



Christchurch City Council

SPREYDON/HEATHCOTE COMMUNITY BOARD AGENDA

TUESDAY 7 NOVEMBER 2006

AT 5.00PM

IN THE BOARDROOM,
SOUTH LIBRARY, SERVICE CENTRE AND LEARNING CENTRE,
66 COLOMBO STREET, CHRISTCHURCH

Community Board: Phil Clearwater (Chairperson), Oscar Alpers, Barry Corbett, Paul de Spa, Chris Mene, Sue Wells and Megan Woods.

Community Board Principal Adviser
Lisa Goodman
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Community Secretary
Peter Dow
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7. 11. 2006

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1. **APOLOGIES**

2. **CONFIRMATION OF MEETING REPORT – 17 OCTOBER 2006**

The report of the meeting of 17 October 2006 has been separately circulated.

CHAIRPERSON'S RECOMMENDATION

That the report of the Board's ordinary meeting of 17 October 2006, be confirmed.

3. **DEPUTATIONS BY APPOINTMENT**

4. **CORRESPONDENCE**

5. **PETITIONS**

6. **NOTICES OF MOTION**

7. **BOARD MEMBERS' INFORMATION EXCHANGE**

Board members to provide updates on community/Council issues.

8. **BROUGHAM STREET – PROPOSED 15 MINUTE PARKING RESTRICTION**

General Manager responsible:	General Manager City Environment, DDI: 941-8656
Officer responsible:	Transport and Greenspace Manager
Author:	Paul Burden & Patricia Su, Traffic Engineers

PURPOSE OF REPORT

1. The purpose of this report is to seek the approval of the Community Board to install a short length of 15 minute parking restriction on the north side of Brougham Street immediately east of Durham Street. The **attached** plan refers.

EXECUTIVE SUMMARY

2. The proprietor of "Ogilvies", a florist situated at 223 Brougham Street, has expressed concern over the lack of available on-street car parking for his customers and has requested that a 15 minute maximum parking restriction be installed.
3. The surrounding land use in the area is predominantly commercial, creating a demand for on-street parking. The kerbside spaces are currently unrestricted and are occupied all day by employees from the surrounding businesses. Ogilvies is a very popular business creating a demand for short term parking. Brougham Street is classified as a "major arterial" in the City Plan and has a speed limit of 60 kilometres per hour. Currently vehicles are often observed travelling at a reduced speed while looking for a parking space, obstructing traffic travelling behind which compromises road safety.
4. It is likely that the economic vitality of this business is being adversely affected by the lack of available customer parking. The installation of a 15 minute parking restriction covering five spaces outside the business on Brougham Street would go some way to addressing the concerns being raised.
5. Ogilvies is considered the only business directly affected by the proposal and their support has been forthcoming.

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FINANCIAL AND LEGAL CONSIDERATIONS

6. Installation of signs, markings and posts is within existing budgets
7. The Land Transport Rules provide for the installation of parking restrictions.

STAFF RECOMMENDATION

It is recommended that the Community Board resolve that the parking of vehicles be limited to a maximum of 15 minutes on the north side of Brougham Street from a point 12 metres east of the Durham Street intersection and extending 24 metres in an easterly direction.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be supported.

9. **BYRON STREET – PROPOSED LOADING ZONE (GOODS VEHICLES ONLY)**

General Manager responsible:	General Manager City Environment, DDI: 941-8656
Officer responsible:	Transport and Greenspace Manager
Author:	Paul Burden & Patricia Su, Traffic Engineers

PURPOSE OF REPORT

1. The purpose of this report is to seek the approval of the Community Board to install a Loading Zone "Goods Vehicles Only" on the south side of Byron Street, just west of the Gasson Street intersection. The **attached** plan refers.

