



## Christchurch City Council

# FENDALTON/WAIMAIRI COMMUNITY BOARD AGENDA

TUESDAY 14 NOVEMBER 2006

AT 4.00 PM

IN THE BOARDROOM  
FENDALTON SERVICE CENTRE  
CORNER JEFFREYS AND CLYDE ROADS

**Community Board:** Mike Wall (Chairman), Val Carter (Deputy Chairperson), Sally Buck, Faimeh Burke, Cheryl Colley, Pat Harrow and Andrew Yoon

**Community Board Principal Adviser**

Elsie Ellison  
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**1. APOLOGIES**

**2. CONFIRMATION OF MINUTES – BOARD MEETING OF 10 OCTOBER 2006**

That the report of the ordinary meeting of the Board held on 10 October 2006, as **attached** be taken as read and confirmed.

**3. DEPUTATIONS BY APPOINTMENT**

Nil.

**4. PRESENTATION OF PETITIONS**

Nil.

**5. CORRESPONDENCE**

5.1 Memo from New Zealand Community Boards' Executive Committee (attached).

**6. PRESENTATION OF CERTIFICATES**

Certificates of appreciation will be presented to staff from the Greenspace Unit.

**7. PROPOSED SCHEDULE OF COMMUNITY BOARD MEETINGS FOR 2007**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Secretariat Manager
<b>Author:</b>	Prebashni Naidoo, Community Board Secretary, 941-6728

**PURPOSE OF REPORT**

1. The purpose of this report is to obtain the Board's approval for the proposed schedule of ordinary meetings in 2007.

**EXECUTIVE SUMMARY**

2. Each Board sets a schedule of ordinary meetings for the year ahead. The proposed schedule of meetings is compatible with the timetable adopted for meetings of the Council and other Boards where possible. Any extraordinary meetings or Board seminars will be set throughout the year as required and according to statutory requirements for notification.

3. The following dates are proposed:

<b>FORUM</b>	<b>TIME</b>	<b>DATE</b>	<b>VENUE</b>
Board	4.00 pm	13 February 2007 13 March 2007 10 April 2007 8 May 2007 12 June 2007 10 July 2007 7 August 2007 11 September 2007	Boardroom, Fendalton Service Centre

**7. Cont'd**

Meetings with MPs (held jointly with Shirley/Papanui)	8.00 am	23 February 2007  22 June 2007	Boardroom, Fendalton Service Centre  Boardroom, Papanui Service Centre
Meeting with School Principals	8.00 am	28 March 2007 15 August 2007	Boardroom, Fendalton Service Centre

3. It is proposed that Joint Forums with the Shirley/Papanui Community Board be held on an as and when required basis (when there are issues of common interest to both Boards).
4. Meetings are only scheduled to September 2007 due to the Local Body elections being held in October 2007.
5. The Board's meetings are held at the boardroom, corner of Jeffreys and Clyde Roads with meetings commencing at 4.00 pm.

**FINANCIAL AND LEGAL CONSIDERATIONS**

6. There are no financial considerations outside the existing budget for meetings of the community board.

**STAFF RECOMMENDATION**

That the Board adopt the above meeting dates and times in addition to its ordinary meeting scheduled for 2007.

**8. NZ COMMUNITY BOARD CONFERENCE 2009**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Anusha Guler, Secretariat Manager
<b>Author:</b>	Elsie Ellison, Community Board Principal Adviser, DDI 941-6701

**PURPOSE OF REPORT**

1. The purpose of the report is to seek funds from each Community Board to enable planning to begin for the NZ Community Board Conference 2009 which is being hosted by the Christchurch City Council, and to nominate two Community Board members from each Community Board to be part of this planning committee which will be chaired by Deputy Mayor Carole Evans.

**EXECUTIVE SUMMARY**

2. At a meeting of the Community Board chairpersons and staff forum, held on 23 June 2006, it was suggested that the Christchurch City Council make an application to host the Community Board Conference for 2009.
3. The Council approved on 31 August 2006, the Christchurch City Council putting a bid to host the 2009 Community Board Conference. This bid was successful.

**FINANCIAL AND LEGAL CONSIDERATIONS**

4. It was intended that costs of the conference will be covered by registration fees and various sponsors for events. These costs include a professional Conference organiser, venues and the activities in the Conference programme. The Councils Civic and International Relations team would provide advice on protocol and city activities in the programme. A budget of up to \$14,000 will be required for deposits for venue bookings and engaging a professional organiser. It is anticipated based on the conference hosted by the Dunedin City Council in 2005 that approximately 200 persons will attend.

