

11. LYTTTELTON/MT HERBERT COMMUNITY BOARD – 2010 MEETING DATES

General Manager responsible:	General Manager Regulation and Democracy Services
Officer responsible:	Democracy Services Manager
Author:	Liz Carter, Community Board Adviser

PURPOSE OF REPORT

1. To seek the adoption by the Board of its ordinary meeting dates from February to September 2010 inclusive.

EXECUTIVE SUMMARY

2. In order that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of ordinary meetings for 2010.
3. The next triennial Christchurch City elections will be held on Saturday 9 October 2010, and the schedule of dates therefore lists meetings from February to September inclusive. It will be for the incoming Board to decide on its governance and meeting arrangements, following the elections.
4. The dates proposed assume that meetings of the Lyttelton/Mt Herbert Community Board will continue to be held on the Tuesday of the third week of the month commencing at 9.30am. All ordinary meetings would be held in the Board Room, Lyttelton Service Centre, 33 London Street, Lyttelton.
5. The schedule also includes the allocation of the Board's Strengthening Communities Funding at its ordinary meeting on 13 July 2010 and also the setting of a date for the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee.
6. The Board will also recall that Week three of each calendar month is "community week" for Councillors; where as far as possible Council meetings are not scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for Community Board business and activities. By agreeing to the dates for its 2010 meetings as proposed in this report, the Board will greatly assist with achieving the aim of keeping Week three as a "community week".

FINANCIAL IMPLICATIONS

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

6. Yes. Provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

LEGAL CONSIDERATIONS

Have you considered the legal implications of the issue under consideration?

7. Yes. In respect of Schedule 7, Clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with Section 46 of the Local Government Official Information and Meetings Act 1987.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

8. Yes. Pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

ALIGNMENT WITH STRATEGIES

Do the recommendations align with the Council's strategies?

9. Not applicable.

CONSULTATION FULFILMENT

10. Not applicable.

STAFF RECOMMENDATION

(a) It is recommended that the Board consider adopting a schedule of ordinary meeting dates for 2010 to be held at 9.30am in the Board Room, Lyttelton Service Centre, 33 London Street, Lyttelton, as follows:

Tuesday	16	February 2010	
Tuesday	16	March 2010	
Tuesday	13	April 2010	
Tuesday	18	May 2010	
Tuesday	15	June 2010	(followed by Board Workshop re 2010/11 Strengthening Communities Funding)
Tuesday	13	July 2010	(including allocation of 2010/11 Strengthening Communities Funding)
Tuesday	17	August 2010	
Tuesday	14	September 2010	

(b) It is recommended that the Lyttelton/Mt Herbert Small Grants Fund Assessment Committee meeting be held on Thursday 12 August 2010 at 1.30pm.