EXECUTIVE SUMMARY

2. The proprietor of Totaline Carrier Air Conditioning (NZ) Limited (Totaline), located at Unit 1/87 Gasson Street, has requested a Loading Zone "Goods Vehicles Only" be installed outside their premises on Byron Street. Adjacent land use is industrial and demand for long term parking in the area is high, predominantly from employees of local businesses. On-street parking in Byron Street is unrestricted.
3. Totaline is a business that deals with trade staff as opposed to retail clients and has a large quantity of trade for both incoming and outgoing goods. The installation of a Loading Zone "Goods Vehicle Only" outside their property on Bryon Street would provide dedicated on-street parking for their trade related customers. The provision of dedicated on-street parking for loading has been requested, and although some off-street parking is available there are safety issues associated with accessing this parking.
4. Currently the vehicle entranceway to Totaline is located on Gasson Street, south of the Byron Street intersection. The proprietor of Totaline has expressed concern over safety issues on Gasson Street, particularly regarding the speed of vehicles. Also, the close proximity of Totaline's vehicle entrance to the Bryon Street intersection is resulting in through traffic incorrectly anticipating the left turning indication of the vehicle in front to be for the intersection and not slowing in time. This has resulted in several accidents and numerous close calls.
5. The provision of a short term loading zone for goods vehicles on Byron Street will reduce the need for goods vehicles to enter the site from Gasson Street, thus improving road safety.
6. It is proposed that a Loading Zone "Goods Vehicles Only" be installed on Byron Street. This is considered to be the most cost effective and practical solution to the problem.
7. Totaline is the only business directly affected by the proposal and their support has been forthcoming.

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FINANCIAL AND LEGAL CONSIDERATIONS

8. Installation of signs, markings and posts is within existing budgets
9. The Land Transport Rules provide for the installation of parking restrictions.

STAFF RECOMMENDATION

It is recommended that the Community Board resolve that a P5 Loading Zone "Goods Vehicles Only" be installed on the south side of Byron Street commencing at a point 25 metres west of the Gasson Street intersection and extending eight metres in a westerly direction.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be supported.

10. WALTHAM PARK MEMORIAL GATES - COSTINGS

General Manager responsible:	General Manager City Environment, DDI 941-8656
Officer responsible:	Transport and Greenspace Manager
Authors:	Ann Liggett, Parks and Waterways Area Advocate & Maria Adamski, Central City & Heritage Contact Manager

PURPOSE OF REPORT

1. The purpose of this report is to supply the Board with information regarding the budget estimate for the full restoration of Waltham Park memorial gates, and to respond on the proposal to apply for external funding.

EXECUTIVE SUMMARY

2. Following a report to the Board on 19 September 2006 which included a Pre-Design Options Report, concern was raised by Board members over a contingency value of \$55,000 in the full restoration budget estimate.
3. At this stage no design work has been completed. As a result, staff felt it was prudent to apply for a higher figure rather than risk returning to request further funding and being unable to complete the restoration.
4. Establishing the full extent of the work involved, and an accurate budget cost for the full restoration work, will require design work to be undertaken.
5. The fee for design work is \$6,000 and includes engineer and CAD staff hours, engineers calculations, detailed drawings, building and resource consents, contract documents and tender prices.
6. If the design work is carried out now, a quoted price would be available for which to seek funding to complete the work.
7. The Council has not budgeted for this item this financial year and will be unable to carry this out.
8. The Council will continue to meet its maintenance obligations as the asset owner and will budget for full restoration within the next five years as required in the pre-design options report. Included in this budget will be the full design fee.
9. In addition, we are able to budget for landscaping within the next five years. This work will be completed in conjunction with the memorial restoration project.

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10. In the meantime, the critical maintenance work involving the moss treatment has been completed and prices are being sought to complete the repair and re-pointing of damaged stonework.
11. The additional desirable work involving the painting of the balustrade is currently underway.
12. A previous report had requested a Board contribution towards lighting, however, on further advice it is preferable to include this as part of the full restoration due to the need to remove and rewire the lights through the main structure of the memorial.

