

9. NEW ZEALAND COMMUNITY BOARD CONFERENCE 2009

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| General Manager responsible: | General Manager Regulation and Democracy Services, DDI 941-8549 |
| Officer responsible: | Secretariat Manager |
| Author: | Elsie Ellison, Community Board Principal Adviser |

PURPOSE OF REPORT

1. The purpose of the report is to seek funds from each Board to enable planning to begin for the New Zealand Community Board Conference 2009, which is being hosted by the Christchurch City Council, and to nominate two Board members from each Board to be part of this planning committee, which will be chaired by Deputy Mayor Carole Evans.

EXECUTIVE SUMMARY

2. At a meeting of the Board Chairpersons and staff forum, held on 23 June 2006, it was suggested that the Council make an application to host the Community Board Conference for 2009.
3. The Council approved on 31 August 2006, the Council putting a bid to host the 2009 Community Board Conference. This bid was successful.

FINANCIAL AND LEGAL CONSIDERATIONS

4. It was intended that costs of the conference will be covered by registration fees and various sponsors for events. These costs include a professional conference organiser, venues and the activities in the conference programme. The Council's Civic and International Relations Team would provide advice on protocol and city activities in the programme. A budget of up to \$14,000 will be required for deposits for venue bookings and engaging a professional organiser. It is anticipated, based on the conference hosted by the Dunedin City Council in 2005, that approximately 200 persons will attend.
5. The Chairs from each of the City Boards suggested that the Boards may allocate \$2,000 from their Discretionary funds and the Banks Peninsula Boards allocate \$1,000 each. This will provide funding for \$14,000. In addition, the Secretariat Unit will seek approval from the Council to budget for an additional \$15,000 in the 2007/08 Annual Plan in the event of any shortfall arising.

PREFERRED OPTION

6. That the Board agree to allocate \$2,000 from its 2006/07 Discretionary fund for the planning of the New Zealand Community Board Conference 2009.
7. That the Board nominate two Board members to be on the 2009 planning committee.

STAFF RECOMMENDATIONS

It is recommended that the Board:

1. Agree to allocate \$2,000 from its 2006/07 Discretionary fund.
2. Nominate two Board members to be on the 2009 Community Board Conference planning committee.