



**Christchurch City Council**

## **RICCARTON/WIGRAM COMMUNITY BOARD**

### **AGENDA**

**WEDNESDAY 26 SEPTEMBER 2007**

**AT 5.00PM**

**HELD AT RICCARTON HOUSE,  
16 KAHU STREET, RICCARTON.**

**(Please note change to normal meeting venue.)**

**Acting Community Board Adviser**  
Graham Sutherland  
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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

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**1. APOLOGIES**

**2. CONFIRMATION OF THE MEETING REPORT – 11 SEPTEMBER 2007**

The report of the Riccarton/Wigram Community Board meeting of 11 September 2007 has been separately circulated to members.

**3. DEPUTATIONS BY APPOINTMENT**

**3.1 PAPARUA STREAM RESERVE ENHANCEMENT PLAN**

Cyril Smith will be in attendance to address the Board about the Paparua Stream Reserve Enhancement Plan. (Item 8).

**4. BRIEFINGS**

Nil.

**5. CORRESPONDENCE**

Nil.

**6. PETITIONS**

Nil.

**7. NOTICES OF MOTION**

Nil.

## 8. PAPARUA STREAM RESERVE ENHANCEMENT PLAN

<b>General Manager responsible:</b>	General Manager City Environment Group DDI 941-8656
<b>Officer responsible:</b>	Transport and Greenspace Manager
<b>Author:</b>	Rod Whearty

### PURPOSE OF REPORT

1. The purpose of this report is to approve the enhancement plan for Paparua Stream Reserve following consultation with the local community.

### EXECUTIVE SUMMARY

2. Board members will recall that the concept plan for the Paparua Stream Reserve was presented to the Riccarton/Wigram Environment Committee on Monday 25 June 2007, prior to carrying out consultation with the local community.
3. The plan was circulated to approximately 300 residential properties within the general catchment area of the reserve. There was a good response from the local community with a total of forty three (43) individual residents returning the comment form providing feedback on the proposed plan (See comments – **Attachment 1**). This equates to a 14.3% response rate.
4. The response from the local community was very positive and supportive with 41 respondents or (95.3%) expressing support for the proposed plan. Many of the respondents expressed support for the walkway linking Epsom Road and Racecourse Road. There were also comments from some long term residents of the area outlining previous history of the site and expressing support for the project.
5. The Riccarton/Wigram Community Board had previously indicated that they would like the name of the reserve to be Paparua Stream Reserve. The two main reasons being:
  - (a) That it reflects the name of the stream flowing through the reserve (Paparua Stream).
  - (b) That it provides an historical link to the past, as the reserve is in an area that was previously administered by Paparua County Council prior to amalgamation with the City in 1989.
6. Residents were asked to indicate their support for the proposed name as part of the consultation. The combined number of responses to this question is forty (40) which is less than the total number of respondents (43) because some respondents did not indicate any preference in relation to this question. The results of that are shown below.

<b>Yes – I support</b> the proposed name of Paparua Stream Reserve	38
<b>No – I do not support</b> the proposed name of Paparua Stream Reserve	2

7. Given the high level of support indicated in the residents' feedback, the Capital Programme Group does not propose to make any significant changes to the original plan that was circulated (see attached plan – **Attachment 2**). The only minor change relates to the shape of the grass areas where some tight and narrow corners have been modified to improve access for mowing and maintenance equipment.
8. The finalised plan has undergone an internal peer review based around general CPTED (Crime Prevention Through Environmental Design) principles and practices. Staff are confident the proposed plan does not create any unacceptable risk or issues around park user or commuter safety.

## 8. Cont'd

### FINANCIAL IMPLICATIONS

9. The funding from Council is being provided from the Transport and Greenspace Capital Programme. Specifically:
- 2007/08 - \$200,000                      Paparua Stream Improvements

### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

10. Yes. Funding is provided from within the Transport and Greenspace Capital Programme in the 2006-16 LTCCP.

### LEGAL CONSIDERATIONS

11. There are no legal considerations that would have a direct impact on this proposal.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

#### 12. LTCCP 2006-2016 Parks, Open Spaces and Waterways – Page 123

- Recreation – By offering a range of active and passive recreation and leisure opportunities.
- Health – By providing areas for people to engage in healthy activities.

