



## Christchurch City Council

# RICCARTON/WIGRAM COMMUNITY BOARD AGENDA

TUESDAY 13 MARCH 2007

AT 5.00PM

HELD IN THE BOARDROOM, SOCKBURN SERVICE CENTRE,  
149 MAIN SOUTH ROAD, CHRISTCHURCH

**Community Board:** Peter Laloli (Chairperson), Neville Bennett, Helen Broughton, Lesley Keast, Mike Mora, Bob Shearing and Tony Sutcliffe.

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**1. APOLOGIES**

**2. CONFIRMATION OF MEETING REPORT, 28 FEBRUARY 2007**

The report of the Riccarton/Wigram Community Board meeting of 28 February 2007 has been circulated to members.

**3. CORRESPONDENCE**

**4. PETITIONS**

**5. NOTICES OF MOTION**

**6. DEPUTATIONS BY APPOINTMENT**

**6.1 YALDHURST RURAL RESIDENTS' ASSOCIATION**

Denis Thomson from the Yaldhurst Rural Residents' Association would like to address the Board on local planning issues.

**6.2 COMMUNITY & PUBLIC HEALTH**

Angela McCormick, Smokefree Officer, Community & Public Health would like to address the Board to provide an update on Smokefree initiatives that are happening in the Riccarton/Wigram area.

**7. ELECTED MEMBERS' REMUNERATION 2007/08**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Secretariat Manager
<b>Author:</b>	Max Robertson, Council Secretary

**PURPOSE OF REPORT**

1. The purpose of this report is to:
  - (a) Enable the Council to make a decision at its meeting on 15 March 2007 on a proposal to be submitted to the Remuneration Authority regarding remuneration to be paid to elected members for the balance of the current triennium, up until the October 2007 elections.
  - (b) Enable the Council to make a decision at its meeting on 15 March 2007 on a recommended remuneration structure to take effect after the October 2007 election.
  - (c) Permit Community Boards to indicate to the Council their preferred option for the allocation of the 2007/08 remuneration pool, after the October 2007 election amongst the elected members of the Christchurch City Council and the eight Christchurch Community Boards.
  - (d) Request Community Boards to confirm (with any suggested amendments) the role responsibility templates developed by the HayGroup for Community Board chairs and Community Board members.

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## EXECUTIVE SUMMARY

2. The Remuneration Authority has advised that the remuneration pool for the elected members of the Christchurch City Council and its eight Community Boards has been fixed at \$1,581,844 for the 2007/08 financial year and that the Mayor's gross salary has been fixed at \$156,590. This means the amount available to be paid as remuneration for Councillors (including the Deputy Mayor) and Community Board members is \$1,425,254.
3. The Remuneration Authority has confirmed that it is prepared to approve a further temporary adjustment to the pool for 2007/08, to permit all elected member salaries to be continued at their present levels until the existing members go out of office following the October 2007 elections.
4. The following salaries currently apply until 30 June 2007:

Position	Annual Salary
Mayor	\$146,110 gross
Deputy Mayor	\$89,137
Councillors (12 positions)	\$77,977
Community Board Chairs (6 City Boards) (6 positions)	\$35,850
Community Board Members (6 City Boards) (24 positions)	\$22,450
Community Board Chairs (Lyttelton/Mt Herbert and Akaroa/Wairewa) (2 positions)	\$11,412
Community Board Members (Lyttelton/Mt Herbert and Akaroa/Wairewa) (8 positions)	\$6,273
<b>TOTAL 2006/07 remuneration sum:</b>	<b>\$1,997,879</b>

5. The difference between the 2006/07 remuneration pool and the 2007/08 remuneration pool is a reduction of \$7,801.
6. The Council is now required (following the present round of consultation with Community Boards) to decide whether to recommend a continuation of elected member salaries at their present levels until the October 2007 elections; and whether, after considering the four options developed on behalf of the Council by the HayGroup, to recommend the allocation of the 2007/08 pool on a different basis, given that because of the reduction of the pool, the existing remuneration levels cannot continue to be paid after the election in October 2007.
7. The Remuneration Authority expects the pool to be fully allocated. The Council's proposal must be approved by the Remuneration Authority before any amended salaries proposed can be implemented.
8. The incoming Council will be required to revisit the allocation of the pool following the October 2007 elections, and submit a new proposal to the Remuneration Authority, covering the period between the date on which the new Council assumes office and 30 June 2008. For this reason it is preferable that the Council reach a view (which is endorsed by the Remuneration Authority) on 15 March 2007 to recommend to the new Council a remuneration structure for the balance of 2007/08.
9. Any adjustment approved by the Authority for the remainder of the current triennium will cease when the present members go out of office, and the new proposal submitted by the Council following the elections must provide for the allocation of the pool in such a way as to ensure that the pool of \$1,581,844 is not exceeded.
10. Following discussions with elected members, the HayGroup has developed the **attached** generic role responsibility templates for the positions of Mayor, Councillor, Community Board chair and Community Board member (**Appendix C**). These were discussed at the elected member seminar held on Thursday 15 February 2007, and are being circulated to all Community Boards for their consideration.

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11. Now is the appropriate time for this Council to consider and adopt a revised remuneration structure that is within the 2007/08 pool figure. This revised remuneration structure can then be communicated to all candidates for the October 2007 election.

**FINANCIAL AND LEGAL CONSIDERATIONS**

12. The principal statutory provisions which apply in this instance are the Seventh Schedule of the Local Government Act 2002, and the Remuneration Authority Act 1977. Once this Council's 2007/08 remuneration proposal (or any variation thereof) has been approved by the Remuneration Authority, it will be gazetted via the Local Government Elected Members' Determination 2007.
13. Sufficient provision has been included in the draft 2007/08 Annual Plan for all elected member salaries to be continued at or about their present levels, until the October election.

