

13. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD DISCRETIONARY RESPONSE FUND – THE FRIENDS OF LINWOOD CEMETERY CHARITABLE TRUST

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| General Manager responsible: | General Manager City Environment, DDI 941 8608 |
| Officer responsible: | Transport and Greenspace Unit Manager |
| Author: | Joanne Walton, Consultation Leader – Greenspace |

PURPOSE OF REPORT

1. The purpose of this report is to seek the Hagley/Ferrymead Community Board's approval for an application for funding from The Friends of Linwood Cemetery Charitable Trust to the 2009/10 Hagley Ferrymead Community Board Discretionary Fund.

EXECUTIVE SUMMARY

2. Funding is being sought by the applicant, The Friends of Linwood Cemetery Charitable Trust, to support the activities of the Trust.
3. The Linwood Cemetery Working Party began their activities in January 2001. The group elected to formalise their status as The Friends of Linwood Cemetery Charitable Trust in November 2006 in order to have a legal identity and be eligible to apply for funding grants from various sources to further their work.
4. The Trust are an active community group helping to improve the Linwood Cemetery and run planting days and community events, organise working bees, record and reform headstone information, and communicate with the community. The Trust have now established a web site <http://linwoodcemetery.org.nz> which enables the community to be informed about restoration and other activities at the cemetery, and also provides information to those searching for a grave. The Trust have also been successful in obtaining three funding grants from outside organisations to undertake headstone restoration work, and install a new heritage-style seat in the cemetery. Currently they estimate that 2000 hours of voluntary effort is undertaken by members each year.
5. The Trust is seeking funding of \$1200 to meet operational expenses including administrative costs, stationery, web site support, and tools. The Trust also wishes to continue with membership of the Historic Cemeteries Conservation Trust of New Zealand in order to benefit from this organisation's experience in promoting the conservation of historic cemeteries, and in fundraising for this purpose.
6. As the Linwood Cemetery Working Party, the Trust has previously received a \$1000 grant from the Board's 2006/07 Project Funding through a Council staff application. This grant was used to support the work of the group by meeting costs for administrative resources, materials and tools. The Trust received another grant of \$1000 from the Board's 2007/08 Discretionary Fund that was used over a two year period for general administrative costs, stationery, photographic and recording materials, gardening costs, membership of the Historic Cemeteries Conservation Trust of New Zealand, and establishing a web site. At the time of application, there was \$48.07 remaining unspent from this grant.
7. The Trust was not able to supply audited accounts at this early stage in their history as a charitable trust, but have provided financial statements for the year ended 30 June 2009, and for July to September 2009. Council staff have taken this into account when preparing this report.
8. The expectation of staff is that the Trust would, from this point in time, apply for funding for any future project based costs through the Council's Strengthening Communities Fund and Small Grants Fund funding schemes, and staff have provided information on this process.
9. The Trust has a vested interest in community preservation and restoration of the Linwood Cemetery, and work under the guidance of Council staff, therefore financial risk, and risk of delivery, is considered by staff to be low.

FINANCIAL IMPLICATIONS

| Proposed Expenditure of The Friends of Linwood Cemetery Charitable Trust | Cost (NZ\$) |
|---|--------------------|
| Stationery | 50.00 |
| Membership of Historic Cemeteries Conservation Trust of New Zealand – 1 year period @ \$90.00 per annum | 90.00 |
| Web site template support | 500.00 |
| Tools | 100.00 |
| Sundry administrative costs | 60.00 |
| Auditing | 400.00 |
| Total Cost | 1200.00 |

Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?

10. The proposal aligns with the 2009/10 Community Board Funding Allocations.

LEGAL CONSIDERATIONS

11. No legal issues have been identified.

Have you considered the legal implications of the issue under consideration?

12. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

13. As above

Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?

14. As above.

ALIGNMENT WITH STRATEGIES

15. The proposal would align with the Heritage Conservation Policy.

Do the recommendations align with the Council's strategies?

16. As above.

CONSULTATION FULFILMENT

17. No consultation is required.

STAFF RECOMMENDATION

It is recommended that the Hagley Ferrymead Community Board allocate \$1200 from the 2009/10 Discretionary Response Fund to support the work of The Friends of Linwood Cemetery Charitable Trust.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.