

**LYTTELTON/MT HERBERT COMMUNITY BOARD
AGENDA**

**TUESDAY 17 NOVEMBER 2009
AT 9.30 AM**

**IN THE MEETING ROOM
LYTTELTON SERVICE CENTRE
33 LONDON STREET, LYTTELTON**

Community Board: Paula Smith (Chairperson), Jeremy Agar (Deputy Chairperson), Douglas Couch; Ann Jolliffe, Dawn Kottier and Claudia Reid,

Community Board Adviser

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1. APOLOGIES

2. CONFIRMATION OF MEETING MINUTES

2.1 The Minutes of the Board's ordinary meeting of 13 October 2009 are **attached**.

STAFF RECOMMENDATION

That the Minutes of the Board's ordinary meeting held on 13 October 2009 be confirmed.

2.2 The Minutes of the Board's joint meeting with the Spreydon/Heathcote Community Board of 15 October 2009 are **attached**. (The public excluded section has been **separately circulated** to Board members).

STAFF RECOMMENDATION

That the Minutes of the Board's joint meeting with the Spreydon/Heathcote Community Board held on 15 October 2009, including the public excluded section, be confirmed.

3. DEPUTATIONS BY APPOINTMENT

3.1 MR JAMES ENSOR – BOAT SECURITY ASSOCIATION LYTTTELTON

Mr James Ensor wishes to address the Board regarding problems in the boat storage area at Magazine Bay with boy racers, thefts from boats and general lack of security.

4. CORRESPONDENCE

4.1 CHURCH BAY NEIGHBOURHOOD ASSOCIATION

Attached is a letter from the Church Bay Neighbourhood Association requesting attention to matters affecting Church Bay residents including the removal of excess vegetation and rubbish from Church Bay foreshore, eliminating the source of continual water leakage across the fire track, and the prevention of stormwater runoff across the road on the downhill side of Marine Drive.

STAFF RECOMMENDATION

It is recommended that the Board receive this correspondence and refer it to staff for investigation and comment.

5. PRESENTATIONS OF PETITIONS

Nil.

6. NOTICES OF MOTION

Nil.

7. MINUTES OF THE ALLANDALE RESERVE COMMITTEE MEETING HELD 23 SEPTEMBER 2009

A copy of the minutes from the 23 September 2009 meeting of the Allandale Reserve Management Committee are **attached** for members information.

STAFF RECOMMENDATION

That the minutes of the Allandale Reserve Management Committee meeting held on 23 September 2009 be received.

Further, that the Board ratify the appointment of Diane Sowerby to the Allandale Reserve Management Committee.

8. APPLICATION TO THE LYTTELTON MOUNT HERBERT 2009/10 YOUTH DEVELOPMENT SCHEME – CAMPBELL STEWART

General Manager responsible:	Michael Aitken, General Manager, Community Services, DDI 941-8607
Officer responsible:	Catherine McDonald, Unit Manager, Community Support Unit, DDI 941-8879
Author:	Philipa Hay, Community Development Adviser, DDI 941-5657

PURPOSE OF REPORT

1. The purpose of this report is to seek approval for an application for funding from the Lyttelton/Mt Herbert Community Board's 2009/10 Youth Development Scheme.