**8. Cont'd**

5. The Chairs from each of the City Community Boards suggested that the Community Boards may allocate \$2,000 from their discretionary funds and the Banks Peninsula Boards allocate \$1,000 each. This will provide funding for \$14,000. In addition the Secretariat Unit will seek approval from the Council to budget for an additional \$15,000 in the 2007/2008 Annual Plan in the event of any shortfall arising.

**PREFERRED OPTION**

8. That the Board agree to allocate \$2,000 from its 2006/07 discretionary fund for the planning of the NZ Community Board Conference 2009.
9. That the Board nominate two Board members to be on the 2009 planning committee.

**STAFF RECOMMENDATIONS**

It is recommended that the Board:

- (a) Agree to allocate \$2,000 from its 2006/07 discretionary fund for the planning of the NZ Community Board Conference 2009.
- (b) Nominate two Community Board members to be on the 2009 Community Board Conference planning committee.

**9. COMMUNITY BOARD PLANNING REPORT**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Anusha Guler, Secretariat Manager
<b>Author:</b>	Clare Sullivan, Community Board Principal Adviser

**PURPOSE OF REPORT**

1. The purpose of the report is to seek approval of the Board to fund the production of a Community Board Planning Report that will assist in raising community awareness about the role of the board and its activities.

**EXECUTIVE SUMMARY**

2. At the Council meeting to confirm the Long Term Council community plan in June 2006, the Council **resolved** to direct staff to produce a Community Board Planning Report the year after the LTCCP to be funded out of the Community Board Budget.
3. Several years ago the boards (at their own expense of approximately \$5000) produced a large glossy booklet. The purpose of the new document will be to profile, at a local level, the board and various council activities in the ward area and assist in raising community awareness of the role of the community board within the Council.
4. The booklet would include such information as the board objectives and priorities, detail the allocation of project funds, list the projected capital works programme for the ward, community support services, various award schemes each board has and contact details of residents associations. Approximately 2000 copies of this document would be printed and would be distributed to residents groups, community groups and organisations. Copies will also be available at the service centre and at libraries within the ward area. The booklet will be published in February/March 2007. Information will be updated early in 2008 following the elections.

**9 Cont'd**

**Financial and legal considerations**

5. The Council resolution was that this be funded out of the community board budget. This means that the funding will need to come out of the discretionary funds. The Board has \$45,000 remaining in its discretionary fund for the \$2006/07 financial year. The cost of producing an A4 20 page booklet at 2000 copies would cost \$2400. The cost of producing an A5, 20 page booklet at 2000 copies would be \$1800 within the current draft template. Distribution costs are estimated to be approximately \$300.

**OPTIONS**

6. The board has two options either to agree to allocated the funding for the production of a booklet as noted in the Council resolution, or not to fund the production of a booklet. This would mean that the Council resolution is not implemented as there is no other funding available for the production of a booklet.

**PREFERRED OPTION**

7. That the board agree to allocate \$2100 from its 2006/07 discretionary fund for the printing and distribution of 2000 copies of a Community board planning report.

**STAFF RECOMMENDATION**

It is recommended that the Board:

Agree to allocate \$2100 from its 2006/07 discretionary fund for the printing and distribution of 2000 copies of an A5 Community board planning report.

**10. COMMUNITY SERVICES COMMITTEE MEETING – REPORT OF 11 OCTOBER 2006**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services
<b>Officer responsible:</b>	Secretariat Manager
<b>Author:</b>	Prebashi Naidoo, Community Board Secretary. DDI 941-2628

**PURPOSE OF REPORT**

The purpose of this report is to submit the following outcomes of the Community Services Committee meeting held on 11 October 2006.

The meeting was attended by Val Carter (Chairperson), Faimeh Burke, Pat Harrow, Mike Wall and Andrew Yoon.

**1. APOLOGIES**

Apologies for absence were received and accepted from Sally Buck and Cheryl Colley.

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 24/7 Youth Project**

Paul Holmes and Kevin Grimwood were in attendance to speak to the Committee about the 24/7 Youth project.

The Chairperson thanked Messrs Holmes and Grimwood for their attendance and received the information presented.

