



Christchurch City Council

BURWOOD/PEGASUS COMMUNITY BOARD AGENDA NO 245

WEDNESDAY 15 NOVEMBER 2006

5.00 PM

IN THE BOARDROOM,
CNR BERESFORD AND UNION STREETS
NEW BRIGHTON

Community Board: Glenda Burt (Chairperson), Carole Evans, Carmen Hammond, Caroline Kellaway, Tina Lomax, Don Rowlands, Gail Sheriff

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1. APOLOGIES

2. CONFIRMATION OF REPORT

The report of the ordinary meeting of the Burwood/Pegasus Community Board held on Wednesday 1 November 2006 has been circulated to Board members.

STAFF RECOMMENDATION

That the report of the ordinary meeting held on Wednesday 1 November 2006 be confirmed.

3. PETITIONS

4. CORRESPONDENCE

5. DEPUTATIONS BY APPOINTMENT

6. RESIDENTS' ASSOCIATIONS/COMMUNITY GROUPS

Time is allocated at Board meetings for Residents' Association/Community Group representatives to address the Board on local matters. Each group is being invited to do this in rotation.

7. KEM JERVOUS-CHENERY MEMORIAL SEAT - REQUEST FOR FUNDING

General Manager responsible:	General Manager City Environment, DDI 941-8656
Officer responsible:	Transport and Greenspace Manager
Author:	Kim Swarbrick, Parks and Waterways Area Advocate

PURPOSE OF REPORT

1. The purpose of this report is to request the Board to approve:
 - (a) The location of a memorial seat for the late Kem Jervous-Chenery.
 - (b) The plaque wording to be placed on the memorial seat.
 - (c) A request for funding for the installation of the Kem Jervous-Chenery memorial seat.

EXECUTIVE SUMMARY

2. In May 2006 the Parklands Residents' Association contacted the Board to seek funding for a memorial tree and plaque to commemorate the late Kem Jervous-Chenery. Much consideration has been given to this request by the Council's senior officers. Whilst this situation is inappropriate for a memorial tree officers have offered the option of a memorial seat and plaque. This option has been discussed with members of the Parklands Residents' Association at an on-site meeting. The Residents' Association's members have agreed to take up the alternative offer of a memorial seat with plaque and wish to seek funding from the Board.
3. Kem's contribution to the community included services to the following groups:
 - Longstanding member of the Seaview Lions.
 - Parkview School Principal.
 - Pier and Foreshore Society member.
 - Pier Promotions Trust member.
 - Travis Wetlands Trust member.
 - Parklands Residents' Association President.
 - Energisers Youth Trust member.
4. Broadhaven Reserve was chosen as the preferred park by the Parklands Residents' Association. Council officers and members met on-site to discuss location. Adjacent to the children's play area was considered an ideal location (**photos - Attachment 1**), thus providing both park and forest views and in close proximity to the playground to cater for parents comfort whilst supervising children's play activity.
5. Attached (**Attachment 2**) is the proposed wording for the plaque and the Board is now required to approve the wording.
6. The final costs are as follows:

Standard pricing for Council park seats

Basic CCC seat	\$510 + GST	
With arms	\$780 + GST	
Stained add	\$44 + GST	
Installation	\$615 + GST	(based on good ground conditions and foundations may differ to maintain park consistency)
Decra Art Plaques	\$350 + GST	(average price–actual depends on amount of wording)

FINANCIAL AND LEGAL CONSIDERATIONS

7. Funding is requested by the Parklands Residents' Association from the Board's 2006/07 Discretionary fund.
8. The installation will be carried out by a Council approved contractor.

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STAFF RECOMMENDATIONS

It is recommended that the Board:

1. Approve the site for the memorial seat, being Broadhaven Reserve.
2. Approve the wording for the plaque presented by the Parklands Residents' Association.
3. Allocate 2006/07 Discretionary funding for the plaque and installation costs for the memorial seat.

8. COMMUNITY DEVELOPMENT ADVISER'S UPDATE

The Community Development Adviser will be in attendance to provide an update to the Board on recent activities/projects.

9. NEW ZEALAND COMMUNITY BOARD CONFERENCE 2009

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Secretariat Manager
Author:	Elsie Ellison, Community Board Principal Adviser

PURPOSE OF REPORT

1. The purpose of the report is to seek funds from each Board to enable planning to begin for the New Zealand Community Board Conference 2009, which is being hosted by the Christchurch City Council, and to nominate two Board members from each Board to be part of this planning committee, which will be chaired by Deputy Mayor Carole Evans.

EXECUTIVE SUMMARY

2. At a meeting of the Board Chairpersons and staff forum, held on 23 June 2006, it was suggested that the Council make an application to host the Community Board Conference for 2009.
3. The Council approved on 31 August 2006, the Council putting a bid to host the 2009 Community Board Conference. This bid was successful.