**BACKGROUND ON ELECTED MEMBERS' REMUNERATION 2007/08**

14. The Remuneration Authority is responsible for setting the salaries of elected local government representatives (clause 6 of Schedule 7 of the Local Government Act 2002 refers).
15. A brief summary of the remuneration framework and the rules and principles which the Remuneration Authority works under is **attached as Appendix A**.
16. The Remuneration Authority revises remuneration pools annually, and each council is thus required to review its levels of remuneration prior to the start of each financial year, based on the new pool. Therefore, this report has been submitted to allow the Council to consider the allocation of the 2007/08 pool for the balance of the current triennium, with any adjustments to the present salaries being applicable from 1 July 2007.
17. The Authority has now released the Christchurch City indicative pool for 2007/08, which amounts to:

Total pool	\$1,581,844
less Mayor's gross salary	\$156,590
	-----
Net pool available for Deputy Mayor, 12 Councillors, eight Community Board chairs and 32 Community Board members	\$1,425,254

18. This represents a reduction of \$7,801 in the amended pool approved by the Authority for the current year.
19. 50% of the total remuneration paid to community board members and elected community board members (excluding members appointed by the Council) is paid outside the pool.
20. The pool is fixed by the Remuneration Authority relative to other councils and has regard to population, expenditure and assets.
21. Only one salary is payable to elected members. Thus, a Councillor who serves as an appointed member of a Community Board is paid a Councillor's salary only, and receives no additional payment for serving on the Community Board.
22. Directors' fees paid to Councillors who serve as directors of Council-controlled organisations cannot be taken into account when considering Councillors' remuneration. The directors' fees paid to such Councillors reflect their service as directors of the companies concerned, rather than their role as Councillors.
23. Although the Mayor's salary is set independently by the Remuneration Authority, it is included within the pool. Where a Mayor has partial or full private use of a car provided by the Council (as is the case in Christchurch), the Mayor's gross salary is reduced by an amount which reflects both the extent of private use and the value of the car supplied.

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24. In September 2006, the HayGroup was engaged to size the roles of Councillors, Community Board chairs and Community Board members, taking into account their respective roles and responsibilities, and to recommend appropriate salaries for each position within the available remuneration pool. A copy of the initial findings of the HayGroup and a schedule listing both existing salaries and the four suggested options is **attached** to this report as **Appendix B**.

### DISCUSSION

#### Decisions to be Made

25. In preparing its proposal the Council is required to agree appropriate levels/rates for the different positions/roles on the Council and its Community Boards and, using that information, develop an option for the allocation of the money within the remuneration pool.

#### Basis of Remuneration

26. Although it is possible for the Council to recommend the payment of a mixture of salary and meeting fees to Councillors, Community Board members must be paid on a salary only basis, without meeting fees.

#### Distribution Options

27. The allocation of the pool was discussed with Councillors and Community Board members at seminars held on Saturday 11 November 2006 and Thursday 15 February 2007. At the latter seminar, members were requested to consider the possible continuation of all salaries at their present levels until the elections, and to indicate a preference for one of the four options developed by the HayGroup.
28. Most members present at the 15 February seminar seemed to agree that present salaries should be continued at their existing levels until the elections. However, there appeared to be no general consensus as to which of the four options developed by the HayGroup were favoured for possible adoption by the new Council after the elections.
29. The Remuneration Authority has confirmed that it is prepared to approve a further temporary (upwards) adjustment to the 2007/08 pool to allow all salaries to be continued at their present level until the elections.

#### Principles Applicable to the Remuneration Review

30. Given that the Council is required to make a recommendation to the Remuneration Authority as to how the pool is to be divided, it is considered appropriate that before considering options elected members consider the principles which should guide them in their deliberations on this topic.
31. At its 11 May 2006 meeting the Council adopted the following principles in considering the elected member remuneration issue:

**Principle:** Remuneration for any elected position should be such as to attract people to hold office within the Council's governance structure so that remuneration should not limit the diversity of representation for Councillor and Community Board positions.

**Principle:** Members with similar responsibilities should receive similar remuneration.

**Principle:** A differential rate of remuneration between the same class of elected member within the Council (eg councillor, Community Board chair or Community Board member) should exist only where it can be justified by reference to relevant differences.

**Principle:** Remuneration should be set at a level that acknowledges the impact that performing the role of an elected member has on personal lives and careers.

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**Principle:** Remuneration should not be reduced part way through a three year electoral term, when that risk was not known to a candidate at the preceding election unless there are circumstances outside the Council's control.

**Councillor Remuneration**

32. On 5 May 2005 the Council resolved to have a differential for the Deputy Mayor in recognition of her high workload and additional responsibilities.
33. On 8 December 2005 the Council resolved that the Banks Peninsula Ward Councillor be remunerated at the same rate as the other Councillors, on the basis that all Councillors have city wide responsibilities.
34. The four options developed by the HayGroup assume that the Council will not be changing its May and December 2005 resolutions in respect of these two positions.

**Community Board Remuneration**

35. At present, City Board members are paid \$22,450 per annum while Peninsula Board members receive \$6,273 per annum. The figures for community board chairs are \$35,850 and \$11,412, respectively. These are relativities of 28% and 32% respectively.
36. Community Boards have their respective roles set by the Local Government Act 2002 and the other legislation administered by the Council.
37. S. 52 of the Act provides that the role of a Community Board is to:
  - (a) *represent, and act as an advocate for, the interests of its community; and*
  - (b) *consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the Community Board; and*
  - (c) *maintain an overview of services provided by the territorial authority within the community; and*
  - (d) *prepare an annual submission to the territorial authority for expenditure within the community; and*
  - (e) *communicate with community organisations and special interest groups within the community; and*
  - (f) *undertake any other responsibilities that are delegated to it by the territorial authority.*
38. The provisions of S.52 apply equally to all eight Community Boards. In addition the Council has given the same level of delegations to all eight boards. The Council's expectation of the workload of Community Boards is the same, as far as their delegated authority is concerned.

