



Christchurch City Council

SHIRLEY/PAPANUI COMMUNITY BOARD AGENDA

WEDNESDAY 20 JUNE 2007

AT 4.00 PM

IN THE BOARDROOM, PAPANUI SERVICE CENTRE,
CNR LANGDONS ROAD AND RESTELL STREET

Community Board: Yvonne Palmer (Chairperson), Myra Barry (Deputy Chairperson), Ngaire Button, Bill Bush, Graham Condon, Megan Evans, Norm Withers.

Community Board Principal Adviser

Elsie Ellison

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Acting Community Board Secretary

Janet MacDougall

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PART A - MATTERS REQUIRING A COUNCIL DECISION

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1. APOLOGIES

2. CONFIRMATION OF MEETING REPORT – 30 MAY 2007

The report of the ordinary meeting of 30 May 2007 is circulated.

CHAIRPERSON’S RECOMMENDATION

That the report to Council of 30 May 2007 be confirmed as a true and accurate record of that meeting.

3. DEPUTATIONS BY APPOINTMENT

Nil.

4. PETITIONS

Nil.

5. LYDIA STREET – PROPOSED “NO STOPPING” RESTRICTION

General Manager responsible:	General Manager City Environment, DDI 941 8656
Officer responsible:	Transport & Greenspace Manager
Author:	Peter Harte/Basil Pettigrew

PURPOSE OF REPORT

1. The purpose of this report is to seek the Board’s approval for the installation of a section of broken yellow “no stopping” lines on the west side of Lydia Street (refer attached).

EXECUTIVE SUMMARY

2. The Council has received a request from a Foodstuffs (South Island) Properties Ltd regarding safety and access issues to their Papanui distribution centre. All properties on Lydia Street are owned by Foodstuffs. The Centre is serviced by large truck and trailer units and B-trains operating 24 hours per day, up to seven days per week.
3. Currently there are broken yellow “no stopping” lines at the end of Lydia Street at the intersection with Northcote Road. No other parking restrictions are present in Lydia Street. The area is residential with the distribution centre at the end of the street.
4. Foodstuffs requests that broken yellow “no stopping” lines be installed along the full length of the west side of Lydia Street to improve the safety for residents and vehicles using the street. This will also improve vehicle flow and vehicles will be less likely to get damaged if they all park on the eastern side of Lydia Street.
5. The installation of broken yellow “no stopping” lines on the west side of Lydia Street is considered the most cost effective and practical solution to the problem.

FINANCIAL IMPLICATIONS

6. An estimated cost for this work is \$100.00.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

7. The installation of road markings is within the LTCCP Streets and Transport Operational Budget.

5 Cont'd

LEGAL CONSIDERATIONS

8. The Land Transport Rule provides for the installation of parking restrictions, including "No Stopping" lines.

Have you considered the legal implications of the issue under consideration?

9. As noted in paragraph 8.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

10. Aligns with the streets and Transport activities by contributing to the Council's community outcomes – Safety.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

11. This contributes to an improved level of service for safety.

ALIGNMENT WITH STRATEGIES

12. The recommendation aligns with the Council's Community outcomes – Safety.

Do the recommendations align with the Council's strategies?

13. As noted in paragraph 12.

CONSULTATION FULFILMENT

14. Consultation has been carried out with the affected residents and they support the proposed action.

STAFF RECOMMENDATION

It is recommended that the Board approve:

- (a) That the broken yellow "no stopping" lines on the western side of Lydia Street commencing at its intersection with Northcote Road and extending in a southerly direction for 7.4 metres be revoked.
- (b) That the stopping of vehicles be prohibited at all times on the west side of Lydia Street commencing at its intersection with Northcote Road and extending in a southerly direction for a distance of 65 metres.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

6. REALLOCATION OF 2006/2007 ARBOR DAY FUNDS

General Manager responsible:	Jane Parfitt, General Manager City Environment Group DDI 941-8656
Officer responsible:	Michael Aitken, Transport and Greenspace Manager
Author:	Mary Hay

PURPOSE OF REPORT

1. The purpose of this report is to seek the approval of the Shirley/Papanui Community Board for the reallocation of \$1400 from the 2006/2007 Arbor Day project to a childrens' holiday programme at Packe Reserve.

