

6. REPORT OF THE SHIRLEY/PAPANUI COMMUNITY BOARD'S EVENTS COMMITTEE

General Manager responsible:	General Manager, Regulation and Democracy Services Group
Officer responsible:	Unit Manager, Secretariat
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PURPOSE OF REPORT

1. The purpose of this report is to submit the following report of the Board's Events Committee which met on 28 June 2006:

**Report of a Meeting of the Events Committee
held on Wednesday 28 June 2006 at 10.30 am
in the Purple Room, Administration Building, Rehua Marae,
79 Springfield Road**

PRESENT: Yvonne Palmer (Chairperson), Myra Barry, Bill Bush and Ngaire Button.

IN ATTENDANCE: Elaine Greaves (Community Board Secretary)
Roger Cave (Acting Community Engagement Adviser)
Sally Holtham (Community Engagement Assistant)
Terry Ryan (Rehua Marae)

1. APOLOGIES

An apology for absence was received and accepted from Megan Evans.

2. HERITAGE WEEK

The Committee were updated on arrangements for Heritage Week 2006 as follows:

- No nominations received for cultural or spiritual significance category.
- No nominations received for education and awareness category.
- One nomination received for children's category (Casebrook Intermediate).
- One nomination received for good caretaker category.
- One nomination received for conservation and restoration category.
- One nomination received for retention of building(s) category.
- One nomination for the Supreme Award.

As staff did not have specific information to hand, it was requested that a memo to be sent to Committee members advising of the winners.

Staff were requested to advise Casebrook Intermediate of its nomination as soon as possible, as school holidays commence the week commencing 3 July 2006.

It was agreed that everyone will be welcomed on to the Marae at 9.00 am on 12 July, with a powhiri taking place at 9.30 am. Morning tea will be available at the conclusion of the award ceremony. In terms of protocol, it was noted that it is preferable for women to wear skirts (not trousers), and shoes are to be removed before entering the meeting house.

Bill will address the gathering in Maori on behalf of the Board.

Jenny May will give a brief overview of what the Heritage Awards represent, and information on what the awards are based on.

Yvonne will announce the awards, with Myra and Terry presenting the awards.

Framed certificates will be produced for all winners.

Vouchers for \$150 from Placemakers to be purchased for each award recipient.

It was noted that no nominations had been put forward for Certificates of Merit this year.

Media to be invited to attend the ceremony, including the Star, Press, CTV and Maori TV (Joe Morgan).

Staff to confirm numbers for morning tea with Polly Ann on the morning of 11 July 2006.

The Committee **resolved**:

That a donation of \$200 be paid to Jenny May to acknowledge time she has spent being involved as a judge, with payment being funded from the amount allocated for Heritage Week 2006.

3. FENCING AWARDS

At the Committee's meeting held on 17 May 2006, it was suggested that Fencing Awards be introduced to the Shirley/Papanui wards based on CPTED (Crime Prevention Through Environmental Design) and community safety standards, with presentations taking place during Neighbourhood Week.

The Committee **resolved** the following:

- That streets be chosen to receive an award, as opposed to individual residences.
- A maximum of 20 streets to be selected (10 from each ward), including the rural community.
- The award would be called the "CPTED Street Award".
- The award would focus on communities living together in a safe environment, based on the following categories:
 - Fencing
 - Lighting
 - Trees and plantings.

Criteria for the Award would be as follows:

Fencing:

- Keeping fences between front windows and the street low (below 1.4m high) or;
- Having see-through fences (railings) as high fences can conceal views of burglars from the street.
- Visibility between residents and adjoining parks and reserves (natural or informal surveillance discourages anti-social behaviour and increases the feeling of safety among park users and neighbours).
- Low front fences (make it easier for drivers backing out of driveways to see pedestrians, particularly young children, on the footpath).
- Panels of trellis or wrought iron in solid fences (creating "windows" both into and out of the property).

Trees and Planting:

- Trees and shrubbery do not obstruct the view of the street from the house.
- Well maintained houses and gardens (which convey an appearance of occupation and minimise places where offenders could hide or trap unsuspecting pedestrians).
- Planting thorny plants under ground floor windows and similar (thorny) climbing plants on fences may also help to deter burglars.

Lighting:

- Providing lighting which is consistent along the path and at a high level shining down rather than at eye level, which creates glare and prevents people from seeing beyond the lighting.
- Locating lighting at a height that prevents access and tampering, or using vandal-proof fittings where lighting is provided at a lower level.
- Ensuring lighting levels permit users to recognise and identify a face at least 25 metres away.
- Providing high quality lighting which will not conflict with planting or create large areas of shadow.

It was agreed that education is the key and that the profile of the award needed to be raised. In this regard, the following suggestions were put forward:

- Produce a pamphlet for the libraries informing people about CPTED fencing techniques.
- Promote CPTED and the Fencing Award through Board members attending residents' groups and neighbourhood group meetings – these groups could be invited to nominate streets.
- Utilise the North-West News and the Board's newsletter.
- Work with Neighbourhood Support, the Police and insurance companies.

It was acknowledged that advertising the award needed to commence well before promotion of Neighbourhood Week.

Andy McGregor (NZ Police), Pat Creasey (Canterbury Neighbourhood Support) and Hannah Lewthwaite (Policy and Planning Team) be invited to participate in the judging with Committee members.

Street inspections will take place on 18 October 2006, starting at 9.00 am from the Papanui Service Centre. Staff were requested to book a Council van for this date, which Bill will drive.

The meeting concluded at 11.50 am.

STAFF RECOMMENDATION

That the report of the Board's 28 June 2006 Events Committee be received.