



## Christchurch City Council

# AKAROA/WAIREWA COMMUNITY BOARD AGENDA

24 MAY 2006

9.30 AM

### LITTLE RIVER SERVICE CENTRE

**Community Board:** Stephen Lowndes, Winston McKean, Stewart Miller, Bryan Morgan, Bob Parker, Eric Ryder

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## **2. CONFIRMATION OF REPORT**

The report of the ordinary meeting of the Akaroa-Wairewa Community Board held on Friday 21 April 2006 is attached.

### **CHAIRMAN'S RECOMMENDATION**

That the report of the ordinary meeting held on Friday 21 April 2006 be confirmed.

## **3. CORRESPONDENCE**

### **3.1 AKAROA CIVIC TRUST**

The Akaroa Civic Trust has written to the Board outlining its issues on the proposal by Mr Shayne Black to install a Simworx LLC Motion Simulator in the area of the Akaroa Main Wharf. (Copy of letter attached).

#### **STAFF RECOMMENDATION**

It is recommended that the letter from the Akaroa Civic Trust be received.

### **3.2 T. HARRIS, RESOURCE MANAGEMENT MANAGER**

A copy of a letter to Mr Shayne Black from Council's Resource Management Manager regarding Mr Black's proposal to install a Simworx LLC Motion Simulator is attached.

This item is for members' information.

### **3.3 D.L. HUNTER and K.L. PEDEN**

Mr Hunter and Ms Peden have written to the Board requesting that it supports their request, and other residents of Upper Church Road, Little River that this road continue to be known as "Upper Church Road" and not "Little River Cemetery Road" as proposed without due process. (Copy of letter and road map are attached).

#### **STAFF RECOMMENDATION**

It is recommended that staff be asked to report back to the Board on this matter, outlining the history, the reason for the road name change and the process which was followed to enact the change.

#### **4. DEPUTATIONS BY APPOINTMENT**

##### **4.1 DON PATERSON – SCULPTURE PROPOSAL**

Mr Paterson will be in attendance at the meeting to present a sculpture proposal to the Board and a request that he be given permission to erect a plaque by the “Charles Méryon” statue informing the public that it was created by Mr Paterson.

##### **4.2 PAUL BINGHAM – BLACK CAT GROUP**

Mr Bingham will be in attendance to present a proposal regarding the Black Cat group building on the Akaroa Wharf.

##### **4.3 BI-MONTHLY POLICE REPORT**

A representative from the Akaroa Police will be in attendance at the meeting.

## 5. AKAROA FISH AND CHIPS SHOP - RUBBISH AND RECYCLING BINS

<b>General Manager responsible:</b>	General Manager , DDI 941-8656
<b>Officer responsible:</b>	Chris Hopman, Works and Services Manager
<b>Author:</b>	Thomas Looij, Contracts Overseer

### PURPOSE OF REPORT

1. The purpose of this report is to seek the Board's approval for the removal of two Council owned rubbish bins and two Council owned recycling bins from a business premise at 59 Beach Road in Akaroa occupied by a fish and chip shop with outside seating.

### EXECUTIVE SUMMARY

2. The Council has received a request from the shop owner to have the existing Council bins removed, to be replaced with wheelie bins by the owner, to be emptied and the waste to be disposed of by the Council.
3. The request has been investigated and internally discussed with staff from City Streets, and the general consensus is that the Council should not have any Council owned rubbish or other bins on privately owned land. Furthermore, any litter/rubbish bins in any commercial areas or in front of shops generating rubbish would not be emptied at a different frequency than other bins near the same vicinity. Shop owners whose businesses generate rubbish are responsible for the removal of this waste and have to make their own arrangements for this.
4. During the redevelopment of the Akaroa Town centre in 2003/2004, all 20 existing 50 litre plastic moulded bins were replaced with modern 70 litre bins except the 4 bins in front of the Fish and Chips shop. The bins are generally emptied daily and the level of rubbish should not exceed 75%, which is in accordance with the contract specifications. Furthermore three new recycle stations were introduced in Akaroa in 2005 of which one is in close proximity to the Town Centre.
5. It is furthermore considered unhygienic to have rubbish/litterbins in a close vicinity where customers sit and consume the purchased goods.