#### 13. Recreation and Leisure – Page 131

- Recreation – By encouraging more people to participate in leisure, physical and sporting activities.

#### 14. Parks and Open Spaces Activity Management Plan

### ALIGNMENT WITH STRATEGIES

15. Social Wellbeing and Youth Strategy and Safer Parks Policy.

### CONSULTATION FULFILMENT

16. Consultation has been undertaken with the local community via a letterbox drop and comment form resulting in feedback from interested stakeholders (**see attachment**). The consultation identified a very strong level of support for this project within the local community.
17. All respondents have been sent a final reply letter thanking them for their input, including an A3 colour copy of the finalised plan. The letter informed respondents when the plan would be presented to the Riccarton/Wigram Community Board for approval. Details of the meeting (time, date, venue etc) were also provided so that any interested people could attend or address the Board prior to the final decision being made.

### STAFF RECOMMENDATION

It is recommended that the Board:

- (a) Approve the Paparua Stream Reserve Enhancement Plan as attached and that the Capital Programme Group commence implementation of the approved plan.
- (b) Approve that the whole reserve, which includes the existing area off Racecourse Road, be named Paparua Stream Reserve.

## 9. CHARACTER HOUSING MAINTENANCE GRANTS

<b>General Manager responsible:</b>	General Manager Strategy and Planning+, DDI 941 8177
<b>Officer responsible:</b>	Programme Manager Liveable City
<b>Author:</b>	Katie Smith, Neighbourhood Planner

### PURPOSE OF REPORT

1. To put before the Community Board those applications for Character Housing Maintenance Grants that have been received by Council for funding in the 2007/08 financial year for properties located within the Riccarton/Wigram Ward.

### EXECUTIVE SUMMARY

2. At its meeting on 4 May 2006 the Council adopted guidelines and associated procedures for the processing and administration of applications for Character Housing Maintenance Grants.
3. Under the policy and guidelines approved by the Council applications for grants are to be reported back to the relevant Community Board, who will then make recommendations to the Character Housing Grants Panel who will make the final decision on grant applications.
4. The Character Housing Grants Panel will consist of a representative from each Community Board, and Strategy and Planning Group staff will provide specific heritage, urban design and neighbourhood planning advice to assist the panel in its decision making.
5. This report informs Community Board Members that those eligible applications received for Character Housing Maintenance Grants that fall within this Community Board will be discussed at this meeting. Given the limited time frame between application deadline and the community board meeting date full details are not available at time of report deadline therefore details and photographs as submitted in each application will be displayed at the Community Board meeting for discussion. However details of each proposal will be forwarded to each Community Board member prior to the meeting to allow for each board member, should they so wish, to view the application properties prior to the Community Board meeting.
6. Community Board members are to assess applications with regard to their local knowledge and the criteria set out in the Character Housing Maintenance Grants Policy (attached as **Appendix A**) and recommend those applications they consider suitable for a grant to be forwarded to the Character Housing Grants Panel. To assist in the decision making process for each application a list of criteria together with a weighting structure has been attached as **Appendix B**. The Community Boards are to consider the merits of each application whilst the Character Grants Panel will consider the level of funding for each application.

### FINANCIAL IMPLICATIONS

7. There are no financial implications as the funding for the Character Housing Maintenance Grants has already been approved by the Council and the funds set aside in the 2007-2008 Annual Plan.

### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. Funding of \$100,000.00 has been set aside in the 2007 -08 Annual Plan for this grant scheme.

### LEGAL CONSIDERATIONS

9. All legal considerations were considered as part of the policy formulation.

### Have you considered the legal implications of the issue under consideration?

10. As above.

## 9. Cont'd

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Yes, funding as set aside Page 97 of the LTCCP.

### Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. Yes, as above.

### ALIGNMENT WITH STRATEGIES

13. The Character Housing Maintenance Grants Scheme aligns with the Strong Communities Strategic Directions by protecting and promoting the heritage character and history of the city. It aligns with the Liveable City Strategic Directions in protecting Christchurch's heritage buildings and neighbourhood character.