**Land Area and Representation Ratios within each Community**

39. The following table sets out the land area of each community, and the number of residents represented by each community board member:

<b>Community</b>	<b>Land Area in Hectares</b>	<b>No of Members (including both elected and appointed members)</b>	<b>Population 2006 Census</b>	<b>No of Residents per member</b>
Akaroa/Wairewa	94,320	6	2,724	454
Burwood/Pegasus	4,540	7	57,018	8,145
Fendalton/Waimairi	10,610	7	52,959	7,565
Hagley/Ferrymead	5,800	7	55,272	7,896
Lyttelton/Mount Herbert	21,480	6	5,442	907
Riccarton/Wigram	9,800	7	60,825	8,689
Shirley/Papanui	9,660	7	60,144	8,592
Spreydon/Heathcote	4,490	7	54,051	7,721

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40. While there are population differences between the Boards, the question needs to be asked whether the democratic responsibilities, and the Local Government Act responsibilities of a Peninsula Board member are any less because they represent fewer people. Apart from having a greater number of people to represent, a City Board member does not have any additional governance responsibilities to a Peninsula Board member.
41. The question also needs to be asked whether the responsibilities associated with the role of democratic representation is dependent on the number of constituents represented? If Christchurch is one city, the starting point would be equality of remuneration, except where a differential can be rationally justified. All Board members, regardless of the size of the population served by the Board need to have members fully engaged in their role and able to commit time to that role. Complex and contentious issues for a Community Board can arise from an area with a small population just as easily as an area with a large population. That can be more so where the small population area is developing and geographically is more challenging to administer.
42. The average weekly hours which Community Board chairs and members spend on Community Board work (as advised by the incumbents) is set out in the schedule supplied by the HayGroup, ie:
- |   |          |
|---|----------|
| • Councillors   | 53 hours |
| • Community Board Chairs – City                                     | 21 hours |
| • Community Board Chairs – Peninsula                                | 13 hours |
| • Community Board members – City                                    | 16 hours |
| • Community Board members – Peninsula                               |          |
| - Insufficient information – assumed 10 hours on proportional basis |          |
43. Until now, there has been no empirical data available as to the workloads of elected members, to enable the “workload factor” to be taken into account by the Council when considering remuneration. However, now that the incumbents have advised their average weekly hours (set out above) these can be taken into account by Community Boards and the Council in considering the salaries payable. The figures supplied suggest that the present margins between metropolitan Community Boards and their Banks Peninsula counterparts are too large, and should be reduced. The average weekly hours advised by the incumbents suggest that the average weekly hours devoted to Community Board business by the Chairs and members of the Banks Peninsula Community Board equate to about 62% and 70% respectively of the hours advised by their metropolitan counterparts.
44. Another factor to be borne in mind in setting remuneration is the geographical area of the Community Board areas. As can be seen from the table above the Lyttelton/Mt Herbert community is twice as large as the biggest city community while Akaroa/Wairewa is nine times larger. The travelling time for a Board member on the Peninsula in serving their constituents is greater than in a built up urban area. The ability to claim mileage is available equally to all Board members, but recognition should be given to the time physically spent travelling in addition to being present at meetings and engaging in Board business. The Remuneration Authority has previously expressed the view that the mileage allowance is intended to include both the cost of the vehicle and the time spent travelling.

**Role and Responsibilities of Community Board Members**

45. Following discussions with the incumbents, the HayGroup has developed the role responsibility templates, relating to the roles of elected members, **attached as Appendix C**. These templates were discussed at the seminar held on 15 February 2007. Each Community Board is requested to consider and approve (with any suggested amendments) the templates relating to the roles of Community Board chairs and Community Board members.

**Remuneration Options**

46. The spreadsheet summarising the four options developed by the HayGroup is **attached** to this report as part of **Appendix B**. The four options proposed comprise:



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- Option 1, which proposes salaries benchmarked to all organisations median fixed remuneration, less a 25% public good factor.
- Option 2, which uses only public sector comparisons, rather than all organisations.
- Option 3, which reflects the fact that councils represent ownership and provide governance and leadership functions on behalf of their communities, and that elected members are also expected to provide effective representation for their constituents.
- Option 4, which assumes a reduction in councillor hours to 40 hours per week, with all other elected member hours remaining unchanged.

**Elected Member Allowances and Expenses**

47. As part of its remuneration proposal, the Council is also required to seek the Remuneration Authority's approval for the allowances and expenses proposed to be paid to elected members. The schedule **attached as Appendix D** is identical to the schedule previously approved by the Authority for 2006/07. Members may recall that last year the Council proposed an increase in the communications allowance from \$120 to \$150 per month, but that the Authority declined to approve this increase. It is therefore proposed that the Council seek approval from the Authority for all present allowances to be continued at their existing levels.

**Unanimity of the Council's Decision**

48. In submitting its proposal the Council is required to notify the Remuneration Authority of:
- (i) details of any dissent at Council, and
  - (ii) details of any dissent from its Community Boards.
49. A Community Board also has the ability to express any opposing views it might have on the Council's final proposal direct to the Remuneration Authority.
50. If the Council's recommendations are unanimous and reasonable, it is unlikely that the Commission will withhold its approval. It does, however, have the power to amend any proposal if the level of dissatisfaction is high or if the proposal is considered unreasonable.

**CONCLUSION**

51. It is essential that each Board reaches an early decision on its preferred remuneration option for the balance of the current triennium, and on any recommended alterations to the present allowances and expenses policy, so that the Board's views can be taken into account by the Council when it reaches a final decision on its preferred remuneration option at its meeting on Thursday 15 March 2007.
52. In the writer's opinion, Option 4 developed by the HayGroup is the fairest of the four options presented, bearing in mind the factors discussed in this report.
53. Each Board is also requested to confirm (with any suggested alterations) the role responsibility templates for Community Board chairs and members.

**STAFF RECOMMENDATIONS**

It is recommended that the Community Board decide:

- (a) Whether it wishes to recommend to the Council that all elected member salaries (with the exception of the Mayor) be continued at their present levels until the existing members go out of office following the October 2007 elections.
- (b) Whether it wishes to recommend that for the balance of the 2007/08 year following the October 2007 elections elected member salaries be amended in accordance with Option 4 developed by the HayGroup.

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- (c) Whether or not it wishes to recommend any adjustments to the present allowances and expenses for elected members.
- (d) Whether it wishes to recommend confirmation (with any suggested amendments) of the role responsibility templates developed by the HayGroup for Community Board chairs and Community Board members.

## 8. 2006/07 PROJECT AND DISCRETIONARY FUNDING – SIX MONTH ACCOUNTABILITY

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Secretariat Manager
<b>Author:</b>	Emma Davison, Community Secretary

## PURPOSE OF REPORT

1. The purpose of this report is to provide the Board with an update on its 2006/07 Project and Discretionary funding allocations and expenditure.

