

**AKAROA-WAIREWA COMMUNITY BOARD  
AGENDA**

**WEDNESDAY 11 NOVEMBER 2009**

**AT 9.30AM**

**IN THE BOARD ROOM OF THE  
AKAROA SERVICE CENTRE,  
78 RUE LAVAUD, AKAROA**

**Community Board:** Stewart Miller (Chairman), Bryan Morgan (Deputy Chairman), Jane Chetwynd, Claudia Reid, Pam Richardson and Eric Ryder.

**Community Board Adviser**

Liz Carter

Phone: 941 5682 DDI

Email: [liz.carter@ccc.govt.co.nz](mailto:liz.carter@ccc.govt.co.nz)

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**1. APOLOGIES**

An apology from Board Chairman Stewart Miller has been received.

**STAFF RECOMMENDATION**

That the apology be accepted.

**2. CONFIRMATION OF MEETING MINUTES – 7 OCTOBER 2009**

The minutes of the Board's ordinary meeting of Wednesday 7 October 2009 are **attached**.

**STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meeting held on 7 October 2009 be confirmed.

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 AKAROA AREA SCHOOL - ENVIROSQUAD**

A staff member from the Akaroa Area School, along with some members of the EnviroSquad, established under the Enviro Schools programme, wish to address the Board regarding their "Akaroa Enviro Sacks" project.

**4. PRESENTATION OF PETITIONS**

**5. NOTICES OF MOTION**

**6. CORRESPONDENCE**

**6.1 AKAROA TOY LIBRARY**

A letter is **attached** from the Akaroa Toy Library requesting that the Board consider support for a permanent site for the Akaroa Toy Library, through the Long Term Council Community Plan (LTCCP).

**STAFF RECOMMENDATION**

It is recommended that the Board receive the correspondence from the Akaroa Toy Library and consider the request that the Board support the allocation of a permanent site for the Toy Library, through the LTCCP.

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**6.2 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE**

A letter is **attached** from the Duvauchelle Reserve Management Committee requesting the Board's support for water to be available for rinsing boat motors near the Duvauchelle Holiday Park and suggests a coin operated wash be a suitable option.

**STAFF RECOMMENDATION**

It is recommended that the Board receive the correspondence from the Duvauchelle Reserve Management Committee.

**7. RESERVE MANAGEMENT COMMITTEE MINUTES**

**7.1 DUVAUCHELLE RESERVE MANAGEMENT COMMITTEE - 14 SEPTEMBER 2009**

The minutes of the Duvauchelle Reserve Management Committee meeting are **attached**.

**STAFF RECOMMENDATION**

That the Board receive the minutes of the Duvauchelle Reserve Management Committee meeting held on 14 September 2009.

**7.2 STANLEY PARK RESERVE MANAGEMENT COMMITTEE - 3 SEPTEMBER 2009**

The minutes of the Stanley Park Reserve Management Committee meeting are **attached**.

**STAFF RECOMMENDATION**

That the Board receive the minutes of the Stanley Park Reserve Management Committee meeting held on 3 September 2009.

**7.3 PIGEON BAY RESERVE MANAGEMENT COMMITTEE - INFORMAL MEETING, 25 SEPTEMBER 2009**

A report of an informal meeting of the Pigeon Bay Reserve Management Committee held on 25 September 2009 is **attached**.

**STAFF RECOMMENDATION**

That the Board receive the report of the informal meeting of the Pigeon Bay Reserve Management Committee held on 25 September 2009.

Further, that the request from the Pigeon Bay Reserve Management Committee, regarding transfer station signage, be forwarded to staff.

8. **AKAROA MUSEUM ADVISORY COMMITTEE - 28 SEPTEMBER 2009**

<b>General Manager responsible:</b>	General Manager, Community Services DDI 941-8607
<b>Officer responsible:</b>	Akaroa Museum Director
<b>Author:</b>	Liz Carter, Community Board Adviser

**PURPOSE OF REPORT**

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Monday 28 September 2009.

The meeting was attended by Committee members, Pam Richardson (Chairman), Victoria Andrews, Jane Chetwynd, Elizabeth Haylock and Meri Robinson.

Also in attendance was Lynda Wallace (Museum Director).

**1. APOLOGIES**

An apology was received and accepted from Stewart Miller

**2. MINUTES OF PREVIOUS MEETING**

Following a discussion on the inconsistency of terms in the minutes regarding the arts collection, the Museum Director explained the provisions for such a collection. She said the Museum already had a mandate to collect historical art but the Friends of the Museum wishes to be proactive and build up this collection, by including the collection of contemporary artworks. The Collection Policy states any art must be associated with Banks Peninsula.

