



Christchurch City Council

SPREYDON/HEATHCOTE COMMUNITY BOARD AGENDA

TUESDAY 6 MARCH 2007

AT 5.00PM

IN THE BOARDROOM,
SOUTH LIBRARY, SERVICE CENTRE AND LEARNING CENTRE,
66 COLOMBO STREET, CHRISTCHURCH

Community Board: Phil Clearwater (Chairperson), Oscar Alpers, Barry Corbett, Paul de Spa, Chris Mene, Sue Wells and Megan Woods.

Community Board Principal Adviser
Lisa Goodman
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Carole Tobin
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1. APOLOGIES

2. CONFIRMATION OF MEETING REPORT – 20 FEBRUARY 2007

The report of the meeting of 20 February 2007 has been separately circulated.

CHAIRPERSON'S RECOMMENDATION

That the report of the Board's meeting of 20 February 2007 be confirmed.

3. DEPUTATIONS BY APPOINTMENT

4. CORRESPONDENCE

5. PETITIONS

6. NOTICES OF MOTION

7. 2006/07 PROJECT AND DISCRETIONARY FUNDING – SIX MONTH ACCOUNTABILITY REPORT

General Manager responsible:	General Manager Regulation and Democracy Services, DDI: 941-8549
Officer responsible:	Secretariat Manager
Author:	Bridget Clarke, Acting Community Secretary

PURPOSE OF REPORT

- The purpose of this report is to provide the Spreydon/Heathcote Community Board with an update on its 2006/07 Project and Discretionary funding allocations and expenditure.

EXECUTIVE SUMMARY

- The funding available to the Board for the 2006/07 financial year was \$390,000, made up of:

Project and Discretionary	\$350,000
Strengthening Communities Action Plan (SCAP)	\$ 40,000
	<u>\$390,000</u>

DISCRETIONARY FUNDING

- At its allocation meeting on 8 May 2006, the Board retained \$46,214 in Discretionary funding for allocation to projects during the year.
- A total of \$40,456 has been allocated to date. There is a current balance of \$5,758 available for allocation up to 30 June 2007.
- The following table details expenditure of the Discretionary Fund to date:

Discretionary Project	Sum Allocated \$
<i>Barrington Park (Outdoor Movie)</i>	5,000
<i>Neighbourhood Week</i>	730
<i>Christmas Decorations (Cashmere Rd)</i>	9,000
<i>NZ Community Board Conference (Planning Committee)</i>	2,000
<i>Five Sport & Recreation organisations</i>	2,526
<i>Manuka Cottage (Strickland St Com Gardens - Manager salary top up)</i>	3,500
<i>Rowley Resource Centre (Older Persons' events)</i>	1,000
<i>Te Whare Roopu o Otarepo (Seniors Group)</i>	1,200

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<i>Christchurch South Toy Library (librarian wages)</i>	2,000
<i>Spreydon Youth Community Trust (youth camps)</i>	1,500
<i>ToughLOVE Hoon Hay (group check-ins)</i>	2,000
<i>Cross-over Trust (client care, family activities and 4x4 projects)</i>	1,500
<i>St Martins Friendship (social outings)</i>	500
<i>St Martins/Opawa Ladies Probus (annual operating costs)</i>	500
<i>Anglican Care, Family & Community Div (Com Devel Worker, Manuka Cottage - salary top up)</i>	7,500
Total Allocated (as at 13 February 2007)	40,456

PROJECT FUNDING

6. On 8 May 2006 the Board allocated its Project funding to specific projects. The **attached** matrix provides details of each project and comments by staff on progress to date with expenditure of the specific funding allocations.

FINANCIAL AND LEGAL CONSIDERATIONS

7. Unspent Project and Discretionary funds cannot be carried over into the next financial year. Therefore any unspent funds need to be reallocated and spent before 30 June 2007. Unspent Project funds available for reallocation include:

Project	Sum Unspent \$
<i>Neighbourhood Week</i>	534
<i>Heritage Week Walk & talk and Local History Workshop</i>	488
<i>Tangata 2 Tagata Ltd</i>	5,000
<i>Waltham Youth Trust "Get Real" programme</i>	4,740
Balance for reallocation	10,763

8. Staff will provide further advice on options for reallocating this funding at a future date.
9. A final 2006/07 Project and Discretionary funding accountability report will be presented to the Board after the end of the 2006/07 financial year, providing more comprehensive detail on outcomes of the projects.