6. Cont'd

EXECUTIVE SUMMARY

2. The Shirley/Papanui Community Board allocated \$2,000 of project funds to the Transport and Greenspace Unit for Arbor Day 2007 activities in the Shirley/Papanui area. The Arbor Day for Schools programme is managed on a city-wide basis by the Regional Parks Team.
3. There has been a limited response from schools in the Shirley/Papanui ward to Council's invitation to take part in the Arbor Day programme. Four schools, Marian College, Shirley Primary and Mairehau School, and Casebrook School, have elected to participate. This level of uptake is consistent with previous years.
4. Each participating school is given \$150 by Council, which is matched dollar for dollar by Trees for Canterbury, requiring a total contribution from Council of \$600. This leaves \$1400 of the funds that were earmarked by the Community Board for the Arbor Day for Schools programme unspent. I have discussed this with the Shirley/Papanui Recreation Advisor, who has been approached by the St Albans Resource Centre about running a childrens' environmental programme in Packe Reserve, one of the ward's community gardens.
5. The reallocation of the Arbor Day funds would allow the money to remain targeted towards the environmental education of children, as was originally intended. Rather than planting native trees in schools, this childrens' holiday programme will provide workshops with children about gardening and the environment in the context of one of the city's community gardens. It is anticipated that the programme will run in summer 2007/08.

FINANCIAL IMPLICATIONS

6. The Arbor Day funds are allocated to Transport and Greenspace Unit budget for 2006/2007. specifically: \$2,000 Arbor Day.

LEGAL CONSIDERATIONS

7. Nil.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

8. LTCCP 2006-2016, Parks, Open Spaces and Waterways – Page 123.
9. Recreation – By offering a range of active and passive recreation and leisure opportunities
Health – By providing areas for people to engage in healthy activities.
10. Recreation and Leisure – Page 131.
Recreation – By encouraging more people to participate in leisure, physical and sporting activities.

ALIGNMENT WITH STRATEGIES

11. Social Wellbeing and Youth Strategy.

CONSULTATION FULFILMENT

12. All schools were invited to participate in the Arbor Day for Schools programme. One school has accepted this invitation.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board approve the reallocation of \$1400 from the 2006/2007 Arbor Day project to a childrens' holiday programme at Packe Reserve.

6. Cont'd**CHAIRPERSONS RECOMMENDATION**

That the staff recommendation be adopted.

7. BELFAST NETWORK FENCING

General Manager responsible:	General Manager, Community Services Group, Stephen McArthur, DDI 941-8534
Officer responsible:	Manager, Community Support Unit, Catherine McDonald, DDI 941-8879
Author:	Community Development Adviser, Bruce Meder, DDI 941-5408

PURPOSE OF REPORT

1. The purpose of this report is to seek funding for the Belfast Community Network to enable them to erect a fence at their premises.

EXECUTIVE SUMMARY

2. The Belfast Community Network run a number of events and programmes from their premises on Main North Road, Belfast. Included amongst these programmes is a playgroup attended by up to 45 children. Indeed, because of the size of the groups now there is the possibility that it be split into two groups. An after-school group also operates daily from these premises.
3. The need to consider the safety of the children on this busy thoroughfare has necessitated the Network looking into erecting a fence.
4. Board members will be aware that the Network premises will not be ongoing because of the planned development in that part of Belfast. However, as the Network state in their application; "safety for our users who attend our facility is paramount".

