

## 10. FENDALTON/WAIMAIRI COMMUNITY BOARD – 2010 MEETING DATES

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941 8462
<b>Officer responsible:</b>	Democracy Services Manager
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### PURPOSE OF REPORT

1. To seek the adoption by the Fendalton/Waimairi Community Board of its ordinary meeting dates from February to September 2010 inclusive.

### EXECUTIVE SUMMARY

2. In order that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of ordinary meetings for 2010.
3. The next triennial Christchurch City elections will be held on Saturday 9 October 2010, and the schedule of dates therefore lists meetings from February to September inclusive. It will be for the incoming Board to decide on its governance and meeting arrangements, following the elections.
4. The dates proposed assume that the principal ordinary meetings of the Fendalton/Waimairi Community Board will be held, generally, in the third week of each month commencing at 4.00pm. An additional ordinary Board meeting will be held each month, primarily for the purpose of confirming the previous Board meeting minutes, prior to forwarding them to the Council. All ordinary meetings will be held in the Board Room, Fendalton Library and Service Centre, corner Jeffreys and Clyde Roads, Fendalton.
5. The dates proposed include the Board's Committee meetings for 2010. The Works, Traffic and Environment Committee will meet on the last Monday of each month, and the Community Services Committee on the first Wednesday of each month. The Board confirmation meeting will immediately follow the Community Services Committee meeting. The Finance and Planning Committee will continue to operate on an "as required" basis.
6. The schedule includes an additional ordinary meeting proposed for 4pm on Thursday 15 July 2010 to consider allocation of the Board's Strengthening Communities Funding, and also includes a meeting of the Small Grants Fund (formerly Small Projects Fund) Assessment Committee on Tuesday 17 August 2010 at 6.00pm.
7. The Board will also recall that week three of each calendar month is "community week" for Councillors; where as far as possible Council meetings are not scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for Community Board business and activities. The Board should be aware that by agreeing to the dates for its 2010 meetings as proposed in this report, some meetings fall outside week three.

### FINANCIAL IMPLICATIONS

#### Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

8. Yes. Provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

## LEGAL CONSIDERATIONS

### Have you considered the legal implications of the issue under consideration?

9. Yes. In respect of Schedule 7, Clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with Section 46 of the Local Government Official Information and Meetings Act 1987.

## ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

### Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

10. Yes. Pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

## ALIGNMENT WITH STRATEGIES

### Do the recommendations align with the Council's strategies?

11. Not applicable.

## CONSULTATION FULFILMENT

12. Not applicable.

## STAFF RECOMMENDATION

- (a) That the Fendalton/Waimairi Community Board consider adopting a schedule of ordinary meetings for 2010 to be held in the Board Room, Fendalton Library and Service Centre, corner Jeffreys and Clyde Roads, Fendalton, as follows:

### Board Meetings:

Tuesday 16 February 2010	4.00pm
Wednesday 3 March 2010	9.00am (approximately)
Tuesday 16 March 2010	4.00pm
Wednesday 7 April 2010	9.00am (approximately)
Tuesday 13 April 2010	4.00pm
Wednesday 5 May 2010	9.00am (approximately)
Tuesday 18 May 2010	4.00pm
Wednesday 2 June 2010	9.00am (approximately)
Tuesday 15 June 2010	4.00pm
Wednesday 7 July 2010	9.00am (approximately)
Tuesday 13 July 2010	4.00pm
Thursday 15 July 2010	4.00pm (allocation of Strengthening Communities Funding only)
Wednesday 4 August 2010	9.00am (approximately)
Tuesday 17 August 2010	4.00pm
Wednesday 1 September 2010	9.00am (approximately)
Tuesday 14 September 2010	4.00pm

(Note: Each Wednesday Board meeting is generally for confirmation of previous Board meeting minutes only and will commence immediately after the conclusion of the Community Services Committee meeting that precedes it.)

### **Community Services Committee Meetings**

Wednesday 3 February 2010	8.00am
Wednesday 3 March 2010	8.00am
Wednesday 7 April 2010	8.00am
Wednesday 5 May 2010	8.00am
Wednesday 2 June 2010	8.00am
Wednesday 7 July 2010	8.00am
Wednesday 4 August 2010	8.00am
Wednesday 1 September 2010	8.00am

### **Works, Traffic and Environment Committee**

Monday 22 February 2010	8.00am
Monday 29 March 2010	8.00am
Monday 26 April 2010	8.00am
Monday 24 May 2010	8.00am
Monday 28 June 2010	8.00am
Monday 26 July 2010	8.00am
Monday 30 August 2010	8.00am

- (b) It is recommended that the Fendalton/Waimairi Small Grants Fund Assessment Committee meeting be held on Tuesday 17 August 2010 at 6pm.