FINANCIAL AND LEGAL CONSIDERATIONS

4. It was intended that costs of the conference will be covered by registration fees and various sponsors for events. These costs include a professional conference organiser, venues and the activities in the conference programme. The Council's Civic and International Relations Team would provide advice on protocol and city activities in the programme. A budget of up to \$14,000 will be required for deposits for venue bookings and engaging a professional organiser. It is anticipated, based on the conference hosted by the Dunedin City Council in 2005, that approximately 200 persons will attend.
5. The Chairs from each of the City Boards suggested that the Boards may allocate \$2,000 from their Discretionary funds and the Banks Peninsula Boards allocate \$1,000 each. This will provide funding for \$14,000. In addition, the Secretariat Unit will seek approval from the Council to budget for an additional \$15,000 in the 2007/08 Annual Plan in the event of any shortfall arising.

PREFERRED OPTION

6. That the Board agree to allocate \$2,000 from its 2006/07 Discretionary fund for the planning of the New Zealand Community Board Conference 2009.
7. That the Board nominate two Board members to be on the 2009 planning committee.

STAFF RECOMMENDATIONS

It is recommended that the Board:

1. Agree to allocate \$2,000 from its 2006/07 Discretionary fund.
2. Nominate two Board members to be on the 2009 Community Board Conference planning committee.

10. COMMUNITY BOARD PLANNING REPORT

General Manager responsible:	General Manager Regulation and Democracy Services, DDI 941-8549
Officer responsible:	Secretariat Manager
Author:	Clare Sullivan, Community Board Principal Adviser

PURPOSE OF REPORT

1. The purpose of the report is to seek the Board's approval to fund the production of a Community Board Planning Report that will assist in raising community awareness about the role of the Board and its activities.

EXECUTIVE SUMMARY

2. At the Council meeting to confirm the Long Term Council Community Plan in June 2006, the Council resolved to direct staff to produce a Community Board Planning Report the year after the LTCCP to be funded out of the Board's budget.
3. Several years ago the Boards (at their own expense of approximately \$5,000) produced a large glossy booklet. The purpose of the new document will be to profile, at a local level, the Board and various Council activities in the ward area and assist in raising community awareness of the role of the Board within the Council.
4. The booklet would include such information as the board objectives and priorities, detail the allocation of project funds, list the projected capital works programme for the ward, community support services, various award schemes each board has and contact details of residents associations. Approximately 2,000 copies of this document would be printed and would be distributed to residents groups, community groups and organisations. Copies will also be available at the Service Centre and at Libraries within the ward area. The booklet will be published in February/March 2007. Information will be updated early in 2008 following the elections.

FINANCIAL AND LEGAL CONSIDERATIONS

5. The Council resolution was that this be funded out of the Board's budget. This means that the funding will need to come out of the Discretionary funds. The Board has \$23,202 remaining in its Discretionary fund for the 2006/07 financial year. The cost of producing an A4 20 page booklet at 2,000 copies would cost \$2,400. The cost of producing an A5, 20 page booklet at 2,000 copies would be \$1,800 within the current draft template. Distribution costs are estimated to be approximately \$300.

OPTIONS

6. The Board has two options either to agree to allocated the funding for the production of a booklet as noted in the Council resolution, or not to fund the production of a booklet. This would mean that the Council resolution is not implemented as there is no other funding available for the production of a booklet.

PREFERRED OPTION

7. That the Board agree to allocate \$2,100 from its 2006/07 Discretionary fund for the printing and distribution of 2,000 copies of a Community Board Planning Report.

STAFF RECOMMENDATION

It is recommended that the Board agree to allocate \$2,100 from its 2006/07 Discretionary fund for the printing and distribution of 2,000 copies of an A5 Community Board Planning Report.

11. COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE

11.1 NOTICE OF UPCOMING BOARD REPORTS

- Horseshoe Lake Dog Park
- New Brighton Road Bus Stop
- Lease Over Part of the Parklands Community Centre

11.2 2006/07 PROJECT, DISCRETIONARY AND YOUTH DEVELOPMENT FUNDS UPDATE

Attached.

12. NOTICES OF MOTION UNDER STANDING ORDERS 2.16

13. QUESTIONS UNDER STANDING ORDERS 4.1

Members may at any ordinary meeting put a question to the Chairperson concerning any matter relevant to the role or function of the Community Board concerning any matter that does not appear on the order paper. All questions are subject to Standing Orders 4.1.1 to 4.1.5.

14. BOARD MEMBERS' INFORMATION EXCHANGE

Board members will have an opportunity to provide updates on community activities and/or Council issues.

15. RESOLUTION TO EXCLUDE THE PUBLIC

Attached.