## EXECUTIVE SUMMARY

2. The funding available to the Board for the 2006/07 financial year was \$390,000, made up of:

Project Funds	\$290,000
Discretionary Funds	60,000
Strengthening Communities Action Plan (SCAP)	40,000
	<u>\$390,000</u>

## DISCRETIONARY FUNDING

3. At its allocation meeting on 12 May 2006, the Board retained \$60,000 in Discretionary funding for allocation to projects during the year, \$30,000 in Transport & Roading Committee funds and \$40,000 in Environment Committee funds.
4. A total of \$55,117.30 has been allocated to date from the Discretionary Fund. There is a current balance of \$4,882.70 available for allocation up to 30 June 2007.
5. The following table details expenditure of the Discretionary Fund to date:

<b>Discretionary Project</b>	<b>Sum Allocated \$</b>
Youth Development Fund – ( <i>Additional funding/Corey Baker, Tanya Pearson Classic Coaching Academy. Sydney</i> )	1,000.00
Hornby Anglican Church ( <i>History/Centenary Celebrations</i> )	850.00
Hornby Anglican Church - ( <i>Mainly Music Programme</i> )	1,000.00
Rewi Alley Chinese School ( <i>Building Extension Project</i> )	5,000.00
History of Hornby Project- ( <i>Bus Charter</i> )	700.00
Neighbourhood Week – ( <i>Deans Avenue Precinct Event</i> )	2,500.00
Additional Neighbourhood Week Payment	110.30
Community Board Planning Report ( <i>Printing Costs</i> )	3,000.00
Community Board Conference ( <i>Planning Costs</i> )	2,000.00
Christmas Tree Lighting	1,000.00
History of Hornby Project- ( <i>Sound Recording Equipment</i> )	7,500.00
Salvation Army – ( <i>Budget Advisor</i> )	3,757.00
Hornby Youth Worker(s) Project	20,000.00
Hornby Teen Parent Unit – ( <i>Feasibility Study</i> )	6,700.00
<b>Balance (as at 20 February 2007)</b>	<b>4,882.70</b>

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6. The following table details expenditure of the Environment Committee to date:

<b>Environment Committee Fund</b>	<b>Sum Allocated \$</b>
Rosella Reserve Walkway	6,525.00
<b>Balance (as at 20 February 2007)</b>	<b>33,475.00</b>

7. There have not been any allocations made from the Transport and Roothing Committee Fund. There is a balance of \$30,000 in this fund available for allocation.

**PROJECT FUNDING**

8. On 12 May 2006 the Board allocated its project funding to specific projects. The **attached** matrix provides details of each project and comments by staff on progress to date with expenditure of the specific funding allocations.

**FINANCIAL AND LEGAL CONSIDERATIONS**

9. Unallocated discretionary funds (including committee funds) cannot be carried over into the next financial year. All unallocated funds will therefore need to be reallocated and spent before 30 June 2007. Staff are providing advice on options for unallocated Environment and Transport & Roothing Committee Funds over the next few weeks.
10. A final 2006/07 project and discretionary funding accountability report will be presented to the Board after the end of the 2006/07 financial year, providing more comprehensive detail on outcomes of the projects.

**STAFF RECOMMENDATION**

That the information be received.

9. **CHRISTCHURCH TO LITTLE RIVER RAIL TRAIL – CHRISTCHURCH LINK**

<b>General Manager responsible:</b>	General Manager City Environment, DDI: 941 8656
<b>Officer responsible:</b>	Transport & Greenspace Manager
<b>Author:</b>	Michael Ferigo, Transport Planner

**PURPOSE OF REPORT**

1. The purpose of this report is for the Board to recommend to the Council the preferred option for providing a pathway link from Christchurch to the developing Christchurch to Little River Rail Trail.

**EXECUTIVE SUMMARY**

2. The intention is to establish a combined walkway/cycleway from Christchurch to Little River following the alignment of the original rail line where practical. The concept arose as a "new millennium" project and was developed by a working group involving a number of agencies, councils and interested parties. Subsequently the Christchurch – little River Railtrail Trust (CLRRT) was established. The Trust is made up of a broad group of enthusiastic community supporters who are the driving force in planning, fundraising and developing the trail.
3. In September 2002 the Christchurch City Council resolved to support the Christchurch to Little River Rail Trail, and subsequently approved capital funding to develop linkages as part of the trail within the Christchurch boundaries.
4. This report is focused on the development of the first linkage to the trail from Hornby to Prebbleton, and specifically focuses on the section within the Christchurch boundaries which is located within the Wigram Ward.

**9 Cont'd**

5. A decision on a preferred option will allow staff to develop a detailed concept plan for community consultation and report back to the Community Board and Council towards implementation. The projects consultation leader Brian Boddy, is in attendance to advise on the community consultation plan.
6. All three options have been discussed with the relevant Selwyn District Staff and the CLRRT Trust. Both are agreeable to the options and the recommended preferred option. The part of this section of the Trail that is within the Selwyn District Council boundary will be fund raised by the CLRRT Trust with support expected through Land Transport New Zealand subsidies via SDC. The Christchurch linkage will not be implemented until the SDC area's funding is confirmed and a coordinated implementation plan is established.

**FINANCIAL AND LEGAL CONSIDERATIONS**

7. The funding for this project is identified within the capital cycleways budget for the years 2007/08/09 and totals \$600,000. Ongoing maintenance costs have been budgeted for in the operational budget to cover the cycleways capital programme.
8. There are no legal considerations.