### FINANCIAL AND LEGAL CONSIDERATIONS

6. The cost of the removal of the rubbish bins will be met from the maintenance budgets.
7. The Council does not accommodate rubbish bins on private properties

### OPTIONS

8. Do nothing and empty bins at the normal frequencies. This is against Council policy even though it currently occurs.
9. Remove the two rubbish, and two recycle bins from the premises of the Fish and Chips shop, and advise the shop owner that it is his responsibility to dispose of the rubbish generated from his business.
10. Remove the two rubbish, and two recycle bins from the premises of the Fish and Chips shop, and Council dispose of the rubbish as requested by the business owner. This is against Council policy.

### STAFF RECOMMENDATIONS

It is recommended that the Akaroa/Wairewa Community Board approve the removal of the two Council owned rubbish bins and two Council owned recycling bins from the forecourt of the Fish and Chips shop at 59 Beach Road Akaroa.

## 6. STANBURY RESERVE MAINTENANCE

<b>General Manager responsible:</b>	Jane Parfitt, General Manager City Environment
<b>Officer responsible:</b>	Chris Hopman, Works & Services Manager
<b>Author:</b>	Thomas Looij, DDI 941-5622

### PURPOSE OF REPORT:

1. The purpose of this report to inform the Board of the current situation regarding Stanbury Reserve in Wainui and to seek direction from the Board for the future maintenance of this Reserve.

### EXECUTIVE SUMMARY:

2. Board member Mr. Ryder was approached through email by the Chairperson of the Wainui Residents Association with a request to include a large part of Stanbury Reserve in the mowing schedule of the Reserves Maintenance Contract.

Currently only a very small part, approximately 1500m<sup>2</sup>, containing the public toilet, is maintained under the Reserves Contract, and the rest of the 2 ha. reserve is looked after by the local Wainui Residents Association.

After a request by the Association in December 2003 it was agreed that the Council would, after removal of the stock fence, mow the grassed area adjacent to the road. This would occur from 10 December to the end of January of each year to give the general public as well as visitors more space for picnicing and recreation. After this date the Association would reinstate the stock fence to allow for grazing for the rest of the year.

This arrangement was working well, especially because the remainder of the year sees little use of the area because of few visitors..

During the 2004/2005 financial year the Wainui Residents Association was given \$10,000 to have a Reserves Management plan prepared for the Reserve. Part of this money was left in the budget and subsequently used to carry out some planting. Unfortunately this occurred without any consultation with Works & Services staff in regards to future maintenance of the reserve . This resulted in small pockets being planted in various locations in the grassed area without being fenced to keep grazing stock at bay.

The various options available are:

- Option 1: Carry on with the current situation of mowing from 10 December to 31 January and graze the area the rest of the year.
- Option 2: Request the Wainui Residents Association to fence the planted areas, keep the plantings maintained and honour the agreement made in 2003/2004.
- Option 3: Council will continue maintaining the grassed area and include the planted area in the Reserves Maintenance Contract. The Wainui Residents Association will still maintain the rest of the Reserve.
- Option 4: Council will take over the total maintenance of the entire Reserve.

The preferred option would be option 2, because of the agreement made with the Association, and the financial consequences of the other options. Option 4 would not be appropriate considering all the work that the Wainui Residents Association has contributed to the reserve over many years

### **FINANCIAL AND LEGAL CONSIDERATIONS:**

3. If options 1 or 2 are adopted, there will be no financial consequences. The annual cost for option 3 is \$ 2,000 which would need to be included in the LTCCP and budget. Option 4 would have an approximate cost of \$ 6,000 per annum and would also need to be included in the LTCCP and budget.

