

6. ALLOCATION OF 2007/08 PROJECT FUNDS

General Manager responsible:	General Manager Regulation & Democracy Services
Officer responsible:	Acting Democracy Services Manager
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PURPOSE OF REPORT

1. The purpose of this report is to obtain the Board's approval to the final allocation of its 2007/08 Project Funds totalling \$390,000.

EXECUTIVE SUMMARY

2. On 7 March 2007 Martin Maguire facilitated a preparatory workshop leading up to the 2007/08 Project Funding round, to look at the "big picture" in terms of historical Board funding, research, Board objectives and the Council's LTCCP etc., including:
 - The role and purpose of Local Government
 - The relationship of Council's LTCCP to the Board
 - Decision-making processes.
3. Seminars have also been held on 4 and 18 April 2007 providing the Board with an opportunity to view a comparative research document to assist in identifying any gaps in the community in relation to research undertaken, view bids for funding, and seek further information/clarification regarding some applications.
4. Final allocation of the Board's 2007/08 funding is required by 18 May 2007; the date by when all Boards are to have made their decisions on the allocation of their project funding. This date is based on requirements to meet both internal accounting and Annual Plan processes and timeframes.
5. Staff have evaluated all applications and completed a matrix document, which provides the Board with comprehensive information to enable efficient and effective decision-making. Staff evaluation is based on standard criteria and then entered into the matrix for comparative purposes with other applications.

Group	Name of the unit or group responsible for the project or service.
Project/Service Description	A brief description of the project or service.
Amount Requested	The amount of funding requested by the group/unit.
Board Objectives, Community Outcomes, Council Strategies	Board objectives, community outcomes and Council strategies or policies to which the project/service can be linked.
Expected Outcome of Project	What the project is expected to achieve.
Need Supported By	Any relevant research or other evidence that identifies a need for the project/service.
Financial Risk	Assessment of the project's/service's financial risk. Shown by a high/medium/low rating.
Delivery Risk	Assessment of the unit's/group's ability to complete the project or supply the service. Shown by a high/medium/low rating.
Funding History	Outlines whether the unit/group has received funding from the Board before or other Council funding; and whether accountability reports are on file.
Staff Recommendation	Describes the precise decisions that staff are recommending.

Staff Priority	<p>Staff met to determine a staff priority rating for each request.</p> <p>The following grading criteria has been used by staff:</p> <ol style="list-style-type: none"> 1. Meets Board objectives/community outcomes - priority to fund, major contribution to social need and development. 2. Meets Board objectives/community outcomes - requires a funding contribution. 3. Meets criteria to a lesser degree but more suitable for group to seek funding elsewhere - Board funding support not needed or could be funded from another scheme, eg Metropolitan funding. 0. Does not meet any of the above criteria - staff recommend not funding.
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6. The individual applications have come from various sources – community groups and/or individuals, Board members and staff. A city-wide, publicly-advertised request for applications was carried out in late 2006/early 2007 for all community boards.
7. At the Board’s 18 April 2007 seminar meeting, members were also given an opportunity to prioritise bids and it was decided that all priority 1’s would be supported, based on the following:

Priority 1’s	=	\$287,774	
SCAP priority 1’s	=	\$ 26,000	*
		\$313,774	
SCAP Fund	=	\$ 26,226	
Discretionary Fund	=	\$ 50,000	
		\$390,000	
* Suggest this amount is allocated from 2007/08 Project Fund (not SCAP)			

FINANCIAL IMPLICATIONS

8. The Board has a total of \$390,000 available for 2007/08, that can comprise:
 - Up to \$60,000 discretionary funding to be allocated by resolution of the Board throughout the financial year
 - Up to \$40,000 strengthening communities funding (SCAP)
 - The remaining funding for allocation to local projects or activities.

LEGAL CONSIDERATIONS

9. The Board’s decisions on allocation of its project funding will be confirmed by Council prior to inclusion in the Annual Plan 2007/08.

CONSULTATION FULFILMENT

10. No external consultation needs to be undertaken, although staff have discussed funding applications with those groups that have submitted the applications.

STAFF RECOMMENDATION

That the Board allocate its 2007/08 Project Funds of \$390,000 as detailed in the attachment to this report.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.