### Do the recommendations align with the Council's strategies?

14. Yes.

### CONSULTATION FULFILMENT

15. Not applicable.

### STAFF RECOMMENDATION

It is recommended that the Board:

- (a) Receive this information and consider the Character Housing Maintenance Grant applications as presented at the meeting.
- (b) Recommend those applications they wish the Character Housing Grants Panel to consider for a grant.

## 10. AVONHEAD COMMUNITY TRUST – CHILD AND FAMILY WORKER

<b>General Manager responsible:</b>	Community Support Unit General Manager, DDI 941-8879
<b>Officer responsible:</b>	Ian Burn Community Development Advisor
<b>Author:</b>	Ian Burn Community Development Advisor

### PURPOSE OF REPORT

1. The purpose of this report is to seek approval from the Riccarton/Wigram Community Board for \$5,500 for the part of the wage of a Child and Family Worker based in Avonhead, predominantly around Avonhead Primary School. This report was deferred from the Board's 11 September 2007 meeting with a request for further information.

### EXECUTIVE SUMMARY

2. The Avonhead Community Trust is seeking funds for 0.25 of a Full Time Equivalent wage for a Child and Family worker based in Avonhead. This worker currently works with 200 people in this area, predominantly children through her contact with Avonhead Primary School, but also some family groups. This year programmes she has organised have involved her working with 30 eight year olds, 50 five to twelve year olds (33% of whom are Asian), 30 eleven to thirteen year olds, 80 children of all ages (25% of whom are Asian) and 10 parents. This worker has been in place since 20 January 2007. Please see the attached letter from Avonhead Community Trust (**Attachment 1**) for more information concerning this. Also attached for background information is a letter of support from the Deputy Principal of Avonhead School (**Attachment 2**) and a copy of the summary of the Education Review Office report on Avonhead School (**Attachment 3**).
3. The Child and Family Worker is intending to work in the following areas in the 2008 calendar year:
  - (i) Directly with children and families in need of support.
  - (ii) In running Parenting with Confidence courses for interested parents.
  - (iii) In running a programme to work with children with self-esteem, anger or grief issues.
  - (iv) In running holiday programmes. Support is being requested for this part of the work while the group is seeking Child Youth and Family approval which will allow them to access funding from the Ministry of Social Development. Funding is only being requested for the administrative component of the work.
  - (v) In running one-off events for children and parents around Easter, an alternative to Halloween etc.

Please see the attached letter from Avonhead Community Trust for more details concerning this.

4. While Avonhead is a relatively affluent area overall, it includes 177 families on less than \$30,000 per annum income. In addition 30.2% of the population was born overseas and 23.7% of the population is Asian. In both instances this is approximately 6% higher than the Christchurch average. Avonhead Primary School has children from 37 different ethnic groups on its books. Staff would ask board members to consider the additional difficulties facing low income and non-European families, and their potential additional needs for support when considering this application.
5. Within Avonhead there are 600 families, made up of 1,644 people. These comprise 2.7% of the population of the Riccarton/Wigram ward. The \$5,500 requested is 1.6% of the \$349,482 spent in the Riccarton/Wigram ward on social services (consisting of \$137,482 from the Board and \$212,000 from the Social Initiatives Fund and other internal budgets). While \$1,300 has been allocated to this Trust from the Council's Recreation operational budget in the 2007/08 year, this was for a holiday programme which will have finished before the period for which this funding is being requested. No part of the remainder of the funding on social services has currently been allocated to this part of the ward. Staff would therefore contend that this is a reasonable allocation of funds to this area.



## 10. Cont'd

6. The period for which funding is requested is 1 August to 31 August 2008. While both Avonhead Community Trust, and Avonhead Primary are within the Riccarton/Wigram ward these are both close to the boundary with the Fendalton/Waimairi ward. This position was funded to a similar level in 2007 by the Fendalton/Waimairi Community Board, in recognition of the work that was being undertaken with residents in their community. (Please see the attached letter from the Chairperson of the Fendalton/Waimairi Community Board – **Attachment 4.**) Staff are recommending that since the Fendalton/Waimairi Board funded this service which benefited residents of both communities last year, that there would be some equity, if the Riccarton/Wigram Board considers this an acceptable project, that they fund this project this year. It is proposed that in the future, starting with the year for which funding will be available from 1 September 2008 that this organisation apply to both Boards for this funding and that if this application is successful that funds be allocated from the Boards in relation to the proportion of the people supported by this service in each ward.