STAFF RECOMMENDATION

That the information be received.

8. SPREYDON/HEATHCOTE SPORT AND RECREATION FUNDING APPLICATIONS

General Manager responsible:	General Manager Community Services, DDI 941-8534
Officer responsible:	Recreation and Sport Unit Manager
Author:	Loren Sampson, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to present applications for funding to the Spreydon/Heathcote Community Board.

EXECUTIVE SUMMARY

2. At the 2006/07 final project funding allocation meeting, the Spreydon/Heathcote Community Board declined a bid put forward by staff to support a Sport & Recreation Fund.

8 Cont'd

3. The Board agreed to remain open to receiving and considering applications via the Board Discretionary Fund during the year.
4. This is the second time funding applications for sport and recreation projects have been presented to the Community Board in the current financial year. A total of \$2,526 was allocated to five metropolitan sports groups in December 2006.
5. The report contains applications from 3 sports clubs based in the Spreydon/Heathcote Ward.

FINANCIAL AND LEGAL CONSIDERATIONS

6. The Board currently has a balance of \$5,758 in its Discretionary Fund.

Group	Project/Funding requested for	Total Amount of Project	Total Amount requested	Amount Recommended
Cashmere Wanderers AFC Junior Club	Funding for up to 30 coaches to attend coaching courses run by Mainland Soccer in 2007. Small whites coaching course (beginners) \$60 pp. Advanced Junior Club Coaching Certificate \$195 pp.	\$3,150	\$2,000	\$750
Sydenham Cricket Club	Funding to purchase cricket balls for the club. Balls range in price, ie, soft junior cricket balls through to quality match balls.	\$2,263	\$2,000	\$500
St Martins Bowls Inc.	Funding for costs of producing fliers, promotional and advertising costs and for the production of signage advertising the social/community bowls programme.	\$1,700	\$1,300	\$500

BACKGROUND ON SPREYDON/HEATHCOTE SPORT AND RECREATION FUNDING APPLICATIONS**Cashmere Wanderers AFC Junior Club**

7. The Cashmere Wanderers AFC is the largest soccer club in the South Christchurch area. The junior club caters for children from the age of 4 to youth 18 years of age. The junior club has approximately 700 members. Being a large soccer club, many children of all abilities are given the opportunity to participate in sport for exercise, fun, team building and healthy living.
8. A considerable number of volunteer coaches are required to ensure that the large volume of members receive coaching, training and adequate support.
9. This club is seeking funding to assist with the costs of training its volunteer coaches. Courses are being held in late March for both beginner coaches and for advanced junior coaches.

8 Cont'd

Sydenham Junior Cricket Club

10. The Sydenham Cricket Club has been in existence for approximately 100 years with the junior section of the club having a 20 year history, incorporating as a separate entity in 2000.
11. The Sydenham Junior Cricket Club is one of the largest junior cricket clubs in Christchurch. The club has approximately 50 teams in the local competitions, with 450 members (boys and girls) ranging in age from 5-18 years.
12. This club is seeking funding to assist with the costs of purchasing new equipment for its junior players. Quotes for the desired equipment have been provided.

St Martins Bowls Inc.

13. St Martins Bowling Club was established in 1952. Initially there were two separate clubs (men's and women's), however these merged in 2001 to form St Martins Bowls Inc. The club has a current membership base of approximately 100 people, 75% of which are playing members.
14. The club has recently undertaken a strategic review and with the help of Sport Canterbury has created a Development Plan. The Plan will allow the club to better plan for the future and ensure a more structured and coordinated approach. The club has identified a number of initiatives to increase the number of people playing bowls and to increase the utilisation of its facilities, some of which are already underway.
15. The pilot community bowls programme held at the beginning of 2006 was a big success, resulting in new members for the club and increased interest from the community in the game of bowls.
16. To assist the club with its objective of increasing membership numbers and participating players, the club is seeking funding to support various promotional, marketing and advertising ventures.
17. The club shows a healthy financial position, however, funds are being accumulated for the replacement of its artificial green in 2008/09 (anticipated cost is \$80,000+).

