

9. RICCARTON/WIGRAM COMMUNITY BOARD – 2007 MEETING DATES

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Secretariat Manager
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PURPOSE OF REPORT

1. The purpose of this report is to obtain the Board's approval for the proposed schedule of its ordinary meetings, Environment Committee, Community Services Committee and Transport & Roading Committee meetings in 2007.

EXECUTIVE SUMMARY

2. Each Board sets a schedule of ordinary (and committee meetings where appropriate), for the year ahead. The proposed schedule is compatible with the timetable adopted for meetings of the Council and other Boards where possible. The ordinary meetings are scheduled to occur in the alternate week to the meetings of the Spreydon/Heathcote Community Board to ensure optimum co-ordination of shared resources. The Environment, Community Services and Transport & Roading Committee meetings are scheduled to occur at the end of each month. Any extraordinary meetings will be determined throughout the year as required and according to statutory requirements for notification.
3. The following is the proposed meeting schedule for 2007:

Ordinary Board meetings – Tuesdays 5.00pm start/Wednesdays 8.30am start

Tuesday 13 February	Tuesday 12 June
Wednesday 28 February	Wednesday 27 June
Tuesday 13 March	Tuesday 10 July
Wednesday 28 March	Wednesday 25 July
Tuesday 10 April	Tuesday 14 August
Thursday 26 April	Wednesday 29 August
Tuesday 8 May	Tuesday 11 September
Wednesday 23 May	Wednesday 26 September

Environment Committee meetings – 4.30pm start

Monday 26 February	Monday 25 June
Monday 26 March	Monday 23 July
Monday 23 April	Monday 27 August
Monday 21 May	

Community Services Committee meetings – 9.00am start

Wednesday 28 February	Wednesday 27 June
Wednesday 28 March	Wednesday 25 July
Thursday 26 April	Wednesday 29 August
Wednesday 23 May	

Transport & Roading Committee meetings – 8.30am start

Friday 2 March	Friday 29 June
Friday 30 March	Friday 27 July
Friday 27 April	Friday 31 August
Friday 25 May	

4. The schedule ends in September as elections occur in October 2007. The September meeting will be reported to a Council meeting prior to the election.
5. The meetings are held in the Boardroom, Sockburn Service Centre, 149 Main South Road.
6. There are no financial considerations outside the existing budget for meetings of the community Board.

STAFF RECOMMENDATION

It is recommended that the Board adopt the Ordinary Meeting schedule and its Environment, Community Services and Transport & Roading Committee schedule, as detailed in the report.