



## Christchurch City Council

# LYTTELTON/MT HERBERT COMMUNITY BOARD AGENDA

WEDNESDAY 20 SEPTEMBER 2006

4.00 PM

DIAMOND HARBOUR COMMUNITY CENTRE,  
DIAMOND HARBOUR

**Community Board:** Claudia Reid (Chairperson), Jeremy Agar, Stuart Bould, Ann Jolliffe, Dawn Kottier, Bob Parker

**Community Board Principal Adviser**  
Lisa Goodman  
DDI: 941-5108  
Email: [lisa.goodman@ccc.govt.nz](mailto:lisa.goodman@ccc.govt.nz)

**Community Secretary**  
Peter Dow  
DDI: 941-5105  
Email: [peter.dow@ccc.govt.nz](mailto:peter.dow@ccc.govt.nz)

- PART A - MATTERS REQUIRING A COUNCIL DECISION
- PART B - REPORTS FOR INFORMATION
- PART C - DELEGATED DECISIONS

### INDEX

- PART C 1. APOLOGIES
- PART C 2. CONFIRMATION OF MEETING REPORT – 16 AUGUST 2006
- PART B 3. DEPUTATIONS BY APPOINTMENT
  - 3.1 MARGARET JEFFERIES AND WENDY EVERINGHAM OF PROJECT PORT LYTTELTON
- PART B 4. BRIEFINGS
  - 4.1 ANN LIGGETT, PARKS AND WATERWAYS AREA ADVOCATE
  - 4.2 DAVID MCNAUGHTON, AREA ROADING MANAGER
- PART B 5. PETITIONS
- PART B 6. CORRESPONDENCE
  - 6.1 PURAU FORESHORE PROJECT
  - 6.2 LYTTELTON CLUB – INDOOR BOWLS SECTION
- PART B 7. NOTICES OF MOTION
- PART C 8. LIQUOR LICENSING SUBCOMMITTEE
- PART C 9. BOARD REPRESENTATIONS ON OUTSIDE ORGANISATIONS
- PART B 10. BOARD MEMBERS INFORMATION EXCHANGE
- PART B 11. COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE
  - 11.1 CURRENT ISSUES
  - 11.2 CUSTOMER SERVICE REQUESTS
- PART B 12. MEMBERS QUESTIONS

**We're on the Web!**

[www.ccc.govt.nz/Council/Agendas/](http://www.ccc.govt.nz/Council/Agendas/)

**1. APOLOGIES**

**2. CONFIRMATION OF MEETING REPORT – 16 AUGUST 2006**

The report of the ordinary meeting (open and public excluded) of the Lyttelton/Mt Herbert Community Board held on 16 August 2006 has been **separately circulated**.

**3. DEPUTATIONS BY APPOINTMENT**

3.1 **Margaret Jefferies and Wendy Everingham** of Project Port Lyttelton, will be in attendance to speak to the Board regarding the Lyttelton Swimming Pool upgrade, the Lyttelton Community Garden and Recreation Centre.

**4. BRIEFINGS**

4.1 **Ann Liggett**, Parks and Waterways Area Advocate, will seek Board feedback on prioritising 2006/07 Greenspace projects from Schedule F of the Memorandum of Understanding (copy attached).

4.2 **David McNaughton**, Area Rooding Manager (Banks Peninsula), will update the Board on local rooding projects/issues.

**5. PETITIONS**

**6. CORRESPONDENCE**

**6.1 PURAU FORESHORE PROJECT**

The Beautification Committee has asked for the reserves funding to be released to enable the foreshore beautification project to proceed.

**6.2 LYTTTELTON CLUB – INDOOR BOWLS SECTION**

A funding assistance request has been received for the Section's Annual All Day Bowling Tournament on Sunday 8 October 2006.

**7. NOTICES OF MOTION**

**8. LIQUOR LICENSING SUBCOMMITTEE**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Community Board Principal Adviser
<b>Author:</b>	Peter Dow, Community Secretary

**PURPOSE OF REPORT**

1. The purpose of this report is for the Board to consider appointing a Liquor Licensing Subcommittee.

**EXECUTIVE SUMMARY**

2. The current relevant delegation to the Council's Community Boards states:

*“Sale of Liquor – the power to appoint one or more members of each Community Board to appear and be heard under Section 108(e) of the Sale of Liquor Act 1989, for the purpose of providing community input.”*

**8 Cont'd**

3. Most of the Boards have appointed a subcommittee to comment, if necessary, on liquor licences applied for within the ward area. Activation of the Subcommittee would occur only if members had concerns and were aware of community issues relating to a particular application being made to the Christchurch District Licensing Agency.
4. Details of liquor licence applications will continue to be circulated to members.

