other than that from the inaugural year on which to base decisions.
10. Applicant numbers from other Wards have ranged from 6 to 24 (Tables 1 and 2 below).
11. A blunt calculation of 'value for money' might be 'Dollars allocated to Nominations received'. For the inaugural year in Fendalton/Waimairi this figure was \$667 (i.e. \$8,000/12).
12. For the Shirley/Papanui Heritage Awards this figure ranged from \$389 last year to \$1,000 in 2004/05 and 2007/08 (Table 1). Note the highest number of nominations received since 2002 is 13.

Table 1. Shirley Papanui Heritage Award funding and nominations.

Year	\$ Allocated	No. nominations	Dollars/Nominations
2002/2003	\$ 5,000	11	\$455
2003/2004	\$ 5,000	11	\$455
2004/2005	\$ 5,000	13	\$385
2005/2006	\$ 6,000	6	\$1000
2006/2007	\$ 4,000	9	\$444
2007/2008	\$ 6,000	12	\$500
2008/2009	\$ 7,000	7	\$1000
2009/2010	\$ 3,500	9	\$389

13. For Hagley/Ferrymead Heritage Awards this figure ranged from \$147 in 2003/04 to \$625 in 2008/09 (Table 2). Note the highest number of nominations received is 24.

Table 2. Hagley Ferrymead Heritage Award funding and nominations.

Year	\$ Allocated	No. nominations	Dollars/Nominations
2001/2002	\$2,500	14	\$179
2002/2003	\$2,500	12	\$208
2003/2004	\$2,500	17	\$147
2004/2005	\$5,000	24	\$208
2005/2006	\$5,000	12	\$417
2006/2007	\$5,000	11	\$455
2007/2008	\$5,000	17	\$294
2008/2009	\$5,000	8	\$625

COSTING OF PROJECT

14. Expenses for the Fendalton/Waimairi Heritage Awards in 2009 were heavily focused on the ceremony, being the inaugural event; it included a tour of Hinton's private car collection, a one-off event. The plan for 2010 is to shift some of the ceremony costs to upfront marketing and promotion. This will be particularly important given the need for targeted as well as general promotion and also to ensure there is no confusion with the launch of the new Christchurch Heritage Awards, the ceremony for which will occur in October.

10. Cont'd

15. Table 3 below indicates the shift of expenses for 2010 and 2011 with a reduction considered in the latter as the need for aggressive promotion can be expected to reduce. Venue costs might be expected to reduce as the relationship with the venue owners (Hinton's) is more established or a different venue is found. At the time of the review each item of the expenses can be explored for potential savings whilst ensuring the programme of events retains the standard desired.

Table 3. Actual and estimated expenses 2009 – 2011.

Activity	2009	2010	2011
Marketing	\$ 824	\$ 1,450	\$1,000
Venue (includes catering & audio visual costs)	\$ 1,935	\$ 1,400	\$1,150
Other (e.g. judging, admin, gifts, photography, MC)	\$ 1,467	\$ 1,400	\$1,100
Contractor	\$ 3,774	\$ 3,750	\$3,750
TOTAL	\$ 8,000	\$ 8,000	\$7,000

FINANCIAL IMPLICATIONS

16. \$8,000 from the Strengthening Communities Fund 2010/2011.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

17. Yes, the Strengthening Community Fund, p182 - 184

LEGAL CONSIDERATIONS

18. None.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

19. Yes.
 (a) 2009 – 2019 LTCCP
 City Planning and Development: Heritage Protection, page 192-195
 (b) Activity Management Plan, Activity 1.4: Heritage Protection

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

20. Yes.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

21. Yes.
- Strengthening Communities Strategy 2007
 - Heritage Conservation Policy 1999

CONSULTATION FULFILMENT

22. Consultation with:
- Amanda Ohs, Council's Heritage Team
 - Lee-Mor Reichman, Events Team
 - Karen Hamilton, 360 Degrees Ltd
 - Community Engagement Advisers and Administration Support Officers, Shirley/Papanui and Hagley Ferrymead.

10. Cont'd

STAFF RECOMMENDATION

That the Community Board allocate \$8,000 for Heritage Awards 2010 to enable the contracting out of the delivery and accept the RBA measures of success as set out in the 2010 Matrix.

11. KEEP NEW ZEALAND BEAUTIFUL CONFERENCE 2010 – BOARD MEMBER ATTENDANCE

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8462
Officer responsible:	Democracy Services Manager
Author:	Edwina Cordwell, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is for the Board to consider appointing a Board member to attend the Keep New Zealand Beautiful Conference 2009 and Annual General Meeting in Gisborne from Friday 17 to Sunday 19 September 2010.

EXECUTIVE SUMMARY

2. The Board's representative on the Keep Christchurch Beautiful Committee is Jamie Gough.
3. The Committee is a voluntary organisation, which aims to promote a cleaner, more beautiful environment within Christchurch, and to raise the level of awareness of what the individual can do to improve his or her community and reduce litter. Notice of the national conference has been received. Christchurch has a member on the Keep New Zealand Beautiful Board.

FINANCIAL IMPLICATIONS

4. The cost for one member to attend the conference is approximately \$1,198 per member (totalling \$2,396) which would be met from the Board's 2010/11 operational budget. This covers travel, accommodation and the conference registration.
5. The Board's 2010/11 operational budget for conferences, travel and training is \$4,550. The balance of that budget is currently \$4,550, as nothing has been expended year to date.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

6. Yes.

LEGAL CONSIDERATIONS**Have you considered the legal implications of the issue under consideration?**

7. There are no legal considerations involved.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

8. Yes, clause 4 above refers.

ALIGNMENT WITH STRATEGIES**Do the recommendations align with the Council's strategies?**

9. Yes, page 61 of the LTCCP, Strategic Direction - Healthy Environment.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board consider whether to appoint a Board Member to attend the Keep New Zealand Beautiful Conference and Annual General Meeting in Gisborne from Friday 17 to Sunday 19 September 2010.

12. COMMUNITY BOARD ADVISER'S UPDATE

12.1 CURRENT ISSUES

12.2 UPDATE ON LOCAL CAPITAL PROJECTS

Attached

12.3 2010/11 BOARD FUNDING UPDATE

12.4 CUSTOMER SERVICE REQUEST REPORT FOR JULY 2010

Attached

13. ELECTED MEMBERS' INFORMATION EXCHANGE

14. QUESTIONS UNDER STANDING ORDERS