STAFF RECOMMENDATIONS

It is recommended that the Board approve the following applications for funding:

- | | |
|--|-------|
| (a) Cashmere Wanderers AFC Junior Club | \$750 |
| (b) Sydenham Cricket Club | \$500 |
| (c) St Martins Bowls Inc. | \$500 |

CHAIRPERSON'S RECOMMENDATION

That the staff recommendations be supported.

9. YOUTH ACHIEVEMENT SCHEME – APPLICATION FOR FUNDING

General Manager responsible:	General Manager Community Services, DDI 941-8534
Officer responsible:	Recreation and Sport Unit Manager
Author:	Loren Sampson, Community Recreation Adviser

PURPOSE OF REPORT

1. The purpose of this report is to seek Community Board approval for an application for funding from the 2006/07 Spreydon/Heathcote Youth Achievement Scheme.

9 Cont'd

EXECUTIVE SUMMARY

2. Funding is being sought by the applicant, a 13 year old boy who lives in the St Martins area, towards costs associated with representing Canterbury in the 2007 Ice Hockey Friendship Games to be held in Dunedin from Tuesday 20 March until Thursday 29 March 2007.
3. This is the first time the applicant has approached the Community Board for funding support.

FINANCIAL AND LEGAL CONSIDERATIONS

4. There are no legal issues to be considered. The following table details trip expenses and funding requested by the applicant.
5. No financial contribution has been made towards the cost of this trip from Canterbury Minor Ice Hockey or the Canterbury Ice Hockey Association.

Expenses for Josh Rochford	Cost (\$)
Travel	\$ 150
Accommodation (2 days prior to tournament)	\$ 100
Food (2 days prior to tournament)	\$ 100
Ice Time – pre tournament – 40 hours @ \$220 p/h = \$8,000/15 people	\$ 533
Equipment/Uniform Costs – breakdown costs can be provided	\$ 840
Gifts/badges to swap	\$ 198
Other costs	\$ 210
Total Cost	\$2,181
Amount raised/contributed by applicant	\$ 900
Other fundraising	\$ amount unknown
Amount Requested from Community Board	\$ 300

BACKGROUND ON JOSH ROCHFORD

6. Josh Rochford is a 13 year old, year 9 student at St Thomas of Canterbury College and has been selected to represent Canterbury at the Ice Hockey Friendship Games in Dunedin in March 2007.
7. Josh has been playing ice hockey for 6 years and was first selected to represent Canterbury in 2004, in the under 13 ice hockey rep team. Josh has continued to be selected for Canterbury age group teams, last year making the under 16 development squad. The team for the Friendship Games has been training 2-3 times a week in the lead up to the tournament in Dunedin.
8. The Friendship Games happen every two years in various countries around the world, and eligibility for entry requires individuals to be aged either 12 or 13 years of age. This year the Friendship Games are being held in Dunedin, and some of the other countries that will be participating include Canada, Japan, USA and Australia.
9. The Friendship Games have a dual purpose: competitive ice hockey matches as well as a cultural exchange. The team with the most victories and the least amount of penalty points over the 10 day period will win the competition. The children are expected to play good, clean and fair ice hockey. For the duration of the tournament the team will be billeted with local Dunedin families.
10. To date \$900 (approx) has been raised towards the total cost of this trip. Other fundraising has also been carried out through a number of fundraising activities including selling chocolates, sausage sizzles, raffles etc. This additional fundraising is likely to be used towards the costs of accommodation for parents and carers who will be accompanying the team on their trip.

9 Cont'd

STAFF RECOMMENDATION

It is recommended that the Spreydon/Heathcote Community Board allocate \$300 from the 2006/07 Youth Achievement Scheme to Josh Rochford, to represent Canterbury at the Ice Hockey Friendship Games in Dunedin in March 2007.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be supported.

10. COLLINS STREET TRAFFIC ISSUES

General Manager responsible:	General Manager City Environment, DDI: 941-8656
Officer responsible:	Transport & Greenspace Manager
Author:	Patricia Su, Traffic Engineer

PURPOSE OF REPORT

1. The purpose of this report is to advise and update the Board on the findings of the traffic accessing the surrounding area to and from Collins Street via Emerson Street.