**FINANCIAL AND LEGAL CONSIDERATIONS**

5. Section 108(e) of the Sale of Liquor Act states:

*“108. Right of certain persons to appear –*

*In any proceedings before the Licensing Authority or a District Licensing Agency the following person may appear and be heard:*

*(e) Any person authorised in that behalf by any local authority.”*

6. Providing the Subcommittee with power to act, and to co-opt if necessary, will enable timely responses to be submitted if required. Any such action taken would subsequently be reported to the Board for record purposes.

**STAFF RECOMMENDATION**

It is recommended that the Board appoint two members to a Board Liquor Licensing Subcommittee with power to act, and to co-opt, if necessary.

**9. BOARD REPRESENTATION ON OUTSIDE ORGANISATIONS**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Secretariat Manager
<b>Author:</b>	Lisa Goodman, Community Board Principal Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is for the Board to consider appointing a liaison representative to the Lyttelton Town Information Centre, and to receive an update on progress relating to other Board appointments to outside organisations.

**EXECUTIVE SUMMARY**

2. At its meeting of 21 June 2006 the Board made a number of decisions regarding representation on outside organisations. The Board also:
  - (a) requested staff to inquire as to whether the Lyttelton Information Centre was interested in having a Community Board representative attend their meetings; and
  - (b) resolved to request staff to give further consideration to representation on the following: Cressy House Trust Board, Orton Bradley Park Board, and the Harvey Page Trust/Corsair Bay Advisory Committee.
3. The Lyttelton Information Centre has advised the Board Chair that it would welcome a Board representative to attend meetings.
4. With regard to the Orton Bradley Park Board and Harvey Page Trust/Corsair Bay Advisory Committee, staff are investigating legal requirements to confirm Council representation, and will report back to the Board at a later date.
5. With regard to Cressy House Trust, a new Trust Deed is currently being drafted, and staff understand that a formal approach will be made to the Council shortly requesting that there be a Council representative nominated to the Trust.

## 9 Cont'd

### FINANCIAL AND LEGAL CONSIDERATIONS

6. Where Board members are appointed to outside organisations, their attendance at meetings will be covered by their elected members' salary, and meeting fees will not apply. Thus, there are no substantial financial implications, apart from the payment of mileage incurred in attending such meetings.

### STAFF RECOMMENDATION

It is recommended that the Board:

- (a) Appoint a liaison representative to the Lyttelton Town Information Centre.
- (b) Note that staff will report back at a later date on issues relating to the Orton Bradley Park Board and Harvey Page Trust/Corsair Bay Advisory Committee.

## 10. BOARD MEMBERS' INFORMATION EXCHANGE

Board members to provide any updates on community/Council issues.

## 11. COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE

### 11.1 CURRENT ISSUES

The Community Board Principal Adviser will update the Board on current issues.

### 11.2 CUSTOMER SERVICE REQUESTS – 1 AUGUST TO 11 SEPTEMBER 2006

**Attached** for members information.

## 12. MEMBERS' QUESTIONS

At the Board meeting on 16 August 2006, Ann Jolliffe tabled the following question for a response from staff:

*"What is the current status of the Steadfast Reserve previously used by the Sea Cadets and does a lease still exist?"*

The Council's Property Consultant (Tom Lennon) submits the following response:

*"The Sea Cadets have used the subject building for a number years. Their occupation of the building existed before the former Banks Peninsula District Council purchased the land in January 2000. There is no current lease in place neither records of previous leases. I understand by the discussions I had with a Sea Cadet's representatives that their use of the premises was a verbal agreement between Banks Peninsula District Council and the Sea Cadets. The future use of Steadfast Reserve as a whole will be reviewed over the next 12 months or so. The review process will include consultation with key stakeholders within Council including Parks and Planning Units. Ultimately an options report will be prepared and presented to the Council via the Lyttelton/Mt Herbert Community Board for consideration. As part of the investigations we will seek the views of local residents. The long term use of the subject building will be included as part of the review for Steadfast Reserve. I understand that the building is also used by the Cass Bay Residents' Association for their regular meetings."*

### STAFF RECOMMENDATION

That the Board receive the information.