**BACKGROUND ON THE CHRISTCHURCH TO LITTLE RIVER RAIL TRAIL – CHRISTCHURCH LINK**

9. The Christchurch to Little River Railtrail cycleway/walkway development offers an opportunity to create a continuous trail from Christchurch to Little River, and has come about through collaboration from a broad range of organisations and interests. Most of the path will be off-road, and will provide a range of benefits for better commuting, recreational opportunities, tourism and health. The Christchurch City Council resolved to support the Christchurch to Little River Rail Trail Trusts (CLRRT) development of the Trail by resolving to plan and fund the development of improved city links to the proposed Trail.
10. The CLRRT mostly follows the route of a twentieth century railway line between Hornby Junction and Little River via Prebbleton, Lincoln, Motukarara and Birdlings Flat which closed in 1962. The Trail passes Lakes Waiwera and Waihora which are of immense cultural importance to Ngai Tahu and formed major parts of the cultural redress within the settlement of the Ngai Tahu claim.
11. Several major sections of the trail have been completed, with several more nearing completion and the remainder progressing at various stages of planning towards completing the 45 kilometres of the trail.
12. An opening day in August 2006 was held to celebrate the completion of two connected major sections of the trail totalling 20 kilometres. The open day attracted a large crowd that, following the formalities, rode and walked the Trail alongside both Ellesmere and Forsyth Lakes, from Motukarara to near the Little River Township.
13. The Lincoln to Prebbleton section of off road trail was opened in November 2006 – this is a seven kilometre section of off road pathway along the roading corridor.
14. After several years of promotion by a working party comprising the Department of Conservation, Environment Canterbury, Christchurch City Council, Selwyn District Council, Banks Peninsula District Council, Transit New Zealand and others, a group of enthusiastic supporters came together in November 2003 as the Christchurch to Little River Rail Trail (CLRRT) Trust to develop a cycleway/walkway from Christchurch to Little River. The Trust, which is incorporated, is also recognised as a charitable organisation. The Trust has around ten core members including local area representatives, and collectively has a range of very relevant skills to meet the considerable demands required to successfully undertake such a large project.

**9 Cont'd**

15. In planning for the development, in September 2002 the Christchurch City Council resolved:
  - (a) That the Christchurch to Little River walking/cycleway project be supported subject to funding approval.
  - (b) That the Council consider capital provision for the Christchurch section of the Christchurch to Little River Cycleway/Walkway project as part of its 2003/04 annual plan process.
  - (c) That the Council investigate alternative linkages and routes to join up with the cycleway.

**OPTIONS**

16. Ideally there could in the future be a number of linking cycle and walking routes to match up to the Christchurch to Little River Rail Trail at various points. However, initially this project is looking to create the first formalised linkage that will provide a level of service that matches the expected type and level of demand. It is recognised that whilst this section of the trail will be used by recreational cyclists in the main, there will be a significant demand by commuting cyclists and in any off-road pathway section considerable local pedestrian recreational use.
17. Some of the route being investigated falls within the Selwyn District Council boundaries, and as such the final decision rests with that authority for those parts. We have been in consultation with Selwyn District Council in developing these options.
18. It is expected that the opportunity for a further significant Christchurch linkage will come about with the extension of the Southern Motorway Corridor that will include a shared cycle and walking pathway scheduled for construction within five years.
19. The staff project team at an early stage in this process explored an option to use the railway corridor commencing from near the main south road right through to Prebbleton. Initial discussions with the owners of the corridor OnTrack proved positive. However, further into the process when written agreement in principle was requested following a joint site visit, the Southern Regional Manager advised that it was not possible to use the corridor in the sections where the track is still in use. This is the majority of the length of track from the main south Road up to just before Marshes Road intersection. At the time it was advised that there was a national OnTrack Policy being developed that required clear way from the track of five or six metres. The majority of the rail corridor is 10 metres wide with the tracks in the centre.
20. Whilst this is a disappointment to the team, the width available was always going to be very narrow based on previous agreed track clearway widths and may well have not been chosen as the preferred option. The option to purchase strips from the adjacent properties to widen the corridor path provided a complicated, expensive and only partial solution as there are areas that could not be purchased with buildings, vehicle turning areas and access to loading areas on the properties that would result in a number of pinch points on the pathway.
21. It is possible that OnTrack will reconsider its stance at some stage in the future however at the time its representative was adamant that we could not proceed. Hence the team focused on the other options that are immediately available.
22. The three options presented below share a common starting point – Denton Park which provides for car parking demand and makes a logical starting node in the rail trail journey. All three options travel along the road/footpath on Chalmers Street crossing the signalised intersection at the Main South Road to continue along Goulding Avenue. All three options have been proposed towards linking up to the newly built off road pathway in Birchs Road corridor that travels all the way to Lincoln Township, which is a part of the Christchurch to Little River rail trail.
23. It is proposed that cycle lanes be used for Chalmers Street and Goulding Ave, the existing layout at the intersection with the main South Road be reviewed, and that no stopping be implemented on one side of Goulding Ave. This will affect all day on street parking for some staff in the area and will result in some employees having to park further away from their work.

9 Cont'd

**Option 1: Amyes road – Springs Road Route (Ref. Appendix 1)**

24. This route travels along Goulding Avenue to the signalised intersection with Shands Road and then proceeds along Amyes Road and turns into Springs Road where it travels south along Springs Road all the way to the Prebbleton Township.
25. Cycle lanes are recommended for Amyes Road and Springs Road south to Boston Avenue, and from the speed threshold south an off road pathway is recommended to be constructed up to Prebbleton.
26. This route is relatively direct from Denton Park to Prebbleton township and follows a direct commuting route along Springs Road to Lincoln. It also has the advantage of connecting in three or four years' time to the scheduled extension of the Southern Motorway with its shared cycle and walking pathway at Halswell Junction Road. This option also gives an advantage of providing a more cycle friendly environment on Amyes Road which will benefit a large residential area of Hornby.
27. However, there are significant difficulties on this route, notably having to turn right into Springs Road at a non signalised intersection, negotiating the busy roundabout at Halswell Junction Road, and the volume of traffic on Springs Road which has a seven day average between 10,500 to 17,500 vehicles/day. It also does not allow for the use of any of the Hornby railway corridor which the CTLRRT Trust is trying to utilise elsewhere as a fundamental characteristic of the route.

**Option 2: Shands Road – Blakes Road Route (Ref. Appendix 2)**

28. This route travels along Goulding Avenue and will preferably cut through Goulding Reserve near the library to meet Shands Road where a crossing point will be needed, or continue to the signalised intersection with Shands Road and then turn south into Shands Road. It will follow Shands Road to Blakes Road where it turns east to travel along Blakes Road through to Prebbleton township.
29. Cycle Lanes are recommended for Shands Road up to where the posted speed changes from 50 km/h to 70 km/h. A pathway on the east side of Shands Road and on the south side of Blakes Road is recommended until the urban 50 km/h section of Blakes Road where it ideally would revert to cycle lanes again. There is likely to be some need to formalise some parking areas and to reduce some parking along with changes to some existing road markings to accommodate these changes, as a reflection of existing low parking demand the reduction in parking is not considered to be significant.
30. This route uses Shands Road with a comparably lower traffic volume than Springs Road and it also has a wider road corridor that is more readily able to have a pathway constructed on it. The roundabout at Halswell Junction Road intersection is comparably less expansive and less complex or as busy as the one in with Springs Road in option one.

