

14. APPLICATION TO HAGLEY FERRYMEAD COMMUNITY BOARD DISCRETIONARY FUNDING – THE FRIENDS OF LINWOOD CEMETERY CHARITABLE TRUST

General Manager responsible:	General Manager City Environment, DDI 941-8656
Officer responsible:	Unit Manager, Transport and Greenspace
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PURPOSE OF REPORT

1. The purpose of this report is to seek Board approval for an application for funding from The Friends of Linwood Cemetery Charitable Trust from the 2007/08 Hagley Ferrymead Community Board Discretionary Fund.

EXECUTIVE SUMMARY

2. Funding is being sought by the applicant, The Friends of Linwood Cemetery Charitable Trust, to support the activities of the Trust, including membership of a national organisation, until they have accessed other community funding sources.
3. The Linwood Cemetery Working Party began their activities in January 2001. The group elected to formalise their status as The Friends of Linwood Cemetery Charitable Trust in November 2006 in order to have a legal identity and be eligible to apply for funding grants from various sources to further their work.
4. The Trust are an active community group helping to improve the Linwood Cemetery and run planting days, organise working bees with local school pupils, record and reform headstone information, and communicate with the community. Currently they estimate that 45 hours of voluntary effort is undertaken by members per week.
5. The Trust is seeking funding of \$1000 to meet administrative costs and ongoing gardening costs. The Trust also wishes to obtain membership of the Historic Cemeteries Conservation Trust of New Zealand in order to benefit from this organisation's experience in promoting the conservation of historic cemeteries, and in fundraising for this purpose.
6. As the Linwood Cemetery Working Party, the Trust has previously received a \$1000 grant from the Board's 2006/07 Project Funding through a Council staff application. This grant was used to support the work of the group by meeting costs for administrative resources, materials and tools.
7. Although this organisation has been active since 2001, it has only recently become a Charitable Trust. The Trust was not able to supply audited accounts at this early stage in their history. Council staff have taken this into account when preparing this report.
8. It is the opinion of staff that at the time of the closing date for the Community Board Project Fund in February 2007, the Trust was not yet sufficiently established with stand-alone financial practices to be in a position to apply for funding for the 2007/08 year. Discussion with the Community Development Advisor confirms that the Council's Community Development Fund, applications for which closed on 15 July 2007, would be an appropriate source of funding for support costs of an administrative nature. However, similarly, the Trust did not consider themselves to be in a position to make an application to this fund at that time.
9. The Friends of Linwood Cemetery Charitable Trust is now in a position to apply for funding grants in its own right to support and further its work. Council staff will be working with the Trust providing information and advice on funding applications, and identifying projects that are consistent with the Linwood Cemetery Conservation Plan which the group will be able to initiate under the guidance of Council staff. The expectation of staff is that now this group is established as a Charitable Trust, funding for both administrative support and specific projects would be applied for as part of an organised planned programme, and within the annual project funding rounds, from this point in time.
10. The Trust has a vested interest in community preservation and restoration of the Linwood Cemetery, and work under the guidance of Council staff, therefore financial risk, and risk of delivery, is considered by staff to be low.

FINANCIAL IMPLICATIONS

Proposed Expenditure of The Friends of Linwood Cemetery Charitable Trust	Cost (NZ\$)
Membership of Historic Cemeteries Conservation Trust of New Zealand – 2 year period @ \$90.00 per annum	180
General administrative costs, stationery, photographic and recording materials, and ongoing gardening costs	820
Total Cost	\$1000

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

11. The proposal aligns with the 2007/08 Community Board Funding Allocations.

LEGAL CONSIDERATIONS

12. There are no legal issues to be considered.

Have you considered the legal implications of the issue under consideration?

13. As above.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

14. As above.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

15. As above.

ALIGNMENT WITH STRATEGIES

16. The proposal would align with the Heritage Conservation Policy.

Do the recommendations align with the Council's strategies?

17. As above.

CONSULTATION FULFILMENT

18. No consultation is required.

STAFF RECOMMENDATION

It is recommended that the Board allocate \$1000 from the 2007/08. Discretionary Fund to support the work of The Friends of Linwood Cemetery Charitable Trust.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.