EXECUTIVE SUMMARY

2. The Council received a request concerning through traffic travelling from and onto Brougham Street through Collins Street, Emerson Street and then Dickens Street to Lincoln Road.
3. The issues raised were to be addressed as part of the kerb and channel renewal project for Emerson Street, however, in August 2006 the Board was advised through a memo from the Capital Projects Team that the kerb and channel renewal in this Addington Cluster group was being deferred.
4. A number plate survey was undertaken on 29 November 2006 from 4pm until 6pm. The pm peak period was selected to capture the maximum number of vehicles travelling through Emerson Street. The number plates of the vehicles were recorded opposite 11 Dickens Street and outside 27 Collins Street.

The following summary of the results, shows all the possible cut through traffic by way of Emerson Street:

	No. of Vehicles
Within 5 minutes of each location	11
More than 10 minutes apart at each location	7
Recorded more than twice	3

(Note: The actual data is not shown in this report due to privacy reasons.)

5. There were seven vehicles that were recorded to have travelled between Collins Street and Dickens Street but were recorded at over ten minutes apart, ranging up to 1.55 hours apart. Due to the time difference, these motorists are assumed to be visiting in the area or for drop offs/pick ups and therefore have a reason to be there. There were three vehicles that were recorded more than twice; these vehicles are therefore assumed to be residing in the area but have travelled out for errands and then back again.
6. Only vehicles that were recorded at each location within five minutes of each other are considered to be cut through traffic. There were 11 vehicles in this category, which is approximately 5.8% of the traffic that may have travelled through Emerson Street from Collins Street. This proportion of cut through traffic using Emerson Street is not considered to be unreasonable.

10 Cont'd

7. Transit New Zealand is currently planning for the Southern Motorway upgrade. This will involve construction of an on/off ramp. It would be desirable to include a solid median across Collins Street and Simeon Street at the same time. This would have the effect of reducing the number of vehicles using Collins Street, and likely to reduce the volume of traffic through Emerson Street.
8. Access onto and from Collins Street via Brougham Street would be reduced to "left in" and "left out" only. The same applies to Simeon Street. Alternative access into the area for the local traffic is available via Selwyn Street, which is a "Collector" road where traffic should be travelling to access the area. Signals would, however, remain for pedestrians and cyclists access across Brougham Street at this location.
9. Improvements to the Collins Street and Emerson Street junction could be made in the short term, by removing the standard Christchurch City Council (CCC) chevron board that is present, and replacing it with more appropriate structures, eg bollards/posts to prevent vehicles utilising the adjacent driveway to cut through the junction. Installing a 30m centreline on Emerson Street leading up to Collins Street junction will further delineate the junction.

FINANCIAL AND LEGAL CONSIDERATIONS

10. The costs of replacing the standard CCC chevron board with bollards/posts and linemarking are minimal and provided for in the operational budget.
11. The construction of a median on Brougham Street will be undertaken as part of the alterations to the Southern Motorway on/off ramp by Transit New Zealand.
12. Land Transport Rule, Road User 2004 provides for this.

STAFF RECOMMENDATIONS

It is recommended that:

- (a) The Spreydon/Heathcote Community Board supports the plan (for consultation purposes) for a solid median to be extended across Collins Street and Simeon Street as part of Transit New Zealand's proposed alterations to the on/off ramp of the Southern Motorway. This will allow left in and left out only vehicle access to and from Collins Street, and Simeon Street onto Brougham Street.
- (b) The CCC chevron board be replaced with bollards/posts, and a centreline on Emerson Street at the Collins Street junction be installed.

CHAIRPERSON'S RECOMMENDATION

For discussion.

11. ELECTED MEMBERS' REMUNERATION 2007/08

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Secretariat Manager
Author:	Max Robertson, Council Secretary

PURPOSE OF REPORT

1. The purpose of this report is to:
 - (a) Enable the Council to make a decision at its meeting on 15 March 2007 on a proposal to be submitted to the Remuneration Authority regarding remuneration to be paid to elected members for the balance of the current triennium, up until the October 2007 elections.