FINANCIAL IMPLICATIONS

5. The cost of fencing is \$2,000 and the Network is seeking a grant for the full amount of this cost.
6. Over the past year the Community Board has allocated the following grants to the Belfast Community Network:
 - (a) \$8,000 Project Funding towards Co-ordinator salary.
 - (b) \$2,000 from Community Development Scheme for office overheads.
 - (c) The Board has recently allocated \$15,000 to the Network from 07/08 Project Funding towards the Co-ordinator salary.
7. The latest audited accounts of the Network (to 31 March 2006) show a deficit of \$1,600 for the year and net assets of almost \$18,000 (of which almost \$14,500 are fixed assets).
8. Although the latest audited accounts are not yet available, indications are that to the end-of-year (31 March 2007) the deficit will be in the order of \$21,000.
9. The Network has supplied two quotes for this project, one of \$2,105 and the other of \$2,000.

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

10. Yes

LEGAL CONSIDERATIONS

11. There are no legal implications.

7. Cont'd

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

12. This project is in line with the following Community Outcomes of the LTCCP:
- (a) A Safe City, by helping to ensure the safety of users (especially children).
 - (b) A City for Recreation, by enabling an outdoor area to be utilised for recreational activities by the children.

ALIGNMENT WITH STRATEGIES

14. This project is in line with the following Community Board objectives:
- (a) The Board advocates to make the Shirley / Papanui Ward a safer place for all residents.
 - (b) Encourage participation of all people by promoting and supporting community based recreation programmes.

CONSULTATION FULFILMENT

16. N/A

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board:

- (a) Allocate a grant of \$1,500 to the Belfast Community Network towards the costs of fencing from its 2006/2007 discretionary fund.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted to allocate \$1,500 to the Belfast Community Network for fencing but that the funding come from the 2007/8 SCAP funding.

8. REQUEST FOR FUNDING- REDWOOD TENNIS CLUB

General Manager responsible:	Stephen McArthur, General Manager Community Services DDI 941-8534
Officer responsible:	John Filsell, Unit Manager Recreation and Sport Unit
Author:	Helen Miles, Community Recreation Adviser DDI 941-5409

PURPOSE OF REPORT

1. The purpose of this report is to *resubmit* a funding application to the Board to be considered under discretionary funds from the Redwood Tennis Club [The Club]. The Club is requesting \$10,000 to assist in the upgrading of their tennis courts and Club rooms.

EXECUTIVE SUMMARY

2. *The Board considered an application from the Redwood Tennis Club for funding of \$10,000 to assist with the upgrading of its tennis courts and clubrooms.*

The Board **resolved** that further consideration of the application be deferred, pending the receipt of further information from the tennis club regarding the outcome of its current applications to other prospective funders.

8. Cont'd

3. *The Redwood Tennis club has managed secure a further promise of a \$15000 grant from the Canterbury Community Trust for Stage three of the project. This will only become available to the club when they can confirm they have the balance of the funding for stage three of the project in place. They are currently seeking the remaining amounts as outlined in the funding plan,*
4. Redwood Club was established in 1981 and has become an important part of Redwood Community. The Club currently has 104 members. The majority of these members are Juniors and this has remained fairly constant over the years. Their junior coaching programme is almost at capacity and is a major strength of the Club. One of the challenges the Club faces is to increase their adult membership by 50%. The Club is doing this through promotional activities however they do believe that dated facilities are less likely to attract new members.
5. The Club has excellent management structures in place and has formed a Development team to manage the upgrade project. The total project upgrade is budgeted at \$129,718.00.
6. The Redwood Tennis is seeking funding of \$10,000 to assist with the upgrading of their facilities. Asphalt tennis courts have an estimated life of 15- 20 years. Four of Redwood tennis courts are 23 years old; hence the urgent need of this maintenance. Currently court 1 to 4 will only need an overlay of asphalt and then all six tennis courts will require an acrylic surface coating to bring them up to acceptable minimum standards. The Clubrooms requires urgent maintenance and upgrade. This work includes: replacement of carpet (originally 2nd hand); Laying vinyl in kitchen and toilets (bare concrete); replacement of curtains (sun damaged and ripped); replacement of old zip (leaks) with modern sink water boiler; and addition of a pergola and shade cloth over outdoor seating area.