**PREFERRED OPTION**

**Option 3: Shands Road Marshes Road – Railway Corridor (Ref. Appendix 3)**

28. This route travels along Goulding Avenue and will preferably cut through Goulding Reserve near the Library to meet Shands Road, where a crossing point will be needed or continue to the signalised intersection with Shands Road and then turn south into Shands road. It will then follow Shands Road to Marshes Road where it turns east to travel along Marshes Road to the old rail crossing, where it again turns south to follow the disused rail corridor to Prebbleton township.
29. Cycle lanes are recommended for Shands Road up to where the posted speed changes from 50 km/h to 70 km/h. A pathway on the east side of Shands Road and on the south side of Marshes Road up to the railway corridor where the pathway continues to Prebbleton is recommended.

**9 Cont'd**

30. Like option 2, this option has comparably lower traffic volumes on the arterial road and has a wider and more amenable corridor in which to construct a pathway. The roundabout is again more easily negotiated than the roundabout in option 1. This option also has the advantage over option 2 in that it utilises the unused section of the Hornby Railway line. This also provides further options to extend the railway line use if the Hornby Industrial line should become available in the future.

**STAFF RECOMMENDATION**

It is recommended that the Community Board select the reports' preferred option (no. 3) of developing a cycleway route from Denton Park along Goulding Avenue, Shands Road to Marshes Road at the disused railway junction to form a first link from Christchurch to the developing Rail Trail to Little River.

**10. RICCARTON/WIGRAM ENVIRONMENT COMMITTEE  
REPORT OF 26 FEBRUARY 2007 MEETING**

<b>General Manager responsible:</b>	General Manager, Regulation and Democracy Services, DDI: 941-8549
<b>Officer responsible:</b>	Community Board Principal Adviser
<b>Author:</b>	Emma Davison, Community Secretary

**PURPOSE OF REPORT**

The purpose of this report is to submit the outcomes of the Environment Committee meeting held on Monday 26 February 2007.

The meeting was attended by Neville Bennett (Chairperson), Lesley Keast, Peter Laloli, Mike Mora, Bob Shearing and Tony Sutcliffe.

Apologies for absence were received and accepted from Helen Broughton.

**1. CORRESPONDENCE**

Nil.

**2. DEPUTATIONS BY APPOINTMENT****(a) MONTCLARE RESERVE PLAYGROUND RENEWAL**

Mr Derek Erasmus and his two children Edward and Fraser Gurney, and Mrs Elizabeth Wright and her son Edward Wright addressed the Committee to express their opposition to the Montclare Reserve playground upgrade proposal.

The Committee received the information and its recommendation is recorded under clause 10.1 of this report.

**3. MONTCLARE RESERVE PLAYGROUND RENEWAL**

The Committee considered a report seeking the Board's approval to proceed to final design and construction of the Montclare Reserve playground upgrade proposal.

The Committee's recommendation on this matter is recorded under clause 10.1 of this report.

**4. SHOWGATE RESERVE – MINOR WORKS**

The Committee considered a report seeking the Board's consideration of an application for funding from the Riccarton Park Residents' Association for funding to carry out landscaping and the installation of vehicle barriers at Showgate Reserve.

The Committee's recommendations on this matter is recorded under clause 10.2 of this report.

**10 Cont'd**

**5. WIGRAM COMMUNITY NOTICEBOARD**

The Committee considered a report seeking the Board's consideration of a request for funding from the Wigram Park Community Association for the construction and installation of a community noticeboard.

The Committee's recommendations on this matter is recorded under clause 10.3 of this report.

**6. RICCARTON/WIGRAM COMMUNITY BOARD INITIATIVES REPORT**

The Committee considered a report seeking the Board's approval to allocate funds from its 2006/07 Environment Committee Fund for the implementation of three Community Board initiated projects; daffodil plantings, an arbour day planting scheme in local schools and the installation of barbeque tables and park benches.

The Committee's recommendations on this matter is recorded under clause 10.4 of this report.

**7. ALLOCATION OF 2006/07 ENVIRONMENT COMMITTEE FUNDS – COMMEMORATIVE PLAQUES**

The Committee considered a report on information regarding the cost of purchasing and installing commemorative plaques in local areas in acknowledgement of the Board's contribution to community projects.

The Committee's recommendation on this matter is recorded under clause 10.5 of this report.

**8. ENVIRONMENT COMMITTEE FUNDS UPDATE**

The Committee **received** the information.

**9. COMMITTEE MEMBERS' INFORMATION EXCHANGE**

Members were provided with an opportunity to share issues of concern and give a brief update on community activities.

Information on the Council's Project Legit Art Programme was circulated to members. It was requested that representatives from the Project Legit Art Programme be invited to attend a forthcoming Committee meeting to discuss details of the programme.

**10. COMMITTEE RECOMMENDATIONS**

**10.1 MONTCLARE RESERVE PLAYGROUND RENEWAL**

That the Board agrees that the report lie on the table until a site visit of the reserve playground has been undertaken and requests that staff provide information on the current status of the fort and the design changes that would be required in order for the fort to meet the required playground safety standards.

**10.2 SHOWGATE RESERVE – MINOR WORKS**

- (a) That the Board agrees to allocate \$5,000 from its 2006/07 Environment Committee Fund for minor landscaping and vehicle barrier installation at Showgate Reserve.
- (b) That the City Environment Group implements these projects in the 2006/07 financial year as outlined in the report.

**10.3 WIGRAM COMMUNITY NOTICEBOARD**

- (a) That the Board approves the application for funding for the noticeboard at the Harvard Community Lounge and funds the cost of the noticeboard from available 2006/07 Environment Committee Funds.



10 Cont'd

- (b) That the Board agrees that the Wigram Park Residents' Association will be responsible for maintaining the information available on the noticeboard.