11 Cont'd

- (b) Enable the Council to make a decision at its meeting on 15 March 2007 on a recommended remuneration structure to take effect after the October 2007 election.
- (c) Permit Community Boards to indicate to the Council their preferred option for the allocation of the 2007/08 remuneration pool, after the October 2007 election amongst the elected members of the Christchurch City Council and the eight Christchurch Community Boards.
- (d) Request Community Boards to confirm (with any suggested amendments) the role responsibility templates developed by the HayGroup for Community Board chairs and Community Board members.

EXECUTIVE SUMMARY

2. The Remuneration Authority has advised that the remuneration pool for the elected members of the Christchurch City Council and its eight Community Boards has been fixed at \$1,581,844 for the 2007/08 financial year and that the Mayor's gross salary has been fixed at \$156,590. This means the amount available to be paid as remuneration for Councillors (including the Deputy Mayor) and Community Board members is \$1,425,254.
3. The Remuneration Authority has confirmed that it is prepared to approve a further temporary adjustment to the pool for 2007/08, to permit all elected member salaries to be continued at their present levels until the existing members go out of office following the October 2007 elections.
4. The following salaries currently apply until 30 June 2007:

Position	Annual Salary
Mayor	\$146,110 gross
Deputy Mayor	\$89,137
Councillors (12 positions)	\$77,977
Community Board Chairs (6 City Boards) (6 positions)	\$35,850
Community Board Members (6 City Boards) (24 positions)	\$22,450
Community Board Chairs (Lyttelton/Mt Herbert and Akaroa/Wairewa) (2 positions)	\$11,412
Community Board Members (Lyttelton/Mt Herbert and Akaroa/Wairewa) (8 positions)	\$6,273
TOTAL 2006/07 remuneration sum:	\$1,997,879

5. The difference between the 2006/07 remuneration pool and the 2007/08 remuneration pool is a reduction of \$7,801.
6. The Council is now required (following the present round of consultation with Community Boards) to decide whether to recommend a continuation of elected member salaries at their present levels until the October 2007 elections; and whether, after considering the four options developed on behalf of the Council by the HayGroup, to recommend the allocation of the 2007/08 pool on a different basis, given that because of the reduction of the pool, the existing remuneration levels cannot continue to be paid after the election in October 2007.
7. The Remuneration Authority expects the pool to be fully allocated. The Council's proposal must be approved by the Remuneration Authority before any amended salaries proposed can be implemented.
8. The incoming Council will be required to revisit the allocation of the pool following the October 2007 elections, and submit a new proposal to the Remuneration Authority, covering the period between the date on which the new Council assumes office and 30 June 2008. For this reason it is preferable that the Council reach a view (which is endorsed by the Remuneration Authority) on 15 March 2007 to recommend to the new Council a remuneration structure for the balance of 2007/08.

11 Cont'd

9. Any adjustment approved by the Authority for the remainder of the current triennium will cease when the present members go out of office, and the new proposal submitted by the Council following the elections must provide for the allocation of the pool in such a way as to ensure that the pool of \$1,581,844 is not exceeded.
10. Following discussions with elected members, the HayGroup has developed the **attached** generic role responsibility templates for the positions of Mayor, Councillor, Community Board chair and Community Board member (**Appendix C**). These were discussed at the elected member seminar held on Thursday 15 February 2007, and are being circulated to all Community Boards for their consideration.
11. Now is the appropriate time for this Council to consider and adopt a revised remuneration structure that is within the 2007/08 pool figure. This revised remuneration structure can then be communicated to all candidates for the October 2007 election.

FINANCIAL AND LEGAL CONSIDERATIONS

12. The principal statutory provisions which apply in this instance are the Seventh Schedule of the Local Government Act 2002, and the Remuneration Authority Act 1977. Once this Council's 2007/08 remuneration proposal (or any variation thereof) has been approved by the Remuneration Authority, it will be gazetted via the Local Government Elected Members' Determination 2007.
13. Sufficient provision has been included in the draft 2007/08 Annual Plan for all elected member salaries to be continued at or about their present levels, until the October election.