### **STAFF RECOMMENDATION**

It is recommended that the Board:

Adopt Option 2 to request the Wainui Residents Association to fence the planted areas, keep the plantings maintained and honour the agreement made in 2003/2004.

### **ASSESSMENT OF OPTIONS:**

While the majority of properties in the Wainui area are not occupied permanently, the need for access to the full area of the Stanbury Reserve is relatively low all year round.

This means in general terms that reserves in this and similar areas are of a relatively low grade and maintained to a relatively low standard. There is a risk that the Council will set a precedent if it adopts options 3 or 4. At present the management and maintenance of local reserves through Residents Associations or Management Committees is consistent with Council policy for outlying or semi remote areas.

7. **AKAROA DESIGN AND APPEARANCE ADVISORY COMMITTEE – APPOINTMENTS TO COMMITTEE**

<b>Officer responsible:</b>	Secretariat Manager
<b>Author:</b>	Liz Carter, Administration Manager

**PURPOSE OF REPORT**

1. The purpose of this report is to reconsider the appointment of a Board representative on the Akaroa Design & Appearance Advisory Committee.

**EXECUTIVE SUMMARY**

2. At its 21 April meeting the Board appointed Mr Lowndes and Mr Ryder as its representatives to the Akaroa Design & Appearance Advisory Committee. Unfortunately an error was made when establishing the number of representatives that needed to be appointed. The membership of the Design & Appearance Committee should be as follows:

1 Akaroa Civic Trust nominee

- *currently Ms Victoria Andrews*

2 consultants jointly agreed between the Civic Trust and the Community Board

- *currently Ms Lynda Wallace and Mr Tony Ussher*

1 Akaroa-Wairewa Community Board nominee

- *currently vacant*

1 Council nominee (As the Banks Peninsula District Council no longer exists, this will now become a second Akaroa-Wairewa Community Board nominee)

- *currently John Davey*

As the Board wished to reconfirm Mr Davey's position on the Committee, there needed to be only one Community Board member appointed to the Committee.

**FINANCIAL AND LEGAL CONSIDERATIONS**

3. There are no financial and legal considerations outside the existing budgets for meetings of this sub committee.

**STAFF RECOMMENDATION**

It is recommended that the Board agree on an appointment of one of its members to the Akaroa Design & Appearance Advisory Committee.

## 8. NEW ZEALAND COMMUNITY BOARDS' FORUM JULY 2006 – BOARD MEMBER ATTENDANCE

<b>General Manager responsible:</b>	Peter Mitchell. General Manager, Regulation and Democracy Services
<b>Officer responsible:</b>	Liz Carter
<b>Author:</b>	Liz Carter, DDI 941-6601 (Akaroa No. 304-1017)

### PURPOSE OF REPORT

1. The purpose of this report is to seek Board approval for the attendance of Board Members Steve Lowndes and Bryan Morgan at the forthcoming New Zealand Community Boards' Forum to be held in Lower Hutt from 13 to 15 July 2006.

### EXECUTIVE SUMMARY

2. The purpose of the forum is to examine the nature of relationships between Councils and their Community Boards. The theme of the forum is "Meeting Expectation". The forum will consider the expectations that Community Board members, Councillors, staff and electorates have of each other and of themselves. The aim is that participants will go away with:
  - o A clearer understanding of the functions of Community Boards, Council and staff; and
  - o Guidelines on how Councils, Community Boards and staff can work together positively to achieve good governance and vibrant communities.

### FINANCIAL AND LEGAL CONSIDERATIONS

3. There are no legal considerations.
4. The total costs per member to attend would be around \$1,000, which would be met from the Board's operational budget for 2005/06. (A budget of \$6,000 was allowed for Akaroa-Wairewa Community Board members to attend conferences for the 2005/06 year, of which none has been expended) The cost includes the \$500 conference registration fee, approximately \$250 for return flights and \$275 for two nights' accommodation.

