



## Christchurch City Council

# LYTTELTON/MT HERBERT COMMUNITY BOARD AGENDA

17 MAY 2006

4.30 PM

LYTTELTON RECREATION CENTRE,  
WINCHESTER STREET, LYTTELTON

**Community Board:** Claudia Reid (Chairperson), Jeremy Agar, Stuart Bould, Ann Jolliffe, Dawn Kottier, Bob Parker

**Community Board Principal Adviser**

Clare Sullivan

Telephone: 941-6601

Fax: 941-6604

Email: [clare.sullivan@ccc.govt.nz](mailto:clare.sullivan@ccc.govt.nz)

**Community Secretary**

Jeanne Pearce

Telephone: 941-6632

Fax: 941-6604

Email: [jeanne.pearce@ccc.govt.nz](mailto:jeanne.pearce@ccc.govt.nz)

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**1. APOLOGIES**

**2. CONFIRMATION OF REPORT**

The report of the ordinary meeting for the Lyttelton/Mt Herbert Community Board held on Wednesday 12 April 2006, and the report of the extraordinary meeting of the Lyttelton/Mt Herbert Community Board held on Thursday 27 April 2006 have been circulated to Board members.

**CHAIRPERSON'S RECOMMENDATION**

That the report of the ordinary meeting for the Lyttelton/Mt Herbert Community Board held on Wednesday 12 April 2006 and the report of the extraordinary meeting held on Thursday 27 April 2006 be confirmed.

**3. PETITIONS**

**4. CORRESPONDENCE**

**CASS BAY RESERVES**

A letter (attached) was received from a DJ Hawkey, a Cass Bay resident, requesting removal or topping of pine trees in front of his property. The resident expressed his willingness to produce a plan and fund native planting in the area of the complained-of trees. He has been contacted and thanked for his letter. He was further informed that the Cass Bay Reserves Committee already has a long-term plan for plantings in the area but that the Lyttelton/Mt Herbert Community Board will request staff investigate possible action regarding the pine trees in front of his property.

**5. BRIEFINGS**

**BRIDLE PATH CAR PARK UPGRADE**

Warren Lloyd will present background information, designs and a consultation plan for the Bridle Path Car Park upgrade project.

**6. DEPUTATION BY APPOINTMENT**

Linda-Jean Kenix, a Lyttelton resident, will address the Board about graffiti in the area at approximately 4.45pm.

**7. BRIEFINGS (Cont'd)**

**ROADING PROJECTS**

David McNaughton, Senior Liaison Officer, Transport and City Streets, will brief the Board on roading projects.

**8. NEW ZEALAND COMMUNITY BOARDS' FORUM JULY 2006 - BOARD MEMBER ATTENDANCE**

<b>General Manager responsible:</b>	General Manager Regulation and Democracy Services, DDI 941-8549
<b>Officer responsible:</b>	Community Board Principal Adviser
<b>Author:</b>	Clare Sullivan, Community Board Principal Adviser

**PURPOSE OF REPORT**

1. The purpose of this report is to seek Board approval for the attendance of Board Chairperson Claudia Reid and Deputy Chairperson Jeremy Agar at the forthcoming New Zealand Community Boards' Forum to be held in Lower Hutt from 13 to 15 July 2006.

**EXECUTIVE SUMMARY**

2. The purpose of the forum is to examine the nature of relationships between Councils and their Community Boards. The theme of the forum is "Meeting Expectation". The forum will consider the expectations that Community Board members, Councillors, staff and electorates have of each other and of themselves. The aim is that participants will go away with:
  - A clearer understanding of the functions of Community Boards, Council and staff; and
  - Guidelines on how Councils, Community Boards and staff can work together positively to achieve good governance and vibrant communities.

**FINANCIAL AND LEGAL CONSIDERATIONS**

3. There are no legal considerations.
4. The total costs for Claudia Reid and Jeremy Agar's attendance would be around \$2,000, which would be met from the Board's operational budget for 2005/06. This cost includes the \$500 conference registration fee, approximately \$500 for return flights, and \$270 for two nights' accommodation.

**STAFF RECOMMENDATION**

It is recommended that the Board gives consideration to the approval of the attendance of Claudia Reid and Jeremy Agar at the New Zealand Community Boards' Forum 2006, in Lower Hutt during the period 13 to 15 July 2006.

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**9. COMMUNITY BOARD PRINCIPAL ADVISER'S UPDATE**

**UPDATE ON REQUEST FOR SERVICE FOR THE WARD**

Chart attached.

**10. NOTICES OF MOTION**

**11. QUESTIONS**

Members may at any ordinary meeting put a question to the Chairperson concerning any matter relevant to the role or function of the Community Board concerning any matter that does not appear on the order paper.

**12. BOARD MEMBERS INFORMATION EXCHANGE**

Board members will have an opportunity to provide updates on community activities and/or Council issues.