

## 20. AKAROA/WAIREWA COMMUNITY BOARD - AMENDMENT TO 2010 MEETING DATES

|                                     |   |
|-------------------------------------|---|
| <b>General Manager responsible:</b> | General Manager Regulation and Democracy Services, DDI 941-8462 |
| <b>Officer responsible:</b>         | Democracy Services Manager                                      |
| <b>Author:</b>                      | Liz Carter, Community Board Adviser                             |

### PURPOSE OF REPORT

1. To seek an amendment by the Board of its schedule of ordinary meeting dates from February to September 2010 inclusive.

### EXECUTIVE SUMMARY

2. In order that the business of the Board can be conducted in an orderly manner, and to allow public notification to be given of those meetings in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of ordinary meetings for 2010. The Board adopted such a schedule at its meeting held on 11 November 2009.
3. Since the adoption of that schedule it has been discovered that two of the dates conflict with dates for other meetings within Council. Those dates are Wednesday 12 May and Wednesday 9 June.
4. It is proposed that those two meetings be rescheduled to dates where there are no prior engagements.

### FINANCIAL IMPLICATIONS

#### **Do the Recommendations of this Report Align with 2009-19 LTCCP budgets?**

5. Yes. Provision is made in the 2009-19 LTCCP on pages 154 to 159, for elected member representation and governance.

### LEGAL CONSIDERATIONS

#### **Have you considered the legal implications of the issue under consideration?**

6. Yes. In respect of Schedule 7, Clause 19 of the Local Government Act 2002, community boards may adopt a schedule of ordinary meetings that are also required to be publicly notified in accordance with Section 46 of the Local Government Official Information and Meetings Act 1987.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

#### **Do the recommendations of this report support a level of service or project in the 2009-19 LTCCP?**

7. Yes. Pages 156 to 159 of the LTCCP refers regarding levels of service for democracy and governance.

### ALIGNMENT WITH STRATEGIES

#### **Do the recommendations align with the Council's strategies?**

8. Not applicable.

### CONSULTATION FULFILMENT

9. Board members have been consulted regarding the proposed changes.

## STAFF RECOMMENDATION

- (a) It is recommended that the Board consider adopting an amended schedule of ordinary meeting dates for 2010 to be held at 9.30am in the Board Room as specified, as follows:

|                  |                  |  |
|------------------|------------------|--|
| Wednesday 10     | February 2010    | Akaroa Service Centre  |
| Wednesday 10     | March 2010       | Little River Service Centre  |
| Wednesday 7      | April 2010       | Akaroa Service Centre  |
| <b>Friday 14</b> | <b>May 2010</b>  | Little River Service Centre  |
| <b>Friday 11</b> | <b>June 2010</b> | Akaroa Service Centre<br>(followed by Board Workshop re 2010/11 Strengthening Communities Funding) |
| Wednesday 7      | July 2010        | Little River Service Centre<br>(including allocation of 2010/11 Strengthening Communities Funding) |
| Wednesday 11     | August 2010      | Akaroa Service Centre  |
| Wednesday 8      | September 2010   | Little River Service Centre  |

- (b) It is recommended that the Akaroa-Wairewa Small Grants Fund Assessment Committee meeting be held on Monday 16 August 2010 at 2pm.