

12. **LYTTELTON/MT HERBERT COMMUNITY SUPPORT FUND SUBCOMMITTEE – REPORT OF 15 MARCH 2007**

General Manager responsible:	General Manager Regulation & Democracy Services
Officer responsible:	Secretariat Manager
Authors:	Acting Community Board Principal Adviser, Peter Dow, DDI 941 5604

PURPOSE OF REPORT

1. The purpose of this report is to submit the following outcomes of the Subcommittee's meeting held on 15 March 2007.

Report of a meeting of the Lyttelton/Mt Herbert Community Support Fund Subcommittee held on Thursday 15 March 2007 at 3.30 pm, Lyttelton Service Centre

PRESENT: Claudia Reid (Chairperson), Jeremy Agar and Ann Jolliffe.

APOLOGIES

1. Nil.

APPOINTMENT OF CHAIRPERSON

2. Claudia Reid was appointed as Chairperson of the Subcommittee.

LYTTELTON/MT HERBERT COMMUNITY SUPPORT FUND – REQUESTS FOR FUNDING ASSISTANCE

3. The Subcommittee considered a report from the Acting Community Board Principal Adviser on requests received for funding assistance from the Tug Lyttelton Preservation Society (Inc) and the Lyttelton Reserves Committee (Whaka Raupo and Reserve 68).
4. At its meeting on 21 February 2007 the Board established the Subcommittee with a 2006/07 budget of \$2,000 and gave the Subcommittee delegated authority to consider requests from the community and to decide on funding allocations.

Tug Lyttelton

5. With regard to the approach received from Tug Lyttelton, members noted that in September 2007 the Society is to commemorate the 100th year of the tug with the publication of a centenary book to mark the occasion. The cost of production is \$10,192 for which the Society has received a \$2,000 grant from the Creative Arts Council. The Society has sought assistance from the Board as a contribution towards the production costs of the book.
6. The Subcommittee acknowledged the sterling ongoing work being undertaken by the Society's members and its group of volunteers and felt that some funding assistance from the Board would be appropriate.
6. Given the importance of this maritime heritage event, members requested that the Council's Communications staff be asked to arrange appropriate publicity to mark the occasion.
7. The Subcommittee **resolved** that a grant of \$750 from the Lyttelton/Mt Herbert Community Support Fund be made to the Tug Lyttelton Preservation Society (Inc) as a contribution towards the production costs of the Society's centenary book.

Lyttelton Reserves Committee

8. The Subcommittee considered a funding request of \$500 from the Lyttelton Reserves Committee towards the costs of producing and distributing a leaflet in Lyttelton, Cass Bay and Corsair Bay to publicise and promote the reserves and to recruit volunteers for weed control and plant regeneration. The total cost of the project was estimated at \$800.

9. Although acknowledging the merits of the idea, members considered that further work was needed on the contents of the intended brochure and that assistance from the Council's Communication staff could be sought in this regard. It was also felt that the possible involvement and inclusion of other local reserves groups should be ascertained.
10. The Subcommittee therefore **agreed** to defer the funding request to allow the above aspects to be investigated and that in the interim, the Lyttelton Reserves Committee be advised of the Board's willingness to again consider the funding request at a later stage.
11. Arising from the above considerations, it was also **agreed** that opportunities to acknowledge the importance of the local volunteer sector be noted as a topic of discussion as part of the proposed Board Seminar programme.

The meeting concluded at 4.17 pm.

STAFF RECOMMENDATION

That the report be received.