BACKGROUND ON ELECTED MEMBERS' REMUNERATION 2007/08

14. The Remuneration Authority is responsible for setting the salaries of elected local government representatives (clause 6 of Schedule 7 of the Local Government Act 2002 refers).
15. A brief summary of the remuneration framework and the rules and principles which the Remuneration Authority works under is **attached as Appendix A**.
16. The Remuneration Authority revises remuneration pools annually, and each council is thus required to review its levels of remuneration prior to the start of each financial year, based on the new pool. Therefore, this report has been submitted to allow the Council to consider the allocation of the 2007/08 pool for the balance of the current triennium, with any adjustments to the present salaries being applicable from 1 July 2007.
17. The Authority has now released the Christchurch City indicative pool for 2007/08, which amounts to:

Total pool	\$1,581,844
less Mayor's gross salary	\$156,590

Nett pool available for Deputy Mayor, 12 Councillors, eight Community Board chairs and 32 Community Board members	\$1,425,254
18. This represents a reduction of \$7,801 in the amended pool approved by the Authority for the current year.
19. 50% of the total remuneration paid to community board members and elected community board members (excluding members appointed by the Council) is paid outside the pool.
20. The pool is fixed by the Remuneration Authority relative to other councils and has regard to population, expenditure and assets.
21. Only one salary is payable to elected members. Thus, a Councillor who serves as an appointed member of a Community Board is paid a Councillor's salary only, and receives no additional payment for serving on the Community Board.

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22. Directors' fees paid to Councillors who serve as directors of Council-controlled organisations cannot be taken into account when considering Councillors' remuneration. The directors' fees paid to such Councillors reflect their service as directors of the companies concerned, rather than their role as Councillors.
23. Although the Mayor's salary is set independently by the Remuneration Authority, it is included within the pool. Where a Mayor has partial or full private use of a car provided by the Council (as is the case in Christchurch), the Mayor's gross salary is reduced by an amount which reflects both the extent of private use and the value of the car supplied.
24. In September 2006, the HayGroup was engaged to size the roles of Councillors, Community Board chairs and Community Board members, taking into account their respective roles and responsibilities, and to recommend appropriate salaries for each position within the available remuneration pool. A copy of the initial findings of the HayGroup and a schedule listing both existing salaries and the four suggested options is **attached** to this report as **Appendix B**.

DISCUSSION

Decisions to be Made

25. In preparing its proposal the Council is required to agree appropriate levels/rates for the different positions/roles on the Council and its Community Boards and, using that information, develop an option for the allocation of the money within the remuneration pool.

Basis of Remuneration

26. Although it is possible for the Council to recommend the payment of a mixture of salary and meeting fees to Councillors, Community Board members must be paid on a salary only basis, without meeting fees.

Distribution Options

27. The allocation of the pool was discussed with Councillors and Community Board members at seminars held on Saturday 11 November 2006 and Thursday 15 February 2007. At the latter seminar, members were requested to consider the possible continuation of all salaries at their present levels until the elections, and to indicate a preference for one of the four options developed by the HayGroup.
28. Most members present at the 15 February seminar seemed to agree that present salaries should be continued at their existing levels until the elections. However, there appeared to be no general consensus as to which of the four options developed by the HayGroup were favoured for possible adoption by the new Council after the elections.
29. The Remuneration Authority has confirmed that it is prepared to approve a further temporary (upwards) adjustment to the 2007/08 pool to allow all salaries to be continued at their present level until the elections.

Principles Applicable to the Remuneration Review

30. Given that the Council is required to make a recommendation to the Remuneration Authority as to how the pool is to be divided, it is considered appropriate that before considering options elected members consider the principles which should guide them in their deliberations on this topic.
31. At its 11 May 2006 meeting the Council adopted the following principles in considering the elected member remuneration issue:

Principle: Remuneration for any elected position should be such as to attract people to hold office within the Council's governance structure so that remuneration should not limit the diversity of representation for Councillor and Community Board positions.

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Principle: Members with similar responsibilities should receive similar remuneration.

Principle: A differential rate of remuneration between the same class of elected member within the Council (eg councillor, Community Board chair or Community Board member) should exist only where it can be justified by reference to relevant differences.

Principle: Remuneration should be set at a level that acknowledges the impact that performing the role of an elected member has on personal lives and careers.

Principle: Remuneration should not be reduced part way through a three year electoral term, when that risk was not known to a candidate at the preceding election unless there are circumstances outside the Council's control.

