

14. REPORT OF THE SHIRLEY/PAPANUI COMMUNITY BOARD'S EVENTS COMMITTEE

General Manager responsible:	General Manager Peter Mitchell
Officer responsible:	Secretariat Manager
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PURPOSE OF REPORT

1. The purpose of this report is to submit the following report of the Board's Events Committee which met on 17 May 2006:

**Report of a meeting of the Events Subcommittee
held on Wednesday 17 May 2006 at 9.00 am
in the Boardroom, Papanui Service Centre**

PRESENT: Yvonne Palmer, Myra Barry, Bill Bush, Ngaire Button and Megan Evans.

IN ATTENDANCE: Elsie Ellison (Community Board Principal Adviser)
Elaine Greaves (Community Board Secretary)
James Ryan (Community Engagement Team Leader)
Angele Toomey (Community Engagement Adviser)

1. AWARDS SUPPORTED BY THE BOARD

Neighbourhood Week 2006

The Committee **recommended** the following:

- That Neighbourhood Week take place during the period 28 October to 5 November 2006 inclusive.
- That a display be arranged at Northlands Mall six weeks beforehand, to promote this event and hand out application forms.
- Board members work on the information stand at Northlands Mall on a roster system on 16 September 2006.
- A colouring competition for children be held again this year.
- It was suggested that the Star could be utilised to get some "good news" stories published and use as a vehicle to promote Neighbourhood Week.
- In terms of the Joint Neighbourhood Week Committee – James Ryan to raise this at the next Board Chairs' meeting and seek a representative from each Board with a view to the Joint Committee meeting late June 2006.

Children's Day

The Committee **recommended** the following:

- That this event be held on 29 October at the Groynes.
- This event could be promoted through the children's television programme "What Now" and also through the Police Youth Education Officers working with schools; and those schools participating in Junior Neighbourhood Support.
- A "guess the number of jellybeans" competition to be held at Northlands Mall.
- Colouring competition promoted in libraries etc. a couple of weeks prior to the competition at the Northlands Mall (staff to speak with Sally Thompson)

Heritage Week

John and Terry Ryan (Rehua Marae) joined the meeting to discuss Heritage Week 2006.

The Committee **recommended** the following:

- Applications to remain open until 30 May 2006.
- Board members will go door knocking on Sunday (21 May 2006) to look at houses.
- Presentations to be held at the Marae at 9.00 am on 12 July 2006, with a powhiri welcome to be followed by awards.
- Morning tea to be provided by the Marae – numbers attending to be confirmed nearer the time.
- Judging panel to comprise Jenny May, John (or Terry) Ryan and Anna Crighton.
- Judging to take place on Monday, 19 June 2006.
- Mini bus to be booked for the judging panel, including Community Engagement Adviser (Bill Bush to drive), lunch to be organised.
- Nominees to be advised of the date decided on for judging well in advance.
- Award recipients to hold on to the (big) trophy for a year and, when returned, be given a small trophy to keep (trophy to be funded from the Board's Discretionary Fund).
- Person (Theresa) from Maori Health Services in Manchester Street to be invited to attend
- The Events Committee to meet at 9.00 am on Wednesday, 28 June 2006 in the Purple Room at Rehua Marae to discuss matters relating to Heritage Week.

Host Responsibility Awards:

The Committee **recommended** the following:

- A list of licensed premises in the area be compiled to assist the Committee, including sports and working men's clubs.
- Judging to take place on Thursday, 21 September 2006, 7.00-11.00 pm.
- Mini bus to be organised, Bill Bush to drive.
- Judging panel to include this Committee, Police and licensing representatives (ensuring plenty of notice is given beforehand).
- Judging form needs to outline the criteria being taken into consideration when assessing suitability of award recipient.

Fencing Awards:

The Committee **recommended** the following:

- That Fencing Awards be introduced to the Shirley/Papanui community based on CPTED (crime prevention through environmental design) and community safety standards.
- It was suggested that judging to take place at the same time as Neighbourhood Week.
- Judging to be undertaken by the five Board members who will be responsible for putting a list of suitable entries together.
- Committee to meet again to finalise criteria.

2. COMMUNITY SERVICE AWARDS 2006

The Committee **recommended** the following:

- That, due to the poor standard of presentation, the Committee meet again at 9.00 am on 31 May 2006 to consider nominations.
- Information to be provided at that time should include a summary of applications received; previous award recipients; whether any nominations would be better suited for consideration of a Civic Award (as opposed to a Community Service Award); an indication as to whether criteria has been met.
- Awards Ceremony to be held on Monday, 26 June 2006 at 7.30 pm at the Papanui Baptist Church (staff to confirm booking).
- Papanui Baptist Church will provide supper.
- Next year hold Award Ceremony in the Shirley area.

The meeting concluded at 10.25 am.

STAFF RECOMMENDATION

That the report of the Board's Events Committee meeting of 17 May 2006 be received and the recommendations contained therein adopted.