### FINANCIAL IMPLICATIONS

7. The following outlines budgetary requirements for 2007:

Item	Cost	Amount Requested
Family and Child worker wages 0.25 FTE	5,500	5,500
Family and Child worker wages 0.25 FTE	5,500	
<b>Total Cost</b>	<b>\$11,000</b>	<b>\$5,500</b>

The other costs of this project will be met by Avonhead Community Trust.

### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. Yes see page 172, regarding the Discretionary Fund.

### LEGAL CONSIDERATIONS

9. There are no legal issues to be considered.

### Have you considered the legal implications of the issue under consideration?

10. Yes.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Yes.

### Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. Yes see page 172, regarding the Discretionary Fund.

### ALIGNMENT WITH STRATEGIES

13. Yes in alignment with the Community Wellbeing Strategy.

**10. Cont'd**

**Do the recommendations align with the Council's strategies?**

14. Yes.

**CONSULTATION FULFILMENT**

15. All appropriate consultation has been undertaken.

**STAFF RECOMMENDATION**

It is recommended that the Board approve \$5,500 in support of this application from the Board's 2007/08 Discretionary Fund.

## 11. APPLICATION TO THE RICCARTON/WIGRAM COMMUNITY BOARD'S DISCRETIONARY FUND – DANCING WITH THE STARS

<b>General Manager responsible:</b>	General Manager, Community Services, DDI 941-8534
<b>Officer responsible:</b>	Unit Manager, Recreation and Sports Unit
<b>Author:</b>	Lisa Gregory, Community Recreation Adviser

### PURPOSE OF REPORT

1. The purpose of this report is to seek funding of \$11,500 from the Board's 2007/08 Discretionary Fund for the continuation of a highly successful dance programme called 'Dancing Like the Stars', in primary schools in the Riccarton/Wigram Ward. (Copy of "Dancing like the Stars" Report attached for Board information. **Attachment 1**).

### EXECUTIVE SUMMARY

2. In 2006 the North Hornby Healthy Lifestyle Co-ordinator, Gina Stewart, as part of her role to promote recreation and physical activity in the North Hornby area, contracted Adam Hayward to run an eight-week dance programme in the second term of 2007 for four local schools. This programme was one of several programmes that the Riccarton/Wigram Community Board and SPARC funded as part of the North Hornby Lifestyle Project. Although dance has been recognised by SPARC as an activity, none of the schools in Hornby provided classes for their students. With the end of the North Hornby Project, this will be an opportunity to meet the needs of the community, by offering a similar programme in this area.
3. The aim of the 'Dancing Like the Stars' programme was to provide a healthy, active lifestyle through the provision of dance classes, in low decile primary and intermediate schools in the Hornby area. The programme ran for eight weeks, three times per week and was facilitated by two professional dance tutors (male and female) in four schools in the Hornby area. The schools were Hornby Primary School, Gilberthorpes Primary School, St Bernadettes School and Branston Intermediate.
4. The children were taught four dance routines; meringue, swing, ceroc and jive. The programme provided an opportunity for four classes of children aged nine and ten years to learn dance, dance culture and individual and team goal setting. At the end of the programme an event was organised where the young participants were recognised for a range of achievements, for example, improvement in dance and behaviour and commitment. The event which was held at the Presbyterian Church was a huge success with approximately 300 people attending. Family members showed their appreciation by applauding and cheering for their children. The benefits of the 'Dancing Like the Stars' programme have been clearly identified in the evaluation report which is attached. Some of the benefits were as follows:
  - **Social:** Tutors strongly identified the positive impact of the programme on developing appropriate boy-girl relationships. Students learnt that holding hands did not mean you liked him or her, and the focus of hand holding faded once students concentrated on moves and music. All teachers thought the programme provided a huge social experience, especially as it broke down barriers between students, "initially children were careful picking partners, at the end they were just wanting to dance, it was great to see".
  - **Behavioural:** Tutors saw improvement in areas related to team work, helping others, confidence, pride and self-esteem. One tutor commented that "one person was bursting at the seams to really have a go, where as the other half of the couple wasn't sure, but still put a lot of effort in for the partner's sake".