### STAFF RECOMMENDATION

It is recommended that the Board gives consideration to the approval of the attendance of Steve Lowndes and Bryan Morgan at the New Zealand Community Boards' Forum 2006, in Lower Hutt during period 13 to 15 July 2006.



## 9. HEALTH IMPACT ASSESSMENT CONFERENCE

<b>General Manager responsible:</b>	Peter Mitchell. General Manager, Regulation and Democracy Services
<b>Officer responsible:</b>	Liz Carter
<b>Author:</b>	Liz Carter, DDI 941-6601 (Akaroa No. 304-1017)

### PURPOSE OF REPORT

1. The purpose of this report is to seek Board approval for the attendance of Board Member Steve Lowndes at the Health Impact Assessment Conference to be held in Wellington on 27<sup>th</sup> June 2006.

### EXECUTIVE SUMMARY

2. Health Impact Assessment is a practical approach for promoting wellbeing and public health through a participatory process that assesses proposed projects policies or programmes for their broad health impacts. It assists policy makers and planners who are working towards a healthy and well population.

The conference will provide an opportunity to:

- o Critically review progress to date within transport, energy, urban design, housing, environment, social and local government sectors
- o Discuss the future of HIA in New Zealand

Mr Lowndes is the Board's representative on the Rural Canterbury Primary Health Organisation and is a member of VDS. He has been asked to attend this conference and participate in the panel discussion as it holds relevance for his involvement in both the aforementioned organisations. He would be attending the "Progressing HIA in Local Government" workshop.

### FINANCIAL AND LEGAL CONSIDERATIONS

3. There are no legal considerations.
4. The total cost for Mr Lowndes to attend would be around \$560, which would be met from the Board's operational budget for 2005/06. (A budget of \$6,000 was allowed for Akaroa-Wairewa Community Board members to attend conferences for the 2005/06 year, of which none has been expended) The cost includes the \$175 conference registration fee, approximately \$250 for return flights and \$140 for one nights' accommodation. (Because of the early starting time for the conference it would be necessary to fly up the previous day.)

### STAFF RECOMMENDATION

It is recommended that the Board gives consideration to the approval of the attendance of Steve Lowndes at the Health Impact Assessment Conference, in Wellington on 27<sup>th</sup> June 2006.

## 10. QUESTIONS

Board member S. Lowndes wishes to table the question “When will the grey wall at the bottom of Church Street be reduced as agreed?”.

*Members may at any ordinary meeting put a question to the Chairman concerning any matter relevant to the role or function of the Community Board concerning any matter that does not appear on the order paper. All questions are subject to Standing Orders 4.1.1 to 4.1.5 as follows:*

- 4.1.1 *Any member of the local authority may at any ordinary meeting of the local authority at the appointed time, put a question to the Chairperson, although the Chairperson of the local authority to the Chairperson of any standing or special committee, or to any officer of the local authority concerning any matter that does not appear on the order paper, nor arises from any committee report or recommendation submitted to that meeting (see 2.23.1 regarding qualified privilege).*
- 4.1.2 *Before putting a question, a member shall, in the first instance, endeavour to obtain the relevant information from the appropriate local authority officer of the Chairperson of the committee concerned. In the event of the information sought not being forthcoming, or the member not being satisfied with the answer, the member then has the right to raise the matter by way of a question at an ordinary meeting of the local authority, provided that the Chairperson may refer a question to an appropriate committee.*
- 4.1.3 *Wherever applicable, such questions shall be in writing and handed to the Chairperson prior to the commencement of the meeting at which they are to be asked.*
- 4.1.4 *If an answer to the question cannot be given at that meeting it shall, at the discretion of the Chairperson, be placed on the order paper for the next local authority meeting.*
- 4.1.5 *Questions and answers shall be submitted as briefly and concisely as possible. No discussion shall be allowed upon any question or upon the answer.*

## 11. BOARD MEMBERS' INFORMATION EXCHANGE

Board members will have an opportunity to provide updates on community activities and/or Council issues.