

## 1. 2007/08 PROJECT FUND ALLOCATIONS

|                                     |  |
|-------------------------------------|--|
| <b>General Manager responsible:</b> | General Manager Regulation & Democracy Services                    |
| <b>Officer responsible:</b>         | Democracy Services Manager   |
| <b>Author:</b>                      | Elsie Ellison, Community Principal Community Adviser, DDI 941 6701 |

### PURPOSE OF REPORT

1. The purpose of this report is to outline the process for allocation of the Board's Project funding for the 2007/08 year, and for the Committee to give consideration to the submitted projects for recommending to the Board.

### EXECUTIVE SUMMARY

2. The key milestone for allocation of the 2007/08 funding is 18 May 2007; the date by when all Boards are to have made their decisions on the allocation of their project funding. This date is based on requirements to meet both internal accounting and Annual Plan processes and timeframes.
3. Staff have evaluated all applications and completed the **attached** matrix document, which provides the Board with comprehensive information to enable efficient and effective decision making. Staff evaluation is based on standard criteria and then entered into the matrix for comparative purposes with other applications.

|   |   |
|---|---|
| <b>Group</b>  | Name of the unit or group responsible for the project or service.   |
| <b>Project/Service Description</b>                              | A brief description of the project or service.  |
| <b>Amount Requested</b>   | The amount of funding requested by the group/unit.  |
| <b>Board Objectives, Community Outcomes, Council Strategies</b> | Board objectives, community outcomes and Council strategies or policies to which the project/service can be linked.   |
| <b>Expected Outcome of Project</b>                              | What the project is expected to achieve.  |
| <b>Need Supported By</b>  | Any relevant research or other evidence that identifies a need for the project/service.   |
| <b>Financial Risk</b>   | Assessment of the project's/service's financial risk. Shown by a high/medium/low rating.  |
| <b>Delivery Risk</b>  | Assessment of the unit's/group's ability to complete the project or supply the service. Shown by a high/medium/low rating.  |
| <b>Funding History</b>  | Outlines whether the unit/group has received funding from the Board before or other Council funding; and whether accountability reports are on file.  |
| <b>Staff Recommendation</b>                                     | Describes the precise decisions that staff are recommending.  |
| <b>Staff Priority</b>   | <p>Staff met to determine a staff priority rating for each request.</p> <p>The following grading criteria has been used by staff:</p> <ol style="list-style-type: none"> <li>1. Meets Board objectives/community outcomes - priority to fund, major contribution to social need and development.</li> <li>2. Meets Board objectives/community outcomes - requires a funding contribution.</li> <li>3. Meets criteria to a lesser degree but more suitable for group to seek funding elsewhere - Board funding support not needed or could be funded from another scheme, eg Metropolitan funding.</li> <li>0. Does not meet any of the above criteria - staff recommend not funding.</li> </ol> |

4. The individual applications have come from various sources – community groups and/or individuals, board members and staff. A city-wide, publicly-advertised request for applications was carried out in late 2006/early 2007 for all community boards.
5. Projects on the matrix have come from community groups, Board members and staff.
6. The 2006/09 Board Objectives are also attached for reference purposes.

#### **FINANCIAL IMPLICATIONS**

7. The Board has funding available of \$390,000 for 2007/08, that can comprise:
  - up to \$60,000 discretionary funding to be allocated by resolution of the Board during the year
  - up to \$40,000 strengthening communities funding (SCAP)
  - the remaining funding for allocation to local projects or activities.
8. A total of 44 project applications has been received. A summary of the staff recommendations and funding implications is as follows:

|   |                  |
|---|------------------|
| Total Funding <b>available</b> for project/discretionary funding            | <b>\$390,000</b> |
|   |                  |
| Total funding <b>requested</b> from applications received for project funds | <b>\$641,997</b> |

9. Staff recommendations are as follows:

|   |                  |
|---|------------------|
| Total recommended from SCAP fund (Priority One)         | <b>\$10,000</b>  |
|   |                  |
| Total recommended for consideration for Project Funding | <b>\$631,997</b> |
| (comprising:  |                  |
| Priority One:   | \$513,418        |
| Priority Two:   | \$118,579        |
|   |                  |

10. The recommendations contained in the attached matrix align with the 2006-16 LTCCP budgets (refer to page 103 of the LTCCP, Community Grants funding).

#### **LEGAL CONSIDERATIONS**

11. The Board's decisions on allocation of its project funding will be confirmed by Council prior to inclusion in the Annual Plan 2007/08.

#### **ALIGNMENT WITH LTCCP AND ACTIVITY MANAGEMENT PLANS**

12. The staff recommendations in the attached matrix support the Community grants services on page 103 of the 2006-16 LTCCP.

#### **ALIGNMENT WITH STRATEGIES**

13. The fourth column in the attached matrix identifies where the funding applications align with Council strategies and policies and Board objectives. The Community Development Strategy (incorporating the Community Group Grants Review has not yet been adopted by the Council.

#### **CONSULTATION FULFILMENT**

14. No external consultation needs to be undertaken, although staff have discussed funding applications with those groups that have submitted the applications.

#### **STAFF RECOMMENDATION**

That the submitted projects for 2007/08 project fund be considered by the Committee for recommending to the May Board meeting.