



Christchurch City Council

RICCARTON/WIGRAM COMMUNITY BOARD

COMMUNITY SERVICES COMMITTEE AGENDA

**WEDNESDAY 25 OCTOBER 2006
AT 9.30AM**

**AT SOCKBURN SERVICE CENTRE, BOARDROOM
149 MAIN SOUTH ROAD**

To: Community Services Committee

ITEM

- 1. APOLOGIES**
- 2. FOLLOW UP TO MEETINGS WITH SCHOOL PRINCIPALS**
- 3. HISTORY OF HORNBY PROJECT – ORAL HISTORY RECORDING EQUIPMENT**
- 4. BRIEFINGS**
 - 4.1 TE WHARE PUAWAI AND THE HEI HEI COMMUNITY CENTRE**
- 5. COMMITTEE MEMBERS' INFORMATION EXCHANGE**

SEMINAR

- 1. OUTDOOR FITNESS EQUIPMENT**

1. **APOLOGIES**2. **FOLLOW UP TO MEETINGS WITH SCHOOL PRINCIPALS**

Records of both recent meetings, have been circulated separately, for review by the Committee as to whether any further action is required.

3. **APPLICATION FOR FUNDING – HISTORY OF HORNBY PROJECT – ORAL HISTORY RECORDING EQUIPMENT**

General Manager responsible:	General Manager Community Services, DDI: 941-8534
Officer responsible:	Community Support Manager
Author:	Clare Quirke, Community Engagement Adviser

PURPOSE OF REPORT

1. **At its meeting of 10 October 2006 the Board referred the second part of this application for further discussion at a forthcoming Community Services Committee meeting.**
2. At the meeting of 27 September 2006 the Board requested quotes for: the charter of a double decker bus for the History of Hornby Heritage Tour, and the purchase of sound recording equipment to be used to take oral histories which would contribute to the longer term history project. The purpose of this report is to present the quotes received for both requests and to provide advice on funding.

EXECUTIVE SUMMARY

3. The public programming activities for the History of Hornby project include a bus tour of significant sites on Sunday 22 October 2006. The Board would like to see the tour extended by a further four hours and have asked for a quote for this bus charter. The additional bus charter hours come to a total of \$600 inclusive of GST. The bus would also need to be staffed to allow for the health and safety of the passengers. This staffing is estimated to be approximately \$25 per hour for four hours totalling \$100.
4. Sound recording equipment would be used in recording the oral histories of Hornby residents. The outcomes of the oral histories will contribute to the longer term project outcomes. The Board has asked for a quote for the sound recording equipment. The recommended core sound equipment comes to a total of \$7,003.13. Additional equipment such as headphones, compact flash card, compact flash card reader and XLR cables can be purchased for approximately \$500.

FINANCIAL AND LEGAL CONSIDERATIONS

5. The Board has an available balance of \$53,150 in its 2006/07 Discretionary Fund.

STAFF RECOMMENDATIONS

It is recommended that the Board:

- (a) Allocates funding of \$700 for the provision of four hours bus charter from its 2006/07 Discretionary Fund.
- (b) Allocates funding of \$7,500 for the purchase of sound recording equipment from its 2006/07 Discretionary Fund.

The Community Engagement Adviser will provide further information on storage and transcription costs at the meeting. Attached is a quote for the cost of the equipment.

4. BRIEFINGS

4.1 BRIEFING ON TE WHARE PUAWAI AND THE HEI HEI COMMUNITY CENTRE

The Community Development Adviser will be present to update the Committee on Te Whare Puawai and the Hei Hei Community Centre.

5. COMMITTEE MEMBERS' INFORMATION EXCHANGE

Members will have an opportunity to provide updates/raise current issues.

SEMINAR

1. OUTDOOR COMMUNITY FITNESS EQUIPMENT

The North Hornby Recreation Coordinator would like to present, for feedback, a draft consultation plan on outdoor community fitness equipment.