10.4 **RICCARTON/WIGRAM COMMUNITY BOARD INITIATIVES REPORT**

- (a) That the Board agrees to allocate \$12,000 from its 2006/07 Environment Committee Fund to implement the following three Community Board initiated projects:

- \$5,000 – Daffodil plantings - (The Greenspace Contracts Manager will identify high profile local sites and advise the Board of these sites via a memorandum.)
- \$2,000 – Arbour Day planting scheme in local schools.
- \$5,000 – BBQ Tables/Park Benches – (Two benches/tables are to be installed in the Westmorland area, one at Denton Park, and one in the Halswell area.)

- (b) That the City Environment Group implements these projects in the 2006/07 financial year as outlined in the report.

10.5 **ALLOCATION OF 2006/07 ENVIRONMENT COMMITTEE FUNDS – COMMEMORATIVE PLAQUES**

That the Board agrees to fund the cost of purchasing commemorative plaques and the associated installation costs on a case by case basis, for appropriate projects as and when they arise.

11. **RICCARTON/WIGRAM COMMUNITY SERVICES COMMITTEE REPORT OF 28 FEBRUARY 2007 MEETING**

<b>General Manager responsible:</b>	General Manager, Regulation and Democracy Services, DDI: 941-8534
<b>Officer responsible:</b>	Community Board Principal Adviser
<b>Author:</b>	Lisa Goodman, Community Board Principal Adviser

**PURPOSE OF REPORT**

The purpose of this report is to submit the outcomes of the Community Services Committee meeting held on Wednesday 28 February 2007.

The meeting was attended by Tony Sutcliffe (Chairperson), Neville Bennett, Lesley Keast, Mike Mora, Peter Laloli and Bob Shearing.

Apologies for absence were received from Helen Broughton and accepted.

1. **COMMUNITY WATCH RICCARTON INCORPORATED**

The Committee considered a report seeking funding assistance of \$800 for costs associated with sending four members of Community Watch Riccarton to a national training seminar being held in Invercargill in June 2007.

The Committee's recommendation on this matter is recorded under clause 6.1 of this report.

2. **YOUTH DEVELOPMENT FUND – APPLICATION FOR FUNDING**

The Committee considered an application for funding assistance, partially from its 2006/07 Youth Development Fund and partially from its Discretionary Fund.

The Committee's recommendation on this matter is recorded under clause 6.2 of this report.

**11 Cont'd**

**3. YOUTH DEVELOPMENT FUND – APPLICATION FOR FUNDING**

The Committee considered an application for funding from its 2006/07 Discretionary Fund.

The Committee was advised that, subject to the Board approving the application under clause 2 of this report, there will be no further funds in its 2006/07 Youth Development Fund to allocate.

The Committee's recommendation on this matter is recorded under clause 6.3 of this report.

**4. CHRISTMAS DECORATIONS**

The Committee reconsidered a report, initially presented at the Board's meeting of 20 November 2006, that provided options for the Board to fund new Christmas lighting displays in the Riccarton/Wigram area.

The Committee's recommendations on this matter is recorded under clause 6.4 of this report.

**5. COMMITTEE MEMBERS' INFORMATION EXCHANGE**

Members were provided with an opportunity to share issues of concern and give a brief update on community activities.

**6. COMMITTEE RECOMMENDATIONS**

6.1 That the Board allocates \$800 from its 2006/07 Discretionary Fund for costs associated with sending four members of the Community Watch Riccarton Incorporated Society to a national training seminar being held in Invercargill in June 2007.

(Note: Peter Laloli abstained from the discussion and voting on this item.)

6.2 That the Board allocates \$300 from its 2006/07 Youth Development Fund and \$200 from its 2006/07 Discretionary Fund to Noran Tarek Abaza for costs associated with her attendance at the World University Games in Bangkok, Thailand and preceding camps in July and August 2007.

6.3 That the Board allocates \$600 from its 2006/07 Discretionary Fund to Avonhead School towards costs associated with 12 children attending a school camp in Twizel during March 2007.

6.4 That in relation to funding new Christmas displays from Board funds, the Board notes that the Community Services Committee has identified priority options for further investigation by staff and Lesley Keast to be the tree at Church Corner, and the tree at St Mary's Church, Halswell Domain, and that Lesley Keast will report back to the Committee on the outcomes of those investigations.

**12. RICcarton/WIGRAM TRANSPORT AND ROADING COMMITTEE  
REPORT OF 2 MARCH 2007 MEETING**

<b>General Manager responsible:</b>	General Manager, Regulation and Democracy Services, DDI: 941 8549
<b>Officer responsible:</b>	Community Board Principal Adviser
<b>Author:</b>	Emma Davison, Community Secretary

**PURPOSE OF REPORT**

The purpose of this report is to submit the outcomes of the Transport and Roading Committee meeting held on Friday 2 March 2007.

The meeting was attended by Mike Mora (Chairperson), Lesley Keast, Peter Laloli and Tony Sutcliffe.

**12 Cont'd**

Apologies for absence were received and accepted from Neville Bennett, Helen Broughton and Bob Shearing.

**1. CORRESPONDENCE**

**1.1 TEMPLETON RESIDENTS' ASSOCIATION**

The Committee considered a letter from the Templeton Residents' Association seeking changes to the 100km speed limits on Barbers Road, Hasketts Road and Waterloo Road.

The Committee received the information and its recommendation is recorded under clause 9.1 of this report.

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 ATHOL TERRACE PARKING CONCERNS**

Cathy Watson, a resident of Athol Terrace addressed the Committee to seek parking restrictions on Waimairi Road and Athol Terrace, and sign postings in Peer Street to indicate the western and eastern sides of Athol Terrace.

The Committee noted that staff are currently working on issues relating to sign posting in Peer Street to indicate the western and eastern sides of Athol Terrace.

The Committee received the information and its recommendation is recorded under clause 9.2 of this report.

**2.2 GILBERTHORPES ROAD – HEAVY TRUCK USAGE**

Mr Banks, a resident of Gilberthorpes Road addressed the Committee regarding heavy truck usage on Gilberthorpes Road. As the problem is worse at nights, Mr Banks requested a daily ban on trucks travelling down Gilberthorpes Road from 6.00pm to 6.00am. He also noted that trucks were also exceeding the speed limit at times.

The Committee received the information and its recommendation is recorded under clause 9.3 of this report.

**3. RICCARTON ROAD – PROPOSED “NO STOPPING” RESTRICTION**

The Committee considered a report seeking the Board's approval to install a single section of broken yellow “no stopping” restriction on the north side of Riccarton Road, west of the Kauri Street intersection.