Councillor Remuneration

32. On 5 May 2005 the Council resolved to have a differential for the Deputy Mayor in recognition of her high workload and additional responsibilities.
33. On 8 December 2005 the Council resolved that the Banks Peninsula Ward Councillor be remunerated at the same rate as the other Councillors, on the basis that all Councillors have city wide responsibilities.
34. The four options developed by the HayGroup assume that the Council will not be changing its May and December 2005 resolutions in respect of these two positions.

Community Board Remuneration

35. At present, City Board members are paid \$22,450 per annum while Peninsula Board members receive \$6,273 per annum. The figures for community board chairs are \$35,850 and \$11,412, respectively. These are relativities of 28% and 32% respectively.
36. Community Boards have their respective roles set by the Local Government Act 2002 and the other legislation administered by the Council.
37. S. 52 of the Act provides that the role of a Community Board is to:
 - (a) *represent, and act as an advocate for, the interests of its community; and*
 - (b) *consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the Community Board; and*
 - (c) *maintain an overview of services provided by the territorial authority within the community; and*
 - (d) *prepare an annual submission to the territorial authority for expenditure within the community; and*
 - (e) *communicate with community organisations and special interest groups within the community; and*
 - (f) *undertake any other responsibilities that are delegated to it by the territorial authority.*
38. The provisions of S.52 apply equally to all eight Community Boards. In addition the Council has given the same level of delegations to all eight boards. The Council's expectation of the workload of Community Boards is the same, as far as their delegated authority is concerned.

Land Area and Representation Ratios within each Community

39. The following table sets out the land area of each community, and the number of residents represented by each community board member:

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Community	Land Area in Hectares	No of Members (including both elected and appointed members)	Population 2006 Census	No of Residents per member
Akaroa/Wairewa	94,320	6	2,724	454
Burwood/Pegasus	4,540	7	57,018	8,145
Fendalton/Waimairi	10,610	7	52,959	7,565
Hagley/Ferrymead	5,800	7	55,272	7,896
Lyttelton/Mount Herbert	21,480	6	5,442	907
Riccarton/Wigram	9,800	7	60,825	8,689
Shirley/Papanui	9,660	7	60,144	8,592
Spreydon/Heathcote	4,490	7	54,051	7,721

40. While there are population differences between the Boards, the question needs to be asked whether the democratic responsibilities, and the Local Government Act responsibilities of a Peninsula Board member are any less because they represent fewer people. Apart from having a greater number of people to represent, a City Board member does not have any additional governance responsibilities to a Peninsula Board member.
41. The question also needs to be asked whether the responsibilities associated with the role of democratic representation is dependent on the number of constituents represented? If Christchurch is one city, the starting point would be equality of remuneration, except where a differential can be rationally justified. All Board members, regardless of the size of the population served by the Board need to have members fully engaged in their role and able to commit time to that role. Complex and contentious issues for a Community Board can arise from an area with a small population just as easily as an area with a large population. That can be more so where the small population area is developing and geographically is more challenging to administer.
42. The average weekly hours which Community Board chairs and members spend on Community Board work (as advised by the incumbents) is set out in the schedule supplied by the HayGroup, ie:
- Councillors 53 hours
 - Community Board Chairs – City 21 hours
 - Community Board Chairs – Peninsula 13 hours
 - Community Board members – City 16 hours
 - Community Board members – Peninsula
 - Insufficient information – assumed 10 hours on proportional basis
43. Until now, there has been no empirical data available as to the workloads of elected members, to enable the “workload factor” to be taken into account by the Council when considering remuneration. However, now that the incumbents have advised their average weekly hours (set out above) these can be taken into account by Community Boards and the Council in considering the salaries payable. The figures supplied suggest that the present margins between metropolitan Community Boards and their Banks Peninsula counterparts are too large, and should be reduced. The average weekly hours advised by the incumbents suggest that the average weekly hours devoted to Community Board business by the Chairs and members of the Banks Peninsula Community Board equate to about 62% and 70% respectively of the hours advised by their metropolitan counterparts.
44. Another factor to be borne in mind in setting remuneration is the geographical area of the Community Board areas. As can be seen from the table above the Lyttelton/Mt Herbert community is twice as large as the biggest city community while Akaroa/Wairewa is nine times larger. The travelling time for a Board member on the Peninsula in serving their constituents is greater than in a built up urban area. The ability to claim mileage is available equally to all Board members, but recognition should be given to the time physically spent travelling in addition to being present at meetings and engaging in Board business. The Remuneration Authority has previously expressed the view that the mileage allowance is intended to include both the cost of the vehicle and the time spent travelling.