FINANCIAL IMPLICATIONS

7. Redwood Tennis have received a grant of \$700.00 from the Sport & Recreation Fund to purchase tennis balls and advise that funds on hand are going towards the cost of this project. *This request is covered by existing Shirley/Papanui Community Board budgets.*

<u>REDWOOD TENNIS CLUB INC</u>				
<u>Construction Costs</u>				
<u>Courts</u>		<u>Excl. Gst</u>	<u>Gst</u>	<u>Incl. Gst</u>
Stage 1	<i>Establish & Access Site</i>	1,200.00	150.00	1,350.00
	<i>Repair Edges of Courts 1-4</i>	6,734.00	841.75	7,575.75
	<i>Install Root Barrier</i>	600.00	75.00	675.00
	<i>Install new net posts</i>	4,000.00	500.00	4,500.00
	<i>Supply 4 sets net posts</i>	2,400.00	300.00	2,700.00
	<i>Supply and lay 25mm asphalt</i>	29,177.00	3,647.13	32,824.13
	<i>Temporary Line Mark Courts 1-4</i>	1,900.00	237.50	2,137.50
		46,011.00	5,751.38	51,762.38
Stage 2	<i>Supply & Install synthetic surface</i>			
	<i>Courts 5 & 6</i>	18,026.00	2,253.25	20,279.25
	<i>Line Mark Courts 5 & 6</i>	950.00	118.75	1,068.75
		18,976.00	2,372.00	21,348.00
Stage 3	<i>Supply & Install synthetic surface</i>			
	<i>Courts 1 - 4</i>	25,946.00	3,243.25	29,189.25
	<i>Line Mark Courts 1 - 4</i>	1,900.00	237.50	2,137.50
		27,846.00	3,480.75	31,326.75

8. Cont'd

Stage 4	Clubrooms Renovation			
	Curtains & Flooring	8,238.22	1,029.78	9,268.00
	Paint	177.78	22.22	200.00
	Plumbing & Zip Water Heater	1,178.67	147.33	1,326.00
	Pergola Sun Shade	1,820.44	227.56	2,048.00
		11,415.11	1,426.89	12,842.00
General	Project Management Design & Specifications	5,778.00	722.00	6,500.00
	Contingency 6%	5,279.00	660.00	5,939.00
		11,057.00	1,382.00	12,439.00
Project Totals		115,305.11	14,413.02	129,718.13
<u>Funding Plan</u>				
Stage 1 - Already Completed as follows		<u>Request</u>	<u>Granted</u>	
	Southern Trust	20,000.00	15,000.00	
	NZ Community Trust	20,000.00	10,000.00	
	Scottwood Trust	20,000.00	10,000.00	
	Eureka Trust	30,000.00	5,000.00	
	Canterbury Foundation	20,000.00	5,000.00	
	Pub Charity	20,000.00	5,000.00	
		130,000.00	50,000.00	
Stage 1 has recently been completed, with the final cost of \$50,187 after \$1,575 savings were made when some root barriers were not needed				
Stage 2	Project Budget \$21,348	<u>Request</u>	<u>Granted</u>	
	Lion Foundation	20,000.00	10,000	
	Century Foundation	15,000.00	10,000	
			20,000.00	
This stage was completed in March 2007, with the actual cost \$21,341.				
Stage 3+ 4				
	<u>Already Applied for</u>	<u>Request</u>	<u>Granted</u>	
	Canterbury Community Trust	30,000.00	15,000.00	
	<u>Now applying for</u>	<u>Request</u>		
	CCC Community Board	10,000.00		
	Eureka Trust	10,000.00		
	NZ Community Trust	10,000.00		
	Southern Trust	10,000.00		
	Total Pending	40,000.00		

Do the Recommendations of this Report Align with 2006-16 LTCCP budgets?

8. Yes, see page 172, Discretionary Fund.

LEGAL CONSIDERATIONS

9. Not applicable.

8. Cont'd

Have you considered the legal implications of the issue under consideration?

10. Not applicable.

ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS

11. Page 176 of the LTCCP, level of service under Community Board funding.

Do the recommendations of this report support a level of service or project in the 2006-16 LTCCP?