## 11. Cont'd

- **Physical:** Tutors commented that the children were more co-ordinated, had an opportunity for the chance to be physically active and had better balance and increased fitness levels.
  - One of the benefits described by the teachers in the evaluation report was the “pride and enjoyment on production night, the ability to become leaders and share their experiences and skills with other students. For example students were seen teaching other children in the playground. Other children are now interested”.
  - When the children were asked if their behaviour had changed by attending the programme they responded positively with comments such as, “getting along with boys, not losing my temper and I don’t speak to my mum in a stressed way, learnt to encourage others, feel more confident and happier, made new friends, I didn’t like dancing with a boy, but now I don’t really care I just have fun, more respectful to teachers and learning”.
  - Following the completion of the dance programme, due to demand, Gilberthorpes School has organised one of the dance tutors to come into the school once a week to teach the students. Both participants from the programme and new participants attend regularly. The school principal also noted that the boys now participate in their Jump Jam school aerobic programme, whereas previously they refused.
  - The benefits shown from the programme, demonstrates the positive social capital that is an outcome of a community interconnecting. It offered local schools an opportunity to collaborate to achieve mutual benefits.
5. Although it may seem like a high investment for an eight week programme, the short but intense duration proved a successful format and the longer term benefits have been identified. The feeling from the North Hornby schools, was that it was more meaningful to offer a high quality project, rather than diluting the programme and spreading it out. Concentration levels remained high from students during the whole period.
6. ‘Dancing Like the Stars’ has been a highly successful programme. As well as the physical and recreational benefits there are also social and behavioural benefits for the children and their families. If the Community Board chooses not to fund this programme, it is unlikely that it will continue. The programme has the support of teachers, dance tutors, school principals and Council staff.

### FINANCIAL IMPLICATIONS

7. The North Hornby Healthy Lifestyle Project came to an end in December 2006. However the ‘Dancing Like the Stars’ programme, which was an outcome of the Project, commenced in term two 2007. There are currently no remaining funds to continue running the dance programme in 2008. Details of the budget for the programme is clearly outlined in the evaluation report. The cost of the eight week programme was \$9,300. The cost of the final event was \$2,200. The total cost was \$11,500. Approximate cost per child was \$95. All the schools are keen to see this programme continue, as well as Council staff.
8. There is currently \$44,730 in the 2007/08 Board’s Discretionary Fund.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. Aligns with page 170 LTCCP, regarding Community Board Project Fund.

### Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

10. Yes, see above.

## **11. Cont'd**

### **ALIGNMENT WITH STRATEGIES**

11. Application aligns with the Council's Sport and Recreation Policy and local Community Board Objectives.

### **Do the recommendations align with the Council's strategies?**

12. As above.

### **CONSULTATION FULFILMENT**

13. All appropriate consultation has been undertaken.

### **STAFF RECOMMENDATION**

It is recommended that the Community Board fund the amount of \$11,500 from the Board's 2007/08 Discretionary Fund for the continuation of the 'Dancing Like the Stars' programme in three Hornby primary schools and one Riccarton primary school in 2008.

**12. APPLICATION TO THE RICCARTON WIGRAM COMMUNITY BOARD'S YOUTH DEVELOPMENT SCHEME – JUSTIN FULLER**

<b>General Manager responsible:</b>	General Manager, Community Services, DDI 941-8534
<b>Officer responsible:</b>	Unit Manager, Recreation and Sports Unit
<b>Author:</b>	Lisa Gregory, Community Recreation Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek approval for an application for funding from the Community Board's 2007/08 Youth Development Scheme.

**EXECUTIVE SUMMARY**

2. The applicant, Justin William St Clair Fuller is a 14 year old who lives in Westmorland and is seeking Community Board support to travel to Australia with the New Zealand U16 Ice Hockey Team. This trip will take place from 28 September – 5 October 2007.
3. Justin competes in the local ice hockey competition in the Christchurch Boys High School Premier team and has represented Canterbury for three years. At Canterbury level, Justin has been the top forward and points scorer for his league over this time. At this year's NZ Championships, Justin was named in the Star Line Up, which represents the top three forwards in the competition.
4. Justin's continual achievement in his chosen sport has deservedly gained him selection into the NZ U16 team and this is the highlight of his sporting career. Unfortunately, due to the short timeframe between the team selection and the trip away, there will be no fund-raising opportunities, therefore Justin's parents will be financing the whole trip. Due to the high costs involved in ice hockey, Justin would appreciate any financial assistance from the Community Board.