11 Cont'd

Role and Responsibilities of Community Board Members

45. Following discussions with the incumbents, the HayGroup has developed the role responsibility templates, relating to the roles of elected members, **attached as Appendix C**. These templates were discussed at the seminar held on 15 February 2007. Each Community Board is requested to consider and approve (with any suggested amendments) the templates relating to the roles of Community Board chairs and Community Board members.

Remuneration Options

46. The spreadsheet summarising the four options developed by the HayGroup is **attached** to this report as part of **Appendix B**. The four options proposed comprise:
- Option 1, which proposes salaries benchmarked to all organisations median fixed remuneration, less a 25% public good factor.
 - Option 2, which uses only public sector comparisons, rather than all organisations.
 - Option 3, which reflects the fact that councils represent ownership and provide governance and leadership functions on behalf of their communities, and that elected members are also expected to provide effective representation for their constituents.
 - Option 4, which assumes a reduction in councillor hours to 40 hours per week, with all other elected member hours remaining unchanged.

Elected Member Allowances and Expenses

47. As part of its remuneration proposal, the Council is also required to seek the Remuneration Authority's approval for the allowances and expenses proposed to be paid to elected members. The schedule **attached as Appendix D** is identical to the schedule previously approved by the Authority for 2006/07. Members may recall that last year the Council proposed an increase in the communications allowance from \$120 to \$150 per month, but that the Authority declined to approve this increase. It is therefore proposed that the Council seek approval from the Authority for all present allowances to be continued at their existing levels.

Unanimity of the Council's Decision

48. In submitting its proposal the Council is required to notify the Remuneration Authority of:
- (i) details of any dissent at Council, and
 - (ii) details of any dissent from its Community Boards.
49. A Community Board also has the ability to express any opposing views it might have on the Council's final proposal direct to the Remuneration Authority.
50. If the Council's recommendations are unanimous and reasonable, it is unlikely that the Commission will withhold its approval. It does, however, have the power to amend any proposal if the level of dissatisfaction is high or if the proposal is considered unreasonable.

CONCLUSION

51. It is essential that each Board reaches an early decision on its preferred remuneration option for the balance of the current triennium, and on any recommended alterations to the present allowances and expenses policy, so that the Board's views can be taken into account by the Council when it reaches a final decision on its preferred remuneration option at its meeting on Thursday 15 March 2007.
52. In the writer's opinion, Option 4 developed by the HayGroup is the fairest of the four options presented, bearing in mind the factors discussed in this report.

11 Cont'd

53. Each Board is also requested to confirm (with any suggested alterations) the role responsibility templates for Community Board chairs and members.

STAFF RECOMMENDATIONS

It is recommended that the Community Board decide:

- (a) Whether it wishes to recommend to the Council that all elected member salaries (with the exception of the Mayor) be continued at their present levels until the existing members go out of office following the October 2007 elections.
- (b) Whether it wishes to recommend that for the balance of the 2007/08 year following the October 2007 elections elected member salaries be amended in accordance with Option 4 developed by the HayGroup.
- (c) Whether or not it wishes to recommend any adjustments to the present allowances and expenses for elected members.
- (d) Whether it wishes to recommend confirmation (with any suggested amendments) of the role responsibility templates developed by the HayGroup for Community Board chairs and Community Board members.

CHAIRPERSON'S RECOMMENDATION

For discussion.

12. BOARD MEMBERS' INFORMATION EXCHANGE

Board members to provide updates on community/Council issues.

13. BOARD FUNDS UPDATE

Attached is a schedule with current information on the Board's 2006/07 Discretionary, and SCAP and Youth Achievement Scheme funds. An update on 2006/07 Project funds will be provided at the Board's next meeting.

14. COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE

The Community Board Principal Adviser will update the Board on current issues.

15. QUESTIONS FROM MEMBERS