## 10. Cont'd

## 3. APPLICATION FOR FUNDING – WESTSIDE TOASTMASTERS

The Committee's approval was sought for an application for funding from the Westside Toastmasters Club for \$3,197 from the Board's 2006/07 SCAP fund.

**COMMITTEE RECOMMENDATION**

That the Westside Toastmasters Club be allocated \$3,197 from the Boards 2006/07 SCAP funds.

## 4. APPLICATION TO YOUTH DEVELOPMENT FUND – RUTH HASTINGS

The Committee's approval was sought for an application for funding from Ruth Hastings from the 2006/2007 Youth Development Scheme.

**COMMITTEE RECOMMENDATION**

That Ruth Hastings be allocated \$500 from the 2006/07 Youth Development scheme to attend Teen Mission.

## 5. NEIGHBOURHOOD WEEK FUNDING 2006

The Committee considered a table outlining details of applications for Neighbourhood Week funding.

Forty-six applications were received, totalling \$9,830. The Board had allocated only \$2,000 from its 2006/07 Project Funds.

**COMMITTEE RECOMMENDATIONS**

- That the following amounts be allocated from the Board's 2006/07 Neighbourhood Week Fund:

<b>Name</b>	<b>Activity</b>	<b>Amount</b>
Karen McIntosh	BBQ	80
Gaye Grieve	Neighbourhood pre-Christmas BBQ	50
Bruce Rogerson	Annual Street BBQ	80
Mike Hyde	Fireworks, BBQ, motorbike rides, water balloon contest	50
Andrew Ball	BBQ & party	50
Rosemarie Utting	Afternoon tea	50
Sandra Sharp	Street party	80
Tudor Owen	Street BBQ	50
Alla Uglyeva	BBQ	50
Vince Latty	Street BBQ	50
F.K. Wardell	House & Garden party	80
Eily Burgess	Street BBQ	50
Stephanie & Ian Chen	BBQ	50
Alison Kircher	Street BBQ	80
Kym Farquharson	Street party	50
Linley Bradshaw	Sausage sizzle	80
St Andrews at Rangi Ruru	Neighbourhood BBQ	50
Jane Hole	Morning tea	50
Ted Young	BBQ	50
Sally Burrett	Lunch	50
Waiora Trust	BBQ	80
Tom & Marie Hunt	Meet & Greet	50

## 10. Cont'd

Peter Evans	Street BBQ	50
Marg O'Connell	Street party	50
Jim Li	BBQ	50
Jacqui Thorn	Street BBQ	50
Phil Buckingham	Picnic & BBQ	50
Scott & Lorna Revie	Coffee & dessert evening	50
Sharard Mairie	Sausage sizzle	80
Alieke Dierckx	BBQ	50
Karen Bradley	BBQ and Picnic	50
Andrea Hutchings	BBQ	50
Sarah McNeill	BBQ	80
Joan-Mary Heffernan & Tony Daly	Picnic	80
Linda Carroll	Pizza party	50
Kenton Le Comte	Picnic	80
Brian Washington	BBQ	50
Virginia Bonisch	BBQ	50
Lesley Boomer	BBQ	50
Beth & Jim Dunn	BBQ	50
<b>TOTAL AMOUNT ALLOCATED</b>		<b>\$2,200</b>

- a) To allocate the following amount from the Board's 2006/07 Heritage Week Funds:

Name	Activity	Amount
Deans Avenue Precinct Society	Victorian themed tea party to commemorate the 1906-07 NZ International Exhibition in Hagley Park & Mona Vale Fernery which formed part of the exhibition.	2,500

- b) To refer the following application to the Community Recreation Adviser and the Community Development Adviser for consideration:

Name	Activity	Amount
Bishopdale Community Trust	Family fun day	120
Elmwood Croquet Club	Croquet	150
Zoe Thompson-Moore (in association of Spokes Canterbury Cyclists Association).	Recreation bike ride	100

- c) To decline the following applications:

Name	Activity	Amount
Monica Renwick	Neighbourhood support & talk about Blighs Road changes	100
Carol Stenhouse	Staining alleyway that runs off street	200

2. That the \$200 top up be allocated from the Board's 2006/07 Discretionary Fund.



**10. Cont'd**

**6. RESIDENTS' GROUP POLICY REVIEW**

The Committee's feedback was sought on the draft project brief of the Residents' Group Review.

The Committee **received** the information.

