

8. REPORT OF THE SHIRLEY/PAPANUI COMMUNITY BOARD'S EVENTS COMMITTEE

General Manager responsible:	General Manager Regulation & Democracy Services
Officer responsible:	Secretariat Manager
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PURPOSE OF REPORT

1. The purpose of this report is to submit the following report of the Board's Events Committee which met on 16 August 2006:

**Report of a meeting of the Events Committee
held on Wednesday, 16 August 2006 at 9.20 am
in the Boardroom, Papanui Service Centre**

PRESENT: Yvonne Palmer (Chairperson), Myra Barry, Bill Bush, Ngaire Button and Megan Evans.

IN ATTENDANCE: Elsie Ellison (Community Board Principal Adviser)
Elaine Greaves (Community Board Secretary)
Roger Cave (Community Engagement Adviser)
Liz Afualo (Community Engagement Officer)
Sharon Munro (Administration Support Officer)

1. NEIGHBOURHOOD WEEK 2006

A communications plan was tabled for feedback from Committee members, with the following changes being agreed to:

Background

- The second paragraph to be deleted, as it was felt the content was too negative and unnecessary.

Stakeholder

- The first bullet point to read "Community Board, Mayor and Councillors".
- Neighbourhood Support and Community Constables to be included as a stakeholders.

Key Messages

- The first bullet point to read "Neighbourhood Week is about getting to know the people in your neighbourhood (delete the words "who live close to you")".
- Delete the third bullet point (too negative) and replace it with the last bullet point.

Communications Table

- Should also include Northlands Mall on 16 September 2006.
- Try and promote Neighbourhood Week via TV One's information slot at the close of the 7.00 pm weather update.

The following should also be noted:

- A new poster has been produced to promote this year's event. Committee members were requested to select two pictures from the poster to be used for the colouring in competition.
- Neighbourhood Week needs to be promoted in the Mairehau community (as per feedback obtained as part of the Mairehau research), including promotion of funding available to the community – staff to contact the researcher to ascertain appropriate community contacts (eg schools, churches, Plunkett, Neighbourhood Support Groups, Council housing, etc.).
- Colouring competition categories 5-7, 8-10 and 11-12 year olds.

- The Committee has a policy of allocating around \$2.00 per head in terms of applications received for community events to celebrate Neighbourhood Week.
- Applications for funding close 29 September 2006. Once all applications have been received, information will be transposed into a spreadsheet for the Events Committee to consider at 11.00 am on 11 October 2006.
- Staff were asked to investigate location of photograph collection from previous Neighbourhood Weeks supported by the Board.

2. HOST RESPONSIBILITY AWARDS

It was agreed judging would take place on 21 September 2006 at 7.00 pm. Staff to arrange booking for a Council van. Judging to be undertaken by Events Committee members (excluding Megan), District Licensing Association and Police.

In line with last year's practise, Police and Licensing staff will put together a list of premises to be visited. It should be noted, however, that the Committee would also like to include the chartered clubs (eg Papanui, Shirley, Richmond, St Albans).

3. RESIDENTS' GROUPS SUPPORT POLICY REVIEW

The Community Support Unit is currently reviewing the Residents' Groups Support Policy. Groups have been advised of the review and will be invited to a session to discuss.

It was noted that some of the residents' groups in the Board's area currently have no legal status (eg Redwood, Kaianga, Belfast).

It was agreed that the outcome of the review would be a good topic for a future Joint Forum (with Fendalton/Waimairi Community Board).

4. HERITAGE AWARDS

It was agreed that this year's event held at Rehua Marae was a great success.

It was noted that applications for Heritage Awards need to start being accumulated between now and the closing date for next year (30 April 2007).

The Committee would prefer to keep Heritage Awards separate to Heritage Week. In the past, the Board has funded Heritage Walks (Graham Stanley) for Heritage Week.

It was suggested for next year's Heritage Awards that a Power point presentation be put together to show everyone pictures of places that have been nominated for an award.

It was agreed that the Awards need to be more widely publicised and nominations sought from the community. It was acknowledged that work needed to be done to illicit more involvement from local schools.

The meeting concluded at 10.23 am.

STAFF RECOMMENDATION

That the information be received.