



Christchurch City Council

LYTTELTON/MT HERBERT COMMUNITY BOARD

COMMUNITY SUPPORT FUND SUBCOMMITTEE AGENDA

THURSDAY 15 MARCH 2007

AT 3.30 PM

**MEETING ROOM, LYTTELTON SERVICE CENTRE
33 LONDON STREET, LYTTELTON**

Community Board: Claudia Reid (Chairperson), Jeremy Agar, Stuart Bould, Ann Jolliffe, Dawn Kottier, Bob Parker

Acting Community Board Principal Adviser

Peter Dow

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1. **APPOINTMENT OF CHAIRPERSON**
2. **APOLOGIES**
3. **LYTTELTON/MT HERBERT COMMUNITY SUPPORT FUND – REQUEST FOR FUNDING ASSISTANCE**

General Manager responsible:	General Manager Regulation & Democracy Services, DDI 941-8549
Officer responsible:	Democracy Services Manager
Author:	Peter Dow, Acting Community Board Principal Adviser

PURPOSE OF REPORT

1. The purpose of this report is to place before the Board's Community Support Fund Subcommittee for consideration, requests received for funding assistance from the Tug Lyttelton Preservation Society (Inc) and the Lyttelton Reserves Committee (Whaka Raupo and Reserve 68).

EXECUTIVE SUMMARY

Tug Lyttelton Centenary

2. In September 2007, the Society is commemorating the 100th year of Tug Lyttelton with the publication of a centenary book to mark the occasion. The cost of producing the book is \$10,192, for which the Society has received a \$2,000 grant from the Creative Arts Council. An information sheet on the history of the ship is attached as background.
3. The Society has sought assistance from the Board (amount unspecified) as a contribution towards the book's production costs.

Lyttelton Reserves Committee

4. The Lyttelton Reserves Committee has requested a contribution of \$500 from the Board towards the cost of producing and distributing a leaflet in Lyttelton, Cass Bay and Corsair Bay to publicise and promote the reserves and to recruit volunteers for weed control and plant regeneration. The total cost of the project is estimated at \$800.

FINANCIAL AND LEGAL CONSIDERATIONS

5. At its meeting on 21 February 2007, the Lyttelton/Mt Herbert Community Board established its Community Support Fund Subcommittee with a budget of \$2,000 in 2006/07 to enable the Board to be responsive to local needs. The Board granted the Subcommittee delegated authority to consider requests from the community and to decide on funding allocations.
6. Meetings of the Subcommittee are to be publicly notified and decisions made will be reported to the Board for record purposes.
7. There is no operational funding available within the Council's Business Units to contribute towards these initiatives.

STAFF RECOMMENDATION

That the Community Support Fund Subcommittee give consideration to the funding requests from the Tug Lyttelton Preservation Society (Inc) and Lyttelton Reserves Committee.