**FINANCIAL IMPLICATIONS**

5. The following table provides a breakdown of funding requested:

<b>JUSTIN WILLIAM ST CLAIR FULLER</b>	
<b>EXPENSES</b>	<b>Cost (\$)</b>
Airfares	\$758.50
Accommodation	\$325.00
Uniform & gear	\$505.30
Meals	\$584.00
Ground Transport	\$203.33
Training costs – ice time	\$97.10
Coach Expenses	\$232.25
Miscellaneous	\$115.00
<b>Total Cost</b>	<b>\$2,820.48</b>
<b>Amount Requested from Community Board</b>	<b>\$2,820.48</b>

6. This is the first time that the applicant has applied to the Riccarton/Wigram Community Board for financial support.

**Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?**

7. Yes, see page 172, Youth Development Scheme and Discretionary Fund.

## 12. Cont'd

### LEGAL CONSIDERATIONS

**Have you considered the legal implications of the issue under consideration?**

8. There are no legal issues to be considered.

### ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

9. Aligns with page 170 LTCCP, regarding Community Board Project Funding.

**Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

10. Yes, see page 172, Youth Development Scheme and Discretionary Fund.

### ALIGNMENT WITH STRATEGIES

11. Application aligns with the Council's Youth Strategy and local Community Board objectives.

**Do the recommendations align with the Council's strategies?**

12. As above.

### CONSULTATION FULFILMENT

13. All appropriate consultation has been undertaken.

### STAFF RECOMMENDATION

It is recommended that the Board support the application and allocate \$500 from the 2007/08 Youth Development Fund to Justin William St Clair Fuller for his travel expenses to Australia with the New Zealand U16 Ice Hockey Team.

### 13. UPDATE ON THE SOCKBURN RECREATION CENTRE REQUEST FOR PROPOSAL

Memorandum from the Western Area Recreation Manager dated 20 September 2007.

## Christchurch City Council Recreation & Sports Unit

### Memorandum

**Date:** 20 September 2007

**From:** Western Area Recreation Manager (Matthew Lanyon)

**To:** Riccarton/Wigram Community Board

**RE:** Update on Sockburn Recreation Centre Request For Proposal (RFP)

The purpose of this memorandum is to inform the Riccarton/Wigram Community Board on the current status of the RFP for the Sockburn Recreation Centre.

- The final date for applications to be submitted was 12 September 2007.
- A project team involving Council officers from the Property and Recreation & Sports Units was set up to review the applications. One application was received.
- The first scheduled meeting to start the review and recommendation process occurred on Tuesday 18 September 2007.

A number of questions were raised by the review team regarding the one application and a request to the applicant to reply to the questions has been issued. The review team will consider the responses at its next scheduled meeting on 28 September 2007.

The Riccarton/Wigram Community Board will be updated on progress.

**Matthew Lanyon**

*Recreation Manager - Western Area  
Recreation & Sports Unit  
Christchurch City Council  
P O Box 237, Christchurch  
(03) 941 6326 or 0274 780 467  
Email: [Matthew.Lanyon@ccc.govt.nz](mailto:Matthew.Lanyon@ccc.govt.nz)*



**14. BOARD SUBMISSION ON THE SOUTH WEST AREA PLAN CONSULTATION**

Board members indicated that they would like the Board to make a submission on the above consultation and forwarded comments for inclusion in a submission. Staff incorporated the comments into a draft submission and circulated it by email for members' feedback.

Submissions closed on Friday 21 September 2007. The submission was submitted, subject to formal Board approval at its meeting on 26 September 2007.

**Copy of submission to be circulated.**

**15. BOARD MEMBERS' INFORMATION EXCHANGE**

Board Members will have an opportunity to provide updates on community activities/Council issues.

**16. BOARD ADVISER'S UPDATE**

The Board Adviser will update the Board on current issues.

**17. QUESTIONS FROM MEMBERS**