The Committee's recommendation on this matter is recorded under clause 9.4 of this report.

**4. NGA MAHI ROAD – PROPOSED FIVE MINUTE PARKING RESTRICTION**

The Committee considered a report seeking the Board's approval to install a short length of five minute parking restrictions on the southern side of Nga Mahi Road south of the Blenheim Road intersection.

The Committee's recommendation on this matter is recorded under clause 9.5 of this report.

**5. DOVEDALE AVENUE – NEW BUS SHELTER LOCATION**

The Committee considered a report concerning the provision of a new bus shelter proposed to be located at Number 5 Dovedale Avenue.

The Committee's recommendation on this matter is recorded under clause 9.6 of this report.

**12 Cont'd**

**6. PENTONVILLE CLOSE/PENRUDDOCK RISE – PROPOSED “GIVE WAY” CONTROL AND NO STOPPING**

The Committee considered a report seeking the Board’s approval of a “Give Way” control against Pentonville Close at the Penruddock Rise intersection and the installation of associated no stopping restrictions at the intersection.

The Committee’s recommendations on this matter is recorded under clause 9.7 of this report.

**7. TRANSPORT AND ROADING COMMITTEE FUNDS UPDATE**

The Committee **received** the information.

**8 UPDATE ON CURRENT TRANSPORT ISSUES**

**8.1 LANCEWOOD DRIVE**

The Committee received tabled information from staff on possible options to bring forward the Lancewood Drive Neighbourhood Improvement Works project from 2010/11 and instead fund the project from the Board’s available 2006/07 Transport and Roading Committee funds.

The Committee’s recommendation on this matter is recorded under clause 9.8 of this report.

**8.2 CURRENT ISSUES**

The Committee received tabled information on progress relating to current traffic/street issues in the Riccarton/Wigram area.

**9. COMMITTEE RECOMMENDATIONS**

**9.1 CORRESPONDENCE – TEMPLETON RESIDENT’S ASSOCIATION**

That the Board requests that staff take into consideration the concerns of the Templeton Residents’ Association regarding the 100km speed limits on Barbers Road, Hasketts Road and Waterloo Road, at the appropriate time when speed limits in that area are being reviewed.

**9.2 ATHOL TERRACE**

That the Board requests a report from staff on the feasibility of all day parking restrictions, from Monday to Friday, on the west side of Waimairi Road in the vicinity of Athol Terrace, and on both sides of Athol Terrace.

**9.3 GILBERTHORPES ROAD**

That the Board:

- (a) Requests that staff undertake a heavy traffic count on Gilberthorpes Road and on the east end of Buchanans Road.
- (b) Requests that staff work with the Combined Owner Driver’s Association to identify possible means of mitigating heavy truck usage of Gilberthorpes Road.
- (c) Notes that the Committee Chairperson will write to Inspector Derek Erasmus, Canterbury Police to request the monitoring and enforcement by the CVIU and Strategic Traffic Unit of speed limits on Gilberthorpes Road.

**12 Cont'd**

**9.4 RICCARTON ROAD**

That the Board agrees that the stopping of vehicles be prohibited at any time on the north side of Riccarton Road commencing at a point 38.5 metres west of the Kauri Road intersection and extending in a westerly direction for a distance of 15.5 metres.

**9.5 NGA MAHI ROAD**

That the Board:

- (a) Agrees that the parking of vehicles be limited to a five minute maximum on the southern side of Nga Mahi Road commencing at a point 68 metres south of the Blenheim Road intersection and extending 11 metres in a south westerly direction.
- (b) Requests that staff report back on whether an additional car parking space can be created north of the existing car parks.

**9.6 DOVEDALE AVENUE – NEW BUS SHELTER LOCATION**

That the Board recommends to the Council that a bus shelter be installed at Number 5 Dovedale Avenue, provided that:

- (a) The Council approves funding for the bus shelter from its 2008/09 budget, and
- (b) There is no conflict with the position of the private development on the adjoining site.

**9.7 PENTONVILLE CLOSE/PENRUDDOCK RISE**

That the Board agrees that:

- (a) A "Give Way" control be placed against Pentonville Close at the Penruddock Rise intersection.
- (b) The existing "No Stopping" restriction, at the intersection of Penruddock Rise and Pentonville Close be revoked.
- (c) The stopping of vehicles be prohibited at any time on the south side of Pentonville Close commencing at the southeast corner of the Penruddock Rise intersection and extending in an easterly direction for a distance of 15.0 metres.
- (d) The stopping of vehicles be prohibited at any time on the north side of Pentonville Close commencing at the northeast corner of the Penruddock Rise intersection and extending in an easterly direction for a distance of 16.0 metres.
- (e) The stopping of vehicles be prohibited at any time on the east side of Penruddock Rise commencing at the northeast corner of the Pentonville Close intersection and extending in a northerly direction for a distance of 25.0 metres.
- (f) The stopping of vehicles be prohibited at any time on the east side of Penruddock Rise commencing at the southeast corner of the Pentonville Close intersection and extending in a southerly direction for a distance of 12.0 metres.

**9.8 LANCEWOOD DRIVE**

That the Board:

- (a) Supports, in principle, the proposed concept plan TP190901 for a pedestrian facility to be installed in Lancewood Drive.

**12 Cont'd**

- (b) Notes that there is sufficient funding in the Board's Transport and Roding Committee fund to meet the costs for installation of such a pedestrian facility in the 2006/07 financial year.
- (c) Requests that staff undertake consultation with Lancewood Drive residents on the proposed concept plan and report back to the Board so that a decision on the matter can be made.

**13. BOARD MEMBERS' INFORMATION EXCHANGE**

Board Members will have an opportunity to provide updates on community activities/Council issues.

**14. BOARD FUNDS UPDATE**

**Attached** is a schedule with up-to-date information regarding the Board's 2006/07 Environment Committee, Transport & Roding Committee and Discretionary Funds (this excludes all financial recommendations contained within the agenda).

**15. COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE**

**15.1 CSR CALLS UPDATE ( 1 FEBRUARY 2007 –28 FEBRUARY 2007)**

**Attached.**

**15.2 CURRENT ISSUES**

The Community Board Principal Adviser will update the Board on current issues.

**16. QUESTIONS FROM MEMBERS**