Sponsorship

13. Advice has been sought regarding sponsorship for this project. A previous attempt by the Council to secure sponsorship for a restoration project, similar in nature, was unsuccessful due to the fact that the Council was the asset owner and responsible for the maintenance.
14. Funding for full restoration has been approved and will be budgeted for within the five year period as specified in the Pre-Design Options Report. Therefore, applying for funding where there is funding already available would be inappropriate.
15. With funding for this project being available, the Council may not qualify for sponsorship. In a number of instances only incorporated societies or registered charitable trusts of community based organisations are eligible to apply.

FINANCIAL AND LEGAL CONSIDERATIONS

16. Funding for full restoration and landscaping will be available within the five years as recommended in the Pre-Design Options report. This will be from Transport and Greenspace's Fountains, Clocks, and Statues operational budget. Landscaping will be funded through the City Environment's Greenspace Capital Programme budget for Amenity Landscaping.
17. Any Building Consents or Resource Consents will be applied for at the time of restoration.
18. All work will be carried out by a Council approved contractor.

STAFF RECOMMENDATIONS

It is recommended that the Community Board:

- (a) Support the full restoration, including landscaping, of the Waltham Park Memorial gates within five years as specified in the Pre-Design Options Report.
- (b) Note that Board funding for the restoration of the lighting will not be required due to further advice having been received.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendations be supported.

11. CHRISTMAS DECORATIONS

General Manager responsible:	General Manager Community Services, DDI: 941 8534
Officer responsible:	Community Support Unit Manager
Author:	Neil Gillon, Professional Leader Project Management

PURPOSE OF REPORT

1. The purpose of this report is to advise the Spreydon/Heathcote Community Board of options and costs for Christmas decorations as requested at its meeting of 5 September 2006.

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EXECUTIVE SUMMARY

2. Tony Walker, Manager of Connetics Lighting Division has investigated options for upgrading or placement of new Christmas lights/decorations in the Board's area. Seven sites have been considered, five of which were identified by the Board. The seven sites are as follows:
 - (a) Cashmere Road – opposite Coffee Culture (Johnny Martin's tree)
 - (b) Barrington Street – lamp post lighting east side, frontage of Barrington Park
 - (c) Selwyn Street shops (new)
 - (d) Rowley Avenue shops – upgrade existing
 - (e) Waltham Pool Vicinity – upgrade existing
 - (f) Church Square tree
 - (g) Cashmere Road/Valley Road tree
3. Available funding will provide for options (d) and (e) or either option (f) or (g). Additional funding is required to permit the other sites to be lit. Options (a), (b) and (c) would not be able to be completed for this Christmas season.

FINANCIAL AND LEGAL CONSIDERATIONS

4. The Spreydon/Heathcote Community Board has \$3,000 available in its 2006/07 budget for Christmas decorations.
5. Additional funding for Christmas decorations may be available from the Board's discretionary funds.

BACKGROUND ON CHRISTMAS DECORATIONS

6. Tony Walker, Manager of Connetics Lighting Division, met with Board members on 10 July 2006 and presented a report of options for Christmas lighting.
7. At its meeting on 5 September 2006 the Board requested staff to report on the feasibility and indicative costs for Christmas lighting at the following sites:
 - Cashmere Road – opposite Coffee Culture (Johnny Martin's tree)
 - Barrington Street – lamp post lighting east side, frontage of Barrington Park
 - Selwyn Street shops (new)
 - Rowley Avenue shops – upgrade existing
 - Waltham Pool Vicinity – upgrade existing

ESTIMATED COSTS

8. The following estimates have been prepared for the options identified above:

Location	Estimate	Comment
Cashmere Road	\$9,000*	2 up-lights. Includes \$1,500 for design and approvals
Barrington Street	\$6,000	Installation of decorations with bud-lights on 3 poles. Annual and maintenance costs extra.
Selwyn Street shops	\$8,000	Installation of decorations with bud-lights on 4 poles. Annual and maintenance costs extra.
Rowley Avenue shops Waltham Pool	\$1,500	Replacement of existing lights with red and green lamps

* The estimated cost for Cashmere Road is a rough estimate only. A more accurate estimate is dependent on preliminary design being undertaken.