12. As above.

ALIGNMENT WITH STRATEGIES

13. Recreation and Sport, Youth, Community & Social Wellbeing policies.

Do the recommendations align with the Council's strategies?

14. Yes.

CONSULTATION FULFILMENT

15. Not applicable.

STAFF RECOMMENDATION

It is recommended that the Shirley/Papanui Community Board approve a grant of \$7,000 from discretionary funds for the upgrade of tennis courts and that the Redwood Tennis Club seek funding from other sources to complete the project.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted and the grant be taken from the monies remaining in the Discretionary Fund 2006/7 and any balance remaining from the Discretionary fund 2007/8.

9. REPORT OF THE SHIRLEY/PAPANUI COMMUNITY BOARD'S EVENTS COMMITTEE

General Manager responsible:	General Manager, Regulation & Democracy Services
Officer responsible:	Democracy Services Manager
Author:	Janet MacDougall, DDI 941-6728

PURPOSE OF REPORT

- The purpose of this report is to submit the following report of the Board's Events Committee which met on 23 May 2007:

**Report of a meeting of the Shirley/Papanui Community Board Events Committee
held on Wednesday 23 May 2006 at 9.00 am
in the Rehua Marae Administration Block, Springfield Road.**

PRESENT: Yvonne Palmer, Myra Barry, Bill Bush, Ngaire Button and Megan Evans.

IN ATTENDANCE: Janet MacDougall (Community Board Secretary)
Roger Cave (Community Engagement Advisor)
Sharon Munro (Administration Support Officer)

APOLOGIES: An apology for lateness was received and accepted from Megan Evans who arrived at 9.15 am and was absent for clause 1, 2 and part of 3.

9. Cont'd

1. YOUTH DEVELOPMENT FUND – LAURA CADIGAN

The Committee was in receipt of a funding application from is Laura Cadigan, 13 year old seeking funds to travel to British Columbia, Canada, to participate and represent Guides New Zealand at the SOAR 2007 Jamboree. The event runs from the 20 -28th July 2007. Laura lives in Pewter Place, Northwood and is currently a Year 9 student studying at Papanui High School.

Laura was involved firstly involved with Brownies at the age of 9 years. She then progressed to Guides and has just recently moved to Rangers. Last year she completed her Guides Aotearoa award and was an assistant patrol leader. Laura was only one of four girls to be selected to represent New Zealand at this international Jamboree. Laura's main goals for attending are to increase her confidence, knowledge, and range of experiences. Laura's ultimate goal would be to gain her Queen's Guide Award.

The applicant has been very busy fundraising with pie and toilet ducks fundraisers, and waitressing, Laura is planning to run a number of other fundraisers including a clip and climb night. Laura so far has raised \$871.00.

RECOMMENDATION

It is recommended that the Community Board approve the following allocation to the applicant Laura Cadigan;

\$500.00 from the Board's 2007/2008 Youth Development Fund to assist with the cost associated with attending the SOAR 2007 Jamboree in British Columbia, Canada, from the 20-28th July 2007.

2. RESOLUTION TO EXCLUDE THE PUBLIC

The Committee **resolved** to exclude the public for the reasons as set out on page 5 of the agenda.

3. COMMUNITY SERVICE AWARDS 2007

Exercising its power to act from the Community Board, the Committee **resolved** that:

(a) The following Community Service Awards be allocated for 2007:

- Marcia Baker
- Ross Banbury
- Victor Brown
- Dianne Terza Burton
- Norma Carston
- Brian Cate
- Stephanie Chaney
- Steve John Charles
- Richard Gordon Christie
- Murray Wayne Claridge
- Catherine Comber
- Vicki Crawford
- Debbie Delaney
- Alison Duggan
- Peter Reginald Evans
- Jean Gibson
- Heather Mitchell Gladstone
- Charles and Irene Godfrey
- Betty Grattan
- Warren Hudson
- Shirley Jackson
- Karen Luxon
- Janette McKee
- Patricia Melhopt

9. Cont'd

- Roger and Anne-Marie Pike
- Sylvia Margaret Ritani
- Patricia Lily Ritchie
- John David Samson
- Yimano Nio Teopenga
- Dorothy Annie Vallance
- Margaretha Antonia Verheyen
- The Mission Circle – Our Lady of Fatima Parish, Mairehau

(b) The following person be referred for a Civic Award:

- Janet Bramley.

