

13. PROPOSED COMMUNITY BOARD MEETINGS FOR 2007

General Manager responsible:	General Manager Regulation and Democracy Services, DDI: 941-8549
Officer responsible:	Secretariat Manager
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PURPOSE OF REPORT

1. The purpose of this report is to obtain the Board's approval for the proposed schedule of both its ordinary meetings and Finance and Policy Committee/Board Seminar meetings in 2007.

EXECUTIVE SUMMARY

2. Each Board sets a schedule of ordinary (and committee meetings where appropriate), for the year ahead. The proposed schedule is compatible with the timetable adopted for meetings of the Council and other Boards where possible. The ordinary meetings are scheduled to occur in the alternate week to the meetings of the Riccarton/Wigram Community Board to ensure optimum co-ordination of shared resources. The Finance and Policy Committee/Board Seminar meetings are scheduled for the Monday between the ordinary meetings. Any extraordinary meetings will be determined throughout the year as required and according to statutory requirements for notification.
3. The following is the proposed meeting schedule for 2007:

Ordinary Board meetings

Wednesday 7 February	Tuesday 5 June
Tuesday 20 February	Tuesday 19 June
Tuesday 6 March	Tuesday 3 July
Tuesday 20 March	Tuesday 17 July
Tuesday 3 April	Tuesday 7 August
Tuesday 17 April	Tuesday 21 August
Tuesday 1 May	Tuesday 4 September
Tuesday 15 May	Tuesday 18 September

Finance & Policy Committee/Board Seminar meetings

Monday 12 February	Monday 11 June
Monday 12 March	Monday 9 July
Wednesday 11 April	Monday 13 August
Monday 7 May	Monday 10 September

4. The schedule ends in September as elections occur in October 2007. The September meeting will be reported to a Council meeting prior to the election.
5. The meetings are held in the Boardroom, Beckenham Service Centre, 66 Colombo Street and commence at 5.00pm.

FINANCIAL AND LEGAL CONSIDERATIONS

6. There are no financial considerations outside the existing budget for meetings of the community Board.

STAFF RECOMMENDATION

It is recommended that the Board adopt the Ordinary Meeting schedule and its Finance and Policy Committee/Board Seminar meeting schedule, as detailed in the report.

CHAIRPERSON'S RECOMMENDATION

For discussion.