

## 6. AKAROA MUSEUM ADVISORY COMMITTEE

<b>General Manager responsible:</b>	Stephen McArthur
<b>Officer responsible:</b>	Lynda Wallace, Museum Director
<b>Author:</b>	Wendy Graham, Committee Secretary

### PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Wednesday 7 March 2007.

The meeting was attended by Committee members Stephen Lowndes (Chairman), Elizabeth Haylock and Jane Chetwynd (Friends of Akaroa Museum) and Victoria Andrews (Community representative).

Also in attendance was Lynda Wallace, Museum Director,

### 1. APOLOGIES

No apologies were received.

### 2. MINUTES OF MEETING HELD ON 18 OCTOBER 2006

The Chairman asked Ms Chetwynd to explain her comment as recorded under Item 8, paragraph 3 of the minutes.

Ms Chetwynd said that under Christchurch City Council, the Museum was now no longer able to employ a local person to undertake small maintenance repairs, gardening etc. as those persons are now required to become sub-contractors to City Care. Therefore the opportunity for locals to be employed could be lost if they were not interested in undertaking the documentation that would be required to become a sub-contractor.

Members confirmed that the report of the meeting was a true and correct record of that meeting.

The committee **resolved** that the report of the meeting held on 18 October 2006 be received.

### 3. MATTERS ARISING

#### 3.1 TERMS OF REFERENCE

The Chairman asked that the Terms of Reference, which had now been agreed to by Council regarding Item 4 of the document, be attached to the report of this meeting and be re-presented to the March meeting of the Akaroa/Wairewa Community Board.

It was also agreed that members receive a copy of the final Terms of Reference for their records.

#### 3.2 WAITANGI DAY

The chairman mentioned that Waitangi Day celebrations at Okains Bay and Onuku were very successful.

#### 3.3 ADDITIONAL STAFF MEMBER

The Museum Director advised that she is at present going through the process to obtain another staff member to take on a collection management role. It was agreed that the sooner a new staff member was employed the better.

### **3.4 MEDIA RELEASES**

It was pointed out to members that any media comment regarding the Museum must go through the Communication Adviser.

Ms Chetwynd felt it was in the interest of the Communication Adviser that the Friends of the Museum should be able to liaise with her on such matters regarding the Museum, as it was a community museum and therefore the locals were interested in its wellbeing. The Museum Director said she would take this request back to the Communication Adviser.

### **3.5 COLLECTION POLICY**

The Museum Director said she would undertake to have this document available in draft form for the next meeting of the committee.

## **4. DIRECTOR'S UPDATE**

The Museum Director spoke briefly on each item of her update that had previously been circulated with the agenda.

She said that significant help from the Christchurch Art Gallery had been received for the "Carved Interiors" exhibition and this had been very much appreciated.

It was agreed that it be investigated by the Museum Director and the Friends if it was possible to purchase one of the *Rehutai* photographs for the Akaroa Museum.

Mention was made that the BP Meats site be retained for the benefit of the community and remain in public ownership.

Members expressed their concerns that the Museum Director should still have input into the maintenance of the Museum buildings, which was now under City Care, particularly regards to proposed colour schemes for the buildings. It was pointed out that any colour scheme proposed when a Museum building was to be repainted should always be presented to the Akaroa Design and Appearance Advisory Committee for approval, and in taking this action would ensure the appropriate colours were controlled.

## **5. FRIENDS OF AKAROA MUSEUM PRESIDENT'S REPORT**

Ms Chetwynd spoke briefly on the recent activities of the Friends. She said the annual Antique Fair had been a success. She also advised the committee that the oral history project has been on hold over the summer months.

Ms Chetwynd said that the Friends supported the Museum Director with regard to the Worsley Exhibition and storage concerns.

She informed members that Jenny Harper will be the guest speaker at the Friends AGM. to be held on Friday 21st September.

## **6. GENERAL BUSINESS**

### **6.5 FRANK WORSLEY EXHIBITION**

The Museum Director said she is investigating an expansion of the Frank Worsley exhibition. She said she would be meeting with Chris Curry, who may be interested in designing this exhibition.

#### **6.7 INTERPRETATION PANELS**

The Museum Director informed members that this issue was presently being finalised.

#### **6.8 ANNUAL PLAN**

Members agreed that the Akaroa/Wairewa Community Board be asked to support the Akaroa Museum and its plans in the coming year for additional staff, exhibitions and requirements concerning the new storage building.

#### **6.8 EMPLOYMENT OF LOCALS**

The Museum Director explained the situation under CCC that local people were now required to become sub-contractors if they wished to continue undertaking small maintenance work, e.g. gardening etc. for the Museum, which in the past had been paid direct through the Museum. This work was now carried out as part of City Care's contract.

It was suggested that the Friends would be prepared to fund small maintenance jobs that may be required from time to time.

#### **7. NEXT MEETING**

The next meetings of the committee were set for Wednesday 4th July 2007 and Wednesday 5th September 2007.

Meeting closed at 11:22 a.m.

#### **STAFF RECOMMENDATION**

That the Board receive this report. (Please note this report has not yet been confirmed by the Akaroa Museum Advisory Committee).