The committee **received** the minutes of the Akaroa Museum Advisory Committee meeting held on 29 June 2009, subject to the following alterations:

Clause 3, bullet point five, third paragraph -

- insert "active" before "collection"
- delete "contemporary" and insert "to the current time"

sentence to read - It was **decided** to ask staff to further investigate the establishment of a process and criteria for the active collection of ~~contemporary~~ Banks Peninsula art to the current time as an expansion of the existing collection.

**3. MUSEUM DIRECTOR'S UPDATE**

The Committee received information from the Museum Director on Museum related activities and projects.

- Visitor numbers
- Exhibitions
- Projects
- "Kataore" Mere - Members were informed that the loan of the mere has been approved from the Auckland Museum.
- Collections - the Director will report further at the next meeting on the expansion of the existing art collection.
- Garden of Tane Management Plan submission
- Upcoming Events - Members asked that any event known well in advance, such as the gazettal of the Greens Point/Takapuneke land, be placed in the upcoming events item of the director's report.

**4. FRIENDS OF AKAROA MUSEUM (FOAM) - PRESIDENT'S REPORT**

The President of the Friends updated members on the following activities and projects.

#### 4. Cont'd

- Proposed Extension
- Garden of Tane
- Oral history Project
- Annual General Meeting of the Friends - It was noted that Clause 4.4 of the President's report required a correction following George Tikao's name as "Upoko" was incorrect and should be replaced with "Chairman".
- Cottage, 40 Rue Jolie - members noted the continuing deteriorating state of the Council owned cottage at 40 Rue Jolie. It was felt at the very least, the Council should repair the roof of the cottage to make it weatherproof.

#### 5. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser updated the Committee on the following matters:

- **Discretionary Funding Criteria**  
The Committee was informed that an application for funding towards a Conservation report could not be applied for under the Akaroa/Wairewa Community Board's Discretionary Fund if the application pertained to an item that was considered to be the responsibility under a specific unit of Council. This meant that the planned conservation work on several heritage items in Akaroa, including the whale pots would have to be carried out on a priority basis.

The Committee expressed its concern that no action was being taken to protect the whale pots from further deterioration and felt that immediate action was required.

The Committee also asked that staff be informed of its concerns with regard to ensuring that Council owned heritage items in Akaroa, be maintained.

- **170th Anniversary**  
It was reported that next year (2010) would be the 170th anniversary of the settlement of Akaroa. It would also mark 170 years since the signing of the Treaty of Waitangi at Onuku, plus 170 years since the proclamation of British sovereignty. 2010 would also be the 180th anniversary of the Takapuneke massacre.

The Committee agreed that Akaroa should celebrate its 170th anniversary next year in the way of a simple event on the recreation ground. It was pointed out that the Akaroa French Festival would not be held next year and that a heritage themed event could well take its place. The following suggestions were made:

- a garden party
- reprint "Akaroa 1940-1990" booklet
- to be held about August 2010

The Chairman was asked to report on the Committee's suggestions to the Akaroa/Wairewa Community Board meeting to be held on 7 October 2009.

#### 6. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION

- **Entrance Fee to Akaroa Museum**  
The Committee was informed that the entrance fee to the Akaroa Museum had not been waived at present, as the museum relied on the door takings to fund the activities of the museum. It was pointed out that this was contrary to Council policy which allowed for free entrance to other similar Council owned facilities. This could well be as a result of the five year moratorium under the Memorandum of Understanding between Christchurch City Council and the former Banks Peninsula District Council, however staff should be made aware that funding would be required under the Annual Plan and Budget process in the future.

The Committee **decided** to ask staff why other Council owned cultural facilities do not charge an entrance fee, whilst Akaroa Museum is still required to charge.



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**7. NEXT MEETING**

The next meeting will be held on Monday 30 November, 2009 at the Akaroa Service Centre commencing at 2pm.

The meeting closed at 3.18pm.

**STAFF RECOMMENDATION**

That the Board receive the minutes of the Akaroa Museum Advisory Committee held on 28 September 2009.

**9. AKAROA-WAIREWA COMMUNITY BOARD - RECESS COMMITTEE**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Liz Carter, Community Board Adviser

**PURPOSE OF REPORT**

- 1 The purpose of this report is to seek the Board's approval to put in place delegation arrangements for matters of a routine nature (including applications for funding) normally dealt with by the Board, to cover the period following its last scheduled meeting for 2009 (being 9 December 2009) until the Board resumes its ordinary meetings in February 2010.

