



Christchurch City Council

AKAROA/WAIREWA COMMUNITY BOARD AGENDA

25 OCTOBER 2006

9.30 AM

AKAROA SERVICE CENTRE

Community Board: Stephen Lowndes, Winston McKean, Stewart Miller, Bryan Morgan, Bob Parker, Eric Ryder

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PART A - MATTERS REQUIRING A COUNCIL DECISION

PART B - REPORTS FOR INFORMATION

PART C - DELEGATED DECISIONS

INDEX

- PART C 1. APOLOGIES**
- PART C 2. CONFIRMATION OF REPORT – 27 SEPTEMBER 2006**
- PART B 3. PETITIONS**
- PART B 4. CORRESPONDENCE**
- PART B 5. DEPUTATIONS BY APPOINTMENT**
 - 5.1 Bi-monthly Police Report**
- PART C 6. CHARACTER HOUSING MAINTENANCE GRANTS**
- PART B 7. AKAROA HARBOUR ISSUES WORKING PARTY - 5 SEPTEMBER 2006**
- PART C 8. PROPOSED SCHEDULE OF COMMUNITY BOARD MEETINGS FOR 2007**
- PART B 9. ADMINISTRATION MANAGER'S UPDATE**
- PART B 10. QUESTIONS**
- PART B 11. BOARD MEMBERS' INFORMATION EXCHANGE**

1. APOLOGIES

2. CONFIRMATION OF REPORT

The report of the ordinary meeting of the Akaroa-Wairewa Community Board held on Wednesday 27 September 2006 is attached.

STAFF RECOMMENDATION

That the report of the ordinary meeting held on Wednesday 27 September 2006 be confirmed.

3. PETITIONS

4. CORRESPONDENCE

5. DEPUTATIONS BY APPOINTMENT

5.1 BI-MONTHLY POLICE REPORT

A member of the Akaroa Police will attend the meeting.

6. CHARACTER HOUSING MAINTENANCE GRANTS

General Manager responsible:	General Manager Strategy and Planning, DDI 941-8177
Officer responsible:	Programme Manager Liveable City
Author:	Katie Smith – Neighbourhood Planner

PURPOSE OF REPORT

1. To put before the Community Board those applications for Character Housing Maintenance Grants that have been received by Council for funding in the 2006/07 financial year for properties located within the Akaroa / Wairewa Ward.

EXECUTIVE SUMMARY

2. At its meeting on 4 May 2006 the Council adopted guidelines and associated procedures for the processing and administration of applications for Character Housing Maintenance Grants.
3. Under the policy and guidelines approved by the Council applications for grants are to be reported back to the relevant Community Board, who will then make recommendations to the Character Housing Grants Panel who will make the final decision on grant applications.
4. The Character Housing Grants Panel will consist of a representative from each Community Board, and Strategy and Planning Group staff will provide specific heritage, urban design and neighbourhood planning advice to assist the panel in its decision making.
5. This report puts forward those eligible applications received for Character Housing Maintenance Grants that fall within this Community Board area for consideration by the Members of the Community Board. A summary sheet for each application is attached as Appendix A. Details and photographs as submitted in each application will be displayed at the Community Board meeting.
6. One Character Housing Maintenance Grant application has been received for the Akaroa / Wairewa Community Board and has been assessed as eligible for consideration. No other applications for this Community Board have been received.
7. Community Boards Members are to assess applications with regard to their local knowledge and the criteria set out in the Character Housing Maintenance Grants Policy (attached as Appendix B) and recommend those applications they consider suitable for a grant to be forwarded to the Character Housing Grants Panel. To assist in the decision making process for each application a list of criteria together with a weighting structure has been attached as Appendix C. The Community Boards are to consider the merits of each application whilst the Character Grants Panel will consider the level of funding for each application.

FINANCIAL AND LEGAL CONSIDERATIONS

8. There are no financial implications as the financing of the Character Housing Maintenance Grants has already been approved by the Council and the funds set aside in the 2006-2016 LTCCP for this year and the following three years.

STAFF RECOMMENDATIONS

It is recommended that the Community Board:

- (a) Receive this information.
- (b) Consider the Character Housing Maintenance Grant applications as set out in Appendix A.
- (c) Recommend those applications they wish the Character Housing Grants Panel to consider for a grant.

7. AKAROA HARBOUR ISSUES WORKING PARTY

Attached are the minutes of its last meeting held on Tuesday 5 September 2006.

STAFF RECOMMENDATION

That the Board receive the minutes of the Akaroa Harbour Issues Working Party meeting held on 5 September 2006.

8. PROPOSED SCHEDULE OF COMMUNITY BOARD MEETINGS FOR 2007

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Secretariat Manager
Author:	Liz Carter, Akaroa Service Centre Manager

PURPOSE OF REPORT

1. The purpose of this report is to obtain the Board's approval for the proposed schedule of ordinary meetings in 2007.

EXECUTIVE SUMMARY

2. Each Board sets a schedule of ordinary meetings for the year ahead. The proposed schedule of meetings is compatible with the timetable adopted for meetings of the Council and other Boards, where possible. Any extraordinary meetings or Board seminars will be set throughout the year as required and according to statutory requirements for notification.

3. The following is the proposed meeting schedule for 2007:

Wednesday 24 January	Little River Service Centre	9:30am
Wednesday 21 February	Akaroa Service Centre	9:30am
Wednesday 21 March	Little River Service Centre	9:30am
Tuesday 24 April	Akaroa Service Centre	9:30am
Wednesday 23 May	Little River Service Centre	9:30am
Wednesday 27 June	Akaroa Service Centre	9:30am
Wednesday 25 July	Little River Service Centre	9:30am
Wednesday 22 August	Akaroa Service Centre	9:30am
Wednesday 26 September	Little River Service Centre	9:30am

4. The schedule ends in the first week in September because 2007 is an election year. The September meeting will be reported to an early October Council meeting, prior to the election.

FINANCIAL AND LEGAL CONSIDERATIONS

5. There are no financial considerations outside the existing budget for meetings of the community board.

STAFF RECOMMENDATION

It is recommended that the Board adopt the ordinary meeting schedule as detailed in the report.

9. ADMINISTRATION MANAGER'S UPDATE

9.1 RURAL CANTERBURY - PRIMARY HEALTH ORGANISATION

Attached is a memorandum from Dianne Walker, Project Administrator for the Rural Canterbury PHO. The memorandum details the Strategic Direction for Health Promotion 2006-2011. Ms Walker has asked that this be circulated to Board members for their information.

9.2 CHRISTCHURCH CITY COUNCIL - STRATEGIES/POLICIES AND STATUS

Attached, for members information, is a list of the strategies and policies currently being developed by Council, and their current status.

9.3 LITTLE RIVER MEMORIAL GATES - DONATION

A donation of \$250.00 has been received from the Little River Hotel Social Club, towards the cost of renovations for the Little River Memorial Gates. A letter of thanks has been sent to the President of the Club.

10. QUESTIONS

Board member S. Lowndes wishes to ask the following question:

"When will the "Akaroa Town Plan" process begin?"

Members may at any ordinary meeting put a question to the Chairman concerning any matter relevant to the role or function of the Community Board concerning any matter that does not appear on the order paper. All questions are subject to Standing Orders 4.1.1 to 4.1.5.

11. BOARD MEMBERS' INFORMATION EXCHANGE