

### 13. BURWOOD/PEGASUS COMMUNITY BOARD – 2010 MEETING DATES

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Peter Dow, Community Board Adviser

#### PURPOSE OF REPORT

1. To seek the adoption by the Board of its ordinary meeting dates from February to September 2010 inclusive.

#### EXECUTIVE SUMMARY

2. In order that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of ordinary meetings for 2010.
3. The next triennial Christchurch City elections will be held on Saturday 9 October 2010, and the schedule of dates therefore lists meetings from February to September inclusive. It will be for the incoming Board to decide on its governance and meeting arrangements, following the elections.
4. The dates proposed assume that meetings of the Burwood/Pegasus Community Board will continue to be held on the first and third Mondays of each month commencing at 5pm. The practice of having a Board Seminar immediately following the first of the Board's monthly meetings is also proposed to continue. All ordinary meetings would be held in the Board Room, corner Beresford and Union Streets, New Brighton.
5. The schedule also includes the allocation of the Board's Strengthening Communities Funding at its ordinary meeting on 12 July 2010 and also the setting of a date for the Burwood/Pegasus Small Grants Fund Assessment Committee.
6. The Board will also recall that Week 3 of each calendar month is "community week" for Councillors; where as far as possible Council meetings are not scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for Community Board business and activities. By agreeing to the dates for its 2010 meetings as proposed in this report, the Board will greatly assist with achieving the aim of keeping Week 3 as a "community week".

#### FINANCIAL IMPLICATIONS

##### **Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

7. Yes. Provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

#### LEGAL CONSIDERATIONS

##### **Have you considered the legal implications of the issue under consideration?**

8. Yes. In respect of Schedule 7, Clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with Section 46 of the Local Government Official Information and Meetings Act 1987.

#### **ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

##### **Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

9. Yes. Pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

#### **ALIGNMENT WITH STRATEGIES**

##### **Do the recommendations align with the Council's strategies?**

10. Not applicable.

#### **CONSULTATION FULFILMENT**

11. Not applicable.

#### **STAFF RECOMMENDATION**

- (a) It is recommended that the Board consider adopting a schedule of ordinary meeting dates for 2010 to be held at 5pm in the Board Room, corner Beresford and Union Streets, New Brighton as follows:

Monday 1 February 2010  
Monday 15 February 2010  
Monday 1 March 2010  
Monday 15 March 2010  
Monday 29 March 2010  
Monday 12 April 2010  
Monday 3 May 2010  
Monday 17 May 2010  
Monday 31 May 2010  
Monday 14 June 2010 (followed by Board Workshop re Strengthening Communities Funding)  
Monday 28 June 2010  
Monday 12 July 2010 (including allocation of 2010/11 Strengthening Communities Funding)  
Monday 2 August 2010  
Monday 16 August 2010  
Monday 30 August 2010  
Monday 13 September 2010

- (b) It is recommended that the Burwood/Pegasus Small Grants Fund Assessment Committee meeting be held on Thursday 19 August 2010 at 5pm.