If this nomination is declined for a Civic Award, the nomination needs to be referred back to the Committee for recognition.

(c) The following nominations were declined as they were both previous recipients:

- Sharyn Burnett
- Martin Meehan – the committee suggested that the nominator refer this to the Malcolm Ellis Canterbury Sports Awards – Newstalk ZB or Sports Canterbury.

It should be **noted** that:

- Megan Evans took no part in the discussion or decision-making regarding the nominations for Marcia Baker, Ross Banbury, Victor Brown and Dianne Terza Burton.
- Members who nominated any of the candidates took no part in either the discussion of the nominees nor participated in the voting.
- As agreed the Awards Ceremony be held on Monday, 18 June 2006 at 7.00 pm at the Papanui Baptist Church.

3. OTHER MATTERS

Heritage Awards – Community Engagement Adviser gave an update on the scheme and that more specific information will be circulated shortly.

The meeting concluded at 9.45 am.

STAFF RECOMMENDATION

That the information be received.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

10. REPORT OF THE SHIRLEY/PAPANUI COMMUNITY BOARD'S YOUTH DEVELOPMENT FUND COMMITTEE

General Manager responsible:	General Manager, Regulation & Democracy Services
Officer responsible:	Democracy Services Manager
Author:	Janet MacDougall, DDI 941-6728

Report of a Meeting of the Youth Development Fund Sub Committee held on Wednesday 30 May at 10.00 am in the Boardroom, Papanui Service Centre

PRESENT: Yvonne Palmer (Chairperson), Myra Barry, Ngaire Button, Megan Evans and Bill Bush.

IN ATTENDANCE:
Janet MacDougall (Community Board Secretary)
Helen Miles (Community Recreation Adviser)

APOLOGIES: Elsie Ellison (Community Board Principal Adviser)

1 YOUTH DEVELOPMENT FUND – JEROME BRADLEY

The Committee's approval was sought to a request for funding from Jerome Bradley, a 15 year old seeking funds to travel to Dunedin, to participate and represent Canterbury Under 17 Basketball team at the Under 17 Southern Zone Premiership. The event runs from the 2 - 4 June 2007.

As the Board's 2006/07 Youth Development Fund has been fully expended, the Committee **resolved** to allocate \$300 from the Board's 2006/07 Sports and recreation Fund to assist with the applicant's costs in travelling to and participating in the Under 17 Southern Zone Premiership on 2-4 June 2007.

The meeting concluded at 10.10 am.

STAFF RECOMMENDATION

That the information be received.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

11. NOTICES OF MOTION

12. UPDATE OF BOARD FUNDS

Schedules detailing the Board's 2006/07 Discretionary, SCAP, Youth Development and Sport and Recreation Funds will be available at the meeting.

STAFF RECOMMENDATION

That the information be received.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

13. CUSTOMER SERVICE REQUEST REPORT MAY 2007

See **attached** for information.

14. UPDATE FROM COMMUNITY BOARD PRINCIPAL ADVISER

The Community Board Principal Adviser will update the Board on current issues.

15. UPDATE ON SAWYERS ARMS ROAD (AT COSTWOLD AVE) AND BLIGHS ROAD PROJECTS

The Consultation Leader, Brian Boddy will be in attendance to update the Board on current projects.

16. CORRESPONDENCE

- Christine and Philip Haythornthwaite – Intersection Shirley Road/Marshlands Road/North Parade/New Brighton Road. (Arrow lights).
- Shirley Primary School grant thank you.
- Tamatoa Saniuela-McEntyre grant thank you.
- Mika Saniuela-McEntyre grant thank you.

17. MEMBERS' QUESTIONS (If any have been submitted in accordance with Standing Orders 4.1.1 to 4.1.5)