

8. ANNUAL REPORT TIMETABLE

General Manager responsible:	General Manager Corporate Services, DDI 941-8540
Officer responsible:	Corporate Finance Manager
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PURPOSE OF REPORT

1. The purpose of this report is to provide the Audit and Risk Management Subcommittee with an overview of the Council's annual report timetable.

EXECUTIVE SUMMARY

2. The timetable this year is in line with that adopted in recent years. The Council will receive provisional audit clearance of the Annual Report on 23 August and the Audit and Risk Management Subcommittee will review the report at its meeting on 30 August. Audit New Zealand will be in attendance at that meeting. The final report is then adopted by Council on 20 September.
3. The timetable is attached as Appendix 1.

FINANCIAL AND LEGAL CONSIDERATIONS

4. The Council is required to prepare and adopt an annual report under s98(1) of the Local Government Act 2002. S98(3) requires it to be completed and adopted, by resolution, within four months of the end of the financial year, and s98(4) requires that the annual report and summary report be made publicly available within one month of adoption.
5. There are no financial implications specifically relating to the annual report.

STAFF RECOMMENDATION

It is recommended that the report be received.