**7. RESOLUTION TO EXCLUDE THE PUBLIC**

The Committee resolved that the draft resolution to exclude the public as set out on page 6 of the agenda to be adopted.

The meeting concluded at 10.50 am.

**11. COMMUNITY SERVICES COMMITTEE MEETING – REPORT OF 25 OCTOBER 2006**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services
<b>Officer responsible:</b>	Secretariat Manager
<b>Author:</b>	Prebashni Naidoo, Community Board Secretary. DDI 941-6726

**PURPOSE OF REPORT**

The purpose of this report is to submit the following outcomes of the Community Services Committee meeting held on 25 October 2006.

The meeting was attended by Val Carter (Chairperson), Faimeh Burke, Pat Harrow, Mike Wall and Andrew Yoon.

**1. APOLOGIES**

Apologies for absence were received and accepted from Cheryl Colley and Sally Buck.

**2. FUNDING APPLICATION FROM BURNSIDE ELIM CHURCH**

The Committee considered a report from the Community Development Adviser in relation to an application for funding from the Burnside Elim Church.

**Committee Recommendation**

1. That the report lie on the table and that the Burnside Elim Church to be invited to Community Services Committee meeting on 21 November 2006.

**3. FUNDING APPLICATION FROM ST MARY'S IN MERIVALE**

The Committee considered a report from the Community Development Adviser in relation to an application for funding from St Mary's Church in Merivale.

**Committee Recommendation**

1. That the Board approve the application for funding from St. Mary's in Merivale and allocate \$8,500 from its 2006/07 SCAP funds for the Merivale Corner Coordinator's position for the period of October 2006 to June 2007.
2. That the Board undertake a site visit to Merivale Corner.

11. Cont'd

4. **COMMUNITY SERVICES MEETING FOR NOVEMBER 2006**

The Committee agreed that a Community Services meeting be scheduled on 21 November 2006 at 8.00 am.

The meeting concluded at 8.45 am.

12. **COMMUNITY SERVICES COMMITTEE EXTRAORDINARY MEETING – 7 NOVEMBER 2006**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services
<b>Officer responsible:</b>	Secretariat Manager
<b>Author:</b>	Prebashni Naidoo, Community Board Secretary. DDI 941-2628

**PURPOSE OF REPORT**

The purpose of this report is to submit the following outcomes of the Community Services Committee's extraordinary meeting held on 7 November 2006.

The meeting was attended by Val Carter (Chairperson), Faimeh Burke, Cheryl Colley, Mike Wall and Andrew Yoon.

1. **APOLOGIES**

An apology for absence was received and accepted from Sally Buck.

2. **CHARACTER HOUSING MAINTENANCE GRANTS**

The Committee considered a report seeking its recommendation of applications it wishes the Character Housing Grants Panel to consider for a grant in the Fendalton/Waimairi area.

**Committee Recommendation:**

That the Board **resolve** to recommend to the Character Housing Grants Panel that the following applications be considered:

- 144 Blighs Road, Strowan
- 54 Chapter Street, Fendalton
- 34 Ryans Road, Harewood
- 4 Glandovey Road, Fendalton
- 150 Heaton Street, Merivale
- 95 Condell Avenue, Bryndwr
- 69 Garden Road, Fendalton
- 15 Fulton Avenue, Fendalton

The meeting concluded at 4.00 pm.

13. **WORKS, TRAFFIC AND ENVIRONMENT COMMITTEE MEETING– REPORT OF 30 OCTOBER 2006**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services
<b>Officer responsible:</b>	Secretariat Manager
<b>Author:</b>	Prebashni Naidoo, Community Board Secretary. DDI 941-6726

**PURPOSE OF REPORT**

The purpose of this report is to submit the following outcomes of the Works, Traffic and Environment Committee meeting held on 30 October 2006.

### 13. Cont'd

The meeting was attended by Val Carter (Chairperson), Sally Buck, Faimah Burke, Pat Harrow, Mike Wall and Andrew Yoon.

An apology for absence was received and accepted from Cheryl Colley and from Sally Buck for early departure. Sally Buck departed at 8.45 am and was absent for clauses 3–6 inclusive. Pat Harrow departed at 9.00 am and was absent for clauses 4 – 6 inclusive.

