

## 14. REPORT OF THE SHIRLEY/PAPANUI COMMUNITY BOARD'S EVENTS COMMITTEE

<b>General Manager responsible:</b>	General Manager Peter Mitchell
<b>Officer responsible:</b>	Secretariat Manager
<b>Author:</b>	Elaine Greaves, DDI 941-6726

### PURPOSE OF REPORT

1. The purpose of this report is to submit the following report of the Board's Events Committee which met on 17 May 2006:

**Report of a meeting of the Events Subcommittee  
held on Wednesday 17 May 2006 at 9.00 am  
in the Boardroom, Papanui Service Centre**

**PRESENT:** Yvonne Palmer, Myra Barry, Bill Bush, Ngaire Button and Megan Evans.

**IN ATTENDANCE:** Elsie Ellison (Community Board Principal Adviser)  
Elaine Greaves (Community Board Secretary)  
James Ryan (Community Engagement Team Leader)  
Angele Toomey (Community Engagement Adviser)

### 1. AWARDS SUPPORTED BY THE BOARD

#### **Neighbourhood Week 2006**

The Committee **recommended** the following:

- That Neighbourhood Week take place during the period 28 October to 5 November 2006 inclusive.
- That a display be arranged at Northlands Mall six weeks beforehand, to promote this event and hand out application forms.
- Board members work on the information stand at Northlands Mall on a roster system on 16 September 2006.
- A colouring competition for children be held again this year.
- It was suggested that the Star could be utilised to get some "good news" stories published and use as a vehicle to promote Neighbourhood Week.
- In terms of the Joint Neighbourhood Week Committee – James Ryan to raise this at the next Board Chairs' meeting and seek a representative from each Board with a view to the Joint Committee meeting late June 2006.

#### **Children's Day**

The Committee **recommended** the following:

- That this event be held on 29 October at the Groynes.
- This event could be promoted through the children's television programme "What Now" and also through the Police Youth Education Officers working with schools; and those schools participating in Junior Neighbourhood Support.
- A "guess the number of jellybeans" competition to be held at Northlands Mall.
- Colouring competition promoted in libraries etc. a couple of weeks prior to the competition at the Northlands Mall (staff to speak with Sally Thompson)

## **Heritage Week**

John and Terry Ryan (Rehua Marae) joined the meeting to discuss Heritage Week 2006.

The Committee **recommended** the following:

- Applications to remain open until 30 May 2006.
- Board members will go door knocking on Sunday (21 May 2006) to look at houses.
- Presentations to be held at the Marae at 9.00 am on 12 July 2006, with a powhiri welcome to be followed by awards.
- Morning tea to be provided by the Marae – numbers attending to be confirmed nearer the time.
- Judging panel to comprise Jenny May, John (or Terry) Ryan and Anna Crighton.
- Judging to take place on Monday, 19 June 2006.
- Mini bus to be booked for the judging panel, including Community Engagement Adviser (Bill Bush to drive), lunch to be organised.
- Nominees to be advised of the date decided on for judging well in advance.
- Award recipients to hold on to the (big) trophy for a year and, when returned, be given a small trophy to keep (trophy to be funded from the Board's Discretionary Fund).
- Person (Theresa) from Maori Health Services in Manchester Street to be invited to attend
- The Events Committee to meet at 9.00 am on Wednesday, 28 June 2006 in the Purple Room at Rehua Marae to discuss matters relating to Heritage Week.

## **Host Responsibility Awards:**

The Committee **recommended** the following:

- A list of licensed premises in the area be compiled to assist the Committee, including sports and working men's clubs.
- Judging to take place on Thursday, 21 September 2006, 7.00-11.00 pm.
- Mini bus to be organised, Bill Bush to drive.
- Judging panel to include this Committee, Police and licensing representatives (ensuring plenty of notice is given beforehand).
- Judging form needs to outline the criteria being taken into consideration when assessing suitability of award recipient.

## **Fencing Awards:**

The Committee **recommended** the following:

- That Fencing Awards be introduced to the Shirley/Papanui community based on CPTED (crime prevention through environmental design) and community safety standards.
- It was suggested that judging to take place at the same time as Neighbourhood Week.
- Judging to be undertaken by the five Board members who will be responsible for putting a list of suitable entries together.
- Committee to meet again to finalise criteria.

## **2. COMMUNITY SERVICE AWARDS 2006**

The Committee **recommended** the following:

- That, due to the poor standard of presentation, the Committee meet again at 9.00 am on 31 May 2006 to consider nominations.
- Information to be provided at that time should include a summary of applications received; previous award recipients; whether any nominations would be better suited for consideration of a Civic Award (as opposed to a Community Service Award); an indication as to whether criteria has been met.
- Awards Ceremony to be held on Monday, 26 June 2006 at 7.30 pm at the Papanui Baptist Church (staff to confirm booking).
- Papanui Baptist Church will provide supper.
- Next year hold Award Ceremony in the Shirley area.

The meeting concluded at 10.25 am.

## **STAFF RECOMMENDATION**

That the report of the Board's Events Committee meeting of 17 May 2006 be received and the recommendations contained therein adopted.