

13. COMMUNITY DEVELOPMENT SMALL GRANTS APPLICATIONS

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| General Manager responsible: | General Manager Community Services, DDI 941-- |
| Officer responsible: | Community Development Manager |
| Author: | Sue Grimwood |

PURPOSE OF REPORT

1. To provide the Board with recommendations for applications to the Community Development Small Grants Scheme in Akaroa/Wairewa.

EXECUTIVE SUMMARY

2. Board members will have received information outlining criteria for assessing funding applications.

Available funds - **\$8,680.00**

There were only two applications to this fund

- i) Akaroa Golf Club for part salary costs for a club secretary/manager *requested amount \$4,000.00*
- ii) Akaroa Resource Collective Trust for part salary and administration costs for a receptionist at the Heartland Centre.
Requested amount \$6,240.00

I have declared a conflict of interest with this application (arising from my long-term involvement and employment with this organisation) and the recommendations are drawn from assessment by fellow CDAs in Christchurch.

Recommendations for both applications are attached to this report

The process following the assessment committee meeting :

- Minutes of decision checked by CDA
- Loaded into database
- Decision letters printed and sent to applicants (where appropriate accountability forms are included)
- Grants payments are then generated.

FINANCIAL AND LEGAL CONSIDERATIONS

Funding of \$ 8,680.00 is allocated for disbursement

STAFF RECOMMENDATIONS

It is recommended that the Community Board:

- (a) Agree with the attached recommendations