EXECUTIVE SUMMARY

2. The applicant, Campbell Stewart, is a 17 year old who lives in Governors Bay and is seeking Community Board support to travel to Brisbane with the Edmund Rice Group from St Thomas of Canterbury College. This group will participate in a rowing training regatta over the week and also will be involved in the Edmund Rice component of the trip, working in the Brisbane community alongside one of their brother schools, St Josephs College. This trip will take place from 29 November – 6 December 2009.
3. Over the week Campbell will be mainly involved in the rowing aspect of the trip, training against the top Brisbane Rowing College of Gregory Terrace. They will be racing in all boat sizes from singles through to the eights. Campbell will also be involved in other activities with his school, assisting homeless people, refugees and street kids.
4. Campbell feels this trip will benefit him at two levels. He will gain improved performance through the coaching/technique/training/racing which will help him gain skills so that he can achieve peak performance at a higher level at our South Island and National regattas. This will assist him in achieving his goal of New Zealand Junior Team selection.
5. Secondly, the social connections made while working with the underprivileged in the community, sharing in their stories and building relationships with them will be an invaluable life experience and will provide an opportunity for increased understanding of others.
6. Campbell has been a member of the St Thomas of Canterbury College Rowing Squad for the past four years. He trains five times per week but prior to the Maadi Cup (National Secondary School Schools Championship) he increases this to nine training sessions over six days per week.
7. Rowing for his school, Campbell has gained medals since 2007 in both the doubles and quads in the South Island Secondary School Champs and has competed in the Maadi Cup since 2007, this year gaining a second place in the quad and a third in the double. From the strength of this performance he was selected to trial for the South Island Under 18 Squad, and being successful, trained and competed with representatives from the North Island and Australia State of Victoria representatives at Lake Karapiro in an eight and a pair. In the first race he gained a second place in the eight and a third in the pair, and in the second race a first in the eight.
8. His aim is to trial and make the New Zealand Junior Rowing Squad and row in the Junior Rowing World Champs and if successful, then to make New Zealand selection for the World Rowing Champs and Olympics..
9. The school will be holding quiz nights and activity nights to fundraise for their trip as well as organising a scrap metal pick up project. In addition to these school projects, Campbell has provided babysitting locally and gardening (weed-eating, lawn mowing and chain-sawing).

8. Cont'd

FINANCIAL IMPLICATIONS

10. The following table provides a breakdown of funding requested, and funds in hand:

CAMPBELL STEWART	
EXPENSES	Cost (\$)
Ground Transport	\$200.00
Flights	\$500.00
Uniform	\$50.00
Accommodation and Miscellaneous	\$450.00
Total Cost	\$1200.00
Less fund raising	\$250.00
Balance of funds to raise	\$950.00
Amount Requested from Community Board	\$500.00

11. This is the first time the applicant has applied for funding from the Lyttelton/Mt Herbert Community Board.
12. There is currently a balance of \$2,000 in the Youth Development Fund.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

13. Yes, see page 172 , Community Support, Council Activities and Service, Grants.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

14. Under the Community Board delegations, the Board has *“absolute discretion over the implementation of the discretionary funding allocation of \$14,124, (subject to being consistent with any policies or standards adopted by the Council).”*

There are no further legal considerations required for the recommendations contained in this report.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

15. Yes. The Board's discretionary funding is part of the Community Grants listed under Community Support on Page 176 and Grants on Page 184 of the 2009-19 LTCCP.

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

16. Yes, as above.

ALIGNMENT WITH STRATEGIES

17. Application aligns with the Council's Youth Strategy and the Strengthening Communities Strategy.

Do the recommendations align with the Council's strategies?

18. As above.

CONSULTATION FULFILMENT

19. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Board supports the application and allocates \$500 to Campbell Stewart for his Edmund Rice Trip expenses from the 2009/10 Youth Development Scheme.

9. LYTTTELTON/MT HERBERT COMMUNITY BOARD - RECESS COMMITTEE

General Manager responsible:	General Manager Regulation and Democracy Services
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last scheduled meeting for 2009 (being 15 December 2009) until the Board resumes its ordinary meetings in February 2010.

EXECUTIVE SUMMARY

2. In past years it has been practice for the Board to give delegated authority to a Recess Committee to make decisions if required, on its behalf over the Christmas/New Year period.
3. During the same period in 2008/09, the Lyttelton/Mt Herbert Community Board delegated its authority to make decisions to a Recess Committee comprising the Board Chairperson or Deputy Chairperson and two Board members.