9. The following costs are currently incurred each year:

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Location	Estimate	Comment
Church Square tree	\$5,000 p.a.	Festoons of mixed colour lamps installed in trees (150 lamps – Church Square; 80 lamps – Cashmere/Valley). Erected and removed each year.
Cashmere Road/Valley Road tree		

10. The lighting in Cashmere Road, Barrington and Selwyn Streets would not be able to be completed by this Christmas.

OPTIONS

11. The available budget of \$3,000 will permit the following options to be completed for this Christmas season:

Location	Estimate	Comment
Rowley Avenue shops	\$1,500	Replacement of existing lights with red and green lamps
Waltham Pool		

STAFF RECOMMENDATIONS

It is recommended that the Board:

- (a) Advise which options are to be pursued this year with the available funding;
- (b) Recommend options to be pursued in future years.

CHAIRPERSON'S RECOMMENDATION

For discussion.

12. CHARACTER HOUSING MAINTENANCE GRANTS

General Manager responsible:	General Manager Strategy and Planning, DDI 941-8177
Officer responsible:	Programme Manager Liveable City
Author:	Katie Smith, Neighbourhood Planner

PURPOSE OF REPORT

1. To put before the Community Board those applications for Character Housing Maintenance Grants that have been received by the Council for funding in the 2006/07 financial year for properties located within the Spreydon/Heathcote Ward.

EXECUTIVE SUMMARY

2. At its meeting on 4 May 2006, the Council adopted guidelines and associated procedures for the processing and administration of applications for Character Housing Maintenance Grants.
3. Under the policy and guidelines approved by the Council, applications for grants are to be reported back to the relevant Community Board, which will then make recommendations to the Character Housing Grants Panel which will make the final decision on grant applications.
4. The Character Housing Grants Panel will consist of a representative from each Community Board, and Strategy and Planning Group staff will provide specific heritage, urban design and neighbourhood planning advice to assist the panel in its decision making.
5. This report puts forward those eligible applications received for Character Housing Maintenance Grants that fall within the Board's area for consideration by the Board. A summary sheet for each application is attached as **Appendix A**. Details and photographs as submitted in each application will be displayed at the Board meeting.

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6. Fourteen Character Housing Maintenance Grant applications have been received for the Spreydon/Heathcote Community Board to consider. Thirteen applications have been assessed as eligible for consideration; one application is incomplete and therefore not eligible for consideration.
7. The Board is to assess applications with regard to their local knowledge and the criteria set out in the Character Housing Maintenance Grants Policy (attached as **Appendix B**) and recommend those applications considered suitable for a grant to be forwarded to the Character Housing Grants Panel. To assist in the decision making process for each application, a list of criteria together with a weighting structure has been attached as **Appendix C**. The Board is to consider the merits of each application while the Character Grants Panel will consider the level of funding for each application.

FINANCIAL AND LEGAL CONSIDERATIONS

8. There are no financial implications as the financing of the Character Housing Maintenance Grants has already been approved by the Council and the funds set aside in the 2006/2016 LTCCP for this year and the following three years.

STAFF RECOMMENDATIONS

It is recommended that the Community Board:

- (a) Receive this information.
- (b) Consider the Character Housing Maintenance Grant applications as set out in Appendix A.
- (c) Recommend those applications they wish the Character Housing Grants Panel to consider for a grant.

CHAIRPERSON'S RECOMMENDATION

For discussion.

13. NEW ZEALAND COMMUNITY BOARDS' CONFERENCE 2009

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Secretariat Manager
Author:	Elsie Ellison, Community Board Principal Adviser

PURPOSE OF REPORT

1. The purpose of the report is to seek funds from each Community Board to enable planning to begin for the New Zealand Community Boards' Conference 2009 which is being hosted by the Christchurch City Council, and to nominate two members from each Community Board to be part of the Planning Committee which will be chaired by Deputy Mayor Councillor Carole Evans.

EXECUTIVE SUMMARY

2. At a meeting of the Board Chairpersons and Staff Forum, held on 23 June 2006, it was suggested that the Christchurch City Council make an application to host the Community Board Conference for 2009.
3. The Council approved on 31 August 2006 the Christchurch City Council putting forward a bid to host the 2009 Community Boards' Conference. This bid was successful.

