

## 9. LYTTTELTON/MT HERBERT COMMUNITY BOARD – PROPOSED 2007 MEETING SCHEDULE

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Secretariat Manager
<b>Author:</b>	Peter Dow, Community Secretary

### PURPOSE OF REPORT

1. The purpose of this report is to obtain the Board's approval for the proposed schedule of ordinary meetings in 2007.

### EXECUTIVE SUMMARY

2. Each Board sets a schedule of ordinary meetings for the year ahead. The proposed schedule of meetings is compatible with the timetable adopted for meetings of the Council and other Boards where possible. Any extraordinary meetings or Board seminars will be set throughout the year as required and according to statutory requirements.
3. The following is the proposed ordinary meeting schedule for 2007:  

Wednesday 21 February	Wednesday 20 June
Wednesday 21 March	Wednesday 18 July
Wednesday 18 April	Wednesday 15 August
Wednesday 16 May	Wednesday 19 September
4. The schedule ends in September as elections occur in October 2007. The September meeting will be reported to a Council meeting prior to the election.
5. During 2006, the Board's meetings have been held at both the Lyttelton Recreation Centre, and the Diamond Harbour Community Centre with meetings commencing at 4.00pm. Work is progressing on finding a more permanent venue for future meetings of the Board.

### FINANCIAL AND LEGAL CONSIDERATIONS

6. There are no financial considerations outside the existing operating budget for meetings of the Board.

### STAFF RECOMMENDATION

It is recommended that the Board adopt the ordinary 2007 meeting schedule as detailed in the report.