STAFF RECOMMENDATION

- (a) That a Board Recess Committee comprising the Board Chairperson or Deputy Chairperson and two Board members be authorised to exercise the delegated powers of the Board for the period following its 15 December 2009 meeting until the Board resumes its scheduled business in February 2010.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

10. APPLICATION TO THE LYTTELTON MOUNT HERBERT DISCRETIONARY RESPONSE FUND – LYTTELTON HARBOUR ISSUES GROUP

General Manager responsible:	Michael Aitken, General Manager, Community Services, DDI 941-8607
Officer responsible:	Catherine McDonald, Unit Manager, Community Support Unit, DDI 941-8879
Author:	Philipa Hay, Community Development Adviser, DDI 941-5657

PURPOSE OF REPORT

1. The purpose of this report is to present a request for funding from the Lyttelton Harbour Issues Group to the Lyttelton/Mt Herbert Community Board's Discretionary Response Fund.
2. The request is for \$500 towards catering for up to 100 people for the group's ten year anniversary celebration.
3. There is currently a balance of \$7,124 remaining in the Lyttelton/Mt Herbert Discretionary Response Fund, plus \$2,000 in the Youth Development Fund.

EXECUTIVE SUMMARY

4. The Lyttelton Harbour Issues Group wishes to host a one evening event to mark their tenth anniversary and to extend the invitation to members of Akaroa Harbour Issues Group which was established at the same time. This event is seen as an opportunity to thank the numerous volunteers who have been dedicated in their regular sampling of the harbour and stream waters in all weathers, providing valuable information and history regarding the status of harbour waters.
5. The venue for the event will be a cruise on board the Tug Lyttelton, and the programme will include an outline of achievements, a tour of the harbour with commentary on issues and achievements, an outline of proposed Port development, and refreshments and food. The event will attended by up to 100 people, and will be by invitation to members past and present, and special guests.
6. The group is planning some media (print) coverage to profile the groups, their achievements and ongoing work. It is anticipated that this event may enhance potential membership.
7. The Lyttelton and Akaroa Harbour Issues groups (LHIG and AHIG) were founded ten years ago as a vehicle to incorporate Local Government Organisations and community volunteers in a co-operative venture to address the issues and work on the solutions that are paramount to the upgrading and continued good health of the Lyttelton and Akaroa harbours for the use and enjoyment of the community and public at large. Their areas of concern include pollution, water quality, discharge consents, sedimentation, run off, stream life, restoration and bio-diversity. This work aligns to the Christchurch City Council Healthy Environment Strategy and the Board objective – Enhancing and sustaining the Banks Peninsula Environment.
8. The Lyttelton Harbour Issues Group oversees three programmes – the SWIM programme where volunteers take samples of harbour waters which are tested by Environment Canterbury, which publishes the results providing the public with regular status reports of water quality, and which place warning notices when appropriate to dissuade swimmers.
9. The Living Streams programme has volunteers monitoring streams which discharge into the harbours for effluent, pollution and sedimentation. The group continuously works with Environment Canterbury to upgrade these streams and habitat for native fish species and fauna.
10. The Sedimentation programme sees Christchurch City Council, Environment Canterbury and local communities working together to bring awareness of the effects of excessive and unnecessary sediment run off into the harbours and to help in the development of good practice in all fields to reduce this burden.

FINANCIAL IMPLICATIONS

11. There are no ongoing financial implications. The Board has a discretionary budget and all disbursements made will be covered by this.

10. Cont'd

12. The Discretionary Response Fund currently has a balance of \$7,124.

The break down of costs for the project are as follows:

LYTTELTON HARBOUR ISSUES	
EXPENSES	Cost (\$)
Tug hire, invitations and mailings	\$3,000.00
Catering	\$ 500.00
Total Cost	\$3,500.00
Less sponsorship (Ecan - \$2,000, Lyttelton Port of Christchurch - \$1,000)	\$3,000.00
Balance of funds to raise	\$ 500.00
Amount Requested from Community Board	\$ 500.00

There has been no previous funding from the Christchurch City Council for this project.