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FINANCIAL AND LEGAL CONSIDERATIONS

4. It was intended that costs of the conference will be covered by registration fees and various sponsors for events. These costs include a professional conference organiser, venues and the activities in the Conference programme. The Council's Civic and International Relations team will provide advice on protocol and city activities in the programme. A budget of up to \$14,000 will be required to cover deposits for venue bookings and engaging a professional organiser. Based on the conference hosted by the Dunedin City Council in 2005, it is anticipated that approximately 200 persons will attend.
5. The Chairs from each of the City Community Boards suggested that the Community Boards may allocate \$2,000 from their discretionary funds and the Banks Peninsula Boards allocate \$1,000 each. This will provide funding for \$14,000. In addition, the Secretariat Unit will seek approval from the Council to budget for an additional \$15,000 in the 2007/2008 Annual Plan in the event of any shortfall arising.

PREFERRED OPTION

6. That the Board agree to allocate \$2,000 from its 2006/07 discretionary fund for the planning of the New Zealand Community Boards' Conference in 2009.
7. That the Board nominate two members to be on the 2009 Community Board Conference planning committee.

STAFF RECOMMENDATIONS

It is recommended that the Board:

- (a) Agree to allocate \$2,000 from its 2006/07 discretionary fund for the planning of the 2009 New Zealand Community Boards' Conference to be held in Christchurch
- (b) Nominate two members to be on the 2009 New Zealand Community Boards' Conference Planning Committee.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendations be adopted.

CHAIRPERSON'S COMMENT

It is important that the Board is represented on the local Planning Committee.

14. PROPOSED COMMUNITY BOARD MEETINGS FOR 2007

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Secretariat Manager
Author:	Peter Dow, Community Secretary

PURPOSE OF REPORT

1. The purpose of this report is to obtain the Board's approval for the proposed schedule of both its ordinary meetings and Finance and Policy Committee/Board Seminar meetings in 2007.

EXECUTIVE SUMMARY

2. Each Board sets a schedule of ordinary (and committee meetings where appropriate), for the year ahead. The proposed schedule is compatible with the timetable adopted for meetings of the Council and other Boards where possible. The ordinary meetings are scheduled to occur in the alternate week to the meetings of the Riccarton/Wigram Community Board to ensure

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optimum co-ordination of shared resources. The Finance and Policy Committee/Board Seminar meetings are scheduled for the Monday between the ordinary meetings. Any extraordinary meetings will be determined throughout the year as required and according to statutory requirements for notification.

3. The following is the proposed meeting schedule for 2007:

Ordinary Board meetings

Wednesday 7 February	Tuesday 5 June
Tuesday 20 February	Tuesday 19 June
Tuesday 6 March	Tuesday 3 July
Tuesday 20 March	Tuesday 17 July
Tuesday 3 April	Tuesday 7 August
Tuesday 17 April	Tuesday 21 August
Tuesday 1 May	Tuesday 4 September
Tuesday 15 May	Tuesday 18 September

Finance & Policy Committee/Board Seminar meetings

Monday 12 February	Monday 11 June
Monday 12 March	Monday 9 July
Wednesday 11 April	Monday 13 August
Monday 7 May	Monday 10 September

4. The schedule ends in September as elections occur in October 2007. The September meeting will be reported to a Council meeting prior to the election.
5. The meetings are held in the Boardroom, Beckenham Service Centre, 66 Colombo Street and commence at 5.00pm.

FINANCIAL AND LEGAL CONSIDERATIONS

6. There are no financial considerations outside the existing budget for meetings of the community Board.

STAFF RECOMMENDATION

It is recommended that the Board adopt the Ordinary Meeting schedule and its Finance and Policy Committee/Board Seminar meeting schedule, as detailed in the report.

CHAIRPERSON'S RECOMMENDATION

For discussion.

15. COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE

The Community Board Principal Adviser will update the Board on current issues.

16. QUESTIONS FROM MEMBERS