

## 17. CHARACTER HOUSING MAINTENANCE GRANTS

<b>General Manager responsible:</b>	General Manager Strategy and Planning, DDI 941 8177
<b>Officer responsible:</b>	Programme Manager Liveable City
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### PURPOSE OF REPORT

1. To put before the Board those applications for Character Housing Maintenance Grants that have been received by the Council for funding in the 2007/08 financial year for properties located within the Hagley/Ferrymead Ward.

### EXECUTIVE SUMMARY

2. At its meeting on 4 May 2006 the Council adopted guidelines and associated procedures for the processing and administration of applications for Character Housing Maintenance Grants.
3. Under the policy and guidelines approved by the Council applications for grants are to be reported back to the relevant Board, who will then make recommendations to the Character Housing Grants Panel who in turn, will make the final decision on grant applications.
4. The Character Housing Grants Panel consists of a representative from each Board, and Strategy and Planning Group staff provide specific heritage, urban design and neighbourhood planning advice to assist the panel in its decision making.
5. This report informs Board members that those eligible applications received for Character Housing Maintenance Grants that apply to the Hagley/Ferrymead Community Board will be discussed at the Board meeting. Given the limited time frame between application deadline and the Board meeting, full details are not available at the time of report deadline, therefore details and photographs as submitted in each application will be displayed at the Board meeting for discussion. However, details of each proposal will be forwarded to each Board member prior to the meeting to allow for each member, should they so wish, to view the application properties prior to the Board meeting.
6. Board members are to assess applications with regard to their local knowledge and the criteria set out in the Character Housing Maintenance Grants Policy (**attachment A**) and recommend those applications they consider suitable for a grant to the Character Housing Grants Panel. To assist in the decision making process for each application a list of criteria together with a weighting structure has been attached (**attachment B**). The Boards are to consider the merits of each application whilst the Character Grants Panel will consider the level of funding for each application.

### FINANCIAL IMPLICATIONS

7. There are no financial implications as the funding for the Character Housing Maintenance Grants has already been approved by the Council and the funds set aside in the 2007/08 Annual Plan.

### Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. \$100,000 has been set aside in the 2007/08 Annual Plan for this grant scheme.

### LEGAL CONSIDERATIONS

9. All legal considerations were considered as part of the policy formulation.

### Have you considered the legal implications of the issue under consideration?

10. As above.

#### **ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

11. Yes, funding as set aside page 97 of the LTCCP.

#### **Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?**

12. Yes, as above.

#### **ALIGNMENT WITH STRATEGIES**

13. The Character Housing Maintenance Grants Scheme aligns with the Strong Communities Strategic Directions by protecting and promoting the heritage character and history of the city. It aligns with the Liveable City Strategic Directions in protecting Christchurch's heritage buildings and neighbourhood character.

#### **Do the recommendations align with the Council's strategies?**

14. Yes.

#### **CONSULTATION FULFILMENT**

15. Not applicable.

#### **STAFF RECOMMENDATION**

It is recommended that the Board:

- (a) Receive this information.
- (b) Consider the Character Housing Maintenance Grant applications as displayed at the meeting.
- (c) Recommend those applications they wish the Character Housing Grants Panel to consider for a grant.

#### **CHAIRPERSON'S RECOMMENDATION**

That the staff recommendation be adopted.