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

13. Yes, see page 172 , Community Support, Council Activities and Service, Grants.

LEGAL CONSIDERATIONS

14. Under the Community Board delegations, the Board has *“absolute discretion over the implementation of the discretionary funding allocation of \$14,124, (subject to being consistent with any policies or standards adopted by the Council).”*

There are no further legal considerations required for the recommendations contained in this report.

Have you considered the legal implications of the issue under consideration?

15. Yes.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

16. Yes. The Board's discretionary funding is part of the Community Grants listed under Community Support on Page 176 and Grants on Page 184 of the 2009-19 LTCCP

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

17. The recommendations contained in this report align with the LTCCP

ALIGNMENT WITH STRATEGIES

18. The applications in this report align with the Strengthening Communities Strategy.

Do the recommendations align with the Council's strategies?

19. As above.

CONSULTATION FULFILMENT

20. Not Applicable

STAFF RECOMMENDATION

It is recommended that the Lyttelton/Mt Herbert Community Board makes a grant of \$500 from its 2009/10 Discretionary Response Fund to Lyttelton Harbour Issues Group towards catering costs for the tenth anniversary celebrations as volunteer recognition.

11. LYTTTELTON/MT HERBERT COMMUNITY BOARD – 2010 MEETING DATES

General Manager responsible:	General Manager Regulation and Democracy Services
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. To seek the adoption by the Board of its ordinary meeting dates from February to September 2010 inclusive.

EXECUTIVE SUMMARY

2. In order that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of ordinary meetings for 2010.
3. The next triennial Christchurch City elections will be held on Saturday 9 October 2010, and the schedule of dates therefore lists meetings from February to September inclusive. It will be for the incoming Board to decide on its governance and meeting arrangements, following the elections.
4. The dates proposed assume that meetings of the Lyttelton/Mt Herbert Community Board will continue to be held on the Tuesday of the third week of the month commencing at 9.30am. All ordinary meetings would be held in the Board Room, Lyttelton Service Centre, 33 London Street, Lyttelton.
5. The schedule also includes the allocation of the Board's Strengthening Communities Funding at its ordinary meeting on 13 July 2010 and also the setting of a date for the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee.
6. The Board will also recall that Week three of each calendar month is "community week" for Councillors; where as far as possible Council meetings are not scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for Community Board business and activities. By agreeing to the dates for its 2010 meetings as proposed in this report, the Board will greatly assist with achieving the aim of keeping Week three as a "community week".

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes. Provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. Yes. In respect of Schedule 7, Clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with Section 46 of the Local Government Official Information and Meetings Act 1987.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Yes. Pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

11. Cont'd

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Not applicable.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

(a) It is recommended that the Board consider adopting a schedule of ordinary meeting dates for 2010 to be held at 9.30am in the Board Room, Lyttelton Service Centre, 33 London Street, Lyttelton, as follows:

Tuesday	16	February 2010	
Tuesday	16	March 2010	
Tuesday	13	April 2010	
Tuesday	18	May 2010	
Tuesday	15	June 2010	(followed by Board Workshop re 2010/11 Strengthening Communities Funding)
Tuesday	13	July 2010	(including allocation of 2010/11 Strengthening Communities Funding)
Tuesday	17	August 2010	
Tuesday	14	September 2010	

(b) It is recommended that the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee meeting be held on Thursday 12 August 2010 at 1.30pm.

12. BRIEFINGS

Nil

13. COMMUNITY BOARD ADVISERS UPDATE

13.1 BOARD FUNDING BALANCES

A copy of the Board's funding balances as at 31 October 2009 is **attached** for members information.

13.2 OCTOBER UPDATE ON LOCAL CAPITAL PROJECTS

The October update on local capital projects will be tabled for members' information..

14. ELECTED MEMBERS' INFORMATION EXCHANGE

15. QUESTIONS UNDER STANDING ORDERS