#### 1. DEPUTATIONS BY APPOINTMENT

##### 1.1 Jennifer Nepton

Jennifer Nepton of 367 Old West Coast road addressed the Committee with concerns regarding traffic safety at the Miners Road intersection and quarrying issues that related to ECAN and CCC Resource and compliance issues.

Members asked questions of Ms Nepton, who was thanked by the Chairperson for her submission. The Committee received the information.

#### COMMITTEE RECOMMENDATIONS

1. That staff be requested to report back to the Committee on the traffic safety issues raised in the submission.
2. That the Committee undertake a site visit to view the resident's concerns.
3. That ECAN and the compliance officers be requested to report back to the Committee on the quarry issues raised in the submission.
4. That a legal opinion be requested from Peter Mitchell in relation to Community Boards making submissions on RMA matters.

##### 1.2 Philippa Drayton

Philippa Drayton addressed the Committee on behalf of her mother, a resident at 5 Webb Street. Philippa expressed concern at the loss of two car parks outside their residence at 5 Webb Street as part of the street renewal project in Webb Street.

The Committee received the information and then proceeded to consider the staff report on the matter.

Clause 2 of this report records the outcomes of the Committee's considerations of the resident's submission and the accompanying staff report on this matter.

#### 2. CORRESPONDENCE

The following correspondence was tabled:

Email from Liz Gregory regarding the street renewal project in Webb Street.

#### 3. WEBB STREET – STREET RENEWAL PROJECT

The Committee considered a report from the Transport and City Streets Unit seeking approval to proceed to final design, tender and construction for the street renewal project in Webb Street.

#### COMMITTEE RECOMMENDATION

It is recommended that the Board:

1. Grant approval for the street renewal project in Webb Street to proceed to final design, tender and construction as shown in Attachment 1 of the report.
2. Approve the new "no stopping" restrictions as detailed in the report.

13 Cont'd

**4. AVONHEAD PARK CHANGING PAVILION EXTENSION AND CAR PARK ALTERATION – PLAN APPROVAL**

The Committee considered a report from Rod Whearty, Parks and Waterways Area Advocate seeking approval to extend the existing changing facility and to reconfigure the internal layout of the existing car park on Avonhead Park.

**COMMITTEE RECOMMENDATIONS**

It is recommended that the Board:

1. Approve the plan for extending the changing pavilion on Avonhead Park and the City Environment Group commence work on implementing the construction programme.
2. Approve option 1 of the attached plan for alterations to the layout of the existing car park at Avonhead Park and the City Environment Group implement the project when budget provision is available.
3. That the Transport and Greenspace Unit undertake a monitoring programme during the 2007 winter sports season to determine the extent of casual parking in surrounding streets, and that the outcome of the monitoring along with any recommended control measures be reported back to the Board.

**5. GREENSPACE UNIT – INFORMATION UPDATE ON FENDALTON/WAIMAIRI PROJECTS**

Rod Whearty, Park and Waterways Area Advocate provided a verbal update on various Fendalton/Waimairi Greenspace related projects.

Information was provided and discussions took place on the following projects:

1. Project to pipe a small section of Taylors Drain (Wairakei Road)
2. Colour Plantings
  - Memorial/Roydvale Avenue
  - Kilmore/Park Terrace

The Committee **received** the information.

With regard to the colour plantings in Memorial/Roydvale Avenue, staff were asked to incorporate a seat into the plan. It was also noted that the street signage on Memorial Avenue needed upgrading. Members also requested an update on the Memorial Avenue Planting plan.

The meeting concluded at 9.45 am.

**14. CUSTOMER SERVICE REQUEST REPORT 1 OCTOBER – 31 OCTOBER 2006**

See **attached** for information.

**15. UPDATE ON BOARD FUNDING**

**Attached** are schedules with up-to-date information regarding the Board's 2006/07 Discretionary, SCAP and Youth Development Funds.

**16. UPDATE FROM THE COMMUNITY BOARD PRINCIPAL ADVISER**

The Community Board Principal Adviser will provide a verbal update on current issues.

**17. GOOD NEWS STORIES**

**18. BOARD MEMBERS' INFORMATION EXCHANGE**

Board members will be provided with an opportunity to get an update on community activities/Council issues.

**19. NOTICES OF MOTION**

**20. MEMBERS' QUESTIONS** (If any have been submitted in accordance with Standing Orders 4.1.1 to 4.1.5)

**21. RESOLUTION TO EXCLUDE THE PUBLIC**

Attached.