Christchurch City Council

SPREYDON/HEATHCOTE COMMUNITY BOARD AGENDA

EXTRAORDINARY MEETING

MONDAY 7 MAY 2007

AT 5.00PM

**IN THE BOARDROOM,
SOUTH LIBRARY, SERVICE CENTRE AND LEARNING CENTRE,
66 COLOMBO STREET, CHRISTCHURCH**

Community Board: Phil Clearwater (Chairperson), Oscar Alpers, Barry Corbett, Paul de Spa, Chris Mene, Sue Wells and Megan Woods.

Acting Community Board Principal Adviser	**Acting Community Secretary**
Peter Dow	Carole Tobin
DDI: 941-5108	DDI: 941-5105
Email: peter.dow@ccc.govt.nz	Email: carole.tobin@ccc.govt.,nz

PART A - MATTERS REQUIRING A COUNCIL DECISION
PART B - REPORTS FOR INFORMATION
PART C - DELEGATED DECISIONS

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1.   **APOLOGIES**

Megan Woods

2.   **SPREYDON/HEATHCOTE PROJECT FUNDING 2007/08 – ALLOCATIONS**

General Manager responsible:	General Manager Regulation and Democracy Services, DDI: 941-8549
Officer responsible:	Acting Community Board Principal Adviser
Author:	Carole Tobin, Acting Community Secretary

PURPOSE OF REPORT

1.   The purpose of this report is to outline the process for the allocation of the Board's Project (and Discretionary) funding for the 2007/08 year, and for the Board to make decisions on the funding applications received.

EXECUTIVE SUMMARY

2.   The key milestone for allocation of the 2007/08 funding is 18 May 2007; the date by when all Boards are to have made their decisions on the allocation of their project funding. This date (which is later than required in previous years) is based on requirements to meet both internal accounting and LTCCP processes and timeframes.

3.   To meet the date of 18 May 2007, Boards have held preliminary, non-decision making meetings (seminar format or otherwise) to give initial consideration to all of the funding applications received, and to seek any further information from staff as required. A Spreydon/Heathcote Community Board Seminar was held for this purpose on 11 April 2007 (report **attached**).

4.   Staff have evaluated all applications and completed the **attached** matrix document, which provides the Board with comprehensive information to enable efficient and effective decision making. Staff evaluation is based on standard criteria and then entered into the matrix for comparative purposes with other applications.

Group	Name of the unit or group responsible for the project or service.
Project/Service Description	A brief description of the project or service.
Amount Requested	The amount of funding requested by the group/unit.
Board Objectives, Community Outcomes, Council Strategies	Board objectives, community outcomes and Council strategies or policies to which the project/service can be linked.
Expected Outcome of Project	What the project is expected to achieve.
Need Supported By	Any relevant research or other evidence that identifies a need for the project/service.
Financial Risk	Assessment of the project's/service's financial risk. Shown by a high/medium/low rating.
Delivery Risk	Assessment of the unit's/group's ability to complete the project or supply the service. Shown by a high/medium/low rating.
Funding History	Outlines whether the unit/group has received funding from the Board before or other Council funding; and whether accountability reports are on file.
Staff Recommendation	Describes the precise decisions that staff are recommending.

Staff Priority	Staff met to determine a staff priority rating for each request.
	The following grading criteria has been used by staff:
	1. Meets Board objectives/community outcomes - priority to fund, major contribution to social need and development.
	2. Meets Board objectives/community outcomes - requires a funding contribution.
	3. Meets criteria to a lesser degree but more suitable for group to seek funding elsewhere - Board funding support not needed or could be funded from another scheme, eg Metropolitan funding.
	0. Does not meet any of the above criteria - staff recommend not funding.

5. Projects on the matrix have come from community groups, Board members and staff.

6. The 2006/09 Board Objectives are also relevant for reference purposes. Members are asked to bring their copy to the meeting.

FINANCIAL IMPLICATIONS

7. The Board has funding available of $390,000 for 2007/08, that comprises:

- Up to $60,000 discretionary funding to be allocated by resolution of the Board during the year.
- Up to $40,000 strengthening communities action plan funding (SCAP).
- $290,000 for allocation to local projects or activities.

8. A total of 42 project applications have been received. A summary of the staff recommendations and funding implications is as follows:

Total funding **available** for project/discretionary funding	**$390,000**
Total funding **requested** from applications received	**$460,295**

9. There is therefore a shortfall even before any funds are set aside for discretionary or SCAP funding. Taking this into account, staff recommendations are as follows:

Total recommended for retaining as SCAP funding	**$ 20,000-$25,000**
Total recommended for retaining as Discretionary Funding	**$ 50,000**
Total being recommended for consideration as Project Funding	**$317,970**
(comprising Priority One: $288,970; Priority Two: $29,000)	
Potential Shortfall	***$ 2,970***

10. Arising from the Board Seminar on 11 April 2007, possible variations/changes to allocations are shown in **bold** type within the staff recommendation column of the attached matrix.

11. The Board also has available for reallocation within the current 2006/07 period, $9,740 being monies returned from Tangata 2 Tagata ($5,000) and Waltham Youth Trust ($4,740).

12. A balance of $3,508 also remains in the Board's 2006/07 discretionary budget.

13. The recommendations contained in the attached matrix align with the 2006-16 LTCCP budgets (refer to page 103 of the LTCCP, Community Grants funding).

SCAP Committee

14. Staff recommend a reduced allocation of $20,000 - $25,000.

Social Initiatives Fund

15.   All grant schemes (including the Social Initiatives Fund) will be "rolled over" for one more year. Changes to the Community Group Grant Scheme will now be implemented in the 2008/09 financial year.

16.   The three groups that receive support from the Social Initiatives Fund in the Spreydon/Heathcote ward are:

●   Cross Over Trust $25,000 (Rowley Youth Worker's salary).
●   Rowley House $15,000 (Community Development salary).
●   Sydenham Community Development Trust $25,000 (Community Development salary).

17.   This adjustment has therefore reduced initial pressure on the Board's funding. There is now $50,000 available for the above projects that will receive social initiatives funding during the 2007/08 year.

LEGAL CONSIDERATIONS

18.   The Board's decisions on the allocation of its project funding will be confirmed by the Council prior to inclusion in the Annual Plan 2007/08.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

19.   The staff recommendations in the attached matrix support the Community Grants services on page 103 of the 2006-16 LTCCP.

ALIGNMENT WITH STRATEGIES

20.   The fourth column in the attached matrix identifies where the funding applications align with Council strategies and policies.

CONSULTATION FULFILMENT

21.   No external consultation needs to be undertaken, although staff have discussed funding applications with those groups that have submitted the applications.

STAFF RECOMMENDATIONS

(a)   That the Board considers the attached matrix of requests for 2007/08 Project and Discretionary Funding.

(b)   That the Board confirms its allocation of the Project and Discretionary Funds for 2007/08.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendations be supported.