**EXECUTIVE SUMMARY**

2. In past years it has been practice for the Board to give delegated authority to a Recess Committee to make decisions if required, on its behalf over the Christmas/New Year period.
3. During the same period in 2008/09, the Akaroa-Wairewa Community Board delegated its authority to make decisions to a Recess Committee comprising the Board Chairman and Deputy Chairman (or their nominees from amongst the remaining Board members).

**STAFF RECOMMENDATION**

- (a) That a Board Recess Committee comprising the Board Chairman and Deputy Chairman (or their nominees from amongst the remaining Board members) be authorized to exercise the delegated powers of the Board for the period following its 9 December 2009 meeting until the Board resumes its scheduled business in February 2010.
- (b) That the application of any such delegation be reported back to the Board for record purposes.

**10. AKAROA/WAIREWA COMMUNITY BOARD – 2010 MEETING DATES**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8462
<b>Officer responsible:</b>	Democracy Services Manager
<b>Author:</b>	Liz Carter, Community Board Adviser

**PURPOSE OF REPORT**

1. To seek the adoption by the Board of its ordinary meeting dates from February to September 2010 inclusive.

**EXECUTIVE SUMMARY**

2. In order that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of ordinary meetings for 2010.
3. The next triennial Christchurch City elections will be held on Saturday 9 October 2010, and the schedule of dates therefore lists meetings from February to September inclusive. It will be for the incoming Board to decide on its governance and meeting arrangements, following the elections.
4. The dates proposed assume that meetings of the Akaroa/Wairewa Community Board will continue to be held on the Wednesday of the second week of each month commencing at 9.30am. All ordinary meetings would be alternated between the Board Rooms at the Akaroa and Little River Service Centres.
5. The schedule also includes the allocation of the Board’s Strengthening Communities Funding at its ordinary meeting on 7 July 2010 and also the setting of a date for the Akaroa/Wairewa Small Grants Fund Assessment Committee.
6. The Board will also recall that Week 3 of each calendar month is “community week” for Councillors; where as far as possible Council meetings are not scheduled during that week so that Councillors have the opportunity to be active in the community in their representation role, including for Community Board business and activities. The Board should be aware that by agreeing to the dates for its 2010 meetings as proposed in this report, none of those meetings fall within Week 3 (community week).

**FINANCIAL IMPLICATIONS**

**Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

7. Yes. Provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

**LEGAL CONSIDERATIONS**

**Have you considered the legal implications of the issue under consideration?**

8. Yes. In respect of Schedule 7, Clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with Section 46 of the Local Government Official Information and Meetings Act 1987.

**ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

**Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

9. Yes. Pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

**ALIGNMENT WITH STRATEGIES**

**Do the recommendations align with the Council's strategies?**

10. Not applicable.

**CONSULTATION FULFILMENT**

11. Not applicable.

**STAFF RECOMMENDATION**

(a) It is recommended that the Board consider adopting a schedule of ordinary meeting dates for 2010 to be held at 9.30am in the Board Room as specified, as follows:

Day	Date	Venue
Wednesday	10 February 2010	Akaroa Service Centre
Wednesday	10 March 2010	Little River Service Centre
Wednesday	7 April 2010	Akaroa Service Centre
Wednesday	12 May 2010	Little River Service Centre
Wednesday	9 June 2010	Akaroa Service Centre (followed by Board Workshop re 2010/11 Strengthening Communities Funding)
Wednesday	7 July 2010	Little River Service Centre (including allocation of 2010/11 Strengthening Communities Funding)
Wednesday	11 August 2010	Akaroa Service Centre
Wednesday	8 September 2010	Little River Service Centre

(b) It is recommended that the Akaroa/Wairewa Small Grants Fund Assessment Committee meeting be held on Monday 16 August 2010 at 2pm.

**11. BRIEFINGS**

**11.1 WAINUI WASTEWATER PROJECT - PROJECT MANAGER, CAPITAL PROGRAMME GROUP**

Mike Sheffield, Mark Christison (Unit Manager, City Water and Waste) and Mike Bourke (Operations and Maintenance Manager) will be in attendance at the meeting to brief the Board on Stage 1 of the Wainui project.

**12. COMMUNITY BOARD ADVISERS UPDATE**

**12.1 BOARD FUNDING BALANCES**

**Attached** for members' information is the spreadsheet showing the balances for the Board's funding allocations for 2009/10 (see **Attachment 1**).

**12.2 OCTOBER UPDATE ON LOCAL CAPITAL PROJECTS**

The October update on local capital projects will be tabled for members' information.

**13. ELECTED MEMBERS INFORMATION EXCHANGE**

**14